

CITY OF MARLBOROUGH MEETING POSTING

Meeting Name: Traffic Commission

Date: April 26, 2016

Time: 10:00am

Location: City Hall, 1st Floor Committee Meeting Room

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2016 APR 20 A 11:36

Agenda Items to be addressed:

1) MINUTES OF LAST MEETING

2) NEW BUSINESS

- a) Communication from Councilor Irish, re: Pleasant St. traffic concerns.
- b) Communication from Nelson Rivas, re: Short St. parking concerns.
- c) Request for a crosswalk on Maple St. near Dunkin' Donuts.
- d) Crossing Guard safety report from Mass. Dept. of Labor Standards.
- e) Communication from Andrew Tivnan, re: Wilson St. @ Hemenway St.
- f) Traffic issues on Forest St. at AMSA at beginning and end of school day.
- g) Parking concerns at Senior Center

3) OLD BUSINESS

- a) Traffic Commission rules and regulations update.
- b) Traffic pattern, parking deck behind City Hall.
- c) Mill St. parking restrictions.
- d) Traffic concerns at Wilson & Hemenway Sts.
- e) Farm Rd. at Broadmeadow Rd. right turning traffic concerns.
- f) Communication from Councilor Tunnera, re: parking restriction near 123 Chestnut St.

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.

Mark Leonard

From: City Council
Sent: Monday, March 14, 2016 2:50 PM
To: Mark Leonard
Subject: From Councilor Irish - Pleasant St.

From: John Irish [mailto:jirish3@msn.com]
Sent: Monday, March 14, 2016 9:51 AM
To: City Council <citycouncil@marlborough-ma.gov>
Subject: Pleasant St.

From: John Irish <JIRISH3@msn.com>
Date: March 13, 2016 at 7:10:25 PM EDT
To: John Irish <JIRISH3@msn.com>
Subject: Pleasant St.

Please forward to Chief Leonard
Thank you.

Good morning Chief Leonard,
Residents on Pleasant St. would like to have the Traffic Commission address an increase in speeding on Pleasant St. making it very difficult navigating out of Karopulios Dr. (have in the pass seen personal property damage) Yielding on to Pleasant St. from Ash St. (stop sign) because of low visibility seems to be a major issue as well. Residents would like to know if any future improvements are in the works to help curb some of the speeding and erratic driving on Pleasant St. I would like to have the Traffic Commission input as well into thinking about a no texting and driving signage on Pleasant St.

I appreciate any assistance in regards to this matter.
Thank you.
John Irish
Ward 5 City Councilor

Mark Leonard

From: Carrie Lizotte
Sent: Friday, March 25, 2016 7:31 AM
To: Mark Leonard
Subject: FW: Short St + Rice and Lincoln

-----Original Message-----

From: Nelson Rivas [mailto:rivasn2@verizon.net]
Sent: Thursday, March 24, 2016 4:43 PM
To: Carrie Lizotte
Subject: Short St + Rice and Lincoln

Dear officer,

My neighbor at 13 St has too many cars for the property which make Short St so tight that it makes it difficult for others to pass by.

That house is a two-unit apartment with too many cars. They leave at all times two cars at the end of the St.

I am supposed to have spaces in front of my property which were inherited and pay taxes to the City of Marlborough.

I do request that the section of the St:

-one way

-assign St parking by even or odd every year Or not parking at any time on both sides of the St

And besides that this section of St is used as a playground up to Short and Milton St.

Please discuss this item in your next safety meeting of safety issues.

Resident of City of Marlborough, MA.

Best Regards,
Nelson Rivas

Mark Leonard

From: City Council
Sent: Tuesday, April 12, 2016 5:50 PM
To: Mark Leonard
Subject: Visit to City Council Office this evening: David LeBlanc, 6 Neil Street, 978-760-9419 -
imnathomenow@gmail.com

Mr. LeBlanc stopped by the office to ask for the creation of a crosswalk at the Dunkin Donuts on Maple Street to assist him in crossing Maple Street. I explained to him there are rules regarding crosswalks but that I would forward his request to you. His address and phone number are shown above.

Thank you.
Karen



THE COMMONWEALTH OF MASSACHUSETTS
EXECUTIVE OFFICE OF LABOR AND WORKFORCE DEVELOPMENT
DEPARTMENT OF LABOR STANDARDS

CHARLES D. BAKER
GOVERNOR
KARYN E. POLITO
LIEUTENANT GOVERNOR

RONALD L. WALKER, II
SECRETARY
WILLIAM D. MCKINNEY
DIRECTOR

Via First Class Mail

April 7, 2016

DLS WSHP File # 16S - 7043

Captain Paul E Valianti
Marlborough Police Department
355 Bolton Street
Marlborough, MA 0175 2

Technical Report

Pursuant to Mass. Gen. L. Ch. 149, §§ 6 and 18A, it is the responsibility of the Department of Labor Standards ("DLS") to investigate occupational health hazards in the workplace, to recommend controls to reduce such hazards, and to assist counties and municipalities to comply with applicable safety and health laws, regulations, and recognized industry standards.

