

# CITY OF MARLBOROUGH MEETING POSTING

Meeting Name: Traffic Commission

Date: January 26, 2016

Time: 10:00am

Location: 1st Floor Committee Meeting Room, City Hall

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CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

2016 JAN 21 A 11: 02

Agenda Items to be addressed:

1) MINUTES OF LAST MEETING

2) NEW BUSINESS

- a) Sandini Rd. do not enter signage.
- b) Request for "Disabled Child" sign at 133 Goodale Rd.
- c) Traffic concerns at Wilson & Hemenway Sts.
- d) Communication from Alan Fleishman, re: Broadmeadow Rd./Farm Rd.
- e) Communication from Councilor Tunnera, re: Buses on Ferrechia Dr. and Bigelow St.
- f) 2106 meeting schedule.
- g) Discussion of stop sign on Broadmeadow Rd. – Panther Trail

3) OLD BUSINESS

- a) Municipal off street parking regulation.
- b) High School parking regulations.
- c) Stop signs on Bigelow St.
- d) Traffic Commission rules and regulations update.
- e) Communication from Janet Vigeant. Re: Brigham St. traffic concerns.
- f) No parking regulation, Williams St.
- g) Traffic pattern, parking deck behind City Hall.
- h) Request for parking restriction exemption at 71 Maplewood Ave.
- i) Traffic concerns, New St. at Granger Blvd.
- j) Traffic blocking intersection on East Main St. at Hosmer St.
- k) Parking in downtown area – discussion.
- l) River St. parking restriction.
- m) Mill St. parking restrictions.
- n) Crosswalk in front of "The Lofts" Lincoln St.
- o) November minutes

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.



**CITY OF MARLBOROUGH  
OFFICE OF TRAFFIC COMMISSION  
140 MAIN STREET  
MARLBOROUGH, MASSACHUSETTS 01752**

## **DRAFT**

### **Traffic Commission Minutes**

The Regular Meeting of the Traffic Commission was held on Wednesday, December 16, 2015 at 10:00 a.m. in the City Council Committee Room, City Hall. Members present: Chairman - Police Chief Mark Leonard, DPW Commissioner John Ghiloni and City Clerk Lisa Thomas. Also present: City Engineer Evan Pilachowski, Assistant City Engineer Tim Collins and Members of the Board of Trustees of the Renaissance Lofts, Jo Daly, Kevin Daly, Helen Donis-Keller and Carlos Hernandez. Minutes taken by: Karen Lambert, MPD Records Clerk.

#### **1- Minutes**

The minutes of the Traffic Commission meeting of Tuesday, November 24, 2015.

MOTION was made, seconded, duly VOTED to TABLE as they were added to the agenda packet this morning and have not yet been reviewed by Traffic Commission Members. A vote will be taken at the next meeting.

#### **2 – New Business**

*Chief Leonard requested a suspension of rules to move New Business Agenda Item b up on the agenda. – All in favor.*

#### **2b) Crosswalk in front of “The Lofts” on Lincoln Street.**

Mayor Vigeant and the City Council received an e-mail from Kevin Daly who is on the Board of Trustees of The Renaissance Lofts at 406 Lincoln Street. He was advised to present his issue to the Traffic Commission. Mr. Daly and 3 other Board Members were present at the meeting. In his initial e-mail, he described how dangerous it is to cross at

this crosswalk and made several suggestions as to how to make the crosswalk safer. The Board Members also brought a memo entitled "406 Lincoln Street Proposed Crosswalk Improvements" and other supporting documents, including a petition signed by 36 people, both residents and others using the parking lot. They also have concerns about the speed on Lincoln Street and the fact that there are no noticeable speed limit signs in the area. The Board Members are concerned about the increasing number of dangerous conditions and want to try to do something "before a fatality occurs".

Chief Leonard advised that the Traffic Commission has discussed this issue on several occasions and gave a brief history to the Board Members. He explained that the existing crosswalk is a "midblock crosswalk" and that the Traffic Commission does not normally agree to install these. It was also installed in a location that was not approved when the site was developed. The developers were advised to come before the Traffic Commission before the project was completed. The City made a recommendation for the crosswalk to be further down the street, east of where it is now. However, Chief Leonard does acknowledge that "it is what it is" and it is the "natural spot" where people will cross the street. The Traffic Commission, however, would always suggest going up to the crosswalk at the signalized intersection to safely cross the street.

There was also a discussion on the cost of any improvements. The Board Members had recommended: 1) Posting Speed Limit signs on Lincoln Street. 2) Temporarily implement radar speed display signs alerting motorists of their speed. 3) Improve the visibility of the crosswalk by re-painting it in a bright color and installing solar-powered flashing pedestrian crosswalk signs on both sides of the road which are automatically activated when a pedestrian approaches the crosswalk. Chief Leonard also mentioned the possibility of crosswalk cones as long as "The Lofts" would be responsible for purchasing and maintaining them. The Board Members asked about the availability of any federal funding or grants as there is also an elementary school bus stop in the area.

Evan Pilachowski advised that there is currently no federal money available for something like this. The closest grant was the "Safe Roads to School Grant" which was used for the "walking school bus" program. The money was used for studies rather than physical changes.

Engineering advised that Lincoln Street is a State controlled road. Tim Collins initially said that the speed limit is 40mph in this area. He then corrected that to a 30mph zone. The best that the City could do is post yellow advisory signs stating "thickly settled 30mph". He checked MUTCD and found that repainting the crosswalk and yield lines would also be allowed. However, it would all have to be maintained by The Lofts as the crosswalk is there for their convenience.

The Traffic Commission has had Crosswalk Signs and Advance Warning signs installed. The Chief has also asked for directed patrols here, however, this is "hit or miss" depending on what actually happens when the officers are present. It was further discussed that this is a busier area now for bikers and walkers with the Rail Trail close by and that the City is trying to improve "walkability". Engineering mentioned they painted the crosswalk on Hudson Street at the Rail Trail with a different type of bright green paint as a test. They had problems in the past with the paint being slippery when wet. This seems to be working here.

Commissioner Ghiloni asked about conditions in the Special Permit at the time of development. Lisa Thomas asked the Board Members if they were aware of any conditions. The Members were not aware of this and asked if they could get a copy of the Special Permit. Lisa Thomas collected e-mail addresses and advised that she would get this to them. She explained the 20 day appeal process for special permits and said that no one ever filed an appeal. Tim Collins also advised that he would provide a copy of the Site Plan Map and any other pertinent information. The applicant (Deborah Fairbanks) would need to be the one to apply for any modifications.

