



RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

2024 MAR 21 PM 1:20

**CITY OF MARLBOROUGH**  
**City Council Agenda**

Monday, March 25, 2024  
8:00 PM

This meeting of the City Council will be held in City Council Chambers, City Hall, 140 Main Street. **PUBLIC ATTENDANCE IS PERMITTED.** This meeting will be televised on WMCT-TV (Comcast Channel 8 or Verizon/Fios Channel 34), or you can view the meeting using the link under the Meeting Videos tab on the city website ([www.marlborough-ma.gov](http://www.marlborough-ma.gov)).

1. Minutes, City Council Meeting, March 11, 2024.
2. PUBLIC HEARING on the Petition of MA Electric and Verizon New England, to install one Joint Owned Pole on Simarano Drive, beginning at a point approximately 20' East of the centerline of the intersection of Value Way. Install 50'C1.2 midspan #13 approximately 90' from Pole 12 towards Pole 1 to allow installation of a 600 KVAR cap bank, Order No. 24-1009109.
3. PUBLIC HEARING on the Application for Special Permit from Alta Behavioral Health, LLC, to operate a nonresidential/outpatient facility licensed under 105 CMR 164 as a substance abuse treatment program in an existing building at 400 Donald J. Lynch Boulevard, Order No. 24-1009099.
4. Communication from the Mayor, re: Grant Acceptance in the amount of \$50,000.00 as part of the Fiscal Year 2024 state budget earmark funding, awarded to the Marlborough Public Library to be used for the library renovation project.
5. Communication from the Mayor, re: Grant Acceptance in the amount of \$15,000.00 from the Massachusetts Cultural Council awarded to the Marlborough Downtown Village Cultural District to support the annual food truck & Artisan Festival.
6. Communication from the Mayor, re: Transfer Request in the amount of \$477,122.41 from PEG Funds to Marlborough Cable Trust to fund the operation of WMCT-TV for FY2025 and Capital Items.
7. Communication from the Mayor, re: Transfer Request in the amount of \$34,020.00 from Reserve for Salaries to HR Director, to cover the accruals incurred and to replenish the account.
8. Communication from the Mayor, re: Appointment of Carl Blatchley to the Fort Meadow Commission for a 3-year term, to replace Lee Thomson who has served on the Commission since 1980.
9. Communication from Attorney George Bahnan on behalf of FD 130 Lizotte, LLC, re: Proposed Zoning Amendment to Code, Chapter 650 "Zoning" to create the Lizotte Drive Overlay District (LDOD).
10. Communication from Department of Public Utilities, re: Petition of NSTAR Electric Company d/b/a Eversource Energy for Approval of a Mid-Term Modification to its 2022-2024 Three-Year Energy Efficiency Plan.

**Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.**

11. Communication from Department of Public Utilities, re: Petition of Boston Gas Company d/b/a National Grid for Approval of a Mid-Term Modification to its 2022-2024 Three-Year Energy Efficiency Plan.
12. Communication from Department of Public Utilities, re: Petition of MA Electric and Nantucket Electric d/b/a National Grid for Approval of a Mid-Term Modification to its 2022-2024 Three-Year Energy Efficiency Plan.
13. Minutes of Boards, Commissions and Committees:
  - a) School Committee, January 23, 2024, February 13, 2024 & February 27, 2024.
  - b) Board of Assessors, November 30, 2022.
  - c) Conservation Commission, February 1, 2024 & February 15, 2024.
  - d) Historical Commission, January 25, 2024.
  - e) Library Trustees, January 2, 2024.
  - f) Planning Board, February 12, 2024.

#### REPORTS OF COMMITTEES:

#### UNFINISHED BUSINESS:

##### From Finance Committee

14. **Order No. 24-1009097 – Communication from the Mayor re: Proposed increase to the hours of the Senior Assessor from 35 hours to 40 hours per week and a Transfer Request in the amount of \$3,653.00 from Reserve for Salaries to Senior Assessor to cover the salary increase for the remainder of FY24.**

##### **Recommendation of the Finance Committee is to APPROVE.**

Chair Irish read the communication from the Mayor. Principal Assessor Valade submitted that the increase in hours will better align the senior assessor position with similar positions in other communities that work a 40-hour work week. Chair Irish stated his concern that other employees will want to extend their hours to 40 hours from the standard 35-hour work week to increase their salaries. Councilor Vital expressed a similar concern. Replying to Councilor Ossing's question regarding \$200,000.00 funded in the Assessors Office and the reliance on outside vendors, Mayor Dumais stated that the accounts for outside vendors will be decreased in next year's budget. Responding to Councilor Landers, Mr. Valade stated the Assessors Office is open from 8:30 AM to 5:00 PM and the new hours under this ordinance would be 8:30 AM to 5:00 PM. Mr. Valade stated his greatest concern is that the Senior Assessor will be able to join him during the day on field inspections as a result of the extra hours.

On a motion by Councilor Brown, seconded by Councilor Oram, the Finance Committee recommends approval of the Mayor's request as submitted. Vote: 4 in favor; 1 (Irish) opposed.

**Councilors-at-Large**

Sean A. Navin  
Mark A. Oram  
Michael H. Ossing  
Kathleen D. Robey



RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
MAR 18 AM 10:37

**Ward Councilors**

Ward 1 – Mark A. Vital  
Ward 2 – David Doucette  
Ward 3 – Robert Preciado  
Ward 4 – Teona C. Brown  
Ward 5 – John J. Irish  
Ward 6 – A. Trey Fuccillo  
Ward 7 – Donald R. Landers, Sr.

**Council President**

Michael H. Ossing

**Council Vice-President**

Kathleen D. Robey

**CITY OF MARLBOROUGH  
CITY COUNCIL  
MEETING MINUTES  
MONDAY, MARCH 11, 2024**

The regular meeting of the City Council was held on Monday, March 11, 2024, at 8:00 PM in City Council Chambers, City Hall. Councilors Present: Ossing, Vital, Doucette, Preciado, Brown, Irish, Fuccillo, Landers, Navin, Oram, & Robey. Meeting adjourned at 8:15 PM.

Motion by Councilor Brown, seconded by the Chair to adopt the following:

ORDERED: That the Minutes of the City Council meeting, FEBRUARY 26, 2024, **FILE**; adopted.

Motion by Councilor Navin, seconded by the Chair to adopt the following:

ORDERED: That the Communication from the Mayor, re: Notification of appointment of Joseph Bisol as Chair of the Council on Aging Board pursuant to Chapter 161 §2 of the Code replacing James Confrey, **FILE**, adopted.

Motion by Councilor Irish, seconded by the Chair to adopt the following:

ORDERED: Under authority of MGL Chapter 44, Section 53A, the City Council hereby **APPROVES** the Grant Acceptance in the amount of \$23,100.00 from the MA Cultural Council awarded to the Marlborough Cultural Council, in support of worthy arts, humanities, music, and youth-based initiatives in our community, adopted.

Motion by Councilor Irish, seconded by the Chair to adopt the following:

ORDERED: That the Transfer Request in the amount of \$786,500.00 (Seven hundred eighty-six thousand five hundred dollars) from Free Cash to Fire Equipment for the purchase of an E-ONE Fire Engine for the Fire Department, referred to **FINANCE COMMITTEE**; adopted.

CITY OF MARLBOROUGH									
BUDGET TRANSFERS -									
DEPT:		Fire				FISCAL YEAR:		2024	
FROM ACCOUNT:					TO ACCOUNT:				
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance
\$7,562,846.40	\$786,500.00	10000	35500	Undesignated Fund	\$786,500.00	19300006	58512	Fire Dept Equipment	\$58.40
Reason:		To fund a new E One Pumper Truck							
\$786,500.00		Total			\$786,500.00		Total		

Motion by Councilor Robey, seconded by the Chair to adopt the following:

ORDERED: That the Communication from the Solicitor Jason Grossfield, re: Executed Settlement Agreement in the matter of JW Capital Partners, LLC and Marlborough TOTG LLC v. Marlborough City Council, **FILE**; adopted.

**Councilor Preciado Recused.**

Motion by Councilor Irish, seconded by the Chair to adopt the following:

ORDERED: That the Notice from the Retirement Board of a meeting on March 26, 2024, to consider a Cost-of-Living Adjustment (COLA) to qualifying retirees and beneficiaries of the Marlborough Retirement System, **FILE**; adopted.

Motion by Councilor Landers, seconded by the Chair to adopt the following:

ORDERED: That there being no objection thereto set **MONDAY MARCH 25, 2024**, as the **DATE FOR PUBLIC HEARING**, on the Petition of MA Electric and Verizon New England, to install one Joint Owned Pole on Simarano Drive, beginning at a point approximately 20' East of the centerline of the intersection of Value Way. Install 50' C1.2 midspan #13 approximately 90' from Pole 12 towards Pole 1 to allow installation of a 600 KVAR cap bank; adopted.

Motion by Councilor Robey, seconded by the Chair to adopt the following:

ORDERED: That the Application for a Sign Special Permit from Eric Lane, on behalf of the Advanced Math and Science Academy Charter School (AMSA), to install a Free-Standing EMC Sign at 165-201 Forest Street, **FILE**; adopted.

**Councilor Vital Recused.**

Motion by Councilor Oram, seconded by the Chair to adopt the following:

ORDERED: That the Communication from the Central MA Mosquito Control Project, re: Budget Notification for FY25 and Compliance Certification Policy, **FILE**; adopted.

Motion by Councilor Doucette, seconded by the Chair to adopt the following:

ORDERED: That the Minutes of following Boards, Commissions and Committees, **FILE**; adopted.

- a) Commission on Disabilities, July 10, 2023.
- b) Planning Board, January 8, 2024 & January 22, 2024.
- c) Traffic Commission, January 17, 2024.

Motion by Councilor Brown, seconded by the Chair to adopt the following:

ORDERED: That the following CLAIMS, referred to the **LEGAL DEPARTMENT**; adopted.

- a) Daniel Escalante, 76 Leoleis Drive, pothole or other road defect.

Councilor Irish reported the following out of the Finance Committee:

**City Council Finance Committee**  
**March 4, 2024**  
**Minutes and Report**

This meeting convened at 7:00 PM in the Council Chamber and was open to the public. The meeting was televised on WMCT-TV (Comcast Channel 8/Verizon/Fios Channel 34) and available for viewing using the link under the Meeting Videos tab on the city's home page, [www.marlborough-ma.gov](http://www.marlborough-ma.gov).

Voting Members Present: Chair Irish, Councilors Fuccillo, Brown, Vital and Oram.

Non-Voting Members Present: Councilors Ossing, Landers, Robey, Navin, Preciado and Doucette.

Mayor Dumais, Principal Assessor Valade and IT Director Mark Gibbs addressed the following orders:

**Order No. 24-1009097 – Communication from the Mayor re: Proposed increase to the hours of the Senior Assessor from 35 hours to 40 hours per week and a Transfer Request in the amount of \$3,653.00 from Reserve for Salaries to Senior Assessor to cover the salary increase for the remainder of FY24.**

Chair Irish read the communication from the Mayor. Principal Assessor Valade submitted that the increase in hours will better align the senior assessor position with similar positions in other communities that work a 40-hour work week. Chair Irish stated his concern that other employees will want to extend their hours to 40 hours from the standard 35-hour work week to increase their salaries. Councilor Vital expressed a similar concern. Replying to Councilor Ossing's question regarding \$200,000.00 funded in the Assessor's Office and the reliance on outside vendors, Mayor Dumais stated that the accounts for outside vendors will be decreased in next year's budget. Responding to Councilor Landers, Mr. Valade stated the Assessor's Office is open from 8:30 AM to 5:00 PM and the new hours under this ordinance would be 8:30 AM to 5:00 PM. Mr. Valade stated his greatest concern is that the Senior Assessor will be able to join him during the day on field inspections as a result of the extra hours.

Reports of Committee Continued:

**On a motion by Councilor Brown, seconded by Councilor Oram, the Finance Committee recommends approval of the Mayor’s request as submitted. Vote: 4 in favor; 1 (Irish) opposed.**

The Finance Committee discussed Order No. 24-1009082, Mayor Dumais’ request for a new position, entitled “Communications & Special Projects Director.” The order remains in committee after a motion by Councilor Brown to approve, seconded by Councilor Oram, did not carry by a vote of 2 in favor; 3 opposed.

Motion made and seconded to adjourn; meeting adjourned at 8:24 PM.

Motion by Councilor Navin, seconded by the Chair to adopt the following:

**ORDERED:** That the Reappointment of Sean Fay, Barbara Fenby and Christopher Russ to the Planning Board for a 5-year term to expire on February 5, 2029, **APPROVED;** adopted.

