

City of Marlborough Public Meeting Posting

Meeting Name: City Council Personnel Committee
Date: June 14, 2021
Time: 7:30 PM
Location: City Council Chamber, 2nd Floor, City Hall, 140 Main Street

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
2021 JUN -8 P 4: 26

This meeting will be held virtually with Councilors attending in person and/or remotely. **NO PUBLIC ATTENDANCE WILL BE PERMITTED.** This meeting will be televised on WMCT-TV (Comcast Channel 8 or Verizon/Fios Channel 34) or you can view the meeting using the link under the Meeting Videos tab on the city website (www.marlborough-ma.gov).

Continued Review:

1. Order No.1008270: Appointment of Mary Jo Nawrocki to the License Board for a 6-year term from the date of Council confirmation.
2. Order No.1008271: Reappointments of Gregory Mitrakas and David Bouvier to the License Board for 6-year terms respectively from the date of Council confirmation and the designation of Gregory Mitrakas as Chair.

New appointments from June 7, 2021 Agenda:

3. Order No.1008315: Reappointments to the Conservation Commission of Karin Paquin for a term to expire May 5, 2023, John Skarin for a term to expire March 7, 2022 and Allan White for a term to expire March 2, 2024.
4. Order No.1008316: Reappointments to the Parks and Recreation Commission of Robert F. Kays, William F. Doherty, Jr. and Mark A. Vital for 3-year terms respectively to expire on April 2, 2024.

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.

The public should take due notice that the Marlborough City Council may have a quorum in attendance due to Standing Committees of the City Council consisting of both voting and non-voting members. However, members attending this duly posted meeting are participating and deliberating only in conjunction with the business of the Standing Committee.

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.

Legal Opinion from City Solicitor Grossfield

From: [Jason Grossfield](#)
To: [Christian Dumais](#)
Cc: [Karen Boule](#); [Steven Kerrigan](#); [Mayor](#); [Patricia Bernard](#); [Jason Piques](#)
Subject: Request for Legal Opinion re: Order. No. 21-1008270, 21-1008271
Date: Thursday, May 6, 2021 12:15:54 PM

Dear Honorable Chair Dumais and Committee Members:

You asked for a legal opinion as to the confirmation of appointments for staggered terms relative to the three (3) proposed pending appointments to the Licensing Board. In my opinion, upon conferring with the City Clerk and review of the appointment history, the following would be the term expiration dates for the pending office appointees, if confirmed:

1. Mary Jo Nawrocki: Term to expire June 1, 2022
2. Gregory Mitrakas: Term to expire June 1, 2024
3. David Bouvier: Term to expire June 1, 2026.

The general rule is that a holdover does not change the length of the term of office, but rather shortens the tenure of the succeeding member to hold the office's term of years. *63C Am. Jur. 2d Public Officers and Employees § 150.* "Accordingly, when the term of an office holder has expired and the office holder remains in office as a holdover ...the successor's appointment must be made for the term commencing on the date the office holder's term expired rather than on the date of appointment, and the duration of the appointed successor's term will be the unexpired balance of the term that commenced on the expiration of the original office holder's term." *Id.* This rule is applied to the holdover periods, along with MGL c. 138, s. 5 which established a fixed term of office for successors to the Licensing Board, "...a member shall be appointed for a term of six years from the first Monday in June of the year in which the previous term expires. All members shall hold office until their respective successors are qualified."

Please let me know if you have any questions.

Thanks,
-Jason

Jason D. Grossfield
City Solicitor
City of Marlborough
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140 Main Street
Marlborough, MA 01752
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F: (508) 460-3698
jgrossfield@marlborough-ma.gov



IN CITY COUNCIL

Marlborough, Mass., APRIL 26, 2021

ORDERED:

That the Appointment of MaryJo Nawrocki to the License Board for a 6-year term from date of Council confirmation, be and is herewith referred to the **PERONNEL COMMITTEE.**

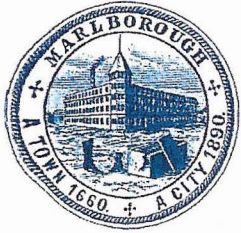
Yea: 11 – Nay: 0

Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.

ADOPTED

ORDER NO. 21-1008270

7



City of Marlborough
Office of the Mayor

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CITY CLERK'S OFFICE
MARLBOROUGH

Arthur G. Vigeant
MAYOR

2021 APR 22 A 11:35

Patricia M. Bernard
EXECUTIVE AIDE

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Marlborough, Massachusetts 01752
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www.marlborough-ma.gov

Ryan P. Egan
EXECUTIVE SECRETARY

April 22, 2021

Pasni

Council President Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

RE: Appointment of MaryJo Nawrocki to License Board

Honorable President Ossing and Councilors:

I am pleased to submit for your review and approval the appointment of MaryJo Nawrocki to the License Board for a six-year term effective from the date of City Council approval.

