

City of Marlborough Public Meeting Posting

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

Meeting Name: City Council Finance Committee

2023 JUN -6 PM 4: 50

Date: June 12, 2023

Time: 7:10 PM or following the adjournment of the Special City Council Meeting

Location: City Council Chamber, 2nd Floor, City Hall, 140 Main Street

This meeting will be held in the City Council Chamber. Public attendance is permitted. The meeting will be televised on WMCT-TV (Comcast Channel 8 or Verizon/Fios Channel 34) or you can view the meeting using the link under the Meeting Videos tab on the city's website, home page (www.marlborough-ma.gov).

06-05-2023 – Order No. 23-1008908: Communication from Mayor Vigeant together with various transfer requests for Capital Improvement Projects in the total amount of \$1,598,076.10 from Free Cash to accounts associated with the City Clerk's Office, Marlborough Police and Fire Departments, Info Technologies Department, Department of Public Works and the Department of Veterans' Services.

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.

The public should take due notice that the Marlborough City Council may have a quorum in attendance due to Standing Committees of the City Council consisting of both voting and non-voting members. However, members attending this duly posted meeting are participating and deliberating only in conjunction with the business of the Standing Committee.

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.



IN CITY COUNCIL

Marlborough, Mass., JUNE 5, 2023

ORDERED:

That the Capital Transfer Request in the amount of \$1,598,076.10 which moves funds from Free Cash to Capital Outlay for various departmental needs as outlined, be and is herewith referred to the **FINANCE COMMITTEE**.

Available Balance		FROM ACCOUNT:			TO ACCOUNT:			Available Balance
Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Balance
\$1,964,940.48	10000	35900	Undesignated Fund	\$152,000.00	19300006	56300	Capital Outlay-Voting Equip	\$0.00
			Reason: To fund various capital requests				Polling equipment	
				\$325,076.10	19300006	58593	Capital Outlay-Police Dept	\$2,362.55
							Cruisers, vests, tasers	
				\$380,000.00	19300006	58618	Capital Outlay-IT	\$0.00
			Reason: Firewall replacement				Firewall replacement	
				\$25,000.00	19300006	58512	Capital Outlay-Fire Dept	\$0.00
			Reason: Mattresses				Mattresses	
				\$15,000.00	19300006	52750	Capital Outlay-Veterans	\$0.00
			Reason: Galvanized square veterans signs				Galvanized square veterans signs	
				\$701,000.00	19300006	58731	Capital Outlay-DPW Equipment	\$58.57
			Reason: DPW Equipment				DPW Equipment	
\$1,598,076.10	Total			\$1,598,076.10	Total			

ADOPTED

ORDER NO. 23-1008908

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
2023 JUN -1 AM 11:43

Arthur J. Vigeant
MAYOR



City of Marlborough

Office of the Mayor

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Marlborough, Massachusetts 01752
508.460.3770 Fax 508.460.3698 TDD 508.460.3610
www.marlborough-ma.gov

Patricia M. Bernard
CHIEF OF STAFF

Meredith Roberts
INTERIM EXECUTIVE
ADMINISTRATOR

June 1, 2023

f/c

Council President Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

RE: Transfer requests for Capital Improvement Projects

Honorable President Ossing and Councilors,

Enclosed please find for your review and approval various transfer requests in the total amount of \$1,598,076.10 from Free Cash to the following accounts associated with the City Clerk, Marlborough Police and Fire, Info Technologies, Department of Public Works and Veterans Services.

First and foremost, as requested is \$152,000.00 for the Clerk's office for new polling equipment.

The Marlborough Police Department is requesting \$325,076.10 for three marked cruisers, 31 bullet proof vests to replace expired ones and 60 new tasers including cartridges and battery packs. *Note: a \$35,983.20 payment will be allocated each year of five-year Capital Plan for tasers.*

We have allocated \$380,000 to the IT Department to complete the firewall replacement on the west side of the City as well as vital security enhancements for our network.

The Marlborough Fire Department has a longstanding request to replace its mattresses and we have allocated \$25,000 to fulfill this need.

In addition, the Department of Public Works is requesting \$701,000 to replace numerous vehicles in the enclosed list, as well as, upgraded wash bay equipment. It is imperative that the

DPW staff maintain and clean all vehicles to increase the lifespan, especially during winter months to prevent corrosion from salt and de-icing compounds.

Veterans Services would like to replace all 15 veteran square's signs with a good quality galvanized metal sign to include a photo of the honored veteran. Veterans Services is working with a local vendor and estimate this project at \$15,000.00.

Please note that this list was difficult to prioritize as there are many departments with legitimate needs for upgraded equipment, some to fulfill public safety requirements and cyber security needs this upcoming fiscal year. The City will need to upgrade our public safety communications which is part of a \$4M, multi-year project affecting Police, Fire, and IT. We are hopeful that we will be receiving \$175,000 in grant funding to move forward with this project and anticipate a need for future funding.

Appropriate department heads will be on hand to answer questions at a future meeting.

Thank you in advance for your cooperation.

Sincerely,

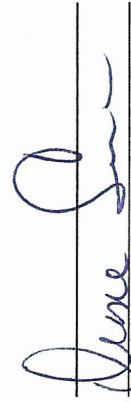


Arthur G. Vigeant
Mayor

Enclosures

CITY OF MARLBOROUGH
BUDGET TRANSFERS --

Available Balance	DEPT:	Various	FROM ACCOUNT:	Account Description:	Amount	TO ACCOUNT:	Account Description:	Available Balance
	Amount	Org Code	Object			Org Code	Object	
\$1,964,940.48	\$1,598,076.10	10000	35900	Undesignated Fund	\$152,000.00	19300006	56300	Capital Outlay-Voting Equip
	Reason:	To fund various capital requests			\$325,076.10	19300006	58593	Capital Outlay-Police Dept
								\$2,362.55
	Reason:				\$380,000.00	19300006	58618	Capital Outlay-IT
								\$0.00
	Reason:				\$25,000.00	19300006	58512	Capital Outlay-Fire Dept
								\$0.00
	Reason:				\$15,000.00	19300006	52750	Capital Outlay-Veterans
								\$0.00
	Reason:				\$701,000.00	19300006	58731	Capital Outlay-DPW Equipment
								\$58.57
	Reason:							
	Total				\$1,598,076.10			Total

Department Head signature: 

Auditor signature: _____

Finance Director signature: _____

<u>Dept</u>	<u>2024 Capital Improvement Projects</u>	<u>\$</u>	<u>Total by Dept.</u>
<u>Clerk</u>	Polling equipment	152,000.00	152,000.00
<u>MPD</u>	3 marked cruisers	256,050.00	
	31 bullet proof vests	33,042.90	
	60 Tasers (year 1)	35,983.20	
	Total MPD		325,076.10
<u>IT</u>	Firewall replacement & network security upgrad	380,000.00	380,000.00
<u>MFD</u>	Mattresses	25,000.00	25,000.00
<u>Veterans</u>	Galvanized Square Veterans Signs	15,000.00	15,000.00
<u>DPW</u>	Wash Bay Equipment	75,000.00	
	6 Wheel Dump/Sander/Plow #33	300,000.00	
	F450 Dump w/ Plow #308	90,000.00	
	F350 SRW Service/utility w/Plow #53	72,000.00	
	F550 Dump/Plow/Sander #204R	106,000.00	
	F350 DRW Service/Utility w/plow #66	58,000.00	
	DPW Total		701,000.00
		1,598,076.10	1,598,076.10