Motion by Councilor Irish, seconded by the Chair to adopt the recommendation of the Finance Committee which is to approve the Mid-Year Transfer Requests in the amount of \$1,197,100.00.

Motion by Councilor Irish, seconded by the Chair to amend the Finance Committee recommendation by adding back in \$5,000.00 for the Mayor’s Expense and approving the Transfer Requests in the amount of \$1,202,100.00; adopted.

**ORDERED:** That the Mid-Year Transfer Requests in the amount of \$1,202,100.00 (One million two hundred two thousand one hundred dollars) from various departments for FY24, which moves funds from and to accounts as outlined in the transfer sheets, **APPROVED;** adopted.

CITY OF MARLBOROUGH BUDGET TRANSFERS --									
DEPT: City Clerk/Election					FISCAL YEAR: 2024				
Available Balance	FROM ACCOUNT:				TO ACCOUNT:				Available Balance
	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	
\$35,354.60	\$13,000.00	11620002	50520	Principal Clerk	\$4,450.00	11610002	50290	Assistant City Clerk	\$27,524.17
	Reason:	Position not filled for entire year			Reason:	Salary Ordinance change			
					\$1,550.00	11610004	53180	Prof & Tech Svcs	\$838.81
	Reason:				Reason:	Updates to General Code & Traffic Regulations			
					\$1,000.00	11620005	54220	Office Supply/Expense	\$1,550.88
	Reason:				Reason:	Election related materials and supplies			
					\$6,000.00	11620006	53871	Poll Workers	\$18,795.00
	Reason:				Reason:	Additional assistance for Early Voting/VBM			
	\$13,000.00	Total			\$13,000.00	Total			

CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

DEPT: Various		FROM ACCOUNT:				FISCAL YEAR: 2024				
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$141,700.00	\$50,100.00	11990006	57820	Reserve for Salaries	\$17,200.00	11210001	50321	Chief of Staff	\$11,164.52	
	Reason:	Funds available					To cover vacation payout, slbb and overlap			
					\$4,900.00	11210002	50590	Executive Admin	\$18,483.26	
						To cover vacation payout and slbb				
					\$11,000.00	11410004	53180	Assesors Professional & Tech	\$10,686.80	
	Reason:						To cover unexpected appraisals & consulting services			
					\$1,600.00	11550004	52544	Maint Contract/Copier	\$20,911.25	
	Reason:						Library printing shortfall			
					\$10,400.00	11550006	53420	Telephone-City	\$46,004.80	
	Reason:						Additional phones/phone lines			
					\$5,000.00	11210005	54230	Mayors Expense	\$3,735.13	
	Reason:						To cover expenses through June 30th			
	\$50,100.00	Total			\$50,100.00	Total				

CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

DEPT: DPW - School Maintenance and Property Maintenance		FROM ACCOUNT:				FISCAL YEAR: 2024				
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$67,535.00	\$26,000.00	11920001	50375	Plumber	\$26,000.00	13032003	51240	Temporary Part-Time	\$1,500.00	
	Reason:	Excess due to vacancy					Part time Plumber			
\$67,535.00	\$19,000.00	11920001	50375	Plumber	\$19,000.00	13032003	51300	Additional Gross	\$0.00	
	Reason:	Excess due to vacancy					Increased overtime need			
\$213,159.42	\$10,000.00	11920003	50560	Houseworker	\$10,000.00	11920004	53140	Contract Services	\$0.00	
	Reason:	Excess due to vacancy					Library Custodians			
	\$55,000.00	Total			\$55,000.00	Total				

CITY OF MARLBOROUGH  
BUDGET TRANSFERS -

DEPT: DPW - School Maintenance - Electricity Utilities					FISCAL YEAR: 2024				
Available Balance	FROM ACCOUNT:				Amount	TO ACCOUNT:			Available Balance
	Amount	Org Code	Object	Account Description:		Org Code	Object	Account Description:	
\$213,159.42	\$41,000.00	11920003	50560	Houseworker	\$41,000.00	13032006	52120	Electricity	\$637,612.63
	Reason:	Excess due to vacancy				Rate increase			
\$67,400.00	\$7,000.00	14003001	50750	Equipment Operator - RDF	\$7,000.00	13032006	52120	Electricity	\$637,612.63
	Reason:	Excess due to vacancy				Rate increase			
\$98,310.44	\$71,000.00	14003003	51240	Drop-Off Attendant	\$71,000.00	13032006	52120	Electricity	\$637,612.63
	Reason:	Excess due to vacancy				Rate increase			
\$489,104.79	\$22,000.00	14001503	50740	Equipment Operator - FPC	\$22,000.00	13032006	52120	Electricity	\$637,612.63
	Reason:	Excess due to vacancy				Rate increase			
\$96,926.87	\$16,000.00	14001001	50600	DPW Commissioner	\$16,000.00	13032006	52120	Electricity	\$637,612.63
	Reason:	Excess due to vacancy				Rate increase			
	\$157,000.00	Total			\$157,000.00	Total			

CITY OF MARLBOROUGH  
BUDGET TRANSFERS -

DEPT: DPW - School Maintenance - Electricity Utilities					FISCAL YEAR: 2024				
Available Balance	FROM ACCOUNT:				Amount	TO ACCOUNT:			Available Balance
	Amount	Org Code	Object	Account Description:		Org Code	Object	Account Description:	
\$150,708.28	\$10,000.00	60085001	50850	Treatment Plant Operator	\$10,000.00	13032006	52120	Electricity	\$637,612.63
	Reason:	Excess due to vacancy				Rate increase			
\$254,173.30	\$237,000.00	60086006	52935	Solid Waste Disposal	\$237,000.00	13032006	52120	Electricity	\$637,612.63
	Reason:	No additional surcharges				Rate increase			
	\$247,000.00	Total			\$247,000.00	Total			



CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

DEPT: DPW - School Maintenance - Gas Utility						FISCAL YEAR: 2024			
Available Balance		FROM ACCOUNT:				TO ACCOUNT:			Available Balance
Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:		
\$96,926.87	\$46,000.00	14001001	50800 DPW Commissioner	\$46,000.00	13032006	52200	Gas	\$333,349.83	
	Reason:	Excess funds due to vacancy			Rate increase				
\$65,600.00	\$65,600.00	14001101	50700 Grade 2 Engineer (Aide)	\$65,600.00	13032006	52200	Gas	\$333,349.83	
	Reason:	Excess funds due to vacancy			Rate increase				
\$156,584.88	\$42,400.00	14001101	50710 Junior Civil Engineer	\$42,400.00	13032006	52200	Gas	\$333,349.83	
	Reason:	Excess funds due to vacancy			Rate increase				
\$61,702.05	\$8,000.00	13032001	50386 HVAC	\$8,000.00	13032006	52200	Gas	\$333,349.83	
	Reason:	Excess funds due to vacancy			Rate increase				
\$162,000.00	Total			\$162,000.00	Total				

CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

DEPT: DPW - Property Maintenance - Electricity Utility						FISCAL YEAR: 2024			
Available Balance		FROM ACCOUNT:				TO ACCOUNT:			Available Balance
Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:		
\$451,863.20	\$60,000.00	14001303	50740 Equipment Operator - Streets	\$60,000.00	11920006	52120	Electricity	\$989,955.14	
	Reason:	Excess due to vacancy			Rate increase				
\$156,584.88	\$21,000.00	14001101	50710 Junior Civil Engineer	\$21,000.00	11920006	52120	Electricity	\$989,955.14	
	Reason:	Excess due to vacancy			Rate increase				
\$9,312.25	\$5,000.00	14001103	51240 Temporary Part/Time	\$5,000.00	11920006	52120	Electricity	\$989,955.14	
	Reason:	Excess due to vacancy			Rate increase				
\$489,104.79	\$98,000.00	14001503	50740 Equipment Operator - FPC	\$98,000.00	11920006	52120	Electricity	\$989,955.14	
	Reason:	Excess due to vacancy			Rate increase				
\$67,400.00	\$27,000.00	14003001	50750 Equipment Operator - RDF	\$27,000.00	11920006	52120	Electricity	\$989,955.14	
	Reason:	Excess due to vacancy			Rate increase				
\$211,000.00	Total			\$211,000.00	Total				

CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

DEPT: DPW - Property Maintenance - Gas Utility					FISCAL YEAR: 2024				
FROM ACCOUNT:					TO ACCOUNT:				
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance
\$451,863	\$31,000.00	14001303	50740	Equipment Operator - Streets	\$31,000.00	11920006	52200	Natural Gas	\$186,090.39
				Reason: Excess due to vacancy				Rate increase	
\$6,000	\$6,000.00	14001303	51240	Temporary / Part Time	\$6,000.00	11920006	52200	Natural Gas	\$186,090.39
				Reason: Excess due to vacancy				Rate increase	
\$37,000.00		Total			\$37,000.00	Total			

CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

DEPT: DPW - Fleet					FISCAL YEAR: 2024				
FROM ACCOUNT:					TO ACCOUNT:				
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance
\$67,400	\$3,000.00	14003001	50750	Equipment Operator - RDF	\$3,000.00	14001403	51470	Interim Foreman	\$9,421.90
				Reason: Excess due to vacancy				Increased need	
\$3,000.00		Total			\$3,000.00	Total			

CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

DEPT:		DPW - Sewer				FISCAL YEAR:		2024	
FROM ACCOUNT:						TO ACCOUNT:			
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance
\$419,800	\$145,000.00	61090001	50740	Equipment Operator - Water	\$145,000.00	60080006	55660	Pumping Station	\$52.95
	Reason:	<u>Excess due to vacancy</u>				<u>Replenish funds from Legal Services</u>			
\$213,159	\$25,000.00	11920003	50560	Houseworker	\$25,000.00	60080006	55660	Pumping Station	\$52.95
	Reason:	<u>Excess due to vacancy</u>				<u>Replenish funds from Legal Services</u>			
\$213,159	\$60,000.00	11920003	50560	Houseworker	\$60,000.00	60080004	53110	Legal Services	\$0.00
	Reason:	<u>Excess due to vacancy</u>				<u>Northborough legal fees</u>			
\$67,400	\$10,000.00	14003001	50750	Equipment Operator - RDF	\$10,000.00	60080003	51310	Overtime - Regular	\$1,043.64
	Reason:	<u>Excess due to vacancy</u>				<u>Increased need</u>			
	\$240,000.00	Total			\$240,000.00	Total			

CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

DEPT:		DPW - East Plant				FISCAL YEAR:		2024	
FROM ACCOUNT:						TO ACCOUNT:			
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance
\$150,708	\$27,000.00	60085001	50850	Treatment Plant Operator	\$27,000.00	60081003	51310	Overtime - Regular	\$22,921.80
	Reason:	<u>Excess due to vacancy</u>				<u>On-call Program</u>			
	\$27,000.00	Total			\$27,000.00	Total			

Motion by Councilor Irish, seconded by the Chair to adopt the following:

**ORDERED** That the establishment of the Opioid Settlement Special Revenue Fund pursuant to Chapter 77 of the Acts of 2023, **APPROVED WITH THE FOLLOWING CONDITIONS**; adopted.

1. The Mayor shall report all receipts into the Opioid Settlement Special Revenue Fund to the City Council for informational purposes.
2. The Mayor shall report all expenditures from the Opioid Settlement Special Revenue Fund to the City Council for informational purposes.
3. The Mayor shall submit the Municipal Abatement Fund expenditure report as required by the statewide Opioid Settlement Agreement to the City Council annually.
4. The Auditor shall include a monthly report to the City Council that shows the balance, receipts, and expenditures in the Opioid Settlement Special Revenue Fund.

Motion by Councilor Irish, seconded by the Chair to adopt the following:

**ORDERED** That the Transfer Request in the amount of \$162,202.95 (One hundred sixty-two thousand two hundred two dollars and ninety-five cents) from Free Cash to the Opioid Settlement Special Revenue Fund, **APPROVED**; adopted.

CITY OF MARLBOROUGH									
BUDGET TRANSFERS --									
DEPT:		Mayor				FISCAL YEAR:		2024	
FROM ACCOUNT:					TO ACCOUNT:				
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance
\$7,602,846.40	\$162,202.95	10000	35900	Undesignated Fund	\$162,202.95	29012809	48999	Opioid Settlements	\$0.00
Reason:		To move payments received in FY23							
\$162,202.95	Total				\$162,202.95	Total			

Motion by Councilor Navin, seconded by the Chair to adopt the following:

**ORDERED** There being no further business, the regular meeting of the City Council is herewith adjourned at 8:15 PM; adopted.



