

CITY OF MARLBOROUGH

Marlborough, MA 01752

BOARD OF HEALTH

SUBSTANCE USE PREVENTION COORDINATOR AND INTERVENTION SPECIALIST

Posting Number: AA#22-51	Date Posted: December 15, 2022
Weekly Hours: 35 Hours/Week	FLSA: Non-Exempt
Hiring Rate: \$31.87-\$32.51/hr.	Bargaining Unit: Non-Union
Step Rate: \$31.87-\$35.89/hr.	Location: City Hall, 140 Main Street

The City of Marlborough is seeking to fill the full time (35 hours) position of Substance Use Prevention Coordinator and Intervention Specialist in the Board of Health. Candidate will oversee and implement citywide programs to reduce substance use amongst all Marlborough populations through education, prevention programs, direct interventions and counseling as well as collaborate with and be actively involved with all Marlborough Alliance for Prevention (MAP) activities.

ESSENTIAL JOB FUNCTIONS

- Coordinates a city-wide program to reduce substance abuse through education, prevention programs, direct interventions, and counseling;
- Compiles and evaluates data on youth substance risk issues including but not limited to MetroWest Adolescent Youth survey; uses data to plan and implement substance abuse prevention plans;
- Collaborates with school personnel in the implementation of alcohol, tobacco and other prevention curricula and violence prevention curricula;
- Collaborates with school administration and employees to develop and update school policies and procedures concerning tobacco, substance abuse and violence related issues for students;
- Plans and facilitates the utilization of speakers, presentations, assemblies, and other community education;
- Plans and implements workshops utilizing evidence-based data empowering youth and families to make healthy decisions and avoid substances, alcohol, tobacco, drugs;
- Engages with youth and other community members in prevention through the use of social media;
- Consults with individuals, families and groups to achieve behavioral adjustments in regards to social, school or family situations;
- Promotes substance abuse programs to families and individuals; develops and maintains relationships with other professionals, schools, institutions, and agencies in order to make the proper referrals for the intervention of drug and other family crisis scenarios;
- Provides assessments, consultations, intervention referrals and individual group and family counseling to youths, their families, and serves as a resource for school employees for substance abuse issues;
- Provides support to Marlborough's Post Overdose Response team as needed;
- Represents City of Marlborough in MassCALL grant initiative meetings;
- Actively pursues grant opportunities;
- Engages new partners to ensure local coalitions are inclusive, culturally competent and reflect the populations they serve;
- Performs all other duties as required.

To see the full job description: [BOH Substance Use Prevention Coordinator and Intervention Specialist](#)

Please forward cover letter and resume to:

hrjobs@marlborough-ma.gov

Position will remain open until filled.