

City of Marlborough Public Meeting Posting

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

Meeting Name: City Council Finance Committee

2023 JAN 25 PM 2: 14

Date: January 30, 2023

Time: 7:00 PM

Location: City Council Chamber, 2nd Floor, City Hall, 140 Main Street

This meeting will be held in the City Council Chamber. Public attendance is permitted. The meeting will be televised on WMCT-TV (Comcast Channel 8 or Verizon/Fios Channel 34) or you can view the meeting using the link under the Meeting Videos tab on the city's website, home page (www.marlborough-ma.gov).

Order No.23-1008794: Communication from Mayor Vigeant with Transfer in the amount of \$100,000.00 from PEG Funds to Marlborough Cable Trust to fund the operation of WMCT-TV for FY2024.

Order No.23-1008795: Communication from Mayor Vigeant with Capital Bond Request in the amount of \$10,270,000.00 which includes various reconstruction of streets, drain and sidewalk repairs throughout the city:

Order No.23-1008795A: The sum of \$500,000.00 be and is hereby appropriated for SEWER construction and/or reconstruction.

Order No.23-1008795B: The sum of \$1,000,000.00 be and hereby appropriated for WATER construction and/or reconstructing.

Order No.23-1008795C: The sum of \$8,770,000.00 be and hereby appropriated for STREET and infrastructure construction, reconstruction and/or rehabilitation.

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.

The public should take due notice that the Marlborough City Council may have a quorum in attendance due to Standing Committees of the City Council consisting of both voting and non-voting members. However, members attending this duly posted meeting are participating and deliberating only in conjunction with the business of the Standing Committee.

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.



IN CITY COUNCIL

Marlborough, Mass., JANUARY 23, 2023

ORDERED:

That the Transfer Request in the amount of \$100,000.00 which moves funds from PEG Funds to Marlborough Cable Trust to fund WMCT operations, be and is herewith referred to **FINANCE COMMITTEE.**

Councilor Ossing read a Disclosure of Appearance of Conflict of Interest into the record.

CITY OF MARLBOROUGH BUDGET TRANSFERS --									
DEPT:		Mayor				FISCAL YEAR:		2023	
FROM ACCOUNT:					TO ACCOUNT:				
Available									Available
Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Balance
\$498,899.73	\$100,000.00	27000099	47750	Receipts Reserved-PEG Funds	\$100,000.00	89000	25581	Marlboro Cable Trust	\$0.00
Reason:		To fund the balance of WMCTS FY23 Budget							
\$100,000.00	Total					\$100,000.00	Total		

ADOPTED

ORDER NO. 23-1008794

**DISCLOSURE OF APPEARANCE OF CONFLICT OF INTEREST
AS REQUIRED BY G. L. c. 268A, § 23(b)(3)**

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
2023 JAN 23 PM 6:03

PUBLIC EMPLOYEE INFORMATION	
Name of public employee:	Michael Ossing
Title or Position:	City Councilor
Agency/Department:	Marlborough City Council
Agency address:	City Hall, 2 nd Floor 140 Main Street Marlborough, MA 01752
Office Phone:	(508) 460-3711
Office E-mail:	citycouncil@marlborough-ma.gov
	<p>In my capacity as a state, county or municipal employee, I am expected to take certain actions in the performance of my official duties. Under the circumstances, a reasonable person could conclude that a person or organization could unduly enjoy my favor or improperly influence me when I perform my official duties, or that I am likely to act or fail to act as a result of kinship, rank, position or undue influence of a party or person.</p> <p>I am filing this disclosure to disclose the facts about this relationship or affiliation and to dispel the appearance of a conflict of interest.</p>
APPEARANCE OF FAVORITISM OR INFLUENCE	
Describe the issue that is coming before you for action or decision.	I am a member of the Marlborough City Council and currently serve as the City Council President. A request has been submitted by the Mayor to the City Council requesting that the Council approve a transfer of \$100,000.00 from the PEG fee account to fund WMCT-TV operations, Marlborough's local access cable station.
What responsibility do you have for taking action or making a decision?	The above transfer request is on the January 23, 2023 City Council agenda. I will be participating in any Committee discussions as well as voting on whether to approve the transfer request at the full City Council meeting.
Explain your relationship or affiliation to the person or organization.	My wife, Linda Ossing, currently serves on the Marlborough Cable Trust Committee, which oversees expenditures on behalf of the Trust to support cable PEG access services and programming for Marlborough residents, which are provided by WMCT-TV.
How do your official actions or decision	