# IN CITY COUNCIL

---

Marlborough, Mass., MARCH 11, 2024

## ORDERED:

That there being no objection thereto set **MONDAY MARCH 25, 2024**, as the **DATE FOR PUBLIC HEARING**, on the Petition of MA Electric and Verizon New England, to install one Joint Owned Pole on Simarano Drive, beginning at a point approximately 20' East of the centerline of the intersection of Value Way. Install 50'C1.2 midspan #13 approximately 90' from Pole 12 towards Pole 1 to allow installation of a 600 KVAR cap bank.

ADOPTED

ORDER NO. 24-1009109



# IN CITY COUNCIL

Marlborough, Mass., FEBRUARY 26, 2024

## ORDERED:

That there being no objection thereto set **MONDAY MARCH 25, 2024**, as the **DATE FOR PUBLIC HEARING**, on the Application for Special Permit from Alta Behavioral Health, LLC, to operate a nonresidential/outpatient facility licensed under 105 CMR 164 as a substance abuse treatment program in an existing building at 400 Donald J. Lynch Boulevard, be and is herewith referred to the **URBAN AFFAIRS COMMITTEE & ADVERTISE**.

**Ninety days after public hearing is 06/23/24 which falls on a Sunday, therefore 06/24/24 would be considered the 90<sup>th</sup> day.**

ADOPTED

ORDER NO. 24-1009099



# City of Marlborough

*Office of the Mayor*

J. Christian Dumais, Mayor

140 Main Street  
Marlborough, MA 01752  
(508) 460-3770

[Mayor@marlborough-ma.gov](mailto:Mayor@marlborough-ma.gov)

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

2024 MAR 21 AM 11:44

March 21, 2024

Council President Ossing  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

**RE: Acceptance of Earmark Funding for the Marlborough Public Library**

Dear Council President Ossing and Councilors,

I am pleased to submit for your acceptance earmark funding in the amount of \$50,000 from the FY24 state budget to support the Marlborough Public Library. This earmark was originally requested by the previous administration in the amount of \$100,000 and was secured by Representative Danielle Gregoire. Unfortunately, as part of the Governor's 9c cuts earlier this year, the amount was reduced to \$50,000.

I want to thank Representative Danielle Gregoire for securing this earmark to support our new library. We do have additional earmarks that were received which we will send to the City Council for acceptance at a future meeting.

Enclosed with this letter is the grant acceptance form and Director Belisle's letter.

Please do not hesitate to contact me or my office with any questions.

Sincerely,

**J. Christian Dumais**  
Mayor



**City of Marlborough**  
**Marlborough Public Library**  
255 Main Street  
Marlborough, MA 01752  
Phone 508-624-6900 FAX 508-485-1494

*Sara Belisle*  
Library Director

Dear Mayor Dumais,

I'm pleased to share that the Library received a state earmark for FY24 for Library Improvements. This money will be used to supplement the library construction project. The earmark was originally for \$100,000 but was cut by 50% due to Governor Healey's 9C cuts.

I want to thank the efforts of Representative Danielle Gregoire and the advocacy of the Marlborough Public Library Foundation for securing this earmark.

Please reach out to me with any questions,

Sara Belisle



CITY OF MARLBOROUGH  
NOTICE OF GRANT AWARD

DEPARTMENT: Library DATE: 2/29/2024

PERSON RESPONSIBLE FOR GRANT EXPENDITURE: Sara Belisle

NAME OF GRANT: FY24 State Earmark

GRANTOR: State of Massachusetts

GRANT AMOUNT: \$50,000

GRANT PERIOD: Until June 30, 2024

SCOPE OF GRANT/  
ITEMS FUNDED To be used for library construction project  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IS A POSITION BEING  
CREATED: no  
\_\_\_\_\_

IF YES: CAN FRINGE BENEFITS BE PAID FROM GRANT? \_\_\_\_\_

ARE MATCHING CITY  
FUNDS REQUIRED? no  
\_\_\_\_\_

IF MATCHING IS NON-MONETARY (MAN HOURS, ETC.) PLEASE SPECIFY:  
\_\_\_\_\_  
\_\_\_\_\_

IF MATCHING IS MONETARY PLEASE GIVE ACCOUNT NUMBER AND DESCRIPTION OF CITY FUNDS  
TO BE USED:  
\_\_\_\_\_  
\_\_\_\_\_

ANY OTHER EXPOSURE TO CITY?  
no  
\_\_\_\_\_

IS THERE A DEADLINE FOR CITY COUNCIL APPROVAL: no  
\_\_\_\_\_

**DEPARTMENT HEAD MUST SUBMIT THIS FORM, A COPY OF THE GRANT APPROVAL, AND A COVER  
LETTER TO THE MAYOR'S OFFICE REQUESTING THAT THIS BE SUBMITTED TO CITY COUNCIL  
FOR APPROVAL OF DEPARTMENT TO EXPEND THE FUNDS RECEIVED FOR THE PURPOSE OF THE GRANT**



# City of Marlborough

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

J. Christian Dumais, Mayor

*Office of the Mayor*

2024 MAR 21 AM 11:44

140 Main Street  
Marlborough, MA 01752  
(508) 460-3770

[Mayor@marlborough-ma.gov](mailto:Mayor@marlborough-ma.gov)

March 21, 2024

Council President Ossing  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

**RE: Grant Acceptance to Support Food Truck & Arts Festival – Massachusetts Cultural Council**

Dear Council President Ossing and Councilors,

I am pleased to submit for your acceptance a grant in the amount of \$15,000 from the Massachusetts Cultural Council to the Marlborough Downtown Village Cultural District. This grant supports the annual Food Truck & Artisan Festival, which is coordinated by the Marlborough Economic Development Corporation.

This is a spectacular event attracting thousands of residents and visitors to downtown Marlborough. It has grown in size and scope every year due to the hard work of MEDC and their partners. At its peak the event boasted over 5000 attendees, 20 food trucks, 6 breweries/restaurants, 25 Marlborough based artisans and vendors, 13 community groups, and 5 live bands.

I would like to thank the Massachusetts Cultural Council for their continued support of this event, and the MEDC staff for their dedication each year. Attached is the award letter from the Massachusetts Culutral Council and the grant award form.

MEDC Executive Director Meredith Harris and I are available if you have any questions.

Please do not hesitate to contact me or my office with any questions.

Sincerely,

**J. Christian Dumais**  
Mayor



March 07, 2024

Dear J. Christian Dumais,

We are pleased to inform you that City of Marlborough for Marlborough Downtown Village Cultural District has been approved for a Cultural District Grant grant of \$15,000 (FY24-DI-CDI-58766) from the Mass Cultural Council.

Thanks to vigorous advocacy from the cultural sector, the Legislature once again showed strong, bipartisan support for the Mass Cultural Council, and its programs and services in the FY24 state budget. This allows us to continue to support Massachusetts' dynamic artists and creative individuals, communities, cultural organizations, schools, and creative youth development across the Commonwealth.

Below you will find a contract package that contains award instructions and reporting requirements. Please review these documents carefully and **sign the document electronically within 14 days of the date on this letter**. This will help us process your grant as quickly as possible. For questions about the contract, please contact Tom Luongo at 617-858-2708 or [thomas.luongo@mass.gov](mailto:thomas.luongo@mass.gov).

For questions about the program please contact Carolyn Cole, Program Officer, Cultural Districts at 617-858-2727 or [Carolyn.Cole@mass.gov](mailto:Carolyn.Cole@mass.gov).

Culture is ultimately about you. You play an integral role in creating and supporting a cultural life in Massachusetts that is vital, accessible, and thriving. Thank you for all that you do to elevate our rich cultural life in Massachusetts.

A handwritten signature in black ink that reads 'Marc Carroll'.

Marc Carroll  
Chair

A handwritten signature in black ink that reads 'Michael J. Bobbitt'.

Michael. J. Bobbitt  
Executive Director

**CITY OF MARLBOROUGH  
NOTICE OF GRANT AWARD**

DEPARTMENT: Marlborough Economic Development DATE: 3/21/2024

PERSON RESPONSIBLE FOR GRANT EXPENDITURE: Meredith Harris

NAME OF GRANT: Cultural District Grant

GRANTOR: Massachusetts Cultural Council

GRANT AMOUNT: \$15,000

GRANT PERIOD: 30-Jun-24

SCOPE OF GRANT/  
ITEMS FUNDED Funds will support the Marlborough Food Truck and Arts Festival  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IS A POSITION BEING  
CREATED: No  
\_\_\_\_\_

IF YES: CAN FRINGE BENEFITS BE PAID FROM GRANT? \_\_\_\_\_

ARE MATCHING CITY  
FUNDS REQUIRED? No  
\_\_\_\_\_

IF MATCHING IS NON-MONETARY (MAN HOURS, ETC.) PLEASE SPECIFY:  
N/A  
\_\_\_\_\_

IF MATCHING IS MONETARY PLEASE GIVE ACCOUNT NUMBER AND DESCRIPTION OF CITY FUNDS  
TO BE USED:  
N/A  
\_\_\_\_\_

ANY OTHER EXPOSURE TO CITY?  
No  
\_\_\_\_\_

IS THERE A DEADLINE FOR CITY COUNCIL APPROVAL: Event to take place in September  
\_\_\_\_\_

**DEPARTMENT HEAD MUST SUBMIT THIS FORM, A COPY OF THE GRANT APPROVAL, AND A COVER LETTER TO THE MAYOR'S OFFICE REQUESTING THAT THIS BE SUBMITTED TO CITY COUNCIL FOR APPROVAL OF DEPARTMENT TO EXPEND THE FUNDS RECEIVED FOR THE PURPOSE OF THE GRANT**



# City of Marlborough

*Office of the Mayor*

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

J. Christian Dumais, Mayor

2024 MAR 21 AM 11:44

140 Main Street  
Marlborough, MA 01752  
(508) 460-3770  
[Mayor@marlborough-ma.gov](mailto:Mayor@marlborough-ma.gov)

March 21, 2024

Council President Ossing  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

**RE: Transfer Request for WMCT-TV FY25 Operating Budget**

Dear Council President Ossing and Councilors,

Enclosed for your review and approval is a transfer request in the amount of \$477,122.41 from the Marlborough Public Educational and Government Access Channels (PEG) account to WMCT-TV to fund their FY25 Operating Budget and capital items.

The FY25 budget reflects a total increase of \$50,147.77 over the FY24 budget. The Marlborough Cable Trust voted unanimously to recommend the budget as presented as attached. His budget request represents only a modest increase which is well documented and will go toward the improvement of the station and servicing the city.

Ryan and his team at WMCT-TV continue to bring the station into the 21<sup>st</sup> century and provide engaging, community focused programming.

Please do not hesitate to contact me or my office with any questions.

