

CITY OF MARLBOROUGH MEETING POSTING

Meeting Name: Traffic Commission

Date: October 24, 2017

Time: 10:00 am

Location: 1st Floor City Hall – Committee Meeting Room

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2017 OCT 20 A 9 57

Agenda Items to be addressed:

- 1) MINUTES OF LAST MEETING
 - a) Review draft from 9-26-17

- 2) NEW BUSINESS
 - a) Request for a stop sign on Brigham Street
 - b) Crosswalk Locations on Gikas Lane & Hudson Street
 - c) Crosswalk concerns on Farm Road. Intersection of Pheasant Hill and Phelps
 - d) Request for Relief from seasonal "No Parking" in front of 147 Cullinane Drive
 - e) Request regarding speed bumps on private ways
 - f) Revised Regulations for No Stopping, Standing or Parking on Brook Street

- 3) OLD BUSINESS
 - a) Traffic Commission Rules and Regulations update
 - b) Request for Stop Signs on Weed and Florence
 - c) Intersection of Ash Street & Hudson Street - Failure to stop at Stop Sign
 - d) Unattended trailers parking in public way
 - e) Brook Street - Review of No Parking Regulations
 - f) Traffic Regulations at the 1LT Charles W, Whitcomb School
 - g) Request for Stop Sign at Stow Road and Beaman Lane (Additional Information/Clarification)

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.



**CITY OF MARLBOROUGH
OFFICE OF TRAFFIC COMMISSION
140 MAIN STREET
MARLBOROUGH, MASSACHUSETTS 017**

DRAFT

Traffic Commission Minutes

The Regular Meeting of the Traffic Commission was held on Tuesday, September 26, 2017 at 10:00 am in the City Council Committee Room, City Hall. Members present: Chairman - Police Chief David Giorgi, DPW Commissioner John Ghiloni, Fire Chief Kevin Breen and City Clerk Lisa Thomas. Also present: Assistant City Engineer Tim Collins, Code Enforcement Officer Pam Wilderman and Building Commissioner Doug Scott. Minutes taken by Karen Lambert, MPD Records Clerk.

1- Minutes

The minutes of the Traffic Commission meeting of Tuesday, August 29, 2017.

MOTION was made, seconded, duly VOTED:
TO APPROVE – Accept and Place on File

2 – New Business

2a) Issues on Hayden and Water Street

Chief Giorgi received an email from a local resident on this issue. She has lived on Water Street for almost two years and has noticed several issues since Ward Park was redone.

- 1) They have a very small “dead end” sign above their street sign which “no one bothers to read” resulting in too many instances of people speeding down their tiny road and then having to turn around.
- 2) People leave the park way too fast and she has almost been hit trying to leave her street.
- 3) People also do not read the Do Not Enter signs on the 1 way section of Hayden.

She also mentioned that someone had made their own dead end sign and hung it up. She said that it actually seemed to work but someone took it down. Tim Collins advised that the City took the homemade sign down. It was replaced by a bigger diamond shaped sign which is now more visible. It was initially a small dead end sign at the top of the street sign due to the size of the road. The new sign should help the situation.

Mr. Collins also said that he thinks people know that this section of Hayden Street is one way, however, they look and see that no one is coming and "sneak down".

MOTION was made, seconded, duly VOTED to ACCEPT and PLACE ON FILE.

2b) Speeding Concerns and Crosswalk Request on Framingham Road

Chief Giorgi received an email from a local resident on this issue. She said that they have noticed the new flashing speed signs in the area, however, she said "there are still a large amount of people who blow through Framingham Road like a speedway". They are concerned about the lack of compliance with the speed limit.

Chief Giorgi advised that Sgt. Campbell has also talked to this resident and that the electronic speed signs have been brought back out to the area to gather more feedback. The initial feedback was that the speed was not as excessive as she thought.

With regard to the crosswalk request, Tim Collins advised that the area in question, at Allis Road and Beverly Drive, actually has a driveway across the street. A crosswalk cannot go to a driveway opening. Also, a crosswalk must meet ADA requirements and this would require rebuilding of sidewalks. Mr. Collins mentioned that the Allis Road side already has a crosswalk installed. He said that there are no bus stops that require kids to cross the street. The bus stops and traffic stops and kids then cross the street to get on the bus.