On March 30, 2016, Arthur Pennesi from DLS conducted an inspection of the crosswalks where Crossing Guards are stationed for the City of Marlborough Public and Private Schools to evaluate Crossing Guard safety. The Crossing Guards report to the Marlborough Police Department ("Respondent"). Recommendations are provided to prevent future injuries to crossing guards and students and are based on the Federal Highway Administration's Manual on Uniform Traffic Control Devices (MUTCD) and Massachusetts General Law. The Town is expected to apply DLS recommendations at all locations where crossing guards are assigned.

DLS identified conditions which place employees at risk of work-related injury or illness. DLS hereby issues a Written Warning and Order to the Respondent to correct those conditions in accordance with Massachusetts General Laws and Federal regulations. Respondent shall address the corrective measures outlined in the Conditions Requiring Corrective Action and Order to Correct. Respondent is advised to apply DLS corrective actions and recommendations as appropriate to other work locations within the municipality.

Observations

The City of Marlborough uses approximately four city employees to perform Crossing Guard duties. They all received a combination of classroom and hands on training prior to their job assignments and fall under the supervision and monitoring of Captain Paul E. Valianti of the Marlborough Police Department. They are given a Crossing Guard policy and procedures and go through hands-on training either with another crossing guard or the Captain in charge. Each Crossing Guard is issued an ANSI Class 2 retro-reflective vest and use gloved hands to provide stop signals to drivers. The DLS inspector recommends that each also be provided with a stop paddle. For assistance with aggressive drivers, Crossing Guards can submit the license plate, make of car and time of day and intersection to Captain Valianti at the end of their shift.

The crosswalks and signage at each of the manned and unmanned crosswalks for the Marlborough High, Middle school and two elementary schools were evaluated. The crosswalk for the Immaculate Conception and the Collaborative school were also reviewed. Recommendations for improvements or corrections for MUTCD compliance are shown below. They are summarized as follows:

All crossing guards should be provided with stop paddle signs to reinforce the high visibility vest and hand gloves to be seen and observed.

Immaculate Conception: The crosswalk needs the crosswalk sign from each approach with a diagonal arrow pointing to the crosswalk. One of the blinking 20 mph school speed limit lights did not appear to be working on the afternoon of the visit. Recommended is the optional sign: "Stop for pedestrians in the crosswalk state law" rectangular sign.

Collaborative School: located on a dead end street no crosswalks observed , no changes needed.

High School Crosswalk: needs the downward arrow pointing to the crosswalk from each North and South direction. Recommended is the optional stop for pedestrians in the crosswalk state law rectangular sign.

Whitcomb Elementary crosswalks near lights . Recommended is the optional sign: "Stop for pedestrians in the crosswalk - state law" rectangular sign.

Richer Elementary School : needs the down arrow at the crosswalk sign. Recommended is the optional stop for pedestrians in the crosswalk state law rectangular sign.

CONDITIONS REQUIRING CORRECTIVE ACTION

Item 001:

Corrective Due Date: May 30, 2015

Condition: The crosswalk at the Immaculate Conception School heading East and West does not have a "Pedestrian Crossing" sign required by the MUTCD 2009 edition for school crosswalk markings.



Massachusetts General Law: MGL Ch. 149, section 6

Industry Standard: MUTCD Section 7B.12 School Crossing Assembly

School Crossing assembly shall be installed at the school crossing and shall consist of a School (S1-1) sign supplemented with a diagonal downward pointing arrow (W16-7P)

Section 7D.05 Operating procedures for Adult Crossing Guards. Adult Crossing Guards shall use a STOP paddle. The paddle shall be the primary hand-signaling device. The stop paddle shall be octagonal in shape. The background STOP face shall be red with at least 6 inch series upper case white letters with border. The paddle shall be at least 18 inches in size.