Chief Leonard advised that the temporary speed signs have been stored for the winter and won't be out again until the spring. Chief Leonard also asked to be copied on the information about the site plan and any special conditions so he can also review the details more closely to see who is responsible for what. He also said that the other night he was traveling on Lincoln Street from Pleasant toward the crosswalk and noted that he would not see a pedestrian crossing at night with the glare from the lights of approaching vehicles. The group discussed a possible spotlight that would be mounted on the building and shine onto the crosswalk to highlight the area at night. This would be the responsibility of the building owner. All agreed that this could be a good idea. Tim Collins mentioned that the only lights addressed by code are those that distract a driver and cause a hazard. There was an issue in the past with a very bright sign at the corner of Walker and Maple.

Commissioner Ghiloni advised that the City can paint the crosswalk but would not be able to spend money on any of the other suggestions, i.e. flashing lights and signals etc. Motion activated signs are very expensive. Chief Leonard also said that the Police Department has now filled the second Community Service Officer position which will be helpful. He also asked the Board Members if someone could confirm the time frame for the most heavily traveled period so he can send an officer down for enforcement. He is assuming it is in the area of 7:30 to 9:30am and 5:00 to 6:30pm. Chief Leonard also encouraged them to get plate numbers of problem vehicles and send them to him. Commissioner Ghiloni also wanted to point out that it is not that the Traffic Commission doesn't want to help them but rather that they get requests like this all the time.

MOTION was made, seconded, duly VOTED to REFER:

- 1) To the POLICE DEPARTMENT for enforcement.
- 2) To the CITY CLERK to forward the Special Permit information
- 3) To the City to review any special conditions
- 4) To the DPW to paint the crosswalk

**2a) Chestnut St. Parking regulations.**

Tim Collins received a complaint on the placement of a particular sign opposite 116 Chestnut Street. He asked for clarification as he did not understand the problem. When reviewing this problem he noted that some of the signs and regulations did not match. He sent an e-mail confirming what the Traffic Commission had approved and what seemed to be missing. He included a GIS map and wording for the missing regulation. He also had a clearer sign put up near the address in question. He noted that all the signs are up and that people seem to be abiding by them but if there was an issue they can't be

ticketed at this point because a regulation is missing. Chief Leonard agreed that this area needs to be officially a No Parking area. If the Traffic Commission approves the wording now, Tim Collins will add it to the list of restrictions for the street.

MOTION was made, seconded, duly VOTED to APPROVE the amended regulation. ALL IN FAVOR.

### **3-Old Business**

#### **3b) High School parking regulations**

Tim Collins met with Commissioner Ghiloni to review this issue. He passed out a large map/diagram of the High School parking lot along with wording for the regulations:

- 1) Schedule V: One Way Streets
- 2) Schedule IV: Stop Intersections
- 3) Schedule VIA: Do Not Enter Streets
- 4) Schedule VIII: Tow – Away Zones
- 5) Schedule IX: No Stopping, Standing or Parking Anytime
- 6) Schedule X: Parking prohibited Certain Hours
- 7) Crosswalk Locations

There was some discussion on signage for “Yield to Pedestrians” at the crosswalks rather than a full stop condition for every vehicle. This would make the morning congestion too busy. Currently there is just a crosswalk sign. There was also one change for Tim Collins to make on stop lines and then this issue should all set.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING to make the minor changes.

#### **3f) Communication from Janet Vigeant Re: Brigham St. traffic concerns**

Tim Collins advised that, according to MUTCD, in order to have a double yellow line the road must have a width of at least 18 feet and an average of 3000 vehicles per day. Brigham Street is 18 feet wide but the recent traffic count shows an average of 2000 vehicles per day. A second need for a double yellow line is to separate traffic. He noted that this also takes an extra foot of width from the roadway and that there is no history of side by side accidents here.

The real area of concern is the curve at Jericho. Mr. Collins noted that there are warning signs here to reduce speed, however, he also found that 3 speed limit signs were missing. All three should go back up this week.

There was another concern with truck traffic here and on West Hill Road. The warrant for a truck exclusion in MUTCD states that 5-8% of the traffic volume must be trucks. The recent traffic count showed that Brigham Street was at 1.6% truck volume and West Hill Road was at 2.9% truck volume. As such, neither street truly qualifies as heavy truck volume.

Chief Leonard asked if there was such a thing as a single yellow line or a single white line. Tim Collins advised that the MUTCD actually states, "A single solid yellow line should not be used on a road as a center line."

MOTION was made, seconded, duly VOTED to REFER to the DPW to be sure the missing speed limit signs do in fact go up. Otherwise, ACCEPT and PLACE on FILE as the roadway does not meet the MUTCD guidelines for striping or a truck exclusion.

**3g) No parking regulation, Williams St.**

MOTION was made, seconded, duly VOTED:  
To TABLE.

**3h) Traffic pattern, parking deck behind City Hall.**

The Traffic Commission was discussing the possibility of making the lower level one-way, however, there were questions on ownership of the garage and if the Traffic Commission even has the authority to create regulations here. Commissioner Ghiloni said that he sent this information to Chief Leonard after the last meeting.

MOTION was made, seconded, duly VOTED to TABLE until the next meeting so the Chief can review the information.

**3m) Winter parking ban exemption request, 169 Lincoln St.**

See 3i) below – discussed together.

**3i) Request for parking restriction exemption at 71 Maplewood Ave.**

These two locations have the same issue and were discussed together. The Traffic Commission advised that there is nothing they can do with regard to an exemption at either location. It is also an issue for many others in the City and if these specific addresses were able to qualify for an exemption, it would open the door to other requests for the same thing.

Chief Leonard did say, however, that he would talk to Pam Wilderman about the possibility of parking on the grass at 169 Lincoln Street as was done in the past.

MOTION was made, seconded, duly VOTED to ACCEPT and PLACE ON FILE.

**3e) Towing vehicles from municipal lots for snow removal.**

Commissioner Ghiloni advised that he is working on this now. They are planning to use temporary signs to advise when they intend to clear the lots. Chief Leonard definitely wants to see a little more time for notification in order to give people time to move their vehicles accordingly. Commissioner Ghiloni said that the lots don't always need to be completely empty. They can try to work around some cars if it snows during the night.

MOTION was made, seconded, duly VOTED to TABLE.