MOTION was made, seconded, duly VOTED to REFER to the POLICE DEPARTMENT for speed enforcement. Chief Giorgi advised that he would also speak to the resident about the parameters for a crosswalk.

2c) Crosswalk Request for Intersection of Wellington Street and Church Street

Chief Giorgi received this request from a local resident of Midland Street who expressed concern that there was no sidewalk on the eastern side of Church Street and that several middle school children have to cross from the Wellington side to the Harvard side to get to their bus stop at the corner of Church and Edinboro.

Tim Collins advised that there is an alternate walk to the bus stop location that already has a crosswalk installed. It is about 50 feet longer but there is a crosswalk at Greenwood and Church. A new crosswalk would require reconstruction of the sidewalk in order to be ADA compliant.

MOTION was made, seconded, duly VOTED to REFER to Chief Giorgi to advise the resident that the issue was discussed, however, the children do have another alternative for safe crossing to the bus stop location.

Chief Giorgi made a motion to suspend the rules and take the agenda items out of order as Pam Wilderman and Doug Scott were in attendance for Old Business Items 3d. All in Favor.

3-Old Business

3d) Unattended trailers parking in public way.

Code Enforcement Officer Pam Wilderman also has problems with this issue and how to enforce it. The group discussed different issues they have had with boats, trailers, car carriers and commercial vehicles and how to get them to stop parking on public roads. Ms. Wilderman has issued tickets based on City Ordinance 551.18 i.e. an obstruction of any kind that obstructs a public way for more than one hour.

Tim Collins drafted some new language which could be incorporated into the traffic code. Currently under Article II, Section 586.9 – Obstruction of Traffic, it states, “No person shall drive any vehicle in such a manner or stand alone or with others as to unnecessarily obstruct the normal traffic upon any street or highway.”

He is proposing adding new paragraphs that state:

No person shall park, or allow to be parked, an unregistered vehicle on any street or highway. Any unregistered vehicle parked on any street or highway shall be towed and stored, at the expense of the owner.

No person shall park, or allow to be parked, an unattended trailer or recreational vehicle on any street or highway.

No person shall park or allow to be parked, a trailer or recreational vehicle hitched to a registered vehicle or a registered vehicle on any street or highway, for a period of time not to exceed 24 hours. When a trailer is allowed to be parked on a street or highway, it shall be in such a manner that it is deemed safe. If the vehicle is parked in such a manner that it is not deemed safe, the vehicle will be towed and stored at the expense of the owner.

Ms. Wilderman said she has been using the “blight” ordinance, however, she liked the sound of this proposed wording better. She mentioned a vehicle she saw this morning that was unregistered that now has temporary “paper” plates on it. She wanted to have Officer Wicks or Officer Moro take a look at it for her. Anything that would help her to deal with unregistered vehicles on the roadway would be great for her.

Doug Scott suggested sending this language to City Council as it would involve a new area of ticketing even though it is under the jurisdiction of the Police Department and Code Enforcement. Lisa Thomas also suggested sending the proposed language to the Legal Dept. for review as we are “charting new waters”. We are creating new language rather than just adding a change to the existing Rules and Regulations.

All agreed that this language (or something to this effect) should be added under Section 856.9 but that it would be a good idea to have Legal review the wording. Ms. Wilderman said that she will continue to ticket under the "blight" ordinance in the meantime.

MOTION was made, seconded, duly VOTED to REFER to Chief Giorgi to discuss the new language with the Legal Department before moving forward.

Return to: 2 – New Business

2d) Traffic Regulations at the 1st LT Charles W. Whitman School.

Tim Collins requested that this item be added to the Agenda. He found that there are many signs at this location that are not in the Rules and Regulations Manual. The Traffic Commission previously reviewed what was in place at the High School and made revisions, however, this was not done at the Middle School. He passed out a large diagram entitled "Traffic Regulation Map – Whitcomb School". He found that most of the signs are in place, however, nothing was ever regulated. He passed out wording relative to:

Section 586.46A – Schedule IIA: prohibited Right Turns
 Section 586-49 – Schedule V: One-Way Streets
 Section 586-50 – Schedule IV: Stop Intersections
 Section 586-50.1 – Schedule VIA: Do -Not-Enter Streets
 Section 586-53 – Schedule IX: No Stopping, Standing r Parking Anytime
 Section 586-54 – Schedule X: Parking Prohibited Certain Hours
 Section 586-60.1: Crosswalk Location

Mr. Collins pointed out all areas noted above on the diagram. He also noted where there used to be a sign that read "Stop for Pedestrians". It now correctly states, "Yield to Pedestrians". He advised that the Group could vote on the required regulations, as per the map, and then he can write up the proper legal descriptions for the next meeting so they can be advertised and approved. He will look back and see how it was done for the High School and do it the same way.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING for further review and clarification.