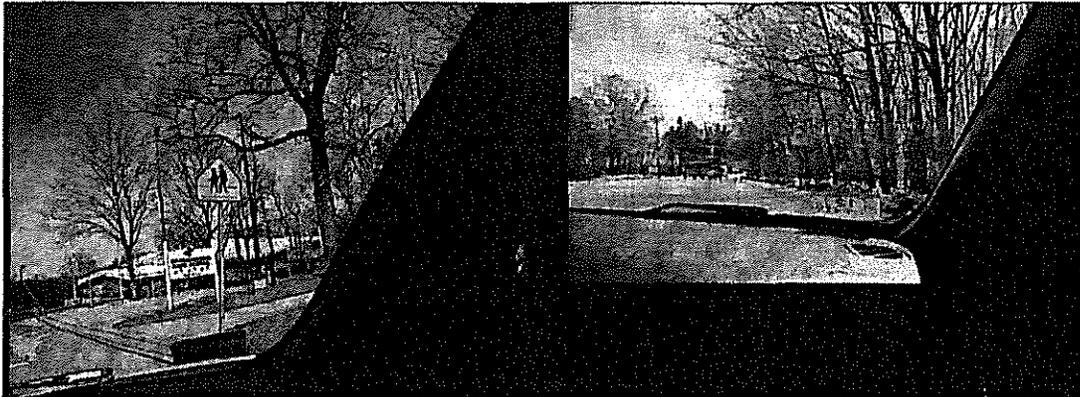
Corrective Action Required: Add a crosswalk and downward pointing arrows on the signs at the Immaculate Conception crosswalks. Provide the crossing guard with stop paddle. Determine if the school speed limit blinking sign works in both directions. One was blinking while the light going east to west on Washington Street did not appear to be blinking. Determine if this light is working correctly.

Proof of Corrective Action: Submit a photo showing that a "Pedestrian Crossing" sign is posted in both directions of approach to the crosswalk. Submit information that the blinking sign has been evaluated, and repaired, if necessary.

Item 002:

Corrective Due Date: May 30, 2015

Condition: The crosswalk street signs at the Marlborough High School lacked the downward arrow pointing to the crosswalk required by the MUTCD 2009 edition for school cross walk markings. The crosswalk sign before the crosswalk should have the words ahead or 200 feet ahead added.



The crossing guard assembly at the crosswalk should include a downward arrow pointing to the crosswalk. The crosswalk approaching sign on the right should have the words ahead added below the sign.

Massachusetts General Law: MGL Ch. 149, section 6

Industry Standard: MUTCD Section 7B.12 School Crossing Assembly

School Crossing assembly shall be installed at the school crossing and shall consist of a School (S1-1) sign supplemented with a diagonal downward pointing arrow (W16-7P)

Corrective Action Required: Add a crosswalk and downward pointing arrows on the signs at the Immaculate Conception crosswalks. Provide the crossing guard with stop paddle. For the crosswalk ahead sign add the word ahead or in 200 feet etc.

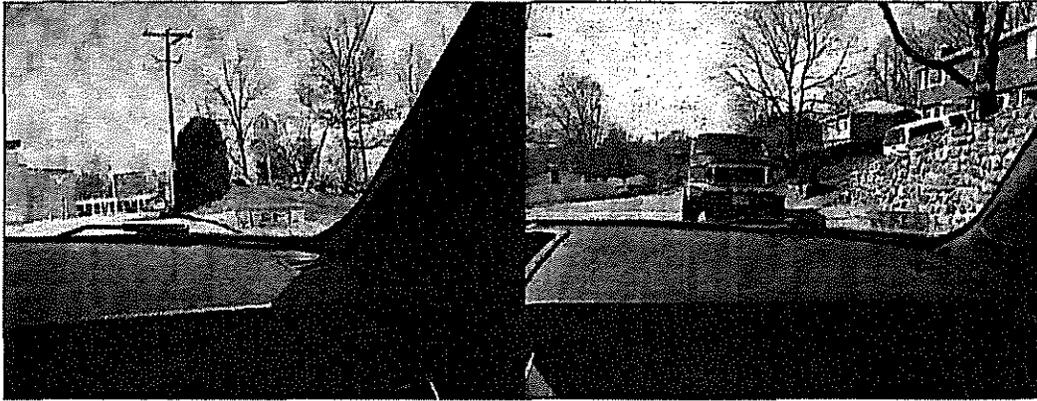
Proof of Corrective Action: Submit a photo showing that a "Pedestrian Crossing" sign is posted in both directions of approach to the crosswalk. Submit information that the blinking sign has been evaluated, and repaired, if necessary.

CONDITIONS REQUIRING CORRECTIVE ACTION

Item 003:

Corrective Due Date: May 30, 2015

Condition: The crosswalk street signs at the Richer Elementary School at 80 Foley Road lacked the downward arrow pointing to the crosswalk required by the MUTCD 2009 edition for school cross walk markings.



The crossing guard assembly at the crosswalk should include a downward arrow pointing to the crosswalk.

