

# CITY OF MARLBOROUGH MEETING POSTING

Meeting Name: Traffic Commission

Date: February 27, 2019

Time: 10:00 am

Location: 3<sup>rd</sup> Floor City Hall – Memorial Hall

Agenda Items to be addressed:

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CITY OF MARLBOROUGH  
2019 FEB 22 P 5:17

**1) MINUTES OF LAST MEETING**

- a) Review draft from 1-30-19

**2) NEW BUSINESS**

None

**3) OLD BUSINESS**

- a) Request for Parking Ban Exception on Monument Ave.
- b) Public safety issue at the Apex Center.
- c) Request for speed limit signs on Prospect Street.
- d) Request for a crosswalk at John Street and Maple Street.

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.



**CITY OF MARLBOROUGH  
OFFICE OF TRAFFIC COMMISSION  
140 MAIN STREET  
MARLBOROUGH, MASSACHUSETTS 01752**

## **DRAFT**

### **Traffic Commission Minutes**

The Regular Meeting of the Traffic Commission was held on Wednesday, January 30, 2019 at 10:00 am in Memorial Hall, 3<sup>rd</sup> Floor, City Hall. Members present: Chairman - Police Chief David Giorgi, Fire Chief Kevin Breen and City Clerk Lisa Thomas. Also present: Assistant City Engineer Tim Collins, Officer Andy Larose – MPD Traffic Services Unit, City Councilor Katie Robey, City Councilor Christian Dumais and Assistant City Clerk Steve Kerrigan. Sgt. Dan Campbell – MPD Traffic Services Unit was present for second half of meeting. Minutes taken by Karen Lambert, MPD Records Clerk.

#### **1- Minutes**

The minutes of the Traffic Commission meeting of Wednesday, December 19, 2018.

MOTION was made, seconded, duly VOTED:

TO APPROVE – All in Favor - Accept and Place on File.

#### **2 - New Business**

##### **2a) Public safety issue at the Apex Center.**

Officer Bonina sent an email to Chief Giorgi on this issue. His concern is with the area in front of the Apex Center. There are two lanes, one east and one west, cars pull up in front of the building to drop off and pick up which narrows the area to one lane. He said, “couple that with the issue of people and kids crossing in between the parked cars, I fear someone is going to get struck crossing.” He said it becomes “a nightmare” when there is a medical call. He is asking if it is possible to make a no parking or fire lane out front and adding painted crosswalks from the building to the parking lot.

Tim Collins pulled up a diagram of the area for reference. He said that the Apex Center would have to give authority for this to be done, though he thinks the Fire Department can have a say if they feel a fire lane is needed. He noted in the diagram that there are crosswalks shown, however, they were never actually installed. Site Plan (Priscilla Ryder) can get in touch with them on this issue.

MOTION was made, seconded, duly VOTED to REFER to Site Plan and speak to Priscilla Ryder and to Fire Chief Breen to review the site.

**2b) Parking on Winthrop Street adjacent to 406 Lincoln Street – Follow up.**

This follow up request came from Helen Donis-Keller of the Renaissance Lofts Condominium Association. In her email, she says that the parking restriction on Winthrop Street is unclear and visitors have been ticketed here and that they had requested that the curb at the intersection of Winthrop St. and Lincoln Street be repainted yellow. They made the request a year ago and it has not yet been done.

Tim Collins passed out an aerial photo indicating the area for the parking restriction, which “No Parking During Certain Hours (7:00 am – 6:00 pm).” He also included the specific section from the regulations manual. He noted that there should be a sign at each end of the restriction, however, the post next to the loading dock had been knocked down. He advised that he has instructed the sign shop to add an arrow to the sign to clearly show the restricted area. They can add a sign with an arrow under the existing sign.

Tim Collins also advised that the City stopped painting the yellow curbing years ago as this requirement (no parking within 20 feet of an intersection) exists all over the City. Lisa Thomas said that we have advised them of this in the past and have provided them with all the necessary information to paint the curb themselves. It is not incumbent upon the City to paint this area for them.

MOTION was made, seconded, duly VOTED to REFER to Chief Giorgi to advise Ms. Donis-Keller as to the discussion. REMOVE from the AGENDA.

**2c) Request for speed limit signs on Prospect Street.**

This request was submitted by a resident of Prospect Street. He indicated that the main time of concern is Monday to Friday between 4pm and 7pm and all day Saturday and Sunday. He states that speed here is a growing concern and that too many cars, trucks and even buses fly through this road. Best case for them would be solar powered speed signs worst case would be at least a speed limit sign in each direction.