City of Marlborough
Office of the Mayor

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2023 JAN 19 AM 11:47 MAYOR

Arthur G. Vigeant

Patricia M. Bernard
CHIEF OF STAFF

Candace McGrath
EXECUTIVE ADMINISTRATOR

140 Main Street
Marlborough, Massachusetts 01752
508.460.3770 Fax 508.460.3698 TDD 508.460.3610
www.marlborough-ma.gov

January 19, 2023

City Council President Michael Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

Re: Transfer request to fund WMCT-TV's operations for FY24

Honorable President Ossing and Councilors:

Enclosed for your review and acceptance is a transfer request in the amount of \$100,000.00 from the Marlborough Public Educational and Government Access Channels (PEG) to fund WMCT-TV operations.

We prefer to split the funding for the Cable Trust operating budget into two fiscal years to alleviate unnecessary annual audits. You may recall that WMCT-TV's fiscal year runs April 1st to March 31st.

Please let me know if you have any questions.

Thank you in advance for your cooperation.

Sincerely,

Arthur G. Vigeant
Arthur G. Vigeant
Mayor

Enclosure

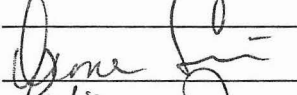
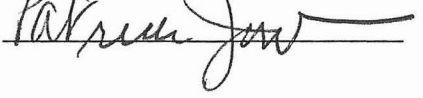
CITY OF MARLBOROUGH
BUDGET TRANSFERS --

DEPT: Mayor FISCAL YEAR: 2023

FROM ACCOUNT:

TO ACCOUNT:

Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$498,899.73	\$100,000.00	27000099	47750	Receipts Reserved-PEG Funds	\$100,000.00	89000	25581	Marlboro Cable Trust	\$0.00	
	Reason:	To fund the balance of WMCT'S FY23 Budget								
_____	Reason:	_____	_____	_____	_____	_____	_____	_____	_____	
_____	Reason:	_____	_____	_____	_____	_____	_____	_____	_____	
_____	Reason:	_____	_____	_____	_____	_____	_____	_____	_____	
_____	Reason:	_____	_____	_____	_____	_____	_____	_____	_____	
	Reason:	_____	_____	_____	_____	_____	_____	_____	_____	
	Reason:	_____	_____	_____	_____	_____	_____	_____	_____	
	Reason:	_____	_____	_____	_____	_____	_____	_____	_____	
\$100,000.00	Total					\$100,000.00	Total			

Department Head signature: _____
 Auditor signature: 
 Finance Director signature: 

PEG FEES

8/29/2017 Verizon	\$111,192.81
8/29/2017 Comcast	\$105,212.77
11/7/2017 Comcast	\$104,451.39
11/29/2017 Verizon	\$108,894.94
2/27/2018 Verizon	\$105,934.98
2/27/2018 Comcast	\$105,579.17
4/2/2018 Verizon-franchise	\$3,295.50
5/8/2018 Comcast	\$96,069.98
5/21/2018 Verizon	\$107,727.46
8/23/2018 Comcast	\$95,348.01
8/23/2018 Verizon	\$103,894.13
11/16/2018 Comcast	\$94,728.72
12/4/2018 Verizon	\$102,511.93
2/20/2019 Comcast	\$95,246.35
2/20/2019 Verizon	\$97,007.90
3/4/2019 Verizon-franchise	\$5,026.30
3/25/2019 Verizon-annual fee	\$2,997.00
3/25/2019 Comcast-annual	\$3,208.00
5/17/2019 Comcast	\$92,916.51
5/31/2019 Verizon	\$99,268.12
8/15/2019 Comcast	\$91,956.97
8/15/2019 Verizon	\$96,147.32
10/31/2019 Verizon-franchise	\$4,981.72
11/27/2019 Comcast	\$91,515.93
11/27/2019 Verizon	\$96,284.00
2/19/2020 Verizon	\$95,552.00
2/19/2020 Comcast	\$91,062.00
3/6/2020 Comcast	\$3,039.00
3/26/2020 Verizon	\$2,699.00
5/21/2020 Verizon	\$106,515.37
5/21/2020 Comcast	\$90,576.14
8/14/2020 Comcast	\$88,411.98
8/31/2020 Verizon	\$87,273.27
11/25/2020 Comcast	\$89,038.41
11/25/2020 Verizon	\$85,497.52
2/19/2021 Comcast	\$86,807.95
2/19/2021 Verizon	\$84,913.83
3/26/2021 Xfinity	\$2,736.00
4/27/2021 Verizon	\$2,397.00
5/12/2021 Verizon	\$73,186.77
5/17/2021 Comcast	\$88,389.83
6/24/2021 Verizon	\$19,114.97
8/24/2021 Verizon	\$76,754.57
11/16/2021 Comcast	\$87,055.28
11/30/2021 Verizon	\$81,924.58

