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**CITY OF MARLBOROUGH
OFFICE OF TRAFFIC COMMISSION
140 MAIN STREET
MARLBOROUGH, MASSACHUSETTS 01752**

Traffic Commission Minutes

The Regular Meeting of the Traffic Commission was held on Wednesday, December 19, 2018 at 10:00 am in Memorial Hall, 3rd Floor, City Hall. Members present: Chairman - Police Chief David Giorgi, DPW Commissioner John Ghiloni and City Clerk Lisa Thomas. Also present: Assistant City Engineer Tim Collins and City Councilor Katie Robey. Minutes taken by Karen Lambert, MPD Records Clerk.

1- Minutes

The minutes of the Traffic Commission meeting of Wednesday, November 28, 2018.

MOTION was made, seconded, duly VOTED:

TO APPROVE – All in Favor - Accept and Place on File. (Lisa Thomas abstained from voting as she was not present at last meeting.)

2 - New Business

2a) Request for Parking Ban Exception on Monument Ave.

A local resident, Samantha Slattery, has made this request. She states in her letter that houses on the street are multi-family homes where residents do not have access to a driveway or off-street parking area. There is a cul-de-sac at the top of the street that is used for parking. She states, "in past years this cul-de-sac had been the sole place that the residents park who live on Monument Avenue during the Parking Ban". She says there is no safety concern here as the area is large enough for cars and trucks to drive through even when cars are parked there. Residents understand that the Parking Ban Exception does not apply during snow storms. She is formally requesting that the cul-de-sac at Monument Ave. be granted an exception from the City's Winter Parking Ban.

Chief Giorgi advised that his officers have been out issuing warnings on vehicles parked in the street during the winter parking ban. Tim Collins pulled up a photo of the area for review. Commissioner Ghiloni said that there was a question with the area around #24

and #26. The City owns this property (paved area behind #24). He believes that these two properties at one time had a license from the City to use this extra lot for parking. He would rather have this area used for parking. He needs to look into this further. Chief Giorgi asked if there was enough room for both houses to park here. Commissioner Ghiloni said that yes there is plenty of room for parking. He would like to clarify this issue before granting any exceptions to the parking ban. It was discussed that there were boats parked here at one time, however, the license is to use the lot for parking of cars, not boats.

Commissioner Ghiloni said this is really two separate issues. He thinks #24 and #26 could both have a license to park in the City owned paved area. Most of the other houses there have their own driveways for parking and one address is a business. Chief Giorgi said that he would call the resident and advise as to what was discussed. Commissioner Ghiloni said to let them know that they can also call him with any specific questions. Any exemption to the parking ban would also need to go before the City Council for approval.

MOTION was made, seconded, duly VOTED to REFER to Commissioner Ghiloni to research this issue further.

3-Old Business

3a) Our Future Learning Center - Traffic Concerns.

Update: Tim Collins advised that the State has agreed to the paint markings, however, they said they would do the actual painting themselves. He also said that the signs have been moved to a better location as discussed at the last meeting. This should help around the entrance.

MOTION was made, seconded, duly VOTED to REMOVE FROM THE AGENDA.

3b) Order No. 18-1007436 – Review about Veteran's Space.

Update: All agreed that the best location for the veteran's parking spot would be in back of City Hall next to the existing handicapped spot. Chief Giorgi drafted the Regulation for the veteran's parking spot as per the wording provided by Tim Collins. The existing Ch. 586-27 "Bus stops and taxicabs stands" would be amended to include Veteran's Only Parking spaces. The new title of Ch. 586-27 is now "Bus stops, taxicab stand and Veteran's Only parking spaces. It includes a Subsection E which specifically relates to Veteran's Only parking. Tim Collins also included an example of the sign language and numerous examples of specific veteran's plates. The sign is very specific. It states, "Veteran's parking only during city hall normal business hours. This space reserved for those who have served. RMV issued Veteran's plates required". It also includes a separate sign below this one which states "Unauthorized vehicles may be removed at the owner's expense".

MOTION was made, seconded, duly VOTED to APPROVE the amended regulation as per the wording provided by Mr. Collins and to FORWARD to Lisa Thomas for advertisement.

Chief Giorgi asked for a suspension of rules to bring up an item not on the Agenda.

Traffic Commission Meeting Schedule for 2019

Chief Giorgi drafted the schedule and brought it to the meeting. The members will review the dates and get back to Chief Giorgi with any conflicts. The meeting schedule will be officially added to the agenda for the next meeting on 1/30/19 so that it can be formally voted on and accepted.

Update on Old Business item – not formally on Agenda.

Crowley Drive – Speed & Parking Issues.

Update: Tim Collins advised that the No Parking signs are up but he has received some complaints on one of the signs. The two at the ends were installed on existing poles. The one in the middle required a new pole and the resident at that location does not like it there.

They were also asking for speed limit signs. They want to lower their liability and make the road as safe as possible. If the road was marked at 30 mph and someone was hurt while traveling at 50 mph they can still say that they tried to make it as safe but people still have to follow the rules. This is a private way and they would have to hire an engineer on their own to do a speed study. Mr. Collins can provide information on how speed regulations are set. Engineering would then review the findings and decide if the City wants to go forward with speed limit signs.

That there being no further business of the Traffic Commission held on this date, the meeting adjourned at 10:20 am.

Respectfully submitted,

Karen L. Lambert
Records Clerk
Marlborough Police Department

List of documents and other exhibits used at the meeting:

- City of Marlborough Meeting Posting for Traffic Commission Meeting on Wednesday, December 19, 2018, including meeting agenda.
- Draft of Traffic Commission Minutes from Wednesday, November 28, 2018.
- Copy of a letter from Samantha Slattery to Chief Giorgi, re: Parking Ban/Exceptions.
- Copy of City Council Order regarding Veteran's Parking Space.

- Copy of Chapter 586, Article IV, Section 27 – Bus stops and taxicab stands.
- Wording for proposed regulation for Veteran's parking.
- Examples of signage for veteran's parking and specific plates for veterans.
- Proposed Regulation for adding Veterans Only Parking to the Rules and Regulations Manual.

Additional Handouts:

- Proposed Traffic Commission Schedule for 2019