2e) Request for Stop Sign at Stow Road and Beaman Lane (Additional Information/Clarification.

This issue initially came in as a phone call and was discussed under new business at the last meeting. It was referred to Chief Giorgi to follow up with the residents for clarification. Chief Giorgi is now in receipt of a specific letter and photos. The specific concern is the speed of vehicles on Stow going both North and South and the limited visibility they have of the Beaman Lane intersection coming from either direction.

Tim Collins also went out to review the area. He does feel that it may be appropriate to install a yellow warning sign indicating "curve ahead". He also reviewed the photos and feels they could be older as he did not see any vegetation that was obstructing the view of

the intersection. Chief Giorgi asked if it was possible to use a sign showing an arrow in each direction indicating that you can turn either way. Mr. Collins advised that this type of sign is usually used based on a problem history. It doesn't look like an issue of not seeing the traffic. The normal rule of the road is to get to the end of the street and look both ways before making the turn.

Mr. Collins also advised that we actually could put a stop sign here because a stop sign is warranted for a T-Intersection.

MOTION was made, seconded, duly VOTED to REFER to the POLICE DEPARTMENT for speed enforcement on Stow Road also to Chief Giorgi to advise the resident as to the discussion.

and

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING for an advance warning sign to indicate "intersection ahead".

3-Old Business

Lisa Thomas asked for a suspension of rules to formally approve three regulations that were recently advertised but were removed from the Agenda.

MOTION was made by Lisa Thomas, seconded, duly VOTED to APPROVE:

- 1) Revised Regulation: Chapter 866, Section 53, Schedule IX: No Stopping Standing or Parking on a specific area of Maple Street (Refer to regulation for specific wording).
- 2) Revised Regulation: Chapter 586, Section 60.1: Crosswalk Regulations – to add crosswalks on Cook Lane, Blake Circle, Sunshine Dr. Sherwood Drive South, Sherwood Drive North, Nolan Way, Kane Drive and Reagin Lane (Refer to regulation for specific wording).
- 3) Revised Regulation: Chapter 586, Section 50, Schedule VI: Stop Intersections. Add Stop Signs on Nolan Way and Reagin Lane. (Refer to regulation for specific wording).

APPROVED – ALL IN FAVOR.

3a) Traffic Commission rules and regulations update.

MOTION was made, seconded, duly VOTED to TABLE.

3b) Request for stop signs on Weed St. at Florence St.

Commissioner Ghiloni advised that this issue is still pending and needs to stay on the agenda.

TRAFFIC COMMISSION

6

September 26, 2017

MOTION was made, seconded, duly VOTED to TABLE.

3c) Intersection of Ash Street & Hudson Street – Failure to stop at Stop Sign

Tim Collins advised that he went out to this area and reviewed the signage. He said that there is a stop ahead sign traveling northbound on Hudson Street, however, it is currently 600 feet from the intersection. It should be 200 to 250 feet from the intersection. There is also a stop ahead sign traveling southbound, however, it is 740 feet from the intersection. It should also be 200 to 250 feet from the intersection. Mr. Collins advised that he would have them moved.

Mr. Collins also noted that the stop sign coming out of the hospital entrance was hit and is leaning over. It is turned and not facing in the proper direction. It was discussed as to whether the hospital or the city should fix the sign. It is a private driveway but a four-way stop is indicated on the sign. Commissioner Ghiloni also is not sure who owns the sign but it needs to be fixed. He advised that the City should just take care of the sign and have it be done.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING and the DPW to fix the stop sign at the hospital driveway.

3e) Brook Street – Review of No Parking Regulations

It was determined at the last meeting that the existing regulation would be repealed and replaced with a new regulation that would restrict parking on the left side of Brook Street. Tim Collins will forward the proper language to Chief Giorgi so that he can prepare the amended regulation for advertisement.

Commissioner Ghiloni questioned if we should be notifying residents of specific streets of changes before they are advertised. It was discussed further and decided that this could be done on a case by case basis but only if there was a really big issue involved.