12/23/2021 Comcast	\$85,384.78
2/28/2022 Comcast	\$87,283.11
2/28/2022 Verizon	\$81,969.36
3/22/2022 Verizon	\$2,163.00
3/31/2022 Comcast	\$2,454.50
5/31/2022 Verizon	\$94,515.87
5/31/2022 Comcast	\$88,354.82
8/18/2022 Verizon	\$76,366.48
8/31/2022 Comcast	\$86,708.21
11/30/2022 Verizon	\$69,874.97

Total Funding	<u>\$4,039,418.48</u>
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12/18/2017 co#17-1007095A	-\$282,100.00 IT
5/21/2018 co# 18-1007263A	-\$355,519.00 WMCT FY19 Budget
10/15/2018 co# 18-1007352A	-\$254,000.00 IT
3/11/2019 co# 19-1007565A	-\$510,832.30 WMCT FY20 Budget
9/9/2019 co# 19-1007730A	-\$220,000.00 IT
9/23/2019 co# 19-1007751A	-\$30,000.00 WMCT Capital
3/23/2020 co# 20-1007940A	-\$473,846.52 WMCT FY21 Budget
12/21/2020 co# 20-1008140	-\$80,000.00 IT
3/22/2021 co# 21-1008202A	-\$370,000.00 WMCT FY22 Budget
4/5/2021 co# 21-1008229A	-\$243,000.00 IT
7/19/2021 co# 21-1008325A	-\$213,852.00 IT
11/22/2021 co# 21-1008427A	-\$146,288.00 IT
3/28/2022 co# 22-1008525A	-\$361,080.93 WMCT FY23 Budget

Total Transfers	<u>-\$3,540,518.75</u>
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Available for future transfers	\$498,899.73
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IN CITY COUNCIL

Marlborough, Mass., JANUARY 23, 2023

ORDERED:

SEWER BOND

That the sum of \$500,000.00 (five hundred thousand dollars) be and is hereby appropriated for sewer construction and/or reconstruction.

That to meet said appropriations, the Finance Director/Treasurer, with the approval of the Mayor, is hereby authorized to borrow the sum of \$500,000.00 under and pursuant to the provisions of Chapter 44, Section 8(14) of the Massachusetts General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the City of Marlborough (the "City") therefor; that the Mayor is authorized to contract for and expend any grants, aid, or gifts available for this project; and that the Mayor is authorized to take any other action necessary or convenient to carry out this project.

Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Be and is herewith referred to the **FINANCE COMMITTEE** & **ORDERED ADVERTISED**.

ADOPTED

ORDER NO. 23-1008795A



City of Marlborough

Office of the Mayor

140 Main Street
Marlborough, Massachusetts 01752
Tel. (508) 460-3770 Fax (508) 460-3698 TDD (508) 460-3610
www.marlborough-ma.gov

RECEIVED *Arthur G. Vigeant*
CITY CLERK'S OFFICE MAYOR
CITY OF MARLBOROUGH

2023 JAN 19 AM 11:47
Patricia M. Bernard
CHIEF OF STAFF

Candace McGrath
EXECUTIVE ADMINISTRATOR

January 19, 2023

City Council President Michael Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

Re: FY23 Capital Bonds request for infrastructure repair and upgrades

Honorable President Ossing and Councilors:

Enclosed for your approval is a total of \$10,270,000.00 Capital Bond Request for Fiscal Year 2023. I anticipate a very busy and competitive construction season and thought it prudent to break up our annual capital request into two packages so we can get a head start on lining up contractors and ordering materials. This bond package is dedicated to the City's infrastructure, and I will plan on sending a separate request for projects and equipment in the coming weeks.