**3l) Request for Blind Driveway sign at 391 Farm Rd.**

Tim Collins visited this area and prepared a memo to Chief Leonard outlining his observations and his recommendation. He also included a GIS map and photo, all of which are attached. He noted in his memo that Blind Driveway postings are usually warranted under two conditions 1) in an area where the driveway is not expected and 2) or when a vehicle leaving the driveway cannot see oncoming traffic and therefore has to exit the driveway blindly. He did not find either of these conditions to exist and does NOT recommend posting a blind driveway sign.

Commissioner Ghiloni advised that he viewed the area also and agreed with Mr. Collins. They both felt that maybe it was more of a speeding issue than a driveway issue. A speed issue is something that should be dealt with through enforcement and not by placing a Blind Driveway sign. Now that the road has been widened and the lines are in place, the resident may find it easier to back out of his driveway.

MOTION was made, seconded, duly VOTED to ACCEPT Tim Collins' recommendation and DECLINE the request for a Blind Driveway sign. All in Favor.

**3p) Mill St. parking restriction.**

It was discussed that the biggest problem here is that no one is adhering to the existing regulations. The property is "loaded with unregistered cars". Tim Collins advised that it is a huge enforcement issue. He believes that there have to be 40 to 50 cars parked there, all of which are unregistered. That's why there is nowhere to park when someone goes to work. He said that maybe it is actually a permit issue and questioned how many vehicles they are allowed to have on the property.

Tim Collins also went down to River Street and found all of the cars parked on the property, however, when he went back again a little later he found 4 unregistered cars on the road. He took a photo and showed it to Chief Leonard.

Lisa Thomas had to leave the meeting at this point and there is no longer a quorum present. This issue will be taken up again at the next meeting.

MOTION was made, seconded, duly VOTED:  
To TABLE.

*Evan Pilachowski asked to add an item to the agenda for the next meeting. He would like to have a discussion on the Rail Trail specifically with regard to crosswalks and Stop Signs.*

He noted that the Rail Trail will eventually connect a 20 mile route and will become much busier.

**3c) Stop signs on Bigelow St.**

An informal discussion (without a quorum present) continued. Evan Pilachowski confirmed that the speed signs are in place. A blackboard connect message will need to be sent out to the whole area before any stop signs are removed. He also wanted to add wording to the stop sign poles on the side streets, something to the effect, "cross traffic does not stop". He said that there is an MUTCD sign that can be attached to the pole. The stop signs were never warranted but they were regulated so the Traffic Commission would also need to make a formal vote before removing any of the existing stop signs. The plan is to keep the signs at Robin Hill, Evelina and Nashoba and remove the ones at Shea and Flagg.

MOTION was made, seconded, duly VOTED:  
To TABLE.

**Informal Discussion Continued**

***2016 Meeting Schedule (not on the agenda).***

Chief Leonard advised that the January meeting is tentatively scheduled for the last Tuesday in January, 1/26/16. He will set the full schedule when he gets the final schedule for the City Council meetings.

***Felton Street*** – Evan Pilachowski was looking for some informal feedback. Currently when you come off Rte. 495 you can take a quick turn onto Felton Street. Beacon North had mentioned the possibility of closing off Felton Street and having to loop around instead. Evan wanted to comment back to them on this issue. He said that comments are due back by January 23<sup>rd</sup>. Chief Leonard asked if he thought this was necessary at this point. Mr. Pilachowski said that maybe in the next 5 to 10 years but not in the immediate future. Chief Leonard agreed and noted that it also adds response time to the hotels. Mr. Pilachowski's concern is that if there was to be any mitigation money involved this is the time to do it.

**3j) Traffic concerns, New St. at Granger Blvd.**

MOTION was made, seconded, duly VOTED:  
To TABLE.

**3k) Traffic blocking intersection on East Main St. at Hosmer St.**

MOTION was made, seconded, duly VOTED:  
To TABLE.

**3a) Municipal off street parking regulation.**

MOTION was made, seconded, duly VOTED:  
To TABLE.

**3d) Traffic Commission rules and regulations update.**

MOTION was made, seconded, duly VOTED:

To TABLE.

**3n) Parking in the downtown area – discussion.**

MOTION was made, seconded, duly VOTED:  
To TABLE.

**3o) River St. parking restrictions.**

MOTION was made, seconded, duly VOTED:  
To TABLE.

That there being no further business of the Traffic Commission held on this date, the meeting adjourned at 11:30 am.

Respectfully submitted,

Karen L. Lambert  
Records Clerk  
Marlborough Police Department

**List of documents and other exhibits used at the meeting:**

- Meeting Agenda for Wednesday, December 16, 2015. (Including City of Marlborough Meeting Posting.
- Draft of Traffic Commission Minutes from 11/24/15.
- E-mail from Kevin Daly, member of the Board of Trustees of the Renaissance Lofts, to Mayor Vigeant and the City Council, dated 12/1/15, re: Seeking to address city crosswalk safety concerns. (Forwarded to Chief Leonard from Karen Boule on 12/1/15.)
- E-mail from Tim Collins to Chief Leonard, dated 12/2/15, re: Parking regulations – Chestnut Street (Including a photo and forwarded correspondence with Vinnie Rizzelli.

**Additional Handouts:**

- Document concerning “406 Lincoln Street Proposed Crosswalk Improvements”.
- Article entitled “Everything you’ve always wanted to know about crosswalks”.
- Various examples of Crosswalk Markings (3 pages).
- Memo from Tim Collins to Chief Leonard, dated 12/16/15, re: Blind Driveway Sign Request - #391 Farm Road including photos and GIS map.
- GIS map of Chestnut St. with the No Parking Regulation indicated along with proposed wording for the regulation.
- Proposed wording for regulations in the High School parking lot, i.e. One Way Streets, Stop Intersections, Do-Not-Enter Streets, Tow-Away Zones, No Stopping, Standing or Parking Anytime, Parking Prohibited Certain Hours and crosswalk Locations.

## Mark Leonard

---

**From:** Andrew Larose  
**Sent:** Friday, December 18, 2015 10:28 AM  
**To:** Mark Leonard  
**Subject:** Sandini/Forest Street directed

Chief,

I had the Sandini/Forest Street directed yesterday. I noticed the do not enter signs are difficult to see, especially coming westbound. Most people are committed to turning right before they realize the signs are there. If a no right turn sign (westbound) and a no left turn sign (eastbound) could be installed on the south side of Forest Street I think it would be very helpful.

Also, most of the people I stopped were leaving Fore Kicks and were confused where to go because they could not take a left turn out of the parking lot.

