



# IN CITY COUNCIL

Marlborough, Mass., MARCH 14, 2022

**ORDERED:**

That the Transfer Request in the amount of \$1,448,100.00 which moves funds from Undesignated Fund (Free Cash) to various departments for their Capital Requests as outlined in the transfer sheet, be and is herewith referred to the **FINANCE COMMITTEE.**

CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

DEPT:		Various				FISCAL YEAR:		2022	
FROM ACCOUNT:						TO ACCOUNT:			
Available	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available
Balance									Balance
<u>\$11,233,713.00</u>	<u>\$1,448,100.00</u>	<u>10000</u>	<u>35900</u>	<u>Undesignated Fund</u>	<u>\$243,100.00</u>	<u>19300006</u>	<u>58512</u>	<u>Capital Outlay-Fire</u>	<u>\$0.00</u>
	Reason:	<u>To fund various capital requests</u>						<u>Fire Squad Truck</u>	
					<u>\$455,000.00</u>	<u>19300006</u>	<u>58467</u>	<u>Capital Outlay-Public Facilities</u>	<u>\$0.00</u>
								<u>Pools, Cemetery, Schools and Reservoir</u>	
					<u>\$750,000.00</u>	<u>19300006</u>	<u>58731</u>	<u>Capital Outlay-DPW Equipmer</u>	<u>\$0.00</u>
	Reason:							<u>DPW Equipment</u>	
	<u>\$1,448,100.00</u>	<u>Total</u>			<u>\$1,448,100.00</u>	<u>Total</u>			

ADOPTED

ORDER NO. 22-1008536D



*City of Marlborough*  
*Office of the Mayor*

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
*Arthur G. Vigeant*  
MAYOR

2022 MAR 10 AM 11:25  
*Patricia M. Bernard*  
EXECUTIVE AIDE

140 Main Street  
Marlborough, Massachusetts 01752  
508.460.3770 Fax 508.460.3698 TDD 508.460.3610  
www.marlborough-ma.gov

*Ryan P. Egan*  
EXECUTIVE SECRETARY

March 10, 2022

Council President Ossing  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

*g/c*

**RE: Capital bonds and transfer request - Free Cash for equipment investments**

Honorable President Ossing and Councilors,

Enclosed for your review and approval is this year's Capital Improvement Plan totaling \$19,910,000.00. Included in this amount are three bond requests totaling \$6,675,000.00 to cover the cost of refurbishing the Sligo Hill Water Tank, water main replacement, street, and infrastructure upgrades.

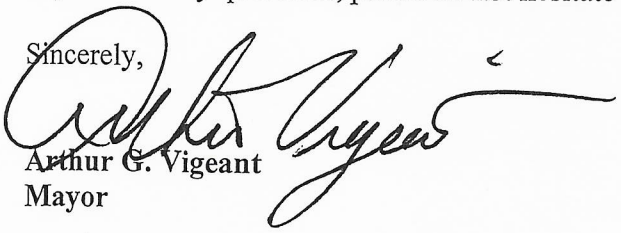
Part of the bond package will include \$5,175,000.00 allocated for street repair and essential upgrades that will continue our long-term infrastructure investment. I've included an itemized street list based on need and planned utility upgrades.

There is \$1,872,000.00 allocated to public safety that is being disseminated through the Police Department's public safety account, ARPA funds and free cash (outline enclosed).

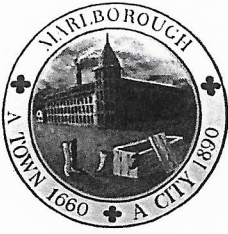
Additionally, I've enclosed a transfer request in the amount of \$1,448,100.00 from free cash to fund the following capital items: fire squad truck, refurbishing pools, Evergreen Cemetery expansion project, school HVAC upgrades, Reservoir Street bump out, and public works equipment.

The enclosed FY22 Capital Improvement Plan outline distinguishes fund allocation for your review. Appropriate department heads will plan to be available to discuss these items in more detail at a future meeting.

If you have any questions, please do not hesitate to contact my office.

Sincerely,  
  
Arthur G. Vigeant  
Mayor

Enclosures



*City of Marlborough*  
**Department of Public Works**

135 NEIL STREET  
MARLBOROUGH, MASSACHUSETTS 01752  
TEL. 508-624-6910  
\*TDD 508-460-3610

SEAN M. DIVOLL, P.E.  
COMMISSIONER

March 8, 2022

Mayor Arthur G. Vigeant  
City Hall  
140 Main Street  
Marlborough, MA 01752

**RE: 2022 Capital Improvement Plan**

Dear Mayor Vigeant:

This letter serves to provide clarifying information for the Department's 2022 Capital Plan request for projects proposed for funding by either free cash or bonding.

**Proposed Free Cash Funding**

Pools & Cemetery: \$205,0000

- Rehabilitate existing pool surfaces at Ward Park and Farrell Park.
- Begin site work for the expansion of Evergreen Cemetery.