Sincerely,



**J. Christian Dumais**  
Mayor



**PEG FEES**

8/29/2017 Verizon	\$111,192.81
8/29/2017 Comcast	\$105,212.77
11/7/2017 Comcast	\$104,451.39
11/29/2017 Verizon	\$108,894.94
2/27/2018 Verizon	\$105,934.98
2/27/2018 Comcast	\$105,579.17
4/2/2018 Verizon-franchise	\$3,295.50
5/8/2018 Comcast	\$96,069.98
5/21/2018 Verizon	\$107,727.46
8/23/2018 Comcast	\$95,348.01
8/23/2018 Verizon	\$103,894.13
11/16/2018 Comcast	\$94,728.72
12/4/2018 Verizon	\$102,511.93
2/20/2019 Comcast	\$95,246.35
2/20/2019 Verizon	\$97,007.90
3/4/2019 Verizon-franchise	\$5,026.30
3/25/2019 Verizon-annual fee	\$2,997.00
3/25/2019 Comcast-annual	\$3,208.00
5/17/2019 Comcast	\$92,916.51
5/31/2019 Verizon	\$99,268.12
8/15/2019 Comcast	\$91,956.97
8/15/2019 Verizon	\$96,147.32
10/31/2019 Verizon-franchise	\$4,981.72
11/27/2019 Comcast	\$91,515.93
11/27/2019 Verizon	\$96,284.00
2/19/2020 Verizon	\$95,552.00
2/19/2020 Comcast	\$91,062.00
3/6/2020 Comcast	\$3,039.00
3/26/2020 Verizon	\$2,699.00
5/21/2020 Verizon	\$106,515.37
5/21/2020 Comcast	\$90,576.14
8/14/2020 Comcast	\$88,411.98
8/31/2020 Verizon	\$87,273.27
11/25/2020 Comcast	\$89,038.41
11/25/2020 Verizon	\$85,497.52
2/19/2021 Comcast	\$86,807.95
2/19/2021 Verizon	\$84,913.83
3/26/2021 Xfinity	\$2,736.00
4/27/2021 Verizon	\$2,397.00
5/12/2021 Verizon	\$73,186.77
5/17/2021 Comcast	\$88,389.83
6/24/2021 Verizon	\$19,114.97
8/24/2021 Verizon	\$76,754.57
11/16/2021 Comcast	\$87,055.28
11/30/2021 Verizon	\$81,924.58

12/23/2021 Comcast	\$85,384.78
2/28/2022 Comcast	\$87,283.11
2/28/2022 Verizon	\$81,969.36
3/22/2022 Verizon	\$2,163.00
3/31/2022 Comcast	\$2,454.50
5/31/2022 Verizon	\$94,515.87
5/31/2022 Comcast	\$88,354.82
8/18/2022 Verizon	\$76,366.48
8/31/2022 Comcast	\$86,708.21
11/30/2022 Verizon	\$69,874.97
11/30/2022 Comcast	\$85,182.89
2/8/2023 Verizon	\$71,134.25
2/17/2023 Verizon	\$3,685.71
2/28/2023 Comcast	\$83,531.36
3/20/2023 Verizon	\$1,937.50
3/31/2023 Comcast	\$2,131.00
5/16/2023 Verizon	\$73,194.54
5/31/2023 Comcast	\$82,403.50
8/28/2023 Verizon	\$73,601.75
8/31/2023 Comcast	\$81,776.37
11/1/2023 Verizon	\$77,500.00
11/27/2023 Verizon	\$72,495.92
11/30/2023 Comcast	\$78,311.09
2/21/2024 Verizon	\$68,324.17
2/29/2024 Verizon	\$3,540.11
<b>Total Funding</b>	<b>\$4,898,168.64</b>
12/18/2017 co#17-1007095A	-\$282,100.00 IT
5/21/2018 co# 18-1007263A	-\$355,519.00 WMCT FY19 Budget
10/15/2018 co# 18-1007352A	-\$254,000.00 IT
3/11/2019 co# 19-1007565A	-\$510,832.30 WMCT FY20 Budget
9/9/2019 co# 19-1007730A	-\$220,000.00 IT
9/23/2019 co# 19-1007751A	-\$30,000.00 WMCT Capital
3/23/2020 co# 20-1007940A	-\$473,846.52 WMCT FY21 Budget
12/21/2020 co# 20-1008140	-\$80,000.00 IT
3/22/2021 co# 21-1008202A	-\$370,000.00 WMCT FY22 Budget
4/5/2021 co# 21-1008229A	-\$243,000.00 IT
7/19/2021 co# 21-1008325A	-\$213,852.00 IT
11/22/2021 co# 21-1008427A	-\$146,288.00 IT
3/28/2022 co# 22-1008525A	-\$361,080.93 WMCT FY23 Budget
2/27/2023 co# 23-1008794A	-\$100,000.00 WMCT FY24 Budget
5/8/2023 co# 23-1008851A	-\$393,854.64 WMCT FY24 Budget
2/26/2024 co# 24-1009068A	-\$100,000.00 WMCT FY25 Budget



Total Transfers	<u>-\$4,134,373.39</u>
Available for future transfers	\$763,795.25



91 Main Street, Marlborough, MA 01752  
 Phone: 508-481-1373 Email: Ryan@wmct-tv.com

Mayor J. Christian Dumais  
 City Hall, 4th Floor  
 Marlborough, MA 01752  
 3/21/2024

**Transfer request to fund WMCT-TV's operations for FY25**

Mayor J. Christian Dumais:

Presented for your review and acceptance is a transfer request in the amount of **\$477,122.41** from the Marlborough Public Educational and Government Access Channels (PEG Fund) to fund WMCT- TV operations.

WMCT-TV's fiscal year runs April 1st to March 31st.

The total combined budget for WMCT-TV FY 2025 is \$577,122.41, as approved by the board of the Marlborough Cable Trust. The transfer request amount is the total amount less the funds received from the mid-year transfer in the amount of \$100,000 approved in March by Marlborough City Council.

I have highlighted some of the budget changes below that may be of interest to the Council.

**Total Budget is increased by \$50,147.77 (FY24: \$526,974.64, FY25: \$577122.41)**

**Total Payroll increase \$18,957.86 (FY24: \$333,664.00, FY25: \$352,621.86)**

- One additional part-time employee for evening meeting/sports coverage
- Specialized labor (Electric) to address concerns and safety in the studio.
- Budget increased to reflect maximum potential contribution matches for IRA accounts

**Continued Below**



91 Main Street, Marlborough, MA 01752  
Phone: 508-481-1373 Email: Ryan@wmct-tv.com

**Total Production increase \$17,550.00 (FY24 \$38,800.00, FY25: \$56,350.00)**

- Last year's emergency systems replacement put all capital projects on hold as the total cost of the project exceeded our capital budget for FY 24. The cost of the replacement was \$36,440.00 and our capital budget was \$24,700.
- Implementing technology to stream meetings of Council and School Committee live to facebook and youtube for increased accessibility and engagement as well as instant replay.
- We will also be building a new studio set which will elevate our productions to a new level.
- Revamp the WMCT website with a redesign estimated at \$2,500.00

I am available to answer any questions you may have.  
Best,

A handwritten signature in black ink that reads "Ryan Malyar". The signature is written in a cursive, flowing style.

Ryan Malyar  
Executive Director, WMCT-TV

WMCT TV Budget FY 2025	
Updated March 1, 2024	
Expenditures	Budget 2025
<b>Insurance Expense</b>	
Directors & Officers	\$ 1,400.00
General Liability Insurance	\$ 6,000.00
<b>Medical Insurance</b>	
Dental Insur.	\$ 5,300.00
Employee 30% Contribution	\$ (25,224.44)
Health Insur.	\$ 82,000.00
Worker's Compensation	\$ 1,300.00
<b>Total Insurance Expense</b>	<b>\$ 70,775.56</b>
<b>Office</b>	
Accounting	\$ 10,000.00
Advertising and Promotion	\$ 5,000.00
Continued Education	\$ 3,000.00
Dues and Subscriptions	\$ 5,000.00
Kitchen	\$ 1,500.00
Office Supplies	\$ 2,000.00
Postage and Delivery	\$ 100.00
Rent Expense	\$ 55,000.00
Security System	\$ 450.00
State Tax	\$ 125.00
Telephone-Internet	\$ 7,900.00
Utilities	\$ 7,300.00
<b>Total Office</b>	<b>\$ 97,375.00</b>
<b>Payroll</b>	
ER- Employer Taxes	\$ 22,500.00
Freelance Labor	\$ 5,000.00
IRA ER Match	\$ 8,583.10
Payroll Processing Fees	\$ 3,350.00
Trustee Stipends	\$ 8,100.00
Total Wages-Wages Existing inclu	\$ 325,088.76
<b>Total Payroll</b>	<b>\$ 352,621.86</b>
<b>Production</b>	
Gas-TRAVEL	\$ 350.00
Meals and Entert.-TRAVEL	\$ 1,000.00
Small Equip-Non Capital Less \$25	\$ 10,000.00
CAPITAL	\$ 36,000.00
Tech Support	\$ 4,000.00
Web Developement	\$ 5,000.00
<b>Total Production</b>	<b>\$ 56,350.00</b>
<b>Total Budget Expenditures</b>	<b>\$ 577,122.41</b>
FY 25 TRANSFER in March 20:	-\$100,000
<b>FY 25 REMAINDER APPRO</b>	<b>\$477,122.41</b>
PEG FUND Jan 29, 2024	\$791,930.97
March 2024 Transfer Forthcoming	-\$100,000.00
FY 25 APPROPRIATION	-\$477,122.41
<b>PEG FUND BALANCE</b>	<b>\$214,808.56</b>

WMCT-TV 2025 Capital Budget		Quantity	Cost	Cost
Item/Category	Purpose			
New MacBook Pro	Stream City Council/ School Committee Meetings to Youtube/Facebook	2	\$3,000.00	\$6,000.00
Studio Set Design/Construction/La	Outsource skilled design and labor to improve set design in studio	1	\$15,000.00	\$15,000.00
Memory and Storage	Record video from switcher and back up archives for posterity	1	\$1,600	\$1,600
Lighting Elements	Continue replacing aging fixtures with energy saving LEDS	1	\$5,000	\$5,000
Wireless Comms for Studio	Eartec HUB8S UltraLITE 8-Person HUB Intercom System (USA)	1	\$1,940.00	\$1,940.00
Mac Editing Stations	For community members/part-time employees/ interns	2	\$2,000	\$4,000
Lens for Canon M50	Zoom lens for closeups	1	\$300	\$300
Magewell USB Capture SDI USB :	Convert Signal for City Council Meetings to Broadcast Online	3	\$299	\$897
Wireless handheld Mics Kit of 4	4 handhelds and receiver for studio interviews VocoPro UHF-5805-9 Professiona	1	\$550	\$550
<b>TOTAL</b>				\$35,287.00
<b>BUFFER</b>				\$713.00
<b>BUDGET</b>				<b>\$36,000.00</b>



# City of Marlborough

*Office of the Mayor*

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

2024 MAR 21 AM 11:44

J. Christian Dumais, Mayor

140 Main Street  
Marlborough, MA 01752  
(508) 460-3770  
[Mayor@marlborough-ma.gov](mailto:Mayor@marlborough-ma.gov)

March 21, 2024

Council President Ossing  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

**RE: Transfer Request for HR Director Line Item**

Dear Council President Ossing and Councilors,

Enclosed for your review and approval is a transfer request in the amount of \$34,020 from Reserve for Salaries to the HR Director Salary Line Item. The transfer is to cover the accruals incurred and to replenish the account.

The transfer sheet is enclosed.

Please do not hesitate to contact me or my office with any questions.

Sincerely,

**J. Christian Dumais**  
*Mayor*

CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

DEPT: HR

FISCAL YEAR: 2024

FROM ACCOUNT:

TO ACCOUNT:

Available  
Balance

Amount

Org Code

Object

Account Description:

Amount

Org Code

Object

Account Description:

Available  
Balance

\$91,600.00

\$34,020.00

11990006

57820

Reserve for Salaries

\$34,020.00

11520001

50530

HR Director

\$28,501.32

Reason:

Available funds

To fund exit payout and new hire through June 30th.

Reason:

Reason:

Reason:

\$34,020.00

Total

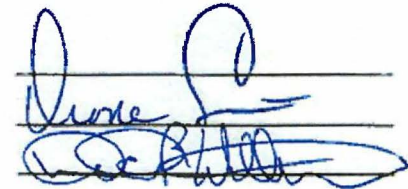
\$34,020.00

Total

Department Head signature:

Auditor signature:

Finance Director signature:





# City of Marlborough

*Office of the Mayor*

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

2024 MAR 21 AM 11:44

J. Christian Dumais, Mayor

140 Main Street  
Marlborough, MA 01752  
(508) 460-3770

[Mayor@marlborough-ma.gov](mailto:Mayor@marlborough-ma.gov)

March 21, 2024

Council President Ossing  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

## **RE: Appointment of Carl Blatchley to the Fort Meadow Commission**

Dear Council President Ossing and Councilors,

I am pleased to submit for your approval the appointment of Carl Blatchley to the Fort Meadow Commission for a term of three (3) years. Carl will replace Lee Thompson who has served on the Commission since 1980.

Carl has been an agent on the Fort Meadow Commission since 2015 and has been responsible for assisting the Commission in various ways including the upkeep of the Fort Meadow Commission webpage on the city's website. Carl has also lived on Fort Meadow for over 20 years. I believe Carl will continue to be a great steward of Fort Meadow as a member of the Commission. I have submitted his resume for your review.

I would like to thank Lee Thompson for his many years of dedicated service to the Fort Meadow Commission and our city.

Please do not hesitate to contact me or my office with any questions.