If you have any questions please let me know,  
Andy

## Mark Leonard

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**From:** City Council  
**Sent:** Wednesday, December 30, 2015 12:42 PM  
**To:** Mark Leonard  
**Subject:** TO CHIEF LEONARD: Goodale Road - Request for sign for Disabled Child

Chief,  
FYI – Councilor Delano may email you as well. Does the Traffic Commission have to review and approve such a request?  
Thank you.  
Karen

*Karen A. Boule  
City Council Secretary  
Marlborough City Council*

**From:** Joseph F. Delano [mailto:delano.ward1@verizon.net]  
**Sent:** Wednesday, December 30, 2015 12:38 PM  
**To:** bjmnoble@gmail.com; City Council <citycouncil@marlborough-ma.gov>  
**Subject:** Re: goodale rd

Hi Susan,

My apologies for the delayed response! It would be my pleasure in helping to get that done for you. I will have this added to the next traffic agenda and I will appear at the meeting to make this request for you. One question, should the old sign be taken down if it hasn't already? If so where was that located?

I look forward to reporting back to you on this matter.

Happy Holidays!

**Joseph F. Delano  
Ward 1 City Councilor**

**City Hall  
140 Main Street  
Marlborough, MA 01752**

**City Council Office: (508) 460-3711  
Business Office: (508) 460-8889  
Home: (508) 229-0124**

On 12/16/15, Susan Noble<[bjmnoble@gmail.com](mailto:bjmnoble@gmail.com)> wrote:

Hi Councilor Delano,

Many thanks for attending the initial community meeting last night regarding the permit for the subdivision off Goodale Rd. My husband and I live at 133 Goodale (immediate adjacent to the proposed plan).

I have a request and I am hoping that you can assist. Our son has severe disabilities which require him to use a wheelchair full-time and he is visually impaired. Councilor Clancy had assisted us when we lived in his Ward to obtain signage on our street to alert drivers to my son's presence.

We've lived on Goodale for the past 8 years and felt comfortable given our longer driveway without any signage on the street. Now with the proposed street immediately adjacent to our property line as well as the increased presence of large construction vehicles, I'm hoping you can help us to have a sign placed on Goodale Rd warning that my son is both vision and mobility impaired. (Prior sign just said 'disabled child' or something like that).

Would you be able to provide assistance to us?

Many thanks. We look forward to interacting with more city representatives as this project progresses through the planning stages.

Susan Noble  
508 481 7805  
133 Goodale Rd

## Mark Leonard

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**From:** Carrie Lizotte  
**Sent:** Thursday, January 7, 2016 9:40 AM  
**To:** Mark Leonard  
**Subject:** Dan Verrico, Traffic Commission Meeting

Good Morning,

Mr. Verrico would like to be placed on the next meeting agenda for the Traffic Commission. He lives on Wilson street and would like to have a discussion about the safety on that corner of Wilson & Hemenway.

His cell number is 617-592-8566.

Carrie Lizotte  
*Public Safety Administrative Assistant*  
*Police Department*  
*City of Marlborough*  
*508-485-1212 X 6974*

## Mark Leonard

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**From:** Allen Fleishman <allen-fleishman@comcast.net>  
**Sent:** Friday, January 8, 2016 4:46 PM  
**To:** Mark Leonard; City Council; Mayor  
**Subject:** Broadmeadow Street and Farm Road

On the corner of Broadmeadow Street and Farm Road a new traffic light was installed. I use both Farm Road to go onto Route 20 and frequently use Broadmeadow Street to go the back way to the Mass Pike (90). So I use both streets in either direction, somewhat often. Obviously there is no problem with Farm Road either North or South, or traffic going from Farm Road eastbound onto Broadmeadow. The only possible congestion is westbound Broadmeadow onto Farm.

Unfortunately, the light is not needed. If it is needed, it is only needed for the westbound Broadmeadow traffic a few hours per day, not 24/7. A stop sign, or a blinking red (yellow) light should be useful at least 22 hours per day. Or if there is a buildup of cars, it might be useful to use a traffic detector to monitor waiting westbound traffic. Again for the most part, this is rarely a problem.

Could you monitor the traffic, and reprogram the light

1. a failsafe (blinking red/yellow) for the non-rush hour traffic (i.e., red/green light only a few hours per day), or
2. always have the failsafe (24 hours/day) - blinking red and yellow lights, or
3. install a traffic monitor to detect if cars are backed up to activate a green light. You might want to activate a pedestrian crossing signal for the Creamery pedestrian traffic, with a way to halt traffic to allow children to cross.

A set red/green pattern is not necessary for this intersection.

Thank you for your attention to this matter.

--

Allen I. Fleishman  
141 Roundtop Road  
Marlborough, MA 01752-2774

508-485-9652 (home)  
508-579-9924 (cell)

[allen-fleishman@comcast.net](mailto:allen-fleishman@comcast.net)

**Mark Leonard**

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**From:** Robert Tunnera <rtunnera@gmail.com>  
**Sent:** Tuesday, January 12, 2016 8:10 AM  
**To:** Juaire; Mark Leonard; City Council  
**Subject:** Buses on Ferrechia

Good Morning Chief Leonard

I received correspondence from a resident regarding a parade of buses on Friday and Saturday morning at 5:30am

Is there something we can look at at the traffic commission or is this simply a matter of speaking with the hotels.

I spoke to At Large Councilor Juaire regarding this and we think its mostly Embassy Suites, but I thought I'd pick your brain on this issue to see what you recommend.

Thanks a bunch  
Rob

--

**Rob Tunnera**  
**508-414-0838**  
**Tunnera Real Estate**  
**[www.robtunnera.com](http://www.robtunnera.com)**

## Mark Leonard

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**From:** Wes Tuttle <tuttle@nes.com>  
**Sent:** Friday, January 8, 2016 1:48 PM  
**To:** Thomas Bryant  
**Cc:** Mark Leonard  
**Subject:** FW: New England Sports Center & Bus Traffic

Tom,  
Per you call here is what went out to the teams, etc, along with we made the calls the hotels asking that they mention this to the drivers

Wes

**Wes Tuttle**  
New England Sports Center  
121 Donald Lynch Blvd.  
Marlboro, MA 01752  
Tel: 508-229-2700  
Fax: 508-229-2300  
Cell: 978-423-8085  
www.nes.com