School Building Improvements: \$150,000

Replace and improve HVAC components at Marlborough High School.

Reservoir Street Intersection: \$100,000

Realign the intersection of Reservoir Street at Bolton Street to improve safety.

DPW Equipment: \$750,000

- Purchase a sidewalk vehicle with attachments to replace a non-functioning unit.
- Purchase a 10-wheel dump truck with plow to replace a truck with significant deterioration.
- Purchase a new F550 truck with water gate valve turning equipment to comply with DEP required system maintenance.

Mayor Vigeant  
March 8, 2022  
Page 2 of 2

### Proposed Bond Funding

Sligo Hill Water Tank (Water Tank Asset Management Program) : \$1,500,000 Total, \$500k Bond  
The proposed 20-year Water Tank Asset Management Program has two objectives.

- Objective No. 1, in Year-1, is a comprehensive rehabilitation of the Sligo tank for a total capital cost of \$1,500,000.
- Objective No. 2, in Years 2 through 20, is a prescribed yearly operating cost for inspections, repairs, and upgrades to the City's three water storage tanks.

Water Main Replacement: \$1,000,000

Replace, repair, and improve aging water mains throughout the City.

Streets (Roadway Improvements): \$5,175,000

Resurface and reconstruct various streets throughout the City.

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Thank you for your consideration and please let me know if you have any questions or require additional information.

Very truly yours,



Sean M. Divoll, P.E.  
Commissioner





**City of Marlborough**  
**FIRE DEPARTMENT**  
**215 MAPLE STREET**  
**MARLBOROUGH, MASSACHUSETTS 01752**

March 4, 2022

Hon. Arthur G. Vigeant, Mayor  
City of Marlborough  
140 Main Street  
Marlborough, MA 01752

**REF: MFD Light EMS Rescue Squad Information**

Dear Mayor Vigeant:

Please accept this letter summarizing the department's goal of procuring a light, EMS Rescue Squad for Marlborough Fire Department (MFD). This capital request seeks to establish a new emergency response unit. The new vehicle, Squad 1, will likely be configured as a Ford F550 Super-Duty, aluminum cab with a utility body. Our request includes funding for the vehicle, emergency lighting, lettering and associated tools and equipment.

A review of our response history for the past decade reveals an increase in demand for services exceeding thirty-five percent (35%). This is significant as no additional line personnel have been hired in this time frame. Squad 1 will primarily be used for Emergency Medical Services (EMS) related calls which constitute nearly seventy percent (70%) of our overall call volume. Having this new resource will reduce the number of times an engine or a heavy rescue are dispatched in support of EMS incidents in the city. In essence, we will still operate using a tiered response to medical calls along with Patriot Ambulance. However, we will do so using a smaller, less expensive vehicle and crew. In addition to being more mobile, this approach reduces wear and tear on other, far costlier assets and is expected to improve response times.

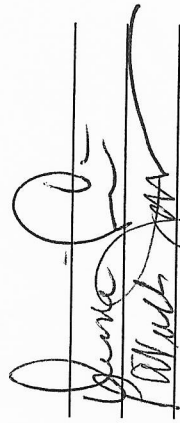
Finally, I must also share news gleaned from attending this week's fire chief conference in Worcester. The anticipated build time for new fire apparatus across all vendors ranges between twelve and twenty-four months depending on whether you are specifying an engine, rescue, or ladder truck. Additionally, we were advised to prepare for cost escalation in the range of at least another ten percent (10%) of current pricing. Please let me know if I can provide any additional information or answers any questions.


Sincerely,

Kevin J. Breen  
Fire Chief

CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

DEPT:	Various	FROM ACCOUNT:		TO ACCOUNT:		FISCAL YEAR:	Available Balance
Amount	Org Code	Object	Account Description:	Org Code	Object	Account Description:	Amount
\$1,448,100.00	10000	35900	Undesignated Fund	19300006	58512	Capital Outlay-Fire	\$243,100.00
Reason:	To fund various capital requests			Fire Squad Truck			\$0.00
				19300006	58467	Capital Outlay-Public Facilities	\$455,000.00
				Pools, Cemetery, Schools and Reservoir			\$0.00
Reason:				19300006	58731	Capital Outlay-DPW Equipment	\$750,000.00
				DPW Equipment			\$0.00
Reason:							
Reason:							
Reason:							
Reason:							
Reason:							
Total						Total	\$1,448,100.00

Department Head signature: 

Auditor signature: 