MOTION was made, seconded, duly VOTED to REFER to Chief Giorgi to prepare the revised regulation for the next meeting.

That there being no further business of the Traffic Commission held on this date, the meeting adjourned at 11:07 am.

Respectfully submitted,

Karen L. Lambert
Records Clerk
Marlborough Police Department

List of documents and other exhibits used at the meeting:

TRAFFIC COMMISSION

7

September 26, 2017

-Meeting Agenda for Tuesday, September 26, 2017. (Including City of Marlborough Meeting Posting).

-Draft of Traffic Commission Minutes from Tuesday, August 29, 2017.

-Email from Samantha Clark to Chief Giorgi, dated 9/7/17, re: Water Street.

-Email from Natalie Dellecese to Carrie Lizotte, dated 9/8/17 (forwarded to Chief Giorgi same date), re: Speeding Zone Framingham Road.

-Email from Sara Douglas to Chief Giorgi, dated 9/20/17, re: Request for crosswalk to be added in Church Street neighborhood.

-Letter from John, Katie and Hope Branch to Chief Giorgi, dated 8/31/17, re: Request for stop signs on Stow Road and Beaman Lane.

-Email from Tim Collins to Chief Giorgi, dated 9/21/17, re: Brook Street – No Stopping, Standing or Parking language.

Additional Handouts:

-Regulation wording for 1st Lt. Charles Whitcomb Schools – multiple schedules.

-Potential wording for new regulation - Unattended Trailers.

Karen Lambert

From: Matt Elder <ultimatemobilegamingtruck@gmail.com>
Sent: Friday, September 29, 2017 11:06 AM
To: David Giorgi
Subject: Stop Sign on Brigham

Chief Giorgi,

Was talking to a few residents on Brigham who are concerned the speeding on Brigham. One suggested putting up a stop sign at Westboro Rd/Brigham St to at least make some of the cars slow down a little. Would that be something Traffic Commission could look at?

Matt Elder

289 Elm St Suite 107

Marlborough, MA 01752

774-303-9886



www.UMGtruck.com

[Try our Evite Here!](#)

Karen Lambert

From: Timothy Collins
Sent: Thursday, October 19, 2017 1:36 PM
To: David Giorgi; Thomas DiPersio
Subject: Traffic Commission agenda item
Attachments: Gokas Lane & Hudson Street.pdf

Chief,

The developer will begin installing granite curbing along the roadway which includes not installing them where crosswalks will be present. Could you please place on the agenda the attached information for adding crosswalk to §586-60.1 Crosswalk locations.

Timothy F. Collins
Assistant City Engineer
tcollins@marlborough-ma.gov
office: (508) 624-6910 Ext 33203
cell: (774) 463-9023

§ 586-60.1. Crosswalk locations.

The following locations are designated as crosswalks:

Crosswalk on	Location	Direction of Pedestrian Travel	Linear Feet
Hudson Street	at Gikas Lane	North-south	54 feet
Gikas Lane	at Hudson street	East-West	28 feet

Karen Lambert

From: Timothy Collins
Sent: Thursday, September 28, 2017 6:31 AM
To: David Giorgi; Krista Holmi; Thomas DiPersio
Subject: RE: Concern of Resident - Farm Rd. Intersection at Pheasant Hill and Phelps

Has Mr. Roy requeste that the issue be brought before the Traffic Commission?

TFC

From: David Giorgi
Sent: Wednesday, September 27, 2017 3:45 PM
To: Timothy Collins <tcollins@marlborough-ma.gov>; Krista Holmi <kholmi@marlborough-ma.gov>; Thomas DiPersio <tdipersio@marlborough-ma.gov>
Subject: RE: Concern of Resident - Farm Rd. Intersection at Pheasant Hill and Phelps

Ok Tim thank you. Do you think it needs to go on the agenda if it has already been properly addressed and the trees on deck to be trimmed???

I hadn't read this yet when I sent my first email.

From: Timothy Collins
Sent: Wednesday, September 27, 2017 2:20 PM
To: Krista Holmi <kholmi@marlborough-ma.gov>; Thomas DiPersio <tdipersio@marlborough-ma.gov>; David Giorgi <dgiorgi@marlborough-ma.gov>
Subject: RE: Concern of Resident - Farm Rd. Intersection at Pheasant Hill and Phelps

Trees to be trimmed for sight distance for crosswalk signs on Farm Road (see attached) have been placed on the Tree Trimming List for Forestry Parks & Cemetery.