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**From:** Leigh Dean [mailto:leigh@usphl.com]  
**Sent:** Friday, January 08, 2016 12:21 PM  
**To:** George Kelly; Leigh Dean; Wes Tuttle  
**Cc:** Toby Harris (Hotmail); Jim Hunt; Bobby Reiss; mariannr@icevault.com; nancyh@icevault.com; Robin Kaplan; Bill Thompson; Dan Henningson; Kevin Kamenski; tim.clifton@hotmail.com; Brack Healy; robertm@icevault.com; frankr@icevault.com; bryanr@icevault.com; Dorina Binda; eugene.binda@gmail.com; Brett Bruneteau; Ron Kuhl; JSWhalers; Patrick Tabb; Richard Gallant; kradolinski@gmail.com; tearl21@yahoo.com; adam@chasehockey.com; synecare@hotmail.com; 16urangers@gmail.com; jeff@h3hockey.com; Jim Henkel; marcoctrangers@gmail.com; Vincent Montalbano; ctjuniorrangersinfo@gmail.com; David Russo; Pat Allen; (sean@islandershockeyclub.com); coachumansky@islandershockeyclub.com; Nate Bostic; Paul Jenkins; profile.properties@verizon.net; Mike Anderson; Topher; Chris Masters; Peter Masters; nhamilton@igcompetition.com; jraviators@gmail.com; abernardo@icloud.com; bodine281@me.com; Edmund Galiani; laurac@therinx.com; svigna@optonline.net; alekseyn9@yahoo.com; thorts8@aol.com; marshalltigers4@aol.com; Tim Kyrkostas; frank@aaind.net; Jared Beach (jjbeach27@gmail.com); pferrill@comcast-spectacor.com; Sean O'Brien; mpinchevsky@portlandjuniorpirates.com; whutzler@pwise.com; litzm08@aol.com; RJ Zeigler; anewton@pwise.com; Jeff Kolcon; jared@maksymum.com; dave@maksymum.com; matt@maksymum.com; Jason Kersner; jared@skipjackshockey.com; jbmemberdout@gmail.com; John Gurskis; sharlow@foxborosportscenter.com; dpo10@comcast.net; Dan Panciocco; Jean Panciocco; paulkelly09@gmail.com; dlkirnan@aol.com; Nicole; Dave Smolnycki; jfhuff12@aol.com; Rae Blackman; rjbrusco@comcast.net; pechmannpaul@gmail.com; Brian Umansky; smpablo@me.com; goalscorer08@yahoo.com; Pfaffinger, Jim; danvdtw@gmail.com; Ralph Hayne; Reid Simpson; iamcdn@sbcglobal.net; gcbarnesgroup.ss@gmail.com; Kalkaska Rhinos USPHL Mid-West Hockey Club; pricer22@hotmail.com; klang1127@yahoo.com; mark@freshicehockey.com; koryh@nixonandco.com; Nicholas Adamek; rambowilk@hotmail.com; scottyg23.sg@gmail.com; Don Asmonga; jvaillancourt.hrwhalers@gmail.com; Ian O'Connor; jason@freshicehockey.com; Oly Hicks; Donna Larence; jmg@powerplayrinks.com; claude.morin@clairendeau.qc.ca; mikelabadie@slc.qc.ca; Ron Kinnear; vincent.p.montalbano@gmail.com; jbeach@usphlflyers.com; kmbh20@aol.com; Deb Madden; Gene Binda; Mike Klein; Ralph Barahona; info@atlantajuniorknights.com; mariettaicecenter@gmail.com; David McCauley; rfarkas@eaglesjrhockey.com; lincolnflagg@eaglesjrhockey.com; jocelynlanglois@eaglesjrhockey.com; mikeoleary10@gmail.com; Tyler Carlston; floridajrblades@hotmail.com; Todd Pococke; Nicole@FloridaJrBlades.com; Frank Scarpaci; coachbloomingtonburg@floridaeelshockey.com; frank.scarpaci@aol.com; scarpaci@comcast.net; pcavanagh@chilledponds.com; brad@chilledponds.com; rtaylor@chilledponds.com; Nate Bostic; Paul B. Jenkins; Sean

Tremblay; toby@jerseyhitmen.net; dmasanko@optonline.net; Tom Palamara; Rob.Badger@comcast.net; jhall@comcast-spectacor.com; bmccreary@portlandjuniorpirates.com; Rick Beauregard; Betty Smith; mlyons@richmondicezone.com; R. C. Lyke; president@richmondgenerals.com; tony@maksymum.com; tmcdonald681@gmail.com; bret.coach@gmail.com; Devin Rask; plantem@southkentschool.org; Rich Touzos; Strot Brett; Garrett Strot; kevin@hockeyinternational.net; Tommy George; justin.cirillo@daytonaicearena.com; ag.yarbrough@daytonaicearena.com; Steve McKirdy; Ryan Kravetz; David Guzman; <cal.ballard@energyhockey.com>; Zachary Pearson; Bill Zaniboni; JOHN SCHWARZ; Dan Vasquez; Lisa Cruz; lcruz@familyhealthpc.com; info@detroitfightingirish.com; Lisa Cruz; hawkcoachjoe@hotmail.com; steelecountyblades@yahoo.com; Tony Schwichtenberg; scladesgm@gmail.com; randymontrose@yahoo.com; rmontrose@tchounds.com; Tri City IceHawks; Marty Quarters; BreakersHockey@aol.com; lgriffin@tchounds.com; Cody Wild; Garrett Peters; Rich Gallant; crowleyp@southkentschool.org; Jason Fleming; drewmhna@aol.com; Kurt.decaturlaze@yahoo.com; Brad Stoffers; smyth.sean@ymail.com; coach@marquetteroyales.com; Dennis Canfield; jaymie.harrington@gmail.com; icechips32@gmail.com; Chris Werstine; David Cross; jasons@icevault.com; Dave Laniado; Sean O'Brien; robbonneau18@gmail.com; icehawksmedia@gmail.com; rgjenks@barton.com; 22ccorbett@gmail.com; Lindsay Putnam; rcruthers@charlotterushhockey.com; John Schwarz; jimmy@minnesotamagicians.com; lariss1018@msn.com; Richard Cichanowicz; Jeff Hamilton; info@centralctyankees.com

**Subject:** New England Sports Center & Bus Traffic

All,  
Please be advised that any team using a bus for transportation needs to stick to the main roads and avoid cutting through local neighborhoods. Busses are considered commercial vehicles and the local law enforcement has been notified by residents of the traffic. Please understand that the USPHL is a guest and the local commerce is appreciative but we must respect the neighborhoods for all safety purposes. Thank you for communicating this information to the bus drivers, coaches and managers. Your cooperation is very much appreciated.