Please note, if additional ARPA funding becomes available from the state, I will use the funding to rescind or reduce the bonds based on spending criteria.

The enclosed list includes various reconstruction of streets, drain and sidewalk repairs based on the condition of roads and utilities underground. The list has been scrutinized and prioritized to ensure that we are addressing the City's greatest needs.

Thank you in advance for your cooperation.

Sincerely,



Arthur G. Vigeant
Mayor

Enclosures

ORDERED:

That the sum of \$500,000.00 (five hundred thousand dollars) be and is hereby appropriated for sewer construction and/or reconstruction.

That to meet said appropriations, the Finance Director/Treasurer, with the approval of the Mayor, is hereby authorized to borrow the sum of \$500,000.00 under and pursuant to the provisions of Chapter 44, Section 8(14) of the Massachusetts General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the City of Marlborough (the "City") therefor; that the Mayor is authorized to contract for and expend any grants, aid, or gifts available for this project; and that the Mayor is authorized to take any other action necessary or convenient to carry out this project.

Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ADOPTED
In City Council
Order No. 23-
Adopted

Approved by Mayor
Arthur G. Vigeant
Date:

A TRUE COPY
ATTEST:

INFRASTRUCTURE PROJECT LIST

Project	Amount	Description
Cedar Hill St. (MassWorks)	1,000,000.00	Add 20" water main for future transm line (MassWorks=\$2m)
Main St. (MassWorks)	2,000,000.00	Add new lighting (MassWorks =\$3m)
Gleason St.	175,000.00	Reconstruction project
Russell St.	400,000.00	Reconstruction project
Crescent St.	400,000.00	Reconstruction project
Liberty St.	525,000.00	Reconstruction project
Spring St.	1,200,000.00	Reconstruction project
Hayes Memorial Drive	2,800,000.00	Reconstruction project
Witherbee St.	550,000.00	Reconstruction project
Gay St.	435,000.00	Reconstruction project
Francis St.	<u>785,000.00</u>	Reconstruction project
TOTAL	10,270,000.00	



IN CITY COUNCIL

Marlborough, Mass., JANUARY 23, 2023

ORDERED:

WATER MAIN BOND

That the sum of \$1,000,000.00 (one million dollars) be and is hereby appropriated for water main construction and/or reconstructing.

That to meet said appropriations, the Finance Director/Treasurer, with the approval of the Mayor, is hereby authorized to borrow the sum of \$1,000,000.00 under and pursuant to the provisions of Chapter 44, Section 8(5) of the Massachusetts General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the City of Marlborough (the "City") therefor; that the Mayor is authorized to contract for and expend any grants, aid, or gifts available for this project; and that the Mayor is authorized to take any other action necessary or convenient to carry out this project.

Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

Be and is herewith referred to the **FINANCE COMMITTEE** & **ORDERED ADVERTISED**.

ADOPTED

ORDER NO. 23-1008795B



City of Marlborough

Office of the Mayor

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CITY OF MARLBOROUGH

2023 JAN 19 AM 11:47
Patricia M. Bernard
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Candace McGrath
EXECUTIVE ADMINISTRATOR

January 19, 2023

City Council President Michael Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

Re: FY23 Capital Bonds request for infrastructure repair and upgrades

Honorable President Ossing and Councilors:

Enclosed for your approval is a total of \$10,270,000.00 Capital Bond Request for Fiscal Year 2023. I anticipate a very busy and competitive construction season and thought it prudent to break up our annual capital request into two packages so we can get a head start on lining up contractors and ordering materials. This bond package is dedicated to the City's infrastructure, and I will plan on sending a separate request for projects and equipment in the coming weeks.

Please note, if additional ARPA funding becomes available from the state, I will use the funding to rescind or reduce the bonds based on spending criteria.