Sincerely,

**J. Christian Dumais**  
Mayor



## **Carl Blatchley, P. E.**

101 Lakeshore Drive, Marlboro, MA 01752

### **Objective**

- Enjoying living on the Fort Meadow Reservoir and spending time with my children and grandchildren
- Serving my church and community
- Consulting businesses with their IT needs in my semi-retirement
- Helping protect safety on Fort Meadow Reservoir

### **Skills**

- Management of high-performance teams designing disk drives
- Assisting businesses with their IT needs
- Written communication
- Doing pre-marital counseling with my wife
- Leading small groups

### **Work Experience**

- Senior Director of Engineering designing high-performance disk drives for Digital Equipment Corporation and four other companies, took an early retirement to form an IT consulting company
- Developed over 150 customers doing IT consulting for small businesses
- Executive Director at Grace Church in Hudson, now chairman of the Board of Elders
- Have used a boat on the lake since 1980, resident on the lake since 1998
- Served as an agent on the Fort Meadow Commission since 2015, responsible for the City of Marlborough FMC website

### **Education, Awards & Publications**

- Bachelor of Science in Electrical Engineering, University of Pittsburgh
- Graduate courses in electrical engineering, and related management courses
- Apple Macintosh Users - editor's award, Digital Review - product of the year
- Computer Design - Removable Disk Drive Provides High End Muscle



FERRIS DEVELOPMENT GROUP

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

March 19, 2024

2024 MAR 19 PM 3:43

**VIA HAND DELIVERY TO CITY CLERK**

President Michael H. Ossing  
City Council  
140 Main Street, 2<sup>nd</sup> Floor  
Marlborough, MA 01752

**Re: Proposed Overlay District Zoning Amendment – Lizotte Drive Overlay District**

Dear President Ossing,

For the consideration of the City Council and pursuant to Marlborough City Code §650-60, FD 130 Lizotte, LLC (“FD 130”) respectfully requests the amendment of the Marlborough Zoning Ordinance. Specifically, FD 130 requests that the zoning bylaws be amended to include the “Lizotte Drive Overlay District”, which is attached hereto as the **Proposed Overlay District Zoning Amendment**. As an entity owning land in the City of Marlborough to be affected by the amendment, FD 130 has standing to initiate the proposed change.

The proposed change will allow for three (3) additional uses in the proposed overlay district, including: (1) multifamily condominium dwellings, (2) self-service storage facilities, and (3) contractor’s yard. Each of these uses is already defined within the Marlborough Zoning Ordinance, and as such, requires no further amendment.

Sincerely,

George T. Bahnan, Esq.  
Assistant General Counsel

Cc: J. Christian Dumais, Mayor (by email)  
Meredith Harris, Executive Director of Marlborough Economic Development Corp. (by email)

PROPOSED OVERLAY DISTRICT ZONING AMENDMENT  
Article V of § 650

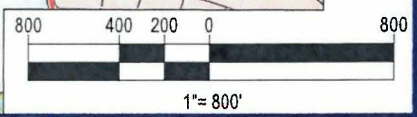
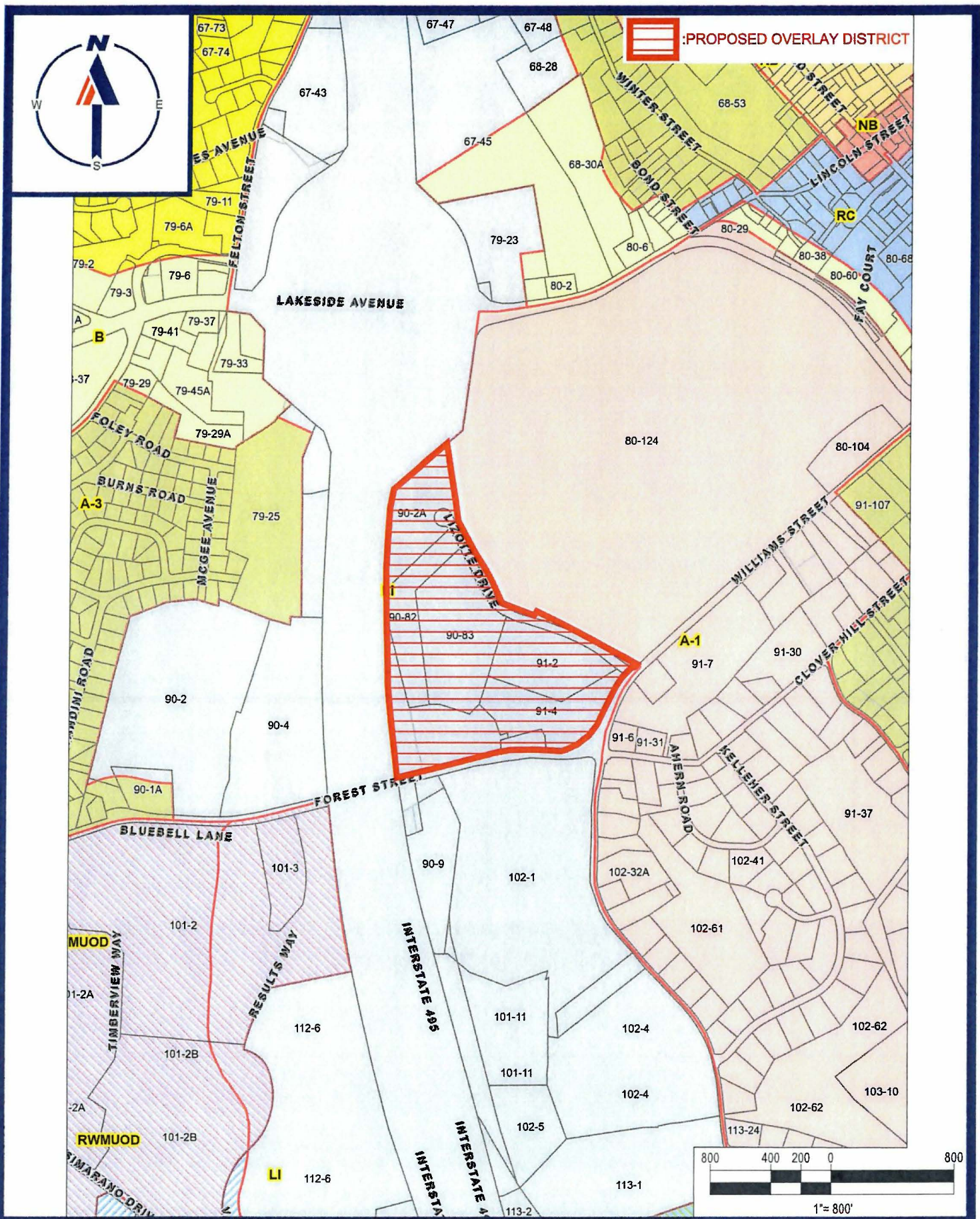
NAME OF OVERLAY DISTRICT: Lizotte Drive Overlay District

PROPONENT: FD 130 Lizotte, LLC

- A. PURPOSE AND OBJECTIVES: The Lizotte Drive Overlay District (the "LDOD") allows the application of supplemental land use controls within the boundaries of a certain overlay district as an alternative to land use controls that exist in the underlying district. The establishment of the LDOD is to enhance land use development and promote:
- (1) Housing by allowing the construction of market-rate and affordable-rate multifamily condominiums; and
  - (2) Trade growth by allowing the construction of self-service storage facilities and contractor's yards for the use of contractors, tradespeople and the public at large.
- B. LOCATION: For the purposes of this section, the LDOD shall be superimposed on the Limited Industrial District located along Lizotte Drive, inclusive of the property known and numbered as 130 Lizotte Drive thence south to and concluding at the intersection of Lizotte Drive and Williams Street; and from the intersection of Lizotte Drive and Jackson Drive to the intersection of Jackson Drive and Forest Street, as indicated on the City Zoning Map and more particularly depicted in Exhibit A attached hereto and incorporated herein by this reference.
- C. PERMITTED USES: All permitted uses must comply with the appropriate provisions of Article V and Article VII, except as otherwise specified herein. In addition to those uses which are allowed, either as of right or by special permit, in the underlying district of any land which has been included in the LDOD, the City Council may, by special permit in accordance with § 650-59, permit multifamily condominium dwellings, self-storage, and contractor's yards of any underlying uses which are allowed, either as of right or by special permit, in the underlying district consistent with the following provisions:
- (1) Multifamily condominium dwellings created pursuant to the LDOD are subject to the provisions of §650-18(A)(4).
  - (2) Affordable rate units created pursuant to the LDOD are subject to the provisions of §650-26.
  - (3) Self-service storage facilities created pursuant to the LDOD are subject to the provisions of §650-5B{107}.
  - (4) Contractor's yards created pursuant to the LDOD are subject to the provisions of §650-5B{31}.



: PROPOSED OVERLAY DISTRICT



FERRIS DEVELOPMENT GROUP

ZONING OVERLAY EXHIBIT A

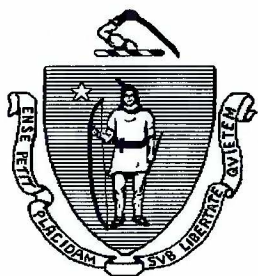
SCALE 1" = 800'  
DATE 03/09/2024  
PROJECT # MAJ24004.00

M.J. MRVA  
DRAFT  
REGISTERED LANDSCAPE ARCHITECT

BOHLER  
352 TURNPIKE ROAD  
SOUTHBOROUGH, MA 01772  
Phone (508) 865-6252  
www.BohlerEngineering.com

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

2024 MAR 11 PM 1:15



# The Commonwealth of Massachusetts

## DEPARTMENT OF PUBLIC UTILITIES

### NOTICE OF FILING, PUBLIC HEARING, AND REQUEST FOR COMMENTS

D.P.U. 23-147

March 5, 2024

Petition of NSTAR Electric Company d/b/a Eversource Energy for Approval of a Mid-Term Modification to its 2022-2024 Three-Year Energy Efficiency Plan.

On December 8, 2023, NSTAR Electric Company d/b/a Eversource Energy ("Company") filed a petition with the Department of Public Utilities ("Department") seeking a mid-term modification to its 2022-2024 Three-Year Energy Efficiency Plan ("Three-Year Plan"), which was filed in D.P.U. 21-129, and approved by the Department in 2022-2024 Three-Year Energy Efficiency Plans, D.P.U. 21-120 through D.P.U. 21-129 (2022). The Department docketed this matter as D.P.U. 23-147. On February 5, 2024, the Company filed a revised petition with the Department.

The Company proposes to decrease its Department-approved energy efficiency budgets in the Commercial and Industrial ("C&I") sector. The Company proposes to decrease the budget by \$217.2 million (or 39 percent). The Company states that it has underspent significantly on C&I programs primarily due to greater than anticipated challenges in electrification of existing buildings. To address this issue, the Company maintains that it has added alternative participation pathways for custom measures and more prescriptive offerings to the portfolio for smaller measures. The Company projects that it will only meet 91 percent of its term Lifetime MMBTU Savings target, but that the C&I sector will remain cost-effective.

In order to present the full impact to customers of the mid-term modification proposal, the Company has calculated illustrative bill impacts comparing its original 2024 energy efficiency budget to a hypothetical 2024 budget that includes the entire amount proposed in the mid-term modification filing recovered over one year. Using this method, if the Department approves the mid-term modification and associated budget changes as proposed, the Company estimates that customers would experience the following total bill impacts:

- An average residential customer (R-1) in Eastern Massachusetts using 500 kilowatt-hours (“kWh”) of electricity per month could experience a monthly bill decrease of \$1.57 or 1.2 percent;
- An average residential customer (R-1) in Western Massachusetts using 500 kilowatt-hours (“kWh”) of electricity per month could experience a monthly bill decrease of \$1.57 or 1.2 percent;
- An average low-income residential assistance (R-2) customer in Eastern Massachusetts using 500 kWh of electricity per month could experience a monthly bill decrease of \$1.00 or 1.3 percent;
- An average low-income residential assistance (R-2) customer in Western Massachusetts using 500 kWh of electricity per month could experience a monthly bill decrease of \$1.00 or 1.3 percent;
- Bill impacts for C&I customers will vary. These customers should contact the Company for specific bill impact information.

The Department will conduct a public hearing to receive comments on the Company’s petition on **Tuesday, March 26, 2024, beginning at 2:00 p.m.** The hearing will be virtual and use Zoom videoconferencing. Attendees can join the public meeting by entering the link, <https://us06web.zoom.us/j/86980471558>, from a computer, smartphone, or tablet. No prior software download is required. For audio-only access to the public hearing, attendees can dial in at **(646) 558-8656 or (309) 205-3325 (not toll free)** and then enter the **Meeting ID# 869 8047 1558**. If you anticipate providing comments via Zoom during the public hearing, please send an email by **Friday, March 22, 2024**, to [Krista.hawley@mass.gov](mailto:Krista.hawley@mass.gov) with your name, email address, and mailing address.

Any person interested in commenting on this matter may submit written comments no later than the close of business (5:00 p.m.) on **Wednesday, March 27, 2024**. Please note that in the interest of transparency any comments will be posted to our website as received and without redacting personal information, such as addresses, telephone numbers, or email addresses. Therefore, consider the extent of information you wish to share when submitting comments. The Department strongly encourages public comments to be submitted by email using the methods described below. If, however, a member of the public is unable to send written comments by email, a paper copy may be sent to Mark D. Marini, Secretary, Department of Public Utilities, One South Station, Boston, Massachusetts, 02110.