Leigh Dean  
Director of Hockey Operations  
[Leigh@usphl.com](mailto:Leigh@usphl.com)  
Office-978-837-5316  
Cell-973-441-5193

On Jan 7, 2016, at 8:09 PM, [PGHJrB@aol.com](mailto:PGHJrB@aol.com) wrote:

Nothing new here, but the Final Schedule is attached.

I received this from Leigh a few minutes ago.

I am going to bounce it again the League web site one more time, but it should jibe 100%.

Thanks, Geo  
<2016USPHLWintershowcaseworkingschedule#10.xlsx>

**TRAFFIC COMMISSION MEETING SCHEDULE FOR 2016**

January 26

February 23

March 29

April 26

May 31

June 28

July 26

August 23

September 27

October 25

November 22

December 20

**All meetings will be at 10:00AM unless otherwise noted, in the Committee Meeting Room, 1<sup>st</sup> floor, City Hall**

## Mark Leonard

---

**From:** Mark Leonard  
**Sent:** Thursday, January 21, 2016 8:47 AM  
**To:** 'janet123@comcast.net'; Matt Elder; arthurvigeantcpa@aol.com; Kevin Breen; John Ghiloni; Evan Pilachowski; Lisa Thomas; Timothy Collins; Karen Lambert  
**Subject:** RE: Brigham st. safety concerns continue

Hi Janet,

Brigham St. has been discussed several times with the Traffic Commission, and although I can understand your frustration, there is no easy solution to the concerns you have expressed about the traffic volume and speeding concerns on Brigham St. The truck volumes do not trip the required warrants for a truck exclusion, the roadway is not wide enough to allow for center line striping, and the speed limit is already at 25MPH or 20MPH so it cannot be lowered. There were some missing signs and the DPW is scheduled to replace those (if they haven't already), and I have requested directed speed patrols in this area as staffing allows.

Recently, solar powered speed signs were installed on Farm Rd. and Bigelow St., and I believe they are an effective speed control measure and in my opinion Brigham St. would be a good roadway to install some of these signs as well. Funding sources should be sought to purchase and install them on Brigham St.

Speed bumps have recently been discussed for Brigham St. and in the past for several other streets in the city. While it may seem that they are a good solution, the opinion of the Traffic Commission is that they should not be installed on public ways in the city. They present response issues for fire, ambulance, and police vehicles; they present potential liability issues for motorists in vehicles and motorcycles; they present noise issues for those living near locations where they are installed; they typically do not slow traffic down on a roadway except in their immediate vicinity and drivers will often "make up" the time they lost slowing for the speed bumps by increasing speeds between their locations.

I think the solar speed signs coupled with speed enforcement is the most viable solution to help reduce speed on Brigham St. I have once again instructed officers to do radar patrols there and we will continue to do speed monitoring as staffing allows.

Feel free to call me to discuss your concerns in more detail if you would like, and we remain open to other ideas that could help reduce your concerns in the future.

Sincerely,

Mark F. Leonard  
Chief of Police  
Marlborough Police Department  
355 Bolton Street  
Marlborough, MA 01752  
Office: 508-485-1212 x6974  
Fax: 508-624-6938

**From:** janet123@comcast.net [mailto:janet123@comcast.net]  
**Sent:** Wednesday, January 20, 2016 7:06 PM  
**To:** Mark Leonard <mleonard@marlborough-ma.gov>; Matt Elder <matt.elder@i9sports.com>;

arthurvigeantcpa@aol.com; Kevin Breen <kbreen@marlborough-ma.gov>; John Ghiloni <jghiloni@marlborough-ma.gov>

Cc: janet123@comcast.net

Subject: Brigham st. safety concerns continue

Dear city officials- I have emailed you several times since this past summer about compromised pedestrian safety on Brigham St. due to excessive vehicle speeding and increased volume of vehicles. This problem continues, and is now made even worse with the snow. I am aware that most of the neighbors in the area who share my concerns, but they may not have contacted you about it. If there is a more efficient and effective way (other than emailing you) to proceed with action on this matter, please let me know. Some neighbors have suggested circulating a petition to present to the city councilor, but I am hoping action will be taken very soon to prevent injury or fatality to pedestrians on Brigham St. As I have thought deeply about a solution during my twice daily walks on the street, I continue to believe that speed bumps could be an easy solution. I look forward to a response that shows action is being taken.

Thank you for your attention,

Janet Vigeant  
237 Brigham St.  
508-612-9617

## Mark Leonard

---

**From:** Timothy Collins  
**Sent:** Wednesday, December 16, 2015 1:19 PM  
**To:** Lisa Thomas; kevin.daly@gmail.com; jo.daly@gmail.com; helen.donis-keller@gmail.com; cmhernandez302@gmail.com; City Council; Elizabeth Jalonski; John Ghiloni; Karen Lambert; Kevin Breen; Korriane Bardsley; Mark Leonard; Mayor; Nicholas Milano; Patricia Bernard; Paul Valianti; Sara Corbin; Steven Kerrigan; Timothy Naze; Wilson Chu  
**Subject:** RE: Renaissance Lofts Condo  
**Attachments:** Special Permit Site Plan.pdf

As requested, the attached is the full set of approved Site Plans for the Renaissance' Lofts.

For clarification, please note:

- 1.) Howe Court is not a City street. It is an easement for right-of-way purposes (for the properties in the back). It was named Howe Court for convenience.
- 2.) There is an existing street light on the utility pole just west of the crosswalk. It may not be bright enough for illuminating pedestrian traffic. Upgrading the light should be part of a discussion between the City of Marlborough and the Renaissance Lofts.
- 3.) The handicap sign shown in the Detail Sheets does not co our current standards.

**Timothy F. Collins**  
Assistant City Engineer  
Marlborough D.P.W.  
(508) 624-6910 Ext. 33203

tcollins@marlborough-ma.gov

**From:** Lisa Thomas  
**Sent:** Wednesday, December 16, 2015 11:49 AM  
**To:** kevin.daly@gmail.com; jo.daly@gmail.com; helen.donis-keller@gmail.com; cmhernandez302@gmail.com; City Council; Elizabeth Jalonski; John Ghiloni; Karen Lambert; Kevin Breen; Korriane Bardsley; Mark Leonard; Mayor; Nicholas Milano; Patricia Bernard; Paul Valianti; Sara Corbin; Steven Kerrigan; Timothy Collins; Timothy Naze; Wilson Chu  
**Subject:** Renaissance Lofts Condo

Good afternoon,

As discussed in today' s Traffic Commission meeting, I provide to you the att'd file pertaining to above referenced.

