

CITY OF MARLBOROUGH MEETING POSTING

Meeting Name: City Council Personnel Committee

Date: Monday, March 29, 2021

Time: 6:45 PM

Location: City Council Chamber, 2nd Floor, City Hall, 140 Main Street

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
2021 MAR 25 P 1:28

This meeting will be held virtually with Councilors attending in person and/or remotely. **NO PUBLIC ATTENDANCE WILL BE PERMITTED.** This meeting will be televised on WMCT-TV (Comcast Channel 8 or Verizon/Fios Channel 34) or you can view the meeting using the link under the Meeting Videos tab on the city website (www.marlbrough-ma.gov).

Order No.21-1008232: Communication from Mayor Vigeant with the Appointment of Robert Gustafson to the Retirement Board for a 3-year term effective on the date of Council confirmation, replacing David Keene whose term expired on January 31, 2021.

Order No.21-1008245: Communication from Mayor Vigeant requesting amendment to the City Code, Chapter 19, Boards and Commissions, Article VI, Youth Commission

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.

The public should take due notice that the Marlborough City Council may have a quorum in attendance due to Standing Committees of the City Council consisting of both voting and non-voting members. However, members attending this duly posted meeting are participating and deliberating only in conjunction with the business of the Standing Committee.

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.



IN CITY COUNCIL

Marlborough, Mass., MARCH 8, 2021

ORDERED:

Appointment of Robert Gustafson to the Retirement Board for a 3-year term effective on date of Council confirmation, replacing David Keene whose term expired on January 31, 2021, be and is herewith referred to the **PERSONNEL COMMITTEE**.

Yea: 9 – Nay: 2

Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Ossing, & Robey.

Nay: Oram & Perlman.

ADOPTED

ORDER NO. 21-1008232



City of Marlborough
Office of the Mayor

140 Main Street
Marlborough, Massachusetts 01752
508.460.3770 Fax 508.460.3698 TDD 508.460.3610
www.marlborough-ma.gov

RECEIVED
CITY OF MARLBOROUGH
MAYOR

2021 MAR - 4 AM 11:35
Patricia M. Bernard
EXECUTIVE AIDE

Michele A. O'Brien
EXECUTIVE SECRETARY

Person 1

March 4, 2021

Council President Michael Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

RE: Appointment to the Marlborough Retirement Board

Honorable President Ossing and Councilors:

Pursuant to M.G.L. Chapter 32 § 20(4)(b) I am submitting for your approval the appointment of Robert K. Gustafson to the Marlborough Retirement Board for a three-year term upon date of confirmation. Mr. Gustafson will be a fifth member replacing board appointed David Keene whose appointment expired on January 31st. Since it has been over 30 days, I have the authority to appoint a replacement. I'd like to take this opportunity to thank Mr. Keene for his service.

Unlike Mr. Keene, Mr. Gustafson is a resident of Marlborough and has over thirty years of experience in the securities and insurance industries and currently manages over \$160 million for individuals and businesses. I believe Mr. Gustafson's experience is exactly what we need on the retirement board, and I've enclosed his resume for your review.

Additionally, I will be reviewing the process to potentially transfer all funds to the state to maximize returns and reduce costs.

Thank you for your consideration.

Sincerely,

Arthur G. Vigeant
Mayor

Enclosure

Robert K Gustafson

President/CEO

Contact

58 Kelleher Street
Marlborough, MA 01752

Education

UMass Amherst – 1989
Isenberg School of Management

Batchelor of Business
Administration,
Minor in Economics

Key Skills

Financial Planning
Portfolio Management
Estate, Insurance & Tax Planning
Business Ownership
Communication Skills
Self-Motivated

Other Interests

Fishing, Kayaking, Boating
Skiing, Snowmobiling
Home Restoration

Executive Profile

A lifelong resident of Marlborough, and owner of Triton Financial Group, Inc. A Certified Financial Planner® with over 30 years of experience in the securities and insurance industries. Triton Financial offers comprehensive financial planning and wealth management services and currently manages over \$160 million for individuals and business.

Experience

1991

Registered Representative • JW Investment Bankers – La Jolla, CA

1993

Financial Advisor • American Express Financial Advisors – Auburn, MA

1995 - Present

Owner/President/CEO • Triton Financial Group, Inc. – Marlboro, MA

2012 - Present

Co-Founder • First Beacon Business Advisory Group – Marlboro, MA

Leadership

Current Board of Directors:

- Marlboro Chamber of Commerce
- Thrive Support and Advocacy

Past Board of Directors:

- Financial Planning Association of Northern NE
- Executive Board/Past Chair of Marlboro Chamber of Commerce
- Finance Committee at Seventh Day Adventist Church

Accomplishments

- Host of Financial Spotlight, a weekly financial show on WCRN True Talk Radio 830 for the past 10 years.
- Marlboro Chamber of Commerce - Business Person of the Year



IN CITY COUNCIL

Marlborough, Mass., MARCH 22, 2021

PAGE 1

ORDERED:

That the: Proposed Amendment to Code of the City of Marlborough, Chapter 19 "Boards and Commissions" Article VI "Youth Commission" § 43 to §51 as submitted by the Mayor, be and is herewith referred to the **PERSONNEL COMMITTEE**.