Any person who desires to participate otherwise in the evidentiary phase of this proceeding shall file a petition for leave to intervene no later than 5:00 p.m. on **Friday, March 15, 2024**. A petition for leave to intervene must satisfy the timing and substantive requirements of 220 CMR 1.03. Receipt by the Department constitutes filing and determines

D.P.U. 23-147

Page 3

whether a petition has been timely filed. A petition filed late may be disallowed as untimely, unless good cause is shown for waiver under 220 CMR 1.01(4). To be allowed, a petition under 220 CMR 1.03(1) must satisfy the standing requirements of G.L. c. 30A, § 10. All responses to petitions to intervene must be filed by the close of business (5:00 p.m.) on the second business day after the petition to intervene was filed.

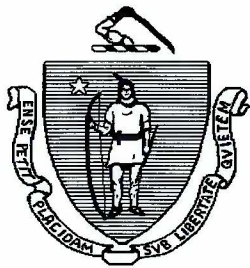
To the extent a person or entity wishes to submit comments or a petition to intervene in accordance with this Notice, electronic submission is sufficient. All documents must be submitted to the Department in **.pdf format** by e-mail attachment to [dpu.efiling@mass.gov](mailto:dpu.efiling@mass.gov) and [krista.hawley@mass.gov](mailto:krista.hawley@mass.gov). The text of the e-mail must specify: (1) the docket number of the proceeding (D.P.U. 23-147); (2) the name of the person or company submitting the filing; and (3) a brief descriptive title of the document. In addition, a copy of all comments or petitions to intervene should be sent to the Company's attorneys, John Habib, Esq., Michael Hershberg, Esq., and Ashley Marton, Esq. at [jhabib@keeganwerlin.com](mailto:jhabib@keeganwerlin.com), [mhershberg@keeganwerlin.com](mailto:mhershberg@keeganwerlin.com) and [amarton@keeganwerlin.com](mailto:amarton@keeganwerlin.com). All documents submitted in electronic format will be posted on the Department's website through our online File Room as soon as practicable (enter "23-147") at: <https://eeaonline.eea.state.ma.us/DPU/Fileroom/dockets/bynumber>.

To request materials in accessible formats for people with disabilities (Braille, large print, electronic files, audio format), contact the Department's ADA coordinator at [Andrea.R.Casul@mass.gov](mailto:Andrea.R.Casul@mass.gov).

For further information regarding the Company's filing, please contact the Company's attorneys, John Habib, Esq., Michael Hershberg, Esq., and Ashley Marton, Esq. at [jhabib@keeganwerlin.com](mailto:jhabib@keeganwerlin.com), [mhershberg@keeganwerlin.com](mailto:mhershberg@keeganwerlin.com) and [amarton@keeganwerlin.com](mailto:amarton@keeganwerlin.com), or (617) 951-1400. For further information regarding this Notice, please contact Krista Hawley, Hearing Officer, Department of Public Utilities, at [krista.hawley@mass.gov](mailto:krista.hawley@mass.gov).

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

2024 MAR -8 AM 10:11



# The Commonwealth of Massachusetts

## DEPARTMENT OF PUBLIC UTILITIES

### NOTICE OF FILING, PUBLIC HEARING AND REQUEST FOR COMMENTS

D.P.U. 23-155

March 5, 2024

Petition of Boston Gas Company d/b/a National Grid for Approval of a Mid-Term Modification to its 2022-2024 Three-Year Energy Efficiency Plan.

On December 8, 2023, Boston Gas Company d/b/a National Grid ("Company"), filed a petition with the Department of Public Utilities ("Department") seeking approval of a mid-term modification to its 2022-2024 Three-Year Energy Efficiency Plan ("Three-Year Plan"), which was filed in D.P.U. 21-124, and approved by the Department in 2022-2024 Three-Year Energy Efficiency Plans, D.P.U. 21-120 through D.P.U. 21-129 (2022). The Department docketed this matter as D.P.U. 23-155.

The Company proposes to increase its Department-approved energy efficiency budgets for the Residential sector by \$53,452,948 (or 13 percent) and Income-Eligible sector by \$7,723,652 (or 6 percent). In addition, the Company proposes to decrease its budget for the Commercial and Industrial ("C&I") sector by \$50,854,691 (or 32 percent).

In the Residential sector, the Company proposes to increase the budget for: (1) the New Buildings program by \$2,444,267 (or 14 percent); (2) the Existing Buildings program by \$46,264,946 (or 13 percent); and (3) the Hard-to-Measure program by \$4,743,735 (or 22 percent). The Company maintains that the proposed increase in the New Buildings program budget is driven by a higher than projected number of installations and incentives paid, and states that it will use the budget increase to fund participant incentives. The Company maintains that the proposed increase in the Existing Buildings budget program is driven by higher than anticipated demand for heat pumps and states that it will use the budget increase to fund participant incentives in its Residential Retail core initiative. Finally, The Company maintains that the proposed increase in the Hard-to-Measure program is driven by higher than anticipated customer participation in the Mass Save HEAT Loan initiative and states that it will use the budget increase to fund HEAT Loan costs.

In the Income-Eligible sector, the Company proposes to increase the budget for the Coordinated Delivery program by \$7,723,652 (or 6 percent). The Company maintains that the proposed increase in the Income-Eligible Coordinated Delivery program budget is necessary to fund increased costs related to an increase in the number of planned projects, the addition of new measures, and costs associated with a new lead vendor.



In the C&I sector, the Company proposes to decrease the budget by \$50,854,691 (or 32 percent). The Company maintains that the proposed decrease in the C&I sector budget is driven by: (1) underspending for traditional new construction measures in the New Buildings program; and (2) underspending in the Existing Building core initiative of the Existing Building program as a result reduced customer investment in large-scale custom projects.

In order to present the full impact to customers of the mid-term modification proposal, the Company has calculated illustrative bill impacts comparing its original 2024 energy efficiency budget to a hypothetical 2024 budget that includes the entire amount proposed in the mid-term modification filing recovered over one year. Using this method, if the Department approves the mid-term modification and associated budget increases as proposed, the Company estimates that customers would experience the following total bill impacts:

- An average Boston Gas Company residential customer (R-3) using 116 therms of gas per month in the winter will experience a monthly bill increase of \$8.86 (3.8 percent).
- An average Boston Gas Company low-income residential assistance (R-4) customer using 110 therms of gas per month in the winter will experience a monthly bill increase of \$6.31 (3.8 percent).
- An average former Colonial Gas Company residential customer (R-3) using 106 therms of gas per month in the winter will experience a monthly bill increase of \$8.14 (4.2 percent).
- An average former Colonial Gas Company low-income residential assistance (R-4) customer using 103 therms of gas per month in the winter will experience a monthly bill increase of \$5.94 (3.1 percent).
- Bills for C&I customers should decrease and the impact will vary. These customers should contact the Company for specific bill impact information.

The Department will conduct a public hearing to receive comments on the Company's petition on **Tuesday, March 26, 2024, beginning at 2:00 p.m.** The hearing will be virtual and use Zoom videoconferencing. Attendees can join the public meeting by entering the link, <https://us06web.zoom.us/j/86980471558>, from a computer, smartphone, or tablet. No prior software download is required. For audio-only access to the public hearing, attendees can dial in at **(646) 558-8656 or (309) 205-3325 (not toll free)** and then enter the **Meeting ID# 869 8047 1558**. If you anticipate providing comments via Zoom during the public hearing, please send an email by **Friday, March 22, 2024**, to [stephanie.mealey@mass.gov](mailto:stephanie.mealey@mass.gov) with your name, email address, and mailing address.

Any person interested in commenting on this matter may submit written comments no later than the close of business (5:00 p.m.) on **Wednesday, March 27, 2024**. Please note that in the interest of transparency any comments will be posted to our website as received and without redacting personal information, such as addresses, telephone numbers, or email addresses. Therefore, consider the extent of information you wish to share when submitting comments. The

Department strongly encourages public comments to be submitted by email using the methods described below. If, however, a member of the public is unable to send written comments by email, a paper copy may be sent to Mark D. Marini, Secretary, Department of Public Utilities, One South Station, Boston, Massachusetts, 02110.

Any person who desires to participate otherwise in the evidentiary phase of this proceeding shall file a petition for leave to intervene no later than 5:00 p.m. on **Friday, March 15, 2024**. A petition for leave to intervene must satisfy the timing and substantive requirements of 220 CMR 1.03. Receipt by the Department constitutes filing and determines whether a petition has been timely filed. A petition filed late may be disallowed as untimely, unless good cause is shown for waiver under 220 CMR 1.01(4). To be allowed, a petition under 220 CMR 1.03(1) must satisfy the standing requirements of G.L. c. 30A, § 10. All responses to petitions to intervene must be filed by the close of business (5:00 p.m.) on the second business day after the petition to intervene was filed.

To the extent a person or entity wishes to submit comments or a petition to intervene in accordance with this Notice, electronic submission is sufficient. All documents must be submitted to the Department in **.pdf format** by e-mail attachment to [dpu.efiling@mass.gov](mailto:dpu.efiling@mass.gov) and [stephanie.mealey@mass.gov](mailto:stephanie.mealey@mass.gov). The text of the e-mail must specify: (1) the docket number of the proceeding (D.P.U. 23-155); (2) the name of the person or company submitting the filing; and (3) a brief descriptive title of the document. In addition, a copy of all comments or petitions to intervene should be sent to the Company's attorney, Christopher Tuomala, Esq., at [christopher.tuomala@nationalgrid.com](mailto:christopher.tuomala@nationalgrid.com). All documents submitted in electronic format will be posted on the Department's website through our online File Room as soon as practicable (enter "23-155") at: <https://eeaonline.eea.state.ma.us/DPU/Fileroom/dockets/bynumber>.

To request materials in accessible formats for people with disabilities (Braille, large print, electronic files, audio format), contact the Department's ADA coordinator at [Andrea.R.Casul@mass.gov](mailto:Andrea.R.Casul@mass.gov).

For further information regarding the Company's filing, please contact the Company's attorneys, identified above. For further information regarding this Notice, please contact Stephanie Mealey, Hearing Officer, Department of Public Utilities, at [stephanie.mealey@mass.gov](mailto:stephanie.mealey@mass.gov).



# The Commonwealth of Massachusetts

## DEPARTMENT OF PUBLIC UTILITIES

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

2024 MAR -8 AM 10:02

### NOTICE OF FILING, PUBLIC HEARING AND REQUEST FOR COMMENTS

D.P.U. 23-154

March 5, 2024

Petition of Massachusetts Electric Company and Nantucket Electric Company, each d/b/a National Grid, for Approval of a Mid-Term Modification to its 2022-2024 Three-Year Energy Efficiency Plan.

On December 8, 2023, Massachusetts Electric Company and Nantucket Electric Company, each d/b/a National Grid (“Company” or “National Grid”), filed a petition with the Department of Public Utilities (“Department”) seeking approval of a mid-term modification to its 2022-2024 Three-Year Energy Efficiency Plan (“Three-Year Plan”), which was filed in D.P.U. 21-128, and approved by the Department in the 2022-2024 Three-Year Energy Efficiency Plans, D.P.U. 21-120 through D.P.U. 21-129 (2022). The Department docketed this matter as D.P.U. 23-154.

The Company proposes the following modifications to its Three-Year Plan: (1) a \$7.5 million increase to the Residential Hard-to-Measure program budget; and (2) a \$287.4 million decrease in the Commercial and Industrial (“C&I”) sector budget. On January 17, 2024, the Energy Efficiency Advisory Council (“EEAC”) adopted a resolution supporting National Grid’s proposed mid-term modification.

In the Residential sector, National Grid seeks to increase its Residential Hard-to-Measure program budget by \$7.5 million (or eight percent). The Company maintains that the proposed budget increase is necessary because it experienced the following with respect to the Mass Save HEAT Loan initiative: (1) a greater than anticipated number of customers participating in the initiative; (2) a higher than anticipated amount financed per participant; and (3) higher than forecasted interest rates.

In the C&I sector, the Company proposes a budget decrease of \$287.4 million (or 49 percent). The Company states that it spent less than anticipated on measures in the C&I New Buildings program and the C&I Existing Buildings program. The Company maintains that this underspending was largely driven by lower than anticipated participation by C&I customers due to economic factors, greater than anticipated market saturation, and supply chain constraints. In addition, for the C&I Existing Buildings program, National Grid states that it faced challenges with electrification measures caused by economic and technological factors, and a smaller than anticipated population of C&I customers on delivered fuels.