The previous crosswalk layout from the southeast corner of Farm Road and Pheasant Hill Road to the northwest corner of Arm Road and Phelps Street had to be changed because it did not meet the ADA guidelines. Failure to meet ADA guidelines is considered a violation of civil rights. The previous sidewalk curb-cuts were located on the radius of the curbing at the intersection. This is called an Apex Curb-cut.

Apex Curb-cuts are allowed under any one of the following conditions:

1. Driver or pedestrian line of sight to or from the front of the level landing on the ramp is impaired. Preventing safe observation of crosswalk or approaching traffic at the intersection by a significant immovable or unalterable streetscape feature such as a building, structure or historic element, etc.,
2. STOP line is beyond the allowed limit stated in the Manual on Uniform Traffic Control Devices.,
3. Vaults containing electrical, telecommunications, etc. that are under or on the existing sidewalk,
4. Large radius intersections which are 30 feet or greater.

The previous crosswalk at Phelps Street (an apex curb-cut) did not meet the waiver criteria listed above, so the location had to be changed. The current location, which meets the ADA guideline, was the preferred location for a crosswalk.

Timothy F. Collins
 Assistant City Engineer
tcollins@marlborough-ma.gov

office: (508) 624-6910 Ext 33203
cell: (774) 463-9023

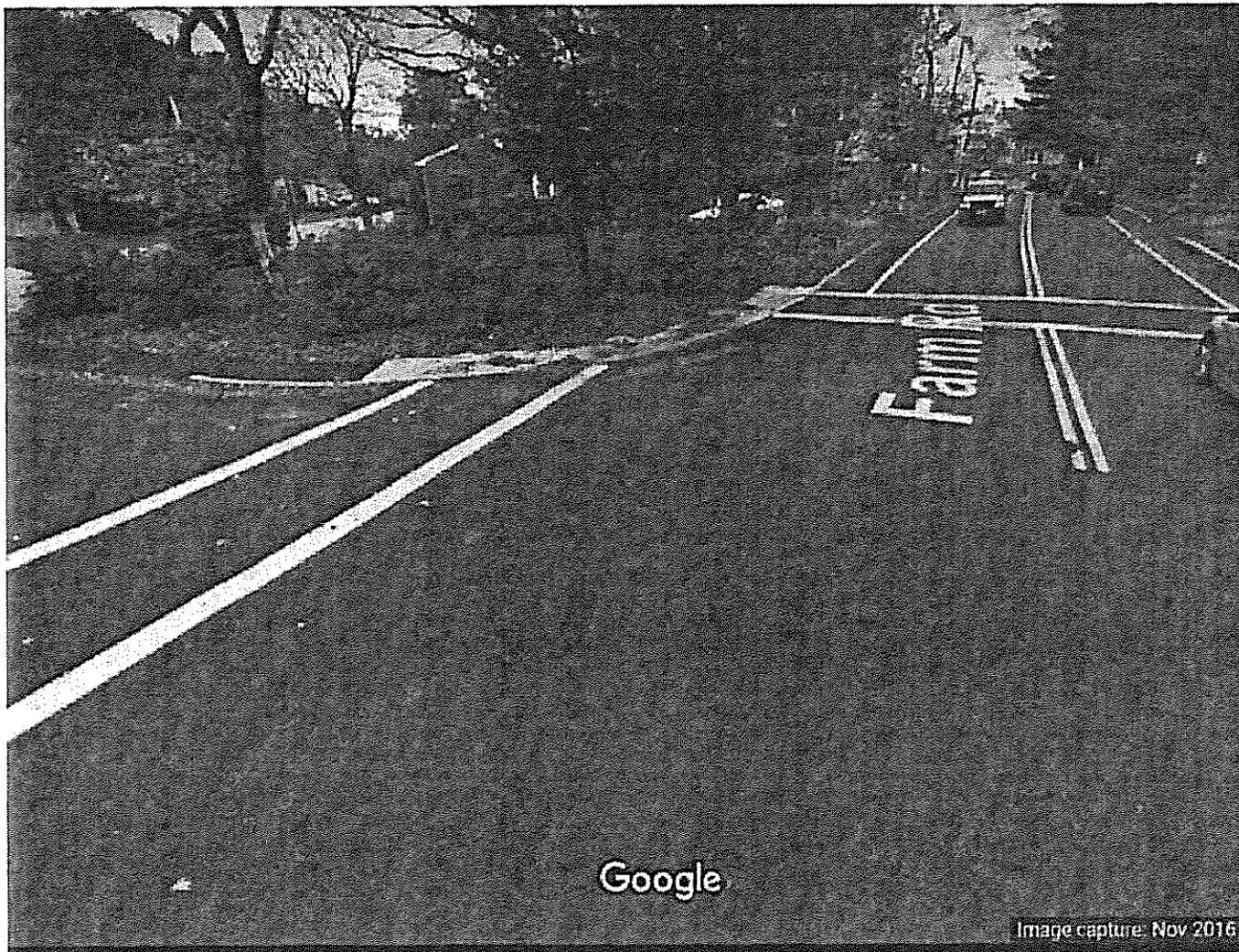
From: Krista Holmi
Sent: Wednesday, September 27, 2017 11:25 AM
To: Thomas DiPersio <tdipersio@marlborough-ma.gov>; David Giorgi <dgiorgi@marlborough-ma.gov>
Cc: Timothy Collins <tcollins@marlborough-ma.gov>
Subject: Concern of Resident - Farm Rd. Intersection at Pheasant Hill and Phelps