Inclusive in this package is the December 19, 2005 Special Permit decision, Site Plan Permit and corresponding documents, October 15, 2007 Modified Special Permit , and lastly the Minutes of the March 31, & April 28, 2009 Traffic Cmsn meeting in which the Lofts was discussed.

Please note that the file is completely text searchable.

Lisa M. Thomas

Marlborough City Clerk  
[www.marlborough-ma.gov](http://www.marlborough-ma.gov)  
508-460-3720

When writing or responding, please remember that the Secretary of State's Office has determined that email is a public record. This communication may contain privileged or other confidential information. If you are not the intended recipient, or believe that you have received this communication in error, please do not print, copy, retransmit, disseminate, or otherwise use the information. Also, please indicate to the sender that you have received this email in error, and delete the copy you received.

## Mark Leonard

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**From:** Kevin Daly <kevin.daly@gmail.com>  
**Sent:** Thursday, December 24, 2015 9:28 AM  
**To:** Mark Leonard  
**Subject:** reporting a Lincoln Street crosswalk incident

Chief Leonard

Thank you again for meeting with the Loft residents regarding the crosswalk. Monday evening 12/21 my wife was using the crosswalk and narrowly escaped being struck.

While crossing from the parking lots to the building at ~4:30 a car traveling West stopped and signaled Jo to cross. As Jo was walking across and looking West for traffic that car frantically started honking the horn, so Jo stopped. There was no traffic traveling East, but the 2nd car traveling West decided to drive around the stopped car and into the oncoming lane. Thankfully the driver who stopped signaled Jo to avoid injury!

Merry Christmas  
Kevin



**CITY OF MARLBOROUGH  
OFFICE OF TRAFFIC COMMISSION  
140 MAIN STREET  
MARLBOROUGH, MASSACHUSETTS 01752**

**Traffic Commission Minutes**

The Regular Meeting of the Traffic Commission was held on Tuesday, November 24, 2015 at 10:00 a.m. in the City Council Committee Room, City Hall. Members present: Chairman - Police Chief Mark Leonard, DPW Commissioner John Ghiloni, Fire Chief Kevin Breen and City Clerk Lisa Thomas. Also present: City Engineer Evan Pilachowski and local resident Bill Wyscka. Minutes taken by: Karen Lambert, MPD Records Clerk.

**1- Minutes**

The minutes of the Traffic Commission meeting of Tuesday, October 27, 2015.

MOTION was made, seconded, duly VOTED:  
TO APPROVE.

**2 – New Business**

*Chief Leonard requested a suspension of rules to move New Business Agenda Item b up on the agenda. – All in favor.*

**2b) Winter parking ban exemption request, 169 Lincoln St.**

Local resident Bill Wyscka was in attendance for this issue. He had made a verbal request to Chief Leonard. He owns the property at the corner of Lincoln St. and Short St. It is a legal 2 family home, however, there is only parking for one unit. Parking is available on Short Street when the parking ban is not in effect. Most of the abutters are single family homes and have their own driveways. The previous tenant was parking on the grass, however, Pam Wilderman from Code Enforcement said they can't do this anymore. Mr. Wyscka said he also talked to Chris LaFreniere from Engineering to see if he could replace the driveway. He found, however, that there is no opportunity for a variance to expand the driveway.

Mr. Wyscka said that he has owned the home for 3 years and that the property was very run down when he bought it. It sits empty every winter because no one wants to rent it with nowhere to park. It is becoming a burden to him. The tenants are supposed to park at the municipal lot but it's just too far if the sidewalks aren't clear or if the tenant has children. He owns a plow and a snow blower and keeps the property cleared but it just doesn't work for the tenants.

Chief Leonard said that we see this problem every year when the winter parking ban goes into effect. If the Traffic Commission were to allow an exemption for one house it would "open up a can of worms" as others would be requesting the same thing. At the last meeting the Traffic Commission discussed an exemption for the house next door to Mr. Wyscka's. This situation is different, however, because it applies to a handicapped individual. Mr. Wyscka has been allowing the neighbor to park in his driveway when it is vacant.

Lisa Thomas asked if there could be some type of compromise made with Code Enforcement to again allow parking on the property. Mr. Wyscka said this really wasn't the best option. The previous tenant had a "beat up" car and was able to drive over the curbing to get onto the grass. Chief Leonard also said that if there was some type of exemption allowed, all vehicles would still need to be removed from the street in an actual snow or ice emergency. Mr. Wyscka said this would make a big difference if he could tell tenants that they have to move their cars in a storm vs. not being able to park at the house for three months. It was noted that most of the houses on the street have driveways and that potentially exempting a section of the street would only involve 3 – 4 houses. It was also discussed that the driveway is off of Lincoln Street and is newly repaved. Chief Leonard advised that he would talk to Pam Wilderman and see if anything could be worked out.

MOTION was made, seconded, duly VOTED to REFER to Chief Leonard to discuss the issue the issue with Pam Wilderman of Code Enforcement.

**2a) Request for Blind Driveway sign at 391 Farm Rd.**

Chief Leonard advised that he has not had a chance to look at this issue yet.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING to take a look at the driveway at this address.

**2c) Parking in downtown area – discussion.**

The Traffic Commission began talking about this issue at the last meeting. Commissioner Ghiloni said that the CDC handles the day to day operations, however, they do want the Traffic Commission to be involved with the regulating their parking areas. This item will be kept on the agenda for further discussion.

MOTION was made, seconded, duly VOTED to keep this item on the Agenda for future discussion.

**2e) Mill St. parking restriction.**

Pam Wilderman brought this issue up at the last meeting. Fire Chief Breen and Commissioner Ghiloni drove out to the area after the meeting. They said that it was very clear that the business knew they were being watched. Tim Collins was not at the meeting but gave Evan Pilachowski a GIS map and a copy of an old regulation he found from September 16, 1993 to bring to the meeting. Mr. Collins had also added some handwritten language to the regulation to be discussed.

MOTION was made, seconded, duly VOTED to TABLE for the next meeting when Tim Collins is attendance to discuss the issue in more detail.

**2d) River St. parking restriction.**

MOTION was made, seconded, duly VOTED to TABLE for the next meeting when Tim Collins is attendance to discuss the issue in more detail.