Finance Director signature: \_\_\_\_\_

Department	Item	Grand Total	FY 2022		FY 2023		6-11
			Amount	Source	Amount	Source	
<u>Information Technology</u>	Open Gov Software	213,852	213,852	D			
	3rd Party App development for city & DPW Apps	60,000	60,000	D			
	Munis Time card Automated PR & Clock system	146,288	146,288	D			
	Fiber Connections for Police & Fire Radios	175,000	175,000	D			
	Vision Upghrade to Cloud	51,000	51,000	D		175,000	D
	Logic Monitor Solar Winds Security Monitoring System	70,000	70,000	D			
	<b>Total - Information Technology</b>	<b>716,140</b>	<b>541,140</b>			<b>175,000</b>	
<u>Fire Department</u>	Personnel Protective Equipment	360,548	65,250	A		68,513	A
	Fire Ladder Truck #1	1,543,500	1,543,500	K			B
	Land For New Fire Station	13,125,000	5,092,667	C		1,000,000	C
	Support Unit (pick up truck)	55,000				55,000	B
	MWRA Equipment	249,077				249,077	B
	Mobile & Portable Radios	656,019				656,019	B
	Light Duty Squaud Truck	243,100	243,100	C			B
	City-Wide Communication Infrastructure	3,044,189				1,490,871	B
	<b>Total - Fire Department</b>	<b>19,276,432</b>	<b>6,944,517</b>			<b>3,519,480</b>	
<u>Police Department</u>	Duty Issued Firearms, Shotguns & Holsters	178,197	42,594	K		43,872	A
	Cruiser & Portable Radios	745,806				745,806	C
	Police Vehicle Replacement	1,321,605	241,605	A/J		270,000	A
	New Hire Radios	34,400	34,400	J			
	<b>Total - Police Department</b>	<b>2,280,008</b>	<b>318,599</b>			<b>1,059,678</b>	
<u>City Hall</u>	Vehicle		33,000	K			
	<b>Total - City Clerk</b>	<b>33,000</b>	<b>33,000</b>			<b>-</b>	



Department	Item	Grand Total	FY 2022		Source	FY 2023 Amount
			Amount	Amount		
<b>Department of Public Works</b>						
<b>Facilities:</b>	Forestry, Parks & Cementery	205,000		205,000	B	
	Pump Station	1,750,000		1,750,000	K	
	Schools	150,000		150,000	C	
	City Hall	3,000,000		3,000,000	K	
	Parking Garage	125,000		125,000	K	
	Reservoir	100,000		100,000	C	
	<b>Total - Facilities</b>	<b>5,330,000</b>		<b>5,330,000</b>		
	Various Streets					
	<b>Sub-Total</b>	<b>750,000</b>		<b>750,000</b>	<b>C</b>	
	<b>Equipment:</b>					
	DPW Equipment					
	<b>Sub-Total</b>	<b>750,000</b>		<b>750,000</b>		
	<b>Sewer:</b>					
	Treatment Plant	1,600,000		1,600,000	K	
	<b>Sub-Total</b>	<b>1,600,000</b>		<b>1,600,000</b>		



Department	Item	FY 2022		FY 2023		6-13
		Grand Total	Amount	Source	Amount	
<u>Department of Public Works</u>						
Water:	Rehab or Replace Sligo Hill Water Tank Water Main Replacement		1,500,000	F/K		
			1,000,000	F		
	Sub-Total	2,500,000	2,500,000			
Parks:	Various Streets Lake Williams Walking Trail Dog Park Deck Hockey		5,175,000	B		
			2,000,000	K		
			150,000	K		
			500,000	K		
	Sub-Total	7,825,000	7,825,000			
	Total - Public Works	18,005,000	18,005,000			
<b>Grand Total</b>		40,310,581	25,842,256			4,754,158

Summary By Department	Grand Total	FY 2022	FY 2023	6-14
		Amount	Amount	
Information Technology	716,140	541,140	175,000	
Fire Department	19,276,432	6,944,517	3,519,480	
Police Department	2,280,008	318,599	1,059,678	
City Hall	333,000	333,000	-	
Public Works	17,705,000	17,705,000	-	
<b>Grand Total</b>	<b>40,310,581</b>	<b>25,842,256</b>	<b>4,754,158</b>	

Summary By Source	Grand Total	FY 2022	FY 2023
		Amount	Amount
Gen Fund Budget (A)	1,766,756	255,855	382,385
Gen Fund Bond (B)	17,156,618	5,175,000	3,395,967
Free Cash (C)	7,341,573	6,540,767	800,806
PEG Funds (D)	716,140	541,140	175,000
W / S Budget (E)	-	-	-
W / S Bond (F)	-	-	-
Chapter 90 (G)	1,500,000	1,500,000	-
Fed & State Grants (H)	-	-	-
CDBG (I)	-	-	-
Other (J)	127,994	127,994	-
ARPA & Pub Safety (K)	11,701,500	11,701,500	-
<b>Grand Total</b>	<b>40,310,581</b>	<b>25,842,256</b>	<b>4,754,158</b>

CIP Key

- A Gen Fund Budget
- B Gen Fund Bond
- C Free Cash
- D PEG Funds
- E W / S Budget
- F W / S Bond
- G Chapter 90
- H Fed & State Grants
- I CDBG
- J Other
- K ARPA
- L Covid / Fema
  
- Bold** Already Funded
- Italic* Partially Funded