Lawrence Roy of 116 Pheasant Hill Rd. visited Engineering to discuss this crosswalk. He believes this crosswalk is a safety hazard. I spoke briefly with Tim Collins who indicated that the intersection was updated per ADA specifications and has improved safety.

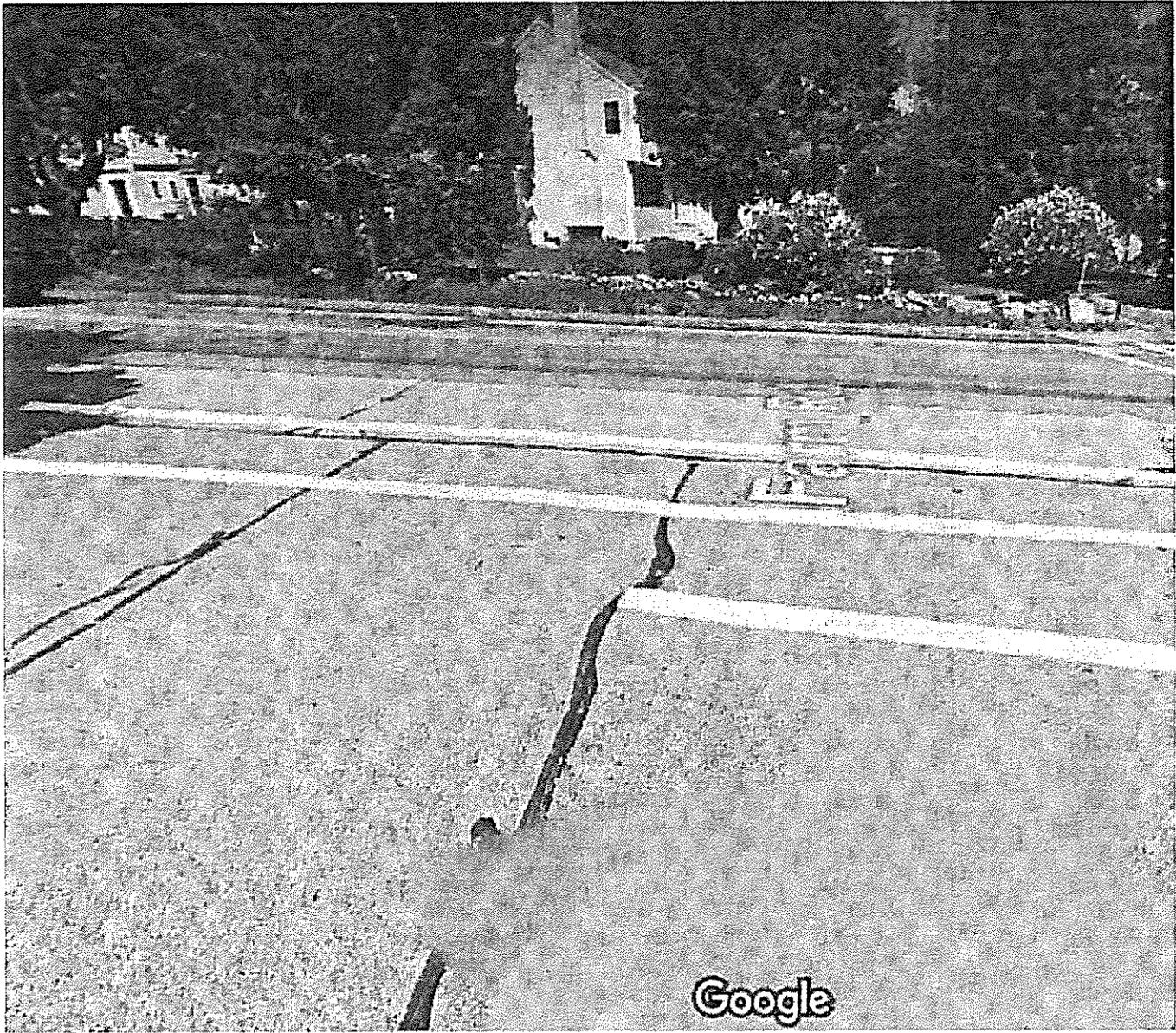
The resident believes that the pedestrian sign is obscured by the trees and bushes along Farm Rd as well.