Massachusetts General Law: MGL Ch. 149, section 6

Industry Standard: MUTCD Section 7B.12 School Crossing Assembly
School Crossing assembly shall be installed at the school crossing and shall consist of a School (S1-1) sign supplemented with a diagonal downward pointing arrow (W16-7P)

Corrective Action Required: Add a downward pointing arrows on the signs at the Richer Elementary School crosswalks. Provide the crossing guard with stop paddle.

Proof of Corrective Action: Submit a photo showing that a directional arrow has been added to the "Pedestrian Crossing" sign.

RECOMMENDATIONS

In addition to the hazards listed above, the following recommendations are provided to strengthen your safety and health programs.

Recommendations that are optional :

1) Signs: The MUTCD provides examples of optional signs for school areas;

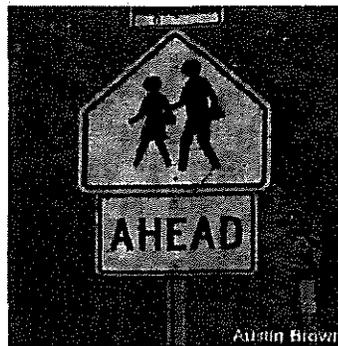
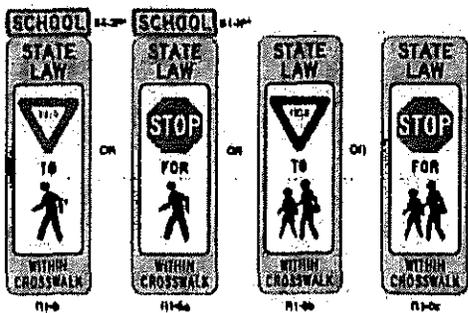
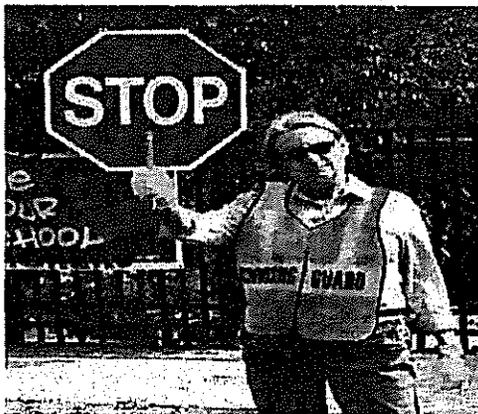


Photo 1: Example of signs that can warn motorists that state law requires them to stop for pedestrians in the crosswalks (MUTCD Figure 7B-6)

Photo 2: "School Advance Crossing Assembly" sign (MUTCD Section 7B.11)

Industry Standard: MUTCD Section 7B.08, 7B.11 and Figures 7B-4 and 7B-6

Recommendation: Review the MUTCD for signs that could improve safety of Crossing Guards positioned in crosswalks.



At left shows a typical stop paddle, the white letters shall be retroreflectorized when used in hours of darkness.

SAFETY AND HEALTH PROGRAM MANAGEMENT FOR MUNICIPALITIES

The following Recommendations are provided as part of good standard work practices. Cities and Towns are encouraged to develop a Safety and Health Management System which includes:

Management Leadership

- Establish a department and city-wide Safety and Health Policy.
- Establish management and employee accountability.
- Authorize a Safety Committee.
- Set goals for safety.

Control Risk

- Establish written safety procedures for department tasks. Sample safety programs are available at www.mass.gov/dols/wshp.
- Provide safe and adequate equipment to perform job tasks:
 - Operations equipment
 - Safety equipment
- Inspect and maintain equipment on a preventive maintenance schedule.
- Pre-plan jobs tasks.
- Follow established industry standards for workplace safety.
- Conduct periodic workplace inspections and control hazards.
- Provide new hire and annual training.

Measure Performance

- Monitor department injury patterns and injury costs. A worksheet for determining injury patterns and injury costs in your town/city is available at www.mass.gov/dols/wshp
- Conduct accident investigations and determine preventative strategies.
- Compare performance to annual safety goals.

USEFUL REFERENCES :

- Florida "School Crossing Guard Training Guidelines 2012, " at www.dot.state.fl.us
- Iowa safe routes for schools, at www.iowasaferoutes.org/crossingguard.
- "Adult School Crossing Guard Guidelines," at www.guide.saferoutesinfo.org

ORDER TO CORRECT

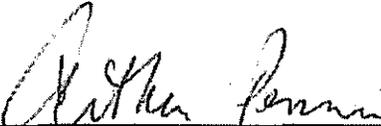
A Correction Due Date has been established for each hazardous condition listed in this Written Warning in which a corrective action is required. The Respondent should notify DLS promptly in writing that appropriate corrective action has been completed within the time frame set forth in the Written Warning and Order.