Ms. Nawrocki has been a resident of Marlborough for 47 years. She is a past City Councilor, served as Superintendent at Assabet Valley Regional Vocational School for five years and is still currently serving in a consultant role for the Massachusetts Association of Regional Schools. In addition, she currently serves on the Board of Directors for the Marlborough Regional Chamber of Commerce, serves of the Board of Directors for Quinsigamond Community College and is an Adjunct Professor at Fitchburg State University. I believe her experience and sound judgement will provide our board with an added perspective. Enclosed is her resume for your review.

I would like to take this opportunity to thank Walter Bonin for his longstanding service and dedication to the City of Marlborough.

Please do not hesitate to contact me with any questions you may have.

Sincerely,

Arthur G. Vigeant
Mayor

Enclosure

Mary Jo Nawrocki
337 Brigham Street
Marlborough, MA 01752

EDUCATION

Lesley University, Cambridge, MA
M.Ed. Leadership/Curriculum Integration May 1994

Pennsylvania State University, University Park, PA
BS Health/Physical Education and Recreation June 1971

LEADERSHIP EXPERIENCE

Consultant, Massachusetts Association of Regional Schools 2015 – Present

- Developed a Strategic Plan for the Wachusett Regional School District
- Comprehensive analysis of the Gateway Regional School District

Superintendent/Director, Assabet Valley Regional Vocational School District
Marlborough, MA 2008 - 2013

- Secured a building renovation project for \$62.4 million
- Implemented a high school to college program with Quinsigamond Community for juniors/seniors
- Secured a \$25,000 (5 year) technology grant with Verizon
- Implemented a reading program for students at risk

Principal, Assabet Valley Regional Technical High School
Marlborough, MA 2003 - 2008

- Implemented Chapter 74 Biotechnology Program
- Implemented Chapter 74 Video Production Program
- Implemented Project Lead the Way, Engineering Program
- Implement AP Classes and Virtual High School
- Selected Massachusetts Principal of the Year 2008

Director of Curriculum, Assabet Valley Regional Technical High School
Marlborough, MA 2000 – 2002

- Implemented reading and writing across the curriculum
- Implemented math across the curriculum

TEACHING EXPERIENCE

Fitchburg State University, Adjunct Professor Online Course 2016 – Present

- Critical Issues in Education

Framingham State University International Graduate Program Adjunct Professor Courses Include:	2013 - Present
<ul style="list-style-type: none"> • Technology Integration • Classroom Management/Behavior 	
American International College, Program Supervisor	2013 – Present
Science, Health/Physical Education Teacher Assabet Valley Regional Technical High School	1975 - 2000
Health Educator, Wayland High School, Wayland, MA	1974 – 1975
Health/Physical Education Teacher, Bensalem, PA	1971 – 1974

COMMUNITY INVOLVEMENT

Board of Directors, Quinsigamond Community College	2016 – Present
Commissioner New England Association of Schools and Colleges	2012 – 2014
Quinsigamond Community College Advisory Board, High School to College Initiatives	2011 – Present
Board of Directors, Marlborough Regional Chamber of Commerce	2010 – Present
Marlborough City Councilor, Ward 3	1994 – 2000
Marlborough School Committee	1986 - 1992



IN CITY COUNCIL

Marlborough, Mass., APRIL 26, 2021

ORDERED:

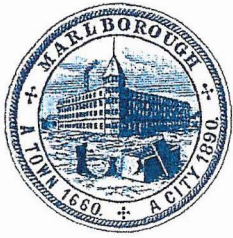
That the Reappointments of Gregory Mitrakas and David Bouvier to the License Board for 6-year terms respectively from date of Council confirmation and designation of Gregory Mitrakas as Chair, be and is herewith referred to the **PERONNEL COMMITTEE**.

Yea: 11 – Nay: 0

Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.