In order to present the full impact to customers of the mid-term modification proposal, the Company has calculated illustrative bill impacts comparing its original 2024 energy efficiency budget to a hypothetical 2024 budget that includes the entire amount proposed in the mid-term modification filing recovered over one year. Using this method, if the Department approves the mid-term modification and associated budget increases as proposed, the Company estimates that customers would experience the following total bill impacts:

- An average residential customer (R-1) using 600 kilowatt-hours (“kWh”) of electricity per month will experience a monthly bill increase of \$0.61 (0.3 percent).
- An average low-income residential assistance (R-2) customer using 600 kWh of electricity per month will experience no changes to monthly bills.
- Bill impacts for C&I customers will vary. These customers should contact the Company for specific bill impact information.

The Department will conduct a public hearing to receive comments on the Company’s petition on **Tuesday, March 26, 2024, beginning at 2:00 p.m.** The hearing will be virtual and use Zoom videoconferencing. Attendees can join the public meeting by entering the link, <https://us06web.zoom.us/j/86980471558>, from a computer, smartphone, or tablet. No prior software download is required. For audio-only access to the public hearing, attendees can dial in at **(646) 558-8656 or (309) 205-3325 (not toll free)** and then enter the **Meeting ID# 869 8047 1558**. If you anticipate providing comments via Zoom during the public hearing, please send an email by **Friday, March 22, 2024**, to [Krista.hawley@mass.gov](mailto:Krista.hawley@mass.gov) with your name, email address, and mailing address.

Any person interested in commenting on this matter may submit written comments no later than the close of business (5:00 p.m.) on **Wednesday, March 27, 2024**. Please note that in the interest of transparency any comments will be posted to our website as received and without redacting personal information, such as addresses, telephone numbers, or email addresses. Therefore, consider the extent of information you wish to share when submitting comments. The Department strongly encourages public comments to be submitted by email using the methods described below. If, however, a member of the public is unable to send written comments by email, a paper copy may be sent to Mark D. Marini, Secretary, Department of Public Utilities, One South Station, Boston, Massachusetts, 02110.

Any person who desires to participate otherwise in the evidentiary phase of this proceeding shall file a petition for leave to intervene no later than 5:00 p.m. on **Friday, March 15, 2024**. A petition for leave to intervene must satisfy the timing and substantive requirements of 220 CMR 1.03. Receipt by the Department constitutes filing and determines whether a petition has been timely filed. A petition filed late may be disallowed as untimely, unless good cause is shown for waiver under 220 CMR 1.01(4). To be allowed, a petition under 220 CMR 1.03(1) must satisfy the standing requirements of G.L. c. 30A, § 10. All

responses to petitions to intervene must be filed by the close of business (5:00 p.m.) on the second business day after the petition to intervene was filed.

To the extent a person or entity wishes to submit comments or a petition to intervene in accordance with this Notice, electronic submission is sufficient. All documents must be submitted to the Department in **.pdf format** by e-mail attachment to [dpu.efiling@mass.gov](mailto:dpu.efiling@mass.gov) and [krista.hawley@mass.gov](mailto:krista.hawley@mass.gov). The text of the e-mail must specify: (1) the docket number of the proceeding (D.P.U. 23-154); (2) the name of the person or company submitting the filing; and (3) a brief descriptive title of the document. In addition, a copy of all comments or petitions to intervene should be sent to the Company's attorneys, Christopher Tuomala, Esq., and Patrick Houghton, Esq., at [Christopher.Tuomala@nationalgrid.com](mailto:Christopher.Tuomala@nationalgrid.com) and [Patrick.Houghton@nationalgrid.com](mailto:Patrick.Houghton@nationalgrid.com). All documents submitted in electronic format will be posted on the Department's website through our online File Room as soon as practicable (enter "23-154") at: <https://eeaonline.eea.state.ma.us/DPU/Fileroom/dockets/bynumber>.

To request materials in accessible formats for people with disabilities (Braille, large print, electronic files, audio format), contact the Department's ADA coordinator at [Andrea.R.Casul@mass.gov](mailto:Andrea.R.Casul@mass.gov).

For further information regarding the Company's filing, please contact the Company's attorneys, Christopher Tuomala, Esq., and Patrick Houghton, Esq., at [Christopher.Tuomala@nationalgrid.com](mailto:Christopher.Tuomala@nationalgrid.com) and [Patrick.Houghton@nationalgrid.com](mailto:Patrick.Houghton@nationalgrid.com) or (351) 666-7799. For further information regarding this Notice, please contact Krista Hawley, Hearing Officer, Department of Public Utilities, at [krista.hawley@mass.gov](mailto:krista.hawley@mass.gov).



RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
2024 MAR 13 AM 9:04

# Marlborough Public Schools

**School Committee**  
District Education Center  
25 Union Street, Marlborough, MA 01752  
(508) 460-3509

## Call to Order

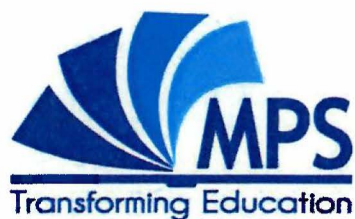
**January 23, 2024**

1. Chairman Dumais called the regular meeting of the Marlborough School Committee to order at 7:36 p.m. at 17 Washington Street, Marlborough, MA. Members present included Michelle Bodin-Hettinger, Daniel Caruso, Earl Geary, Katherine Hennessy, Heidi Matthews, and Denise Ryan. Also present were Superintendent Mary Murphy, Assistant Superintendent of Teaching and Learning, Robert Skaza, Assistant Superintendent of Student Services and Equity, Jody O'Brien, and Director of Finance and Operations, Tom Lafleur. MEA Representative Elton Thomas was also present.

This meeting is being recorded by local cable, WMCT-TV, and is available for review.

2. **Pledge of Allegiance:** Chairman Dumais led the Pledge of Allegiance.
3. **Presentation**
  - A. **Marlborough Education Foundation (MEF) Grant Awards**  
The president, vice president, and new board member of the MEF awarded multiple MPS teachers grants.
4. **Committee Discussion/Directives:** None.
5. **Communications:** None.
6. **Superintendent's Report:**  
Jillian Roberts, the Communication Coordinator, presented an overview of the variety of school events that her office has covered throughout the year thus far. She also reviewed how the district uses social media to market and showcase these events. Superintendent Murphy reported that she, the School Committee, and Mr. Lafleur met for a workshop on November 2, 2023 to discuss the busing issue and discuss possible responses. Additionally, Superintendent Murphy provided an overview of the state-wide and district student attendance issues, along with the steps taken to address chronic absenteeism that was also discussed at the workshop.

[www.mps-edu.org](http://www.mps-edu.org)



# Marlborough Public Schools

**School Committee**  
 District Education Center  
 25 Union Street, Marlborough, MA 01752  
 (508) 460-3509

Superintendent Murphy shared that there will be a student art exhibition held at Kennedy's Restaurant from 4-6pm on January 24<sup>th</sup> to showcase 40 prints of student artwork for the Permanent Art Collection.

Superintendent Murphy provided an update on district and state attendance data. She noted that if a student has been out for five or more days, the district will reach out to families.

## **A. Director of Finance & Operations Report**

Mr. Lafleur, the Director of Finance and Operations, updated the committee on the district's breakfast and lunch participation rates.

Mr. Lafleur discussed the district's collaboration with North Reading Transportation (NRT) regarding bus driver staffing. There are currently two routes without an assigned driver, but these should be covered shortly once drivers complete their training.

Mr. Lafleur mentioned that he will be proposing a budget transfer from Behavior Tech Salaries to Contracted Services.

## **B. Assistant Superintendent of Teaching & Learning**

Dr. Skaza, the Assistant Superintendent of Teaching and Learning, shared that Keyla Ann De Oliveira, an eighth grade Whitcomb student, has accepted the Project 351 Ambassador role. Dr. Skaza provided some background on this organization.

Dr. Skaza informed the committee that the two research-based programs the district uses are IntoReading and IntoLiterature. He did mention that the Foundations program for phonics-based instruction in grades K-3 is also used for students.

## **7. Acceptance of Minutes**

### **A. Minutes of the December 12, 2023 School Committee Meeting**

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve the minutes of the School Committee.

Motion passed 7-0-0.

### **B. Minutes of the January 9, 2024 School Committee Meeting**

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve the minutes of the School Committee.

Motion passed 7-0-0.

[www.mps-edu.org](http://www.mps-edu.org)



# Marlborough Public Schools

**School Committee**  
 District Education Center  
 25 Union Street, Marlborough, MA 01752  
 (508) 460-3509

## 8. Public Comment: None.

It should be noted that members of the public may provide comment via email before the meeting to [superintendent@mps-edu.org](mailto:superintendent@mps-edu.org). Public comment is a time for your comments to be heard by the committee; it is not a question-and-answer session.

## 9. Action Items/Reports

### A. MHS Business Professionals of America (BPA) State Leadership Conference

Mrs. Haley requested permission for the MHS BPA club to attend the State Leadership Conference in Norwood, MA.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve the MHS BPA State Leadership Conference.

Motion passed 7-0-0.

### B. MHS Program of Studies

Principal Riley presented the MHS Program of Studies to the School Committee to notify them of changes.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to table the vote on the MHS Program of Studies until the next School Committee meeting.

Motion passed 7-0-0.

### C. FY23 Operating Budget Transfers

Mr. Lafleur presented the budget transfers, which are detailed in his report.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to accept these transfers.

Motion passed 7-0-0.

### D. Additional Entitlement Funded Positions

Superintendent Murphy stated that she is requesting the addition of a Wrap Around Service Coordinator, EL para educator, and a translator.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve this request.

Motion passed 7-0-0.

[www.mps-edu.org](http://www.mps-edu.org)





# Marlborough Public Schools

*School Committee  
District Education Center  
25 Union Street, Marlborough, MA 01752  
(508) 460-3509*

## **E. Policy for Approval**

### **1. Policy 3.410 Budget Authority**

Motion made by Mrs. Hennessy, seconded by Chairman Dumais to approve policy 3.410 Budget Authority.  
Motion passed 7-0-0.

## **F. Change April Meeting Date**

Motion made by Mrs. Bodin-Hettinger, seconded by Chairman Dumais to change the April 23, 2024 School Committee meeting to April 30, 2024.  
Motion passed 7-0-0.

## **G. Appointment of Director of Finance & Operations**

Superintendent Murphy would like to move forward with Matthew Wells for appointment as the Director of Finance and Operations effective July 1, 2024.  
Motion made by Mrs. Matthews, seconded by Chairman Dumais to enter into negotiations with Mr. Wells for the Director of Finance and Operations position.  
Motion passed 7-0-0.

## **H. Acceptance of Donations and Gifts**

**Cocotree Kids.** MPS received \$880.00 from Cocotree Kids.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve this donation.  
Motion passed 7-0-0.

**Global Alliance.** Whitcomb School received \$500.00 from Global Alliance.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve this donation.  
Motion passed 7-0-0.

**St. Gobain Foundation.** Mr. Rodriquenz's engineering/technology classes received \$920.00 from the St. Gobain Foundation.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve this donation.  
Motion passed 7-0-0.

[www.mps-edu.org](http://www.mps-edu.org)



# Marlborough Public Schools

**School Committee**  
 District Education Center  
 25 Union Street, Marlborough, MA 01752  
 (508) 460-3509

**FY24 FC222 TAG.** MPS received \$50,000.00 from FY24 FC222 TAG.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve this donation.

Motion passed 7-0-0.

Motion made by Mrs. Bodin-Hettinger, seconded by Chairman Dumais to suspend the rules.

Motion passed 7-0-0.

**MEF Grants.** MEF awarded \$5,727.68 to MPS on behalf of the teachers awarded the grant.

Motion made by Mrs. Bodin-Hettinger, seconded by Chairman Dumais to accept this grant.

Motion passed 7-0-0.

**10. Reports of School Committee Sub-Committees:** None.

**11. Members' Forum:**

Mrs. Matthews has reviewed and will sign the warrant.

**12. Adjournment:**

Motion made by Mrs. Matthews, seconded by Chairman Dumais to adjourn at 8:57 p.m.

Motion passed 7-0-0.