A Corrective Action Response Form is attached for your convenience. Send supporting documentation, such as photographs, training records, written programs or purchase orders to:

Arthur Pennesi
Department of Labor Standards,
167 Lyman Street, Westboro, MA 01581
Email: art.pennesi@state.ma.us phone: 617-626-6468

An extension of Correction Due Dates for a particular item may be requested in writing if the Respondent can demonstrate correction of the remaining items, demonstrate progress towards correction of the hazard, and give assurance that interim safeguards are in use to protect employees from the hazard. Requests can be submitted to:

Arthur Pennesi
Department of Labor Standards,
167 Lyman Street, Westboro, MA 01581
Email: art.pennesi@state.ma.us phone: 617-626-6468



Arthur Pennesi, Safety & Health Inspector

Dated 4/8/16



Mary Dozois, CIH

DATED: 4.8.16

Mary Dozois, CIH
Supervisor, Workplace Safety & Health Program for Public Employees
Department of Labor Standards

Cc:
Anh Bungcayao General Counsel, Department of Labor Standards

Workplace Safety & Health Program for Public Employees

CORRECTIVE ACTION RESPONSE FORM

Return to:

**Arthur Pennesi
Department of Labor Standards,
167 Lyman Street, Westboro, MA 01581
Email: art.pennesi@state.ma.us phone: 617-626-6470**

Case File Name Marlborough School Crossing Guards
Case File Number: 16S-7473
DLS Engineer: Arthur Pennesi
Inspection Date: March 30, 2016

Item No: 001 - _____
Correction Due Date: May 30 2016
Corrective Action Taken: _____
Correction Date Completed: _____

Item No: 002 - _____
Correction Due Date: May 30 , 2016
Correction Date Completed: _____
Corrective Action Taken: _____

Item No: 003 - _____
Correction Due Date: May 30 , 2016
Correction Date Completed: _____
Corrective Action Taken: _____

Note: An extension of the time frame set for the correction of the serious hazards may be requested in writing if you have made a good faith effort to correct the hazards, show that the delay was beyond your control, and give assurance that interim safeguards are in use to protect employees from the hazard. To request an extension, send an email to Art.pennesi@state.ma.us.

Employer name, printed/typed, title _____

Signature _____ Date _____

Andrew J. Tivnan
274 Wilson Street
Marlboro, Ma. 01752

April 19, 2016

Mayor's Office / City Hall
140 Main Street
Marlborough, Ma. 01752

Dear Mayor Arthur Vigeant

My name is Andrew Tivnan; I live at 274 Wilson Street on the corner of Wilson and Hemenway Streets for the past 33 years. I would like to propose to your executive office a request to review a new street sign on Hemenway Street. The reason I would like for you to consider my request is to improve the safety and financial concerns for the City of Marlboro Massachusetts.

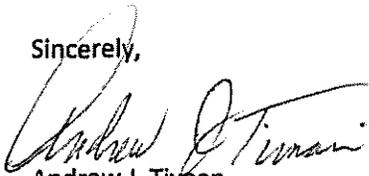
We have had re-occurring situations about a fire hydrants being struck 5 times over the past 19 years on his watch according to Dave Lavelle from Marlboro DPW. I believe there were two additional hydrants struck and damaged since 1983 as property owners at 274 Wilson Street. In addition, my property has incurred damages several times ripping up my lawn with several vehicles coming down on my property nearly hitting my home, my stone wall and destroying my mailbox(s) 4 times. Also, about 10 years ago I was nearly hit while shoveling around our front mailbox.

I spoke with Dave Lavelle DPW supervisor about the hydrant damaged from an accident on April 5, 2016. In conversation, Mr. Lavelle mentioned to me we need to figure out how we can prevent the hydrant(s) and my property from re-occurring damages.

Mr. Mayor, I propose for your consideration a new stop sign on Hemenway Street across from corner of Wilson Street. I have physically observed vehicles over the years turning this corner at excessive speeds of 40 plus MPH. This new stop sign would force motorist to stop and would slow the speeds down to 10-15 MPH while turning the corner onto Wilson Street and should eliminate future damages to water hydrants, personal property to my lawn and accidents costing many thousands of dollars to the city of Marlboro Ma.

I would like to schedule an appointment at your convenience to speak to you about this matter. Please contact me at 508-460-7634. Thank you

Sincerely,


Andrew J. Tivnan

Cc: Kevin Breen, Mark Leonard, Dave Lavelle

CELL # 617-803-5478