**3-Old Business**

**3b) High School parking regulations**

Tim Collins and Commissioner Ghiloni have reviewed the regulations but have not yet finalized it with Chief Leonard.

MOTION was made, seconded, duly VOTED:  
To TABLE.

**3c) Stop signs on Bigelow St.**

Evan Pilachowski advised that the new speed signs are currently being installed. The process is moving along.

MOTION was made, seconded, duly VOTED:  
To TABLE.

**3e) Towing vehicles from municipal lots for snow removal.**

Chief Leonard advised that he and Commissioner Ghiloni need to work on this issue. From a Police Department standpoint it is mainly the notification piece that needs to be addressed. Chief Leonard again explained that the problem that occurred last year was that vehicles were towed from municipal lots in the middle of the night and some of those lots were not property signed and people said that they were not aware that they had to move their cars. In one instance, the vehicle in question had commercial plates and officers were unable to determine who to notify to move the vehicle.

It was discussed that the lots are sometimes not plowed until 1, 2 or 3 days after a storm. Temporary signage alerting vehicle owners as to the plowing schedule would hopefully work to keep the lots clear.

MOTION was made, seconded, duly VOTED:  
To TABLE for further discussion.

**3f) Communication from Janet Vigeant Re: Brigham St. traffic concerns**

Janet Vigeant outlined her concerns in her e-mail to Chief Leonard. She is hoping to see "25 mph rolling speed bumps to effectively slow down traffic to the posted speed limit." She also said that "Signage and lane striping will not slow down the traffic if pedestrians or bikers on the side of the road do not slow the traffic down." Chief Leonard advised that he has spoken to Ms. Vigeant and told her that the Traffic Commission is not in favor of speed bumps. He did discuss center line striping with her though.

Chief Leonard had an officer take a look at the roadway and it appears that one direction is well posted with signage (from Maple to DeSimone to Jericho) the opposite side appears to be lacking in signage.

Evan Pilachowski advised that the traffic counts from Brigham Street and West Hill Road have now been completed. Upon review, they are not even close to meeting the warrants for a truck exclusion. Commission Ghiloni thought there was also a question on a solid yellow line. Perhaps additional signage and striping will help.

MOTION was made, seconded, duly VOTED to TABLE for now as ENGINEERING is still reviewing the issue.

**3g) No parking regulation, Williams St.**

Tim Collins sent an e-mail to Chief Leonard advising that on busy court days cars are now parking on the new sidewalk. He also included a photograph.

MOTION was made, seconded, duly VOTED to TABLE for the next meeting when Tim Collins is available for further discussion.

**3h) Traffic pattern, parking deck behind City Hall.**

MOTION was made, seconded, duly VOTED To TABLE as the Traffic Commission needs to check if they have authority to make the lower level One Way.

**3i) West Hill Road Traffic Counts**

Engineering has completed the traffic counts and found that this roadway does not even come close to meeting the warrants for a truck exclusion. The original complaint was relative to speed Enforcement and the Police Department is aware of the issue.

MOTION was made, seconded, duly VOTED to ACCEPT and PLACE on FILE.

**3j) Request for parking restriction exemption at 71 Maplewood Ave**

Chief Leonard is still working on the best way to address this issue. He doesn't feel that an exemption here would be setting a precedent as it involves an elderly/handicapped individual.

MOTION was made, seconded, duly VOTED:

To TABLE.

**3k) Traffic concerns, New St. at Granger Blvd.**

Chief Leonard continues to received feedback that this area is a problem. Any time there is an event (such as the recent election) at the new Senior Center traffic flow becomes an issue. There was a discussion about the possibility of making a right turn only out of Newton Street onto Granger. The other problem noted is with the speed of cars coming from West Main onto Granger Blvd. when another car is slowing to turn right onto New Street.

Evan Pilachowski advised that Engineering can maybe work on this. Chief Leonard said that serious changes would need to be made to this roadway to make this turn safer. More of a T-intersection would need to be created with a 90 degree turn. Short of that, the best way to address it would probably be to make a no right turn onto New Street from Granger Blvd. and a right turn only out of New Street onto Granger Blvd. This is really the only way to avoid the conflict. Chief Leonard asked if a traffic study has ever been done here. Commissioner Ghiloni feels that this is definitely something that needs to be done. All agreed that as more events are held here the problem will only continue. It is something that needs to be monitored. Chief Leonard asked if there were any interns available at the DPW who could take on this project.

MOTION was made, seconded, duly VOTED to REFER to Commissioner Ghiloni to find someone to conduct a study.

**3l) Traffic blocking intersection on East Main St. at Hosmer St.**

Tim Collins received a reply back from Joseph Frawley of Mass DOT. He advised that the State could try "to make short term timing efforts to address the westbound queue". If this did not address the issue they would have to do a more detailed study. He asked if Tim Collins had any additional feedback on when the backup occurs, i.e. during rush hour on weekdays or Saturday midday for example. This information would help them to adjust the signals properly.

Chief Leonard said that he is guessing that the evening commute is the worst time (4:00 to 6:00pm). The original complaint the Traffic Commission received did not mention a specific time frame. The group will continue to keep an eye on the intersection to see where it stands. They weren't sure if any adjustments had been made to the timing of the lights yet.

MOTION was made, seconded, duly VOTED to TABLE and keep this item on the agenda while the intserction is monitored.

**3a) Municipal off street parking regulation.**

MOTION was made, seconded, duly VOTED:  
To TABLE.

**3d) Traffic Commission rules and regulations update.**

MOTION was made, seconded, duly VOTED:  
To TABLE.

That there being no further business of the Traffic Commission held on this date, the meeting adjourned at 10:50 am.

Respectfully submitted,

Karen L. Lambert  
Records Clerk  
Marlborough Police Department

**List of documents and other exhibits used at the meeting:**

- Meeting Agenda for Tuesday, November 24, 2015. (Including City of Marlborough Meeting Posting.
- Draft of Traffic Commission Minutes from 10/27/15.
- E-mail from Janet Vigeant to Chief Leonard, dated 11/18/15, re: Brigham St. safety concerns.
- E-mail from Joseph Frawley to Tim Collins, dated 10/30/15, re: Marlborough Traffic Issues.
- E-mail from Tim Collins to Chief Leonard, dated 10/28/15, re: Williams Street – Court House Parking (along with a photo of the area)

**Additional Handouts:**

- GIS Map of Mill Street area – entitled Central Parking Issues.
- Copy of a regulation from September 16, 1993, regarding parking restrictions on Mill Street.