



**CITY OF MARLBOROUGH
OFFICE OF TRAFFIC COMMISSION
140 MAIN STREET
MARLBOROUGH, MASSACHUSETTS 01752**

Traffic Commission Minutes

The Regular Meeting of the Traffic Commission was held on Wednesday, February 28, 2018 at 10:00 am in Memorial Hall, 3rd Floor, City Hall. Members present: Chairman - Police Chief David Giorgi, DPW Commissioner John Ghiloni and City Clerk Lisa Thomas. Also present: City Engineer Tom DiPersio, City Councilor Christian Dumais, City Councilor Ed Clancy, Helen Donis-Keller - Board of Trustee Member from 306 Lincoln Street Condominiums and Sgt. Dan Campbell – MPD Traffic Services Unit. Minutes taken by Karen Lambert, MPD Records Clerk.

Chief Giorgi began the meeting by introducing Sgt. Dan Campbell, head of the newly formed Traffic Services Unit of the Marlborough Police Department.

1- Minutes

The minutes of the Traffic Commission meeting of Wednesday, January 31, 2017.

Commissioner Ghiloni was not in attendance at the last meeting – no quorum present to take a vote.

MOTION was made, seconded, duly VOTED:
TO TABLE for next meeting.

2 – New Business

2a) Request to investigate traffic design at intersection of Cook Lane & Hildreth Street.

A local resident has asked the Traffic Commission to review the design of this intersection. She sent Chief Giorgi an email with a diagram and photos attached. She explained that this is a three-way intersection that has only two stop signs, one at the end of Hildreth and one at the end of Cook Lane near Breath Wellness. The other section of Cook Lane has no stop sign and “is free-flowing”. She is asking that the Traffic

Commission consider adding a third stop sign on the other side of Cook. She said that cars coming up Cook Lane (often quite fast) think that it is a three way stop when they see cars stopped at the other stop signs. She said that this is very confusing and is “an accident waiting to happen”.

Tom DiPersio advised that Tim Collins reviewed this issue and prepared a memo in response (copy attached) as he was unable to attend today’s meeting. His memo explains that a third stop condition at this intersection would create an “all way stop” condition. An all way stop condition at this location does not meet the warrants as per the Manual on Uniform Traffic Control Devices (MUTCD). An additional stop sign would only be warranted “if the traffic on the major approach to the intersection maintained a vehicle count of 300 vehicles per hour for an 8-hour period while the minor approach(es) has (have) a 200 vehicle per hour count for the same 8-hour period and during the peak vehicle-count the minor approach vehicles have an average delay of 30 seconds per vehicle.”

Mr. Collins did, however, suggest additional signage that the MUTCD does allow in conjunction with “stop signs where cross traffic does not stop”.

His suggestion is to add the following to the existing stop signs at this location:

- 1) On Cook Lane (northbound approach) – ONCOMING TRAFFIC DOES NOT STOP)
- 2) On Hildreth Street – TRAFFIC FROM LEFT DOES NOT STOP

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING for placement of Advance Warning Signs, as outlined in Mr. Collins’ memo of 2/23/28. ALL IN FAVOR.

Chief Giorgi made a motion to suspend the rules and take the agenda items out of order as Helen Donis-Keller was in attendance for Old Business Items 3c. All in Favor.

3-Old Business

3c) Request for Parking Changes on Lincoln St. and Winthrop St.

Ms. Donis-Keller was in attendance for an update on this issue. It has been a month since the last meeting and the missing signs on Winthrop Street have not been replaced yet. Commissioner Ghiloni advised that the missing signs will be up by the end of the week (though snow could cause a delay).

The second part of this issue was the new parking restriction on Lincoln Street. Chief Giorgi had prepared the revised regulation under Chapter 586-56, Schedule XII: “Time Limit Parking” for a vote.

MOTION was made, seconded, duly VOTED to APPROVE the Regulation restricting parking to two hours on the specific area of Lincoln Street. ALL IN FAVOR. Lisa Thomas will advertise the regulation.