Yea: 11 – Nay: 0

Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARLBOROUGH THAT THE CODE OF THE CITY OF MARLBOROUGH, AS AMENDED, BE FURTHER AMENDED BY AMENDING CHAPTER 19, ENTITLED "BOARDS AND COMMISSIONS", AS FOLLOWS:

§19-43 Commission established; powers and duties.

- A. In accordance with the General Laws of the Commonwealth and the Charter of the City, a Youth Commission is hereby established.
- B. The Youth Commission shall have all the powers and duties now or from time to time vested by the General Laws or Special Acts of the Legislature of the Commonwealth and the ordinances of the City.

§19-44 Appointments; terms of office.

- A. The Youth Commission shall consist of ~~seven~~ up to five members; said members shall be appointed by the Mayor, subject to confirmation by the City Council. Said subsequent appointments shall be for a term of three years from the time of their appointment or until their successors are qualified. The Mayor shall initially appoint in staggered terms ~~two members for one year, two members for two years, three members for three years, and~~ annually thereafter the Mayor shall appoint said members for three-year terms.
- B. The Mayor shall designate the Chairman of said Commission to serve as Chairman for a two-year period. ~~Said appointment shall be made the first Monday in April.~~



IN CITY COUNCIL

Marlborough, Mass., MARCH 22, 2021

PAGE 2

ORDERED:

§19-45 Purpose; report.

- A. The purpose of the Marlborough Youth Commission is to enhance the quality of life for City youth through:
- (1) An ongoing assessment of needs.
 - (2) Evaluation of programs provided by the City, private sector and nonprofit organizations;
 - (3) Recommendations to service providers regarding changes in programming designed to better meet the needs of the community; and
 - (4) A periodic compilation of available services designed to increase utilization of such services.
- B. The Commission shall issue a report to the Mayor by March 1 of each year, detailing its findings and recommendations.

§19-46 Duties, responsibilities and objectives.

- A. Duties and responsibilities include new programs, coordination of existing efforts and increasing community awareness through youth organizations, the business community, schools, religious groups, City government, existing human services agencies and others representing all sectors of our culturally diverse community, whether City, state, federal or private, profit or nonprofit groups.
- B. Program objectives are to:
- (1) ~~Establish and implement programs and/or services which shall address the opportunities, challenges and problems of our youth.~~
 - (2) Provide an ongoing assessment of our youth's needs within the community, provided a particular need has not already been addressed and/or implemented by an existing private or municipal agency or organization.
 - (3) Index programs available to our youth and encourage maximum utilization of programs and services through publicity and other means of dissemination of information.
 - (4) Identify gaps in programming, and research funding under federal, state and private grants and foundations.
 - (5) ~~Develop a Youth Advisory Council that will be represented on the Youth Commission.~~
 - (6) ~~In conjunction with the School Department, implement the Community Service Youth Corps Program.~~



IN CITY COUNCIL

Marlborough, Mass., MARCH 22, 2021

PAGE 3

ORDERED:

§19-47 Rules and regulations.

The Commission shall have power to organize and conduct its business under such rules and regulations as it may deem proper, provided that the same are not inconsistent with the laws of the commonwealth or the Charter and ordinances of the City. ~~It may adopt all reasonable regulations regarding the use of the land and buildings under its permanent or temporary control.~~

- A. Removal of members: Any member of the Commission may be removed by the Mayor and City Council ~~for cause, stated in writing, after a hearing and vote of the City Council.~~
- B. Vacancies: ~~All vacancies in the Youth Commission caused by death, resignation or otherwise shall be filled by the Mayor in the manner provided for an original appointment, and the person appointed shall hold office for the residue of the unexpired term.~~
- C. Compensation: Such Commissioners shall serve without compensation.

§19-48 Service from other City departments.

~~The various departments of the City shall render such service to the Commission as they may be required to perform by the City Council from time to time.~~

§19-49 Annual appropriation; expenditures.

~~A separate appropriation shall be made annually by the Mayor and City Council for the Youth Commission, which appropriation may be expended in the conduct of the aforesaid purposes.~~

§19-50 Annual report.

The Youth Commission shall, at least once a year, render a report of its administration to the City Council and Mayor shall render such further reports as may be required of it by the City Council from time to time. ~~It shall annually prepare a statement of suggestions to the Mayor and transmit to him an estimate of the amount of money needed to conduct said Commission's duties for the ensuing year.~~



IN CITY COUNCIL

Marlborough, Mass., MARCH 22, 2021

PAGE 4

ORDERED:

§19-51 Clerk; meetings.

Such Commission shall meet immediately after its appointment and confirmation and elect one of their members, who shall act as Clerk and who shall keep a record of its proceedings; in each year thereafter such Commission shall meet annually in the month of February for the election of the Clerk. ~~Such Commission shall vote to~~ Chair shall determine the time and place of other meetings.