The enclosed list includes various reconstruction of streets, drain and sidewalk repairs based on the condition of roads and utilities underground. The list has been scrutinized and prioritized to ensure that we are addressing the City's greatest needs.

Thank you in advance for your cooperation.

Sincerely,


Arthur G. Vigeant
Mayor

Enclosures

ORDERED:

That the sum of \$1,000,000.00 (one million dollars) be and is hereby appropriated for water main construction and/or reconstructing.

That to meet said appropriations, the Finance Director/Treasurer, with the approval of the Mayor, is hereby authorized to borrow the sum of \$1,000,000.00 under and pursuant to the provisions of Chapter 44, Section 8(5) of the Massachusetts General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the City of Marlborough (the "City") therefor; that the Mayor is authorized to contract for and expend any grants, aid, or gifts available for this project; and that the Mayor is authorized to take any other action necessary or convenient to carry out this project.

Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the Massachusetts General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ADOPTED
In City Council
Order No. 23-
Adopted

Approved by Mayor
Arthur G. Vigeant
Date:

A TRUE COPY
ATTEST:

INFRASTRUCTURE PROJECT LIST

Project	Amount	Description
Cedar Hill St. (MassWorks)	1,000,000.00	Add 20" water main for future transm line (MassWorks=\$2m)
Main St. (MassWorks)	2,000,000.00	Add new lighting (MassWorks =\$3m)
Gleason St.	175,000.00	Reconstruction project
Russell St.	400,000.00	Reconstruction project
Crescent St.	400,000.00	Reconstruction project
Liberty St.	525,000.00	Reconstruction project
Spring St.	1,200,000.00	Reconstruction project
Hayes Memorial Drive	2,800,000.00	Reconstruction project
Witherbee St.	550,000.00	Reconstruction project
Gay St.	435,000.00	Reconstruction project
Francis St.	<u>785,000.00</u>	Reconstruction project
TOTAL	10,270,000.00	



IN CITY COUNCIL

Marlborough, Mass., JANUARY 23, 2023

ORDERED:

STREET CONSTRUCTION BOND

That the sum of \$8,770,000.00 (eight million seven hundred seventy thousand dollars) be and is hereby appropriated for street and infrastructure construction, reconstruction and/or rehabilitation.

That to meet said appropriations, the Finance Director/Treasurer, with the approval of the Mayor, is hereby authorized to borrow the sum of \$8,770,000.00 under and pursuant to the provisions of Chapter 44, Section 7(1) of the Massachusetts General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the City of Marlborough (the "City") therefor; that the Mayor is authorized to contract for and expend any grants, aid, or gifts available for this project; and that the Mayor is authorized to take any other action necessary or convenient to carry out this project.

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ADOPTED

ORDER NO. 23-1008795C



City of Marlborough

Office of the Mayor

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Thank you in advance for your cooperation.

Sincerely,



Arthur G. Vigeant
Mayor

Enclosures

ORDERED:

That the sum of \$8,770,000.00 (eight million seven hundred seventy thousand dollars) be and is hereby appropriated for street and infrastructure construction, reconstruction and/or rehabilitation.

That to meet said appropriations, the Finance Director/Treasurer, with the approval of the Mayor, is hereby authorized to borrow the sum of \$8,770,000.00 under and pursuant to the provisions of Chapter 44, Section 7(1) of the Massachusetts General Laws, as amended and supplemented, or any other enabling authority, and to issue bonds or notes of the City of Marlborough (the "City") therefor; that the Mayor is authorized to contract for and expend any grants, aid, or gifts available for this project; and that the Mayor is authorized to take any other action necessary or convenient to carry out this project.

Any premium received by the City upon the sale of any bonds or notes approved by this vote, less any such premium applied to the payment of costs of issuance of such bonds or notes, may be applied to the payment of costs approved by this vote in accordance with Chapter 44, Section 20 of the General Laws, thereby reducing the amount authorized to be borrowed to pay such costs by a like amount.

ADOPTED

In City Council

Order No. 23-

Adopted

Approved by Mayor

Arthur G. Vigeant

Date:

A TRUE COPY

ATTEST:

INFRASTRUCTURE PROJECT LIST

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TOTAL	10,270,000.00	