

CITY OF MARLBOROUGH

Marlborough, MA 01752

POSITION AVAILABLE

INSPECTIONAL SERVICES DEPARTMENT

ASSISTANT BUILDING INSPECTOR – FULL-TIME

Posting Number:	AA#24-05	Date Posted:	February 6, 2024
Weekly Hours:	35 Hours/Week	FLSA:	Non-Exempt
Hiring Rate:	\$34.21/per hour	Bargaining Unit:	MMEA
Step Rate:	\$34.21 – \$38.49/per hour	Location:	City Hall

The City of Marlborough, Inspectional Services Department is seeking to fill the position of full-time Assistant Building Inspector (35 hours/week). Position is responsible for performing technical inspection work for the Building Department, including field visits and inspections of buildings and systems; inspecting to determine compliance with applicable regulations, codes, and bylaws; issuing findings and recommendations.

Candidate must have experience with understanding and administering several diverse codes and regulations, have ability to establish achievable goals respond to complaints, perform detailed investigations and issue appropriate orders. The ability to develop proactive as well as criminal and punitive approaches to compliance will be an important attribute.

Minimum Qualifications:

At least five years of direct supervision of construction and/or hands on construction experience, or 2 year associates degree in a field related to building construction or design; A current certification from the Board of Building regulations and Standards as either a “Local Inspector” or “Building Commissioner” or, with prior approval by the BOCC, the ability to achieve certification within 12 months; valid Driver’s License, dependable transportation, basic inspection tools, and the ability to work independently, creatively and productively with minimum supervision.

Additional Qualifications (preferred but not required):

Include familiarity with MS word, MS excel and permitting software, the ability to communicate in multiple languages, possession of a valid Massachusetts Construction Supervisor’s License, or Certification by ICC as a Code Enforcement Specialist.

To see the full job description: [Assistant Building Inspector](#)

Please forward cover letter and resume to:
hrjobs@marlborough-ma.gov