ADOPTED

ORDER NO. 21-1008245



City of Marlborough
Office of the Mayor

RECEIVED
CLERK'S OFFICE
CITY OF MARLBOROUGH
Arthur G. Vigeant
MAYOR

2021 MAR 18 AM 11:50
Patricia M. Bernard
EXECUTIVE AIDE

140 Main Street
Marlborough, Massachusetts 01752
508.460.3770 Fax 508.460.3698 TDD 508.460.3610
www.marlborough-ma.gov

Michele A. O'Brien
EXECUTIVE SECRETARY

PASW

March 18, 2021

Council President Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

RE: Amending Youth Commission Ordinance

Honorable President Ossing and Councilors:

Enclosed for your consideration is an amended Youth Commission Article VI initially adopted on 7-13-1992 by ord. no. 92-4622. We ask that the ordinance be reviewed and updated to alleviate redundancies and reflect current practical objectives.

President Ossing and Councilor Perlman have discussed reactivating and streamlining the purpose of the Youth Commission and we are happy to support this endeavor.

The Youth Commission hasn't been active in the last five years and this initiative can assess the needs of our current youth and potentially create some beneficial programming and collaboration with other organizations in the City.

Please do not hesitate to contact me if you have any questions.

Thank you for your consideration.

Sincerely,

Arthur G. Vigeant
Mayor

Enclosure

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[City of Marlborough, MA](#) / [The Code](#) / [Part I, Administrative Legislation / Boards and Commissions](#)

Article VI Youth Commission

arrow_forward

[Adopted 7-13-1992 by Ord. No. 92-4622]

§ 19-47 Rules and regulations.

§ 19-43 Commission established; powers and duties.

§ 19-44 Appointments; terms of office.

§ 19-45 Purpose; report.

§ 19-46 Duties, responsibilities and objectives.

§ 19-47 Rules and regulations.

§ 19-48 Service from other City departments.

§ 19-49 Annual appropriation; expenditures.

§ 19-50 Annual report.

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A.

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B.

The Youth Commission shall have all the powers and duties now or from time to time vested by the General Laws or Special Acts of the Legislature of the Commonwealth and the ordinances of the City.

§ 19-44 **Appointments; terms of office.**

A.

The Youth Commission shall consist of ~~seven~~ up to five members; said members shall be appointed by the Mayor, subject to confirmation by the City Council. Said subsequent appointments shall be for a term of three years from the time of their appointment or until their successors are qualified. The Mayor shall initially appoint in staggered terms ~~two members for one year, two members for two years, three members for three years, and~~ annually thereafter the Mayor shall appoint said members for three-year terms.

B.

The Mayor shall designate the Chairman of said Commission to serve as Chairman for a two-year period. ~~Said appointment shall be made the first Monday in April.~~

§ 19-45 **Purpose; report.**

A.

The purpose of the Marlborough Youth Commission is to enhance the quality of life for City youth through:

(1)

An ongoing assessment of needs;

(2)

Evaluation of programs provided by the City, private sector and nonprofit organizations;

(3)

Recommendations to service providers regarding changes in programming designed to better meet the needs of the community; and

(4)

A periodic compilation of available services designed to increase utilization of such services.

B.

The Commission shall issue a report to the Mayor by March 1 of each year, detailing its findings and recommendations.

§ 19-46 Duties, responsibilities and objectives.

A.

Duties and responsibilities include new programs, coordination of existing efforts and increasing community awareness through youth organizations, the business community, schools, religious groups, City government, existing human services agencies and others representing all sectors of our culturally diverse community, whether City, state, federal or private, profit or nonprofit groups.

B.

Program objectives are to:

(1)

~~Establish and implement programs and/or services which shall address the opportunities, challenges and problems of our youth.~~

(2)

Provide an ongoing assessment of our youth's needs within the community, provided a particular need has not already been addressed and/or implemented by an existing private or municipal agency or organization.

(3)

Index programs available to our youth and encourage maximum utilization of programs and services through publicity and other means of dissemination of information.

(4)

Identify gaps in programming, and research funding under federal, state and private grants and foundations.

(5)

~~Develop a Youth Advisory Council that will be represented on the Youth Commission.~~

(6)

~~In conjunction with the School Department, implement the Community Service Youth Corps Program.~~

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ordinances of the City. ~~It may adopt all reasonable regulations regarding the use of the land and buildings under its permanent or temporary control.~~

A.

Removal of members: Any member of the Commission may be removed by the Mayor and City Council ~~for cause~~, stated in writing, after a hearing and vote of the City Council.

B.

~~Vacancies: All vacancies in the Youth Commission caused by death, resignation or otherwise shall be filled by the Mayor in the manner provided for an original appointment, and the person appointed shall hold office for the residue of the unexpired term.~~

C.

Compensation: Such Commissioners shall serve without compensation.

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