He indicated that he would be contacting the Chief to discuss this as a Traffic Commission matter. I wanted to provide some background for you.

New Crossing Configuration



Resident's Preferred Crossing Configuration (Previous Design)



Krista

Krista Holmi
Engineering & Planning Board Administrator
City of Marlborough
Department of Public Works
135 Neil Street
Marlborough, MA 01752
kholmi@marlborough-ma.gov
planning_board@marlborough-ma.gov

(508) 624-6910 x33200

Karen Lambert

From: Deborah Novicki <dlnovicki@comcast.net>
Sent: Tuesday, October 3, 2017 11:48 AM
To: David Giorgi
Subject: relief from seasonal 'no parking' in front of 147 Cullinane

Dear Chief Giorgi,

I spoke with a very nice Lt. a few minutes ago who suggested I email you regarding a request for changing summertime no parking in front of my property. I thought it wise to be proactive for next season as time passes so quickly.

I am the 4th house from the beach on the same side of Cullinane, and we moved into the new construction at 147 in Feb2016 (my parents) and April2017 (me). My parents are 84 and 87, and their friends and relatives, several of which are disabled/aged, so not being able to park at/near my property in summer, when my driveway is full and most visits happen to take advantage of the lake, presents significant difficulties for them.

I took the attached photos to show that there are really slim parking options across from my house because of neighbor use and driveways, and none in front of same-side neighbors because the small lots' front yards primarily consist of driveways.

Photo below (going away from beach toward dead end) shows the no parking 15June-15Sep sign on telephone pole at end of my property (trashcan with cobbles running to pole) and the driveways filling the lots across the street. On the same side as 147, four houses further up are front yards consisting essentially of all driveway.

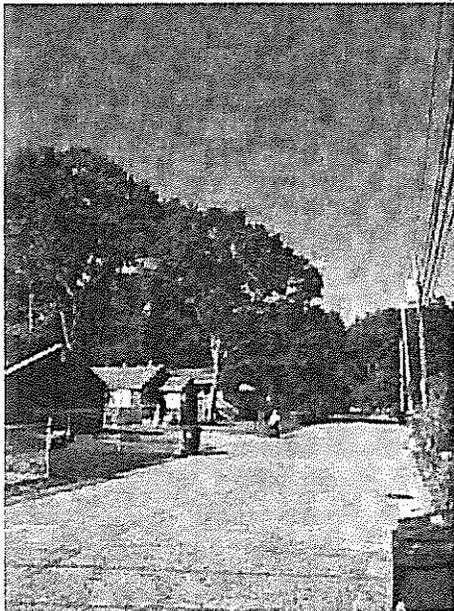


Photo below shows same side lack of parking toward beach because of driveways. There is a telephone pole just at the trashcan on the left in the picture, to which I am requesting that the existing no parking sign (shown in photo above) be relocated.