Officer Larose advised that he did put the electronic speed signs out for 4 days. He would normally have left them out longer but there was snow coming and he had to remove them. The summary over the four days (1/15/19 to 1/18/19) showed an average of 442 cars per day with an 85<sup>th</sup> percentile of 22.97 mph. The maximum speed was 46 mph. There is no special speed regulation here and it is an unposted 30mph roadway. Officer Larose advised that he can put the signs back out in the spring. They have now been stored for the winter as the cold drains the battery.

Sgt. Campbell advised that he spoke to the resident and that they are looking for the signs stating, "thickly settled – 30 mph". Tim Collins advised that he thinks this area would meet the qualifications, however, every street in that area would also meet the qualification. Chief Giorgi asked is any approval was necessary to add these signs. Tim Collins said "No", since they are advisory only. The Chief said recalled that we did this same thing on Northboro Road since it is used as a cut through. He thinks we could do the same thing here on Prospect.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING to review with regard to thickly settled requirements.

**2d) Traffic Commission Meeting Schedule for 2019.**

All agreed with the scheduled dates and times for 2019.

MOTION was made, seconded, duly VOTED to ACCEPT and PLACE ON FILE. Lisa Thomas advised that she would post the schedule on the Traffic Commission website.

**2e) Request for a crosswalk at John Street and Maple Street.**

This request was made by Ryan Lutz. He states in his email that the playground on John Street is heavily used and has been fully operational for a while, however, there is no crosswalk for pedestrians if they want to cross S. Bolton St./Maple St. at the intersection of John. The nearest crosswalk is at Howe St. and South Bolton.

Tim Collins pulled up a diagram of the area for reference. Part of the Maple Street Reconstruction project does include a crosswalk, however, it is currently under review by Engineering. The issue is that the proposed location is not the safest place to cross due to the turning movement coming out of John Street and Maple. A flashing beacon could be a possibility; however, cars are looking for oncoming traffic not for pedestrians crossing. He said that there is a crosswalk now at the corner of John, but there is no sidewalk in front of the park.

Chief Giorgi asked about the visibility when traveling North on Maple Street. It is a pretty wide open intersection. Mr. Collins said that they may put a raised island in the center making it safer.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING for REVIEW. Chief Giorgi advised that he would contact Mr. Lutz and advise as to the discussion.

**3-Old Business**

**3a) Request for Parking Ban Exception on Monument Ave.**

**Update:** Commissioner Ghiloni advised that a letter was sent to the residents at 26 Monument Ave. advising that they need to move the boat and trailer that were parked in the open lot. Both were moved and then put back on the lot. They may need to send a

second letter stating that they are not meeting the specific requirements of the license to park there. The license may need to be reissued with very specific requirements.

*Chief Giorgi asked if the City councilors had anything else they would like to add for discussion.*

A brief discussion followed regarding plowing issues, specifically with regard to sidewalk plowing. There was also an issue regarding the intersection of Pleasant St. and Ash Street. Engineering advised that they would look into it further and bring it before the Traffic Commission as a formal agenda item if necessary.

That there being no further business of the Traffic Commission held on this date, the meeting adjourned at 10:29 am.

Respectfully submitted,

Karen L. Lambert  
Records Clerk  
Marlborough Police Department

**List of documents and other exhibits used at the meeting:**

- City of Marlborough Meeting Posting for Traffic Commission Meeting on Wednesday, January 30, 2019, including meeting agenda.
- Draft of Traffic Commission Minutes from Wednesday, December 19, 2018.
- Email from Officer Bonina to Chief Giorgi, dated 1/6/19, re: Apex Center.
- Email from Helen Donis-Keller to Chief Giorgi, dated 1/3/19, re: Parking on Winthrop Street adjacent to 406 Lincoln Street, work not done, including 4 photos.
- Email from Joe Purretta to Sgt. Campbell, dated 1/3/19, re: Traffic Enforcement Request for Prospect Street.
- Traffic Commission Meeting Schedule for 2019.
- Email from Ryan Lutz to the Police Department, dated 1/4/19, re: Traffic Commission – Crosswalk at John St. and Maple St.

**Additional Handouts:**

- Diagram of Apex Center
- Copy of section of regulations re: Parking restriction on Winthrop Street including aerial photo.
- Diagram of Prospect Street Area
- Diagram of intersection of Route 85 (Maple Street) and John Street.
- Extended Speed Summary Report for Prospect Street.