Ms. Donis-Keller also asked if the city would be repainting the crosswalk at their location. Commissioner Ghiloni advised that it will be repainted, however, he is not sure where it falls on the contract schedule.

Councilor Clancy brought up another issue involving crosswalks.

Councilor Clancy asked about crosswalk enforcement. He mentioned a recent incident involving the crosswalk at City Hall, where a man with a cane complained that a delivery truck almost hit him. Sgt. Campbell addressed this issue. He said that the Mayor also expressed an interest in enforcement issues on Main Street. U-turns on Main Street have also been a concern. The Traffic Enforcement Unit is in the process of getting an unmarked car which will be helpful. Sgt. Campbell's unit is us just getting up and running but they know that these are issues that need to be addressed.

Return to 2 - New Business

2b) Discussion of Ch. 586, Section 33: "Municipal Off-street Parking Areas" relative to parking decks on Weed Street.

Chief Giorgi added this item to the agenda. There are currently two groups of people living out of their cars in the parking garage, however, there is nothing in the City Code that addresses this issue. He suggested that maybe this issue could be addressed under this particular Chapter and Section of the City Code. He passed out the wording for this section in the manual for the group to review.

Lisa Thomas said that it may be better to table this issue for the next meeting when the Fire Chief is also in attendance. That would give everyone a chance to review the language and make any suggestions.

MOTION was made, seconded, duly VOTED to TABLE for the next meeting.

3-Old Business

3a) Request for stop signs on Weed St. at Florence St.

UPDATE: Commission Ghiloni advised that Part 1 is in the works. He intends to have a plan to the CDA by the end of March that will address the area from Court Street to Murphy Insurance. Part 2 will be to address the area from the Masonic Building to Newton Street.

MOTION was made, seconded, duly VOTED to TABLE.

3b) Traffic Regulations at the 1st LT Charles W. Whitman School.

UPDATE: This issue has also been resolved but Tim Collins is not in attendance to give the update. He will go over the diagram and regulations at the next meeting.

MOTION was made, seconded, duly VOTED to TABLE.

3c) Request for Crosswalk on Stevens St. (vicinity of Upland Rd.)

Chief Giorgi prepared the regulation to add the crosswalks on Stevens St., Old Charter Road and Upland Road to the schedule of "Crosswalk Locations" in the Rules and Regulations of the Traffic Commissions and presented it for a vote.

MOTION was made, seconded, duly VOTED to APPROVE. ALL IN FAVOR. Chief Giorgi will forward an electronic copy to Lisa Thomas for advertisement.

That there being no further business of the Traffic Commission held on this date, the meeting adjourned at 10:25 am.

Respectfully submitted,

Karen L. Lambert
Records Clerk
Marlborough Police Department

List of documents and other exhibits used at the meeting:

-City of Marlborough Meeting Posting for Traffic Commission Meeting on February 28, 2018, including meeting agenda.

-Draft of Traffic Commission Minutes from Wednesday, January 31, 2018.

-Email from Julie Crawford to the City Council and the Police Department, dated 2/14/18, re: Intersection Cook & Hildreth, Marlborough, MA (Including diagram and photos.

-Email from Chief Giorgi to Karen Lambert requesting that discussion of C. 586 S.33 Municipal off-street parking areas, specifically with regard to the two parking decks on Weed Street, be added to meeting agenda.

-Revised regulation to add specific area of Lincoln St. to Schedule XII: "Time Limit Parking" in the Rules and Regulations of the Traffic Commission.

-Revised regulation to add the crosswalk locations on Stevens St., Old Charter Rd. and Upland Rd. to the crosswalk schedule in the Rules and Regulations of the Traffic Commission.

Additional Handouts:

- Copy of Chapter 586-33 "Municipal Off -Street Parking Areas, from the Rules and Regulations Manual.
- Copy of memo from Tim Collins to City Engineer Tomas DiPersio, dated 2/23/18, re: Intersection of Cook Lane and Hildreth Street.