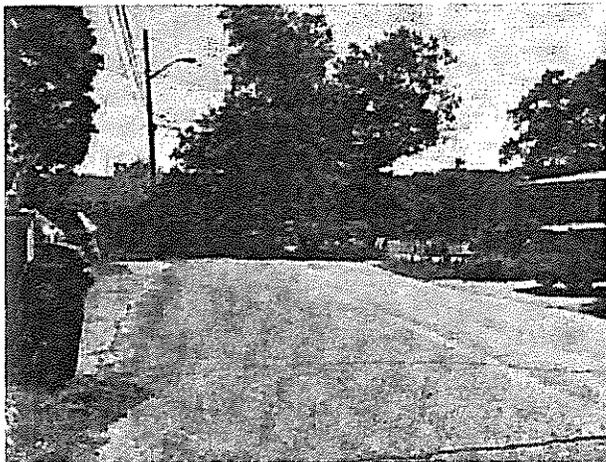
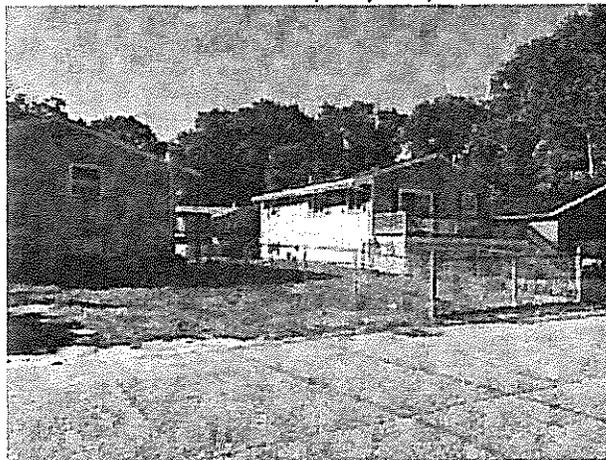


Photo below shows the only 2 open spots across from me, but the neighbor who owns lawn is usually parked there.



To summarize, I am requesting for you to evaluate if the no summer parking sign on the pole at the far end of my property might be moved to the pole at the beginning of my property, allowing parking in front of my house as is the case for the rest of the street onward toward the dead end. I do not think the change would impact boat launching at the beach because I am up from the curve where it can get tight.

The change would also allow more flexibility for my adjacent/proximal neighbors for when they have parties in the summer.

If you would like to discuss, my mobile is 5107032713, or if you'd like to come in person to evaluate, I would be happy to arrange a time to meet with you any time after Friday 6Oct.

Best Regards, Deborah

Karen Lambert

From: Priscilla Ryder
Sent: Wednesday, October 18, 2017 11:52 AM
To: Thomas DiPersio; David Giorgi
Cc: Sue Fahey
Subject: speed bumps on private ways???

Hi,

I got a call from Sue Fahey who manages the condo's over off Dicenzo Blvd. (Indian Hill area) One of the associations is considering putting in "removable" speed bumps to help slow traffic- around Violet Woods. These are considered private driveways I think. What approvals if any does she need from the city? Or what concerns might you have? This is sort of a traffic commission question so I'm sending it to you. I've copied Sue so she can get your response too.

Thanks!

Priscilla Ryder
Conservation Officer;
140 Main St. City Hall; Marlborough, MA 01752; 508-460-3768 pryder@marlborough-ma.gov



**CITY OF MARLBOROUGH
TRAFFIC COMMISSION**

A regulation to amend the Rules and Regulations of the Traffic Commission of the City of Marlborough Chapter 586, as amended, thereof entitled VEHICLES AND TRAFFIC, Article VII, Section 53 Schedule IX: "No Stopping, Standing or Parking Anytime".

BE IT ENACTED BY THE TRAFFIC COMMISSION OF THE CITY OF MARLBOROUGH AS FOLLOWS:

Chapter 586 Section 53 Schedule IX of the Rules and Regulations of the Traffic Commission is hereby amended by **REPEALING** to said schedule the following:

C.586-53 Schedule IX: No Stopping, Standing or Parking Anytime

No person shall stop, stand or park a vehicle upon the following streets or highways or parts thereof:

Name of Street	Side	Location
Brook Street	West	Beginning at a point 132 feet south of the southerly side of Valley St., southerly for a distance of 30 feet.

Chapter 586 Section 53 Schedule IX of the Rules and Regulations of the Traffic Commission is hereby amended by **ADDING** to said schedule the following:

C.586-53 Schedule IX: No Stopping, Standing or Parking Anytime

No person shall stop, stand or park a vehicle upon the following streets of highways or parts thereof:

Name of Street	Side	Location
Brook Street	West	Entire Length