ADOPTED

ORDER NO. 21-1008271



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2021 APR 22 A 11:35

City of Marlborough
Office of the Mayor

8

Arthur G. Vigeant
MAYOR

Patricia M. Bernard
EXECUTIVE AIDE

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Ryan P. Egan
EXECUTIVE SECRETARY

psw

April 22, 2021

Council President Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

RE: Re-appointments to License Board

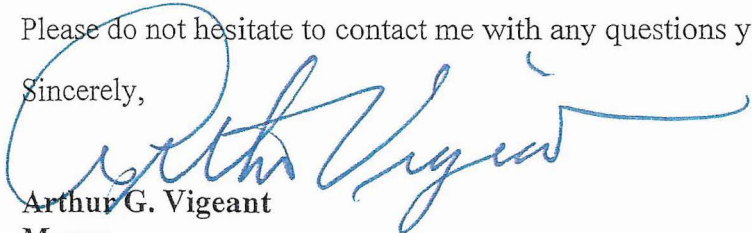
Honorable President Ossing and Councilors:

I am pleased to submit for your approval the re-appointments of Greg Mitrakas and David Bouvier to the License Board for a six-year term each effective from the date of City Council approval, and I am appointing Greg Mitrakas as Chair.

We are grateful for their dedication as Attorney Mitrakas has been serving for nearly 13 years and Mr. Bouvier has served for the last six years ensuring that all regulations are followed protecting the safety and health of our residents.

Please do not hesitate to contact me with any questions you may have.

Sincerely,


Arthur G. Vigeant
Mayor



IN CITY COUNCIL

Marlborough, Mass., _____

JUNE 7, 2021

ORDERED:

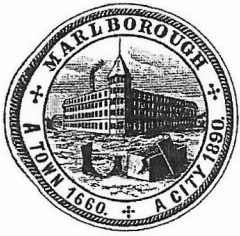
That the Reappointments to the Conservation Commission of Karin Paquin for a term to expire on May 5, 2023, John Skarin for a term to expire on March 7, 2022 and Allan White for a term to expire March 2, 2024, be and is herewith referred to the **PERSONNEL COMMITTEE.**

Yea: 11 – Nay: 0

Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.

ADOPTED

ORDER NO. 21-1008315



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Office of the Mayor

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CITY OF MARLBOROUGH

Arthur G. Vigeant
MAYOR

2021 JUN -3 A 10:40

Patricia M. Bernard
EXECUTIVE AIDE

Ryan P. Egan
EXECUTIVE SECRETARY

6

June 3, 2021

Council President Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

RE: Re-appointments to the Conservation Commission

Honorable President Ossing and Councilors:

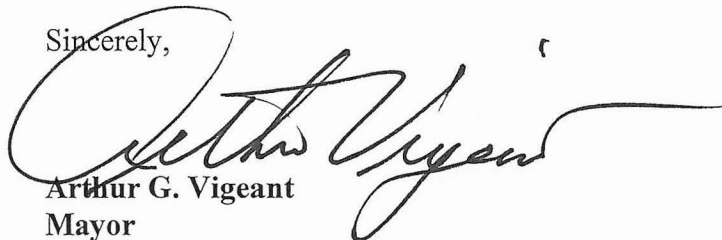
I am pleased to submit for your approval the following re-appointments to the Conservation Committee based on their original expiration dates that have since expired. *(For further explanation, see attached email from Solicitor Grossfield to the Personnel Committee dated May 6, 2021).*

- Karin Paquin for a term of three years to expire 5/5/23
- John Skarin for a term of three years to expire 3/7/22
- Allan White for a term of three years to expire 3/2/24

I'd like to take this opportunity to thank each of the committee members for their continued dedication and hard work.

Please do not hesitate to contact me with any questions you may have.

Sincerely,



Arthur G. Vigeant
Mayor

Enclosure

Person



IN CITY COUNCIL

Marlborough, Mass., _____ JUNE 7, 2021

ORDERED:

That the Reappointments to the Parks & Recreation Commission of Robert F. Kays, William F. Doherty, Jr. and Mark A. Vital for 3-year terms respectively to expire on April 2, 2024, be and is herewith referred to the **PERSONNEL COMMITTEE.**

Yea: 11 – Nay: 0

Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.

ADOPTED

ORDER NO. 21-1008316



City of Marlborough
Office of the Mayor

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CITY OF MARLBOROUGH

Arthur G. Vigeant
MAYOR

2021 JUN - 3

Patrick M. Bernard
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Ryan P. Egan
EXECUTIVE SECRETARY

June 3, 2021

Council President Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

RE: Re-appointments to the Parks & Recreation Commission

Honorable President Ossing and Councilors:

I am pleased to submit for your approval the following re-appointments to the Parks and Recreation Commission each for a three-year term to expire on April 2, 2024:


- Robert Kays
- William F. Doherty, Jr.
- Mark A. Vital

Please note this Commission is made up of seven members with staggered expiration dates.

I'd like to take this opportunity to thank each of the committee members for their continued dedication to the City. It's great to see full recreational programming available again for all residents of all ages.

Please do not hesitate to contact me with any questions you may have.

Sincerely,



Arthur G. Vigeant
Mayor

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7