Respectfully submitted,

Heidi Matthews  
 Secretary, Marlborough School Committee

HM/jm

Approved March 12, 2024

[www.mps-edu.org](http://www.mps-edu.org)



# Marlborough Public Schools

---

**School Committee**  
District Education Center  
25 Union Street, Marlborough, MA 01752  
(508) 460-3509

List of documents and other exhibits used at the meeting:

- City of Marlborough Posting for the Marlborough Public Schools School Committee for January 23, 2024, including Agenda and Attachments
- MEF Grant Listing
- MPS Communications Update
- MPS Absenteeism Update
- Draft of December 12, 2023 minutes
- Draft of January 1, 2024 minutes
- Draft of January 9, 2024 minutes
- BPA Student Summary & Itinerary for State Leadership Conference
- Budget Transfer notification 1/17/2024
- Draft of Policy 3.410 Budget Transfer Authority
- Listing of Grants & donations to be accepted

[www.mps-edu.org](http://www.mps-edu.org)

*It is the policy of the Marlborough Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity, age or disability in its education programs, services, activities or employment practices.*



RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

2024 MAR 13 AM 9:04

# Marlborough Public Schools

**School Committee**  
District Education Center  
25 Union Street, Marlborough, MA 01752  
(508) 460-3509

## Call to Order

February 13, 2024

1. Chairman Dumais called the regular meeting of the Marlborough School Committee to order at 7:30 p.m. at 17 Washington Street, Marlborough, MA. Members present included Michelle Bodin-Hettinger, Daniel Caruso, Earl Geary, Katherine Hennessy, Heidi Matthews, and Denise Ryan. Also present were Superintendent Mary Murphy, Assistant Superintendent of Teaching and Learning, Robert Skaza, Assistant Superintendent of Student Services and Equity, Jody O'Brien, and Director of Finance and Operations, Tom Lafleur. Student Advisory Representative Risha Khanderia was present.

This meeting is being recorded by local cable, WMCT-TV, and is available for review.

2. **Pledge of Allegiance:** Chairman Dumais led the Pledge of Allegiance.
3. **Presentation:** None.
4. **Committee Discussion/Directives:** None.
5. **Communications:** None.
6. **Superintendent's Report:**  
Superintendent Murphy has met with teachers, administrators, parents, and community members in recent weeks to discuss information, data, and potential focus areas for the upcoming Student Opportunity Act Plans.  
Superintendent Murphy provided an update on student cellphone usage in the district, the Yondr pouches, and cellphone expectations in schools.  
Superintendent Murphy shared the mid-year update to her FY25 goals, which is attached to her report.  
Superintendent Murphy also attached the FY23 Assabet Valley Collaborative Annual Report to her report.

[www.mps-edu.org](http://www.mps-edu.org)



# Marlborough Public Schools

**School Committee**  
 District Education Center  
 25 Union Street, Marlborough, MA 01752  
 (508) 460-3509

## **A. Assistant Superintendent of Student Services**

Mrs. O'Brien, the Assistant Superintendent of Student Services, discussed Kindergarten registration for fall 2024. Families should ideally register students for Kindergarten by June 30<sup>th</sup>, which can be done online. However, the Registration & Parent Outreach Center (RPOC) will have extended hours on designated dates to provide support in this process.

Mrs. O'Brien shared that the January 25<sup>th</sup> Special Education Parent Advisory Council (SEPAC) meeting was successful. Forty families attended this meeting, which was the first to be held in over four years; fourteen parents volunteered to be part of an interim team that will meet with the support of John Fletcher, the Director of Special Education. Heather Mendonca serves as the Interim President. The next meeting will be held on February 29<sup>th</sup> at 7pm in the Whitcomb Commons. Members of the SEPAC will present at a future school committee meeting.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to table the Student Advisory Presentations (Agenda Item 3A).

Motion passed 7-0-0.

## **7. Acceptance of Minutes**

### **A. Minutes of the January 23, 2023 School Committee Meeting**

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve the minutes of the School Committee.

Motion passed 7-0-0.

## **8. Public Comment: None.**

It should be noted that members of the public may provide comment via email before the meeting to [superintendent@mps-edu.org](mailto:superintendent@mps-edu.org). Public comment is a time for your comments to be heard by the committee; it is not a question-and-answer session.

[www.mps-edu.org](http://www.mps-edu.org)



# Marlborough Public Schools

*School Committee  
District Education Center  
25 Union Street, Marlborough, MA 01752  
(508) 460-3509*

## 9. Action Items/Reports

### A. MHS Robotics Overnight Trip to Championship

The MHS Robotics team requested permission to attend a regional event (qualifier for the world championship) held from February 25<sup>th</sup> through February 27<sup>th</sup> in Bridgeport, Connecticut.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve the MHS Robotics overnight trip.

Motion passed 7-0-0.

### B. Voices ReChaired Out of State Field Trip

Voices ReChaired requested permission to travel back to NYC from April 26<sup>th</sup> through April 28<sup>th</sup>. The group plans to view a Broadway show, tour the Broadway museum, and watch the International Competition of Collegiate A Cappella (ICCA) Finals at The Town Hall.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve the Voices ReChaired out of state field trip.

Motion passed 7-0-0.

### C. MHS Program of Studies

Dr. Riley presented an amended MHS program of studies and provided a copy to each School Committee member.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve the Program of Studies as amended.

Motion passed 7-0-0.

### D. Updated FY25 Budget Calendar

Mr. Lafleur presented the updated FY25 Budget Calendar.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to change the date of the Budget workshop to March 26, 2024 from 4 – 6 pm.

Motion passed 7-0-0.

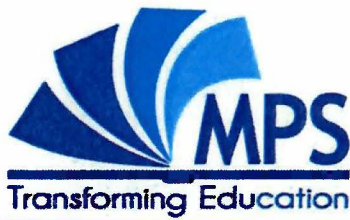
Motion made by Mrs. Matthews, seconded by Chairman Dumais to accept this budget calendar as amended.

Motion passed 7-0-0.

### E. FY25 School Calendar DRAFT

Superintendent Murphy presented the first draft of the FY25 School Calendar. There are only three early release days on this proposed calendar due to MCAS testing.

[www.mps-edu.org](http://www.mps-edu.org)



# Marlborough Public Schools

*School Committee  
District Education Center  
25 Union Street, Marlborough, MA 01752  
(508) 460-3509*

Motion made by Mrs. Matthews, seconded by Chairman Dumais to table the proposed calendar.

Motion passed 7-0-0.

## **F. Memorandum of Agreement (MOA) between the Marlborough School Committee and the Behavior Technicians, SEIU, Local 888**

Mrs. Matthews shared that in Executive Session this evening, the School Committee voted on a MOA between the committee and the Behavior Techs.

Motion made by Mrs. Bodin-Hettinger, seconded by Chairman Dumais to approve this MOA.

Motion passed 7-0-0.

## **G. Acceptance of Donations and Gifts**

**Immaculate Conception.** MPS received \$1,000.00 from Immaculate Conception.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve this donation.

Motion passed 7-0-0.

**Hope & Comfort.** MPS received \$1,500.00 from Hope & Comfort.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve this donation.

Motion passed 7-0-0.

**FY24 FC344 Homeless Emergency Support.** MPS received \$55,000.00 through this grant.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve this grant.

Motion passed 7-0-0.

**FY24 FC125 Math Acceleration.** MPS received \$62,700.00 through this grant.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve this grant.

Motion passed 7-0-0.

**ESSER III Set Aside (CFDA 84.42U).** MPS received \$10,000.00 through this grant.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve this grant.

Motion passed 7-0-0.

[www.mps-edu.org](http://www.mps-edu.org)



# Marlborough Public Schools

*School Committee  
District Education Center  
25 Union Street, Marlborough, MA 01752  
(508) 460-3509*

## **10. Reports of School Committee Sub-Committees:**

Mrs. Matthews shared that the Negotiations Sub-Committee is in negotiations with the teacher's union. They will hold their third meeting tomorrow night. They will also be meeting with the paraprofessionals in early March.

## **11. Members' Forum:**

Mrs. Matthews has reviewed and will sign the warrant.

Risha Khanderia shared that the MHS Student Council and Best Buddies club participated in the Polar Plunge and raised over \$5,000.00.

Mrs. Hennessy shared that she participated in the website group meeting.

## **12. Adjournment:**

Motion made by Mrs. Matthews, seconded by Chairman Dumais to adjourn at 8:24 p.m.

Motion passed 7-0-0.

Respectfully submitted,

Heidi Matthews  
Secretary, Marlborough School Committee

HM/jm

Approved March 12, 2024

[www.mps-edu.org](http://www.mps-edu.org)





# Marlborough Public Schools

---

**School Committee**  
*District Education Center*  
25 Union Street, Marlborough, MA 01752  
(508) 460-3509

List of documents and other exhibits used at the meeting:

- City of Marlborough Posting for the Marlborough Public Schools School Committee for February 13, 2024, including Agenda and Attachments
- Superintendent Goals FY2024 Mid-Year Update
- Assabet Valley Collaborative 2023 Annual Report
- MPS Registration Workshops for Kindergarten Fall 2024 Information
- Draft of School Committee minutes for January 23, 2024
- MHS Robotics Agenda/Itinerary for Regional Competition
- MHS Voice ReChaired Agenda/Itinerary/Budget for New York City Trip
- MHS 2024-2025 Program of Studies and proposed changes
- MPS Revised Budget Calendar
- MPS Draft 2024-2025 School Calendar
- MOA between the School Committee and the Behavior Techs
- Listing of Grants & donations to be accepted

[www.mps-edu.org](http://www.mps-edu.org)

*It is the policy of the Marlborough Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity, age or disability in its education programs, services, activities or employment practices.*



RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

2024 MAR 13 AM 9:04

# Marlborough Public Schools

**School Committee**  
District Education Center  
25 Union Street, Marlborough, MA 01752  
(508) 460-3509

## Call to Order

**February 27, 2024**

1. Chairman Dumais called the regular meeting of the Marlborough School Committee to order at 7:30 p.m. at 17 Washington Street, Marlborough, MA. Members present included Michelle Bodin-Hettinger, Daniel Caruso, Earl Geary, Katherine Hennessy, Heidi Matthews, and Denise Ryan. Also present were Superintendent Mary Murphy, Assistant Superintendent of Teaching and Learning, Robert Skaza, Assistant Superintendent of Student Services and Equity, Jody O'Brien, and Director of Finance and Operations, Tom Lafleur. Student Advisory Representative Risha Khanderia was also present.

This meeting is being recorded by local cable, WMCT-TV, and is available for review.

2. **Pledge of Allegiance:** Chairman Dumais led the Pledge of Allegiance.
3. **Presentation:** None.
4. **Committee Discussion/Directives:** None.
5. **Communications:** None.
6. **Superintendent's Report:**  
Superintendent Murphy shared that about 40 members for the Influence 100 cohort will be meeting with the MPS central office team and selected school leaders on March 1<sup>st</sup>. Superintendent Murphy attached a report of the donations, gifts, and grants to the School Department through February 13, 2024.
  - A. **Director of Finance & Operations Report**  
Mr. Lafleur, the Director of Finance and Operations, reported that since January 2023 the district's breakfast participation has risen by 7% while lunch participation has risen by 9%.

[www.mps-edu.org](http://www.mps-edu.org)

*It is the policy of the Marlborough Public Schools not to discriminate on the basis of race, gender, religion, national origin, color, homelessness, sexual orientation, gender identity, age or disability in its education programs, services, activities or employment practices.*



# Marlborough Public Schools

**School Committee**  
 District Education Center  
 25 Union Street, Marlborough, MA 01752  
 (508) 460-3509

Mr. Lafleur shared that the district is working with North Reading Transportation (NRT) regarding bus driver staffing. Two routes do not have an assigned driver, a third driver resigned, and a fourth driver is on medical leave. There are 4 drivers currently in training for NRT; these drivers will be assigned to Marlborough once they are licensed.

Mr. Lafleur mentioned that the district is tracking in line with the FY2024 financial plan with no issues at the time. A copy of the latest Year to Date Budget report is attached to his report.

## **B. Assistant Superintendent of Teaching & Learning**

Dr. Skaza, the Assistant Superintendent of Teaching and Learning, stated that March 5<sup>th</sup> is the district's next professional development day. The keynote speaker, Marceline DuBose, will present on Anti-Bias/Anti-Racism in the morning session, and then Marlborough Educators Association (MEA) members will choose their training(s) for the afternoon session. Dr. Skaza shared that the Joint Professional Development (PD) Committee met on February 12<sup>th</sup> and has been sifting through feedback and planning the PD offerings for the 2024-2025 school year.

Dr. Skaza shared that proposals for spring and summer mini-courses are still being accepted.

Dr. Skaza mentioned that district-wide Title I Nights will be held on March 21<sup>st</sup> and March 28<sup>th</sup> from 6-7:30pm at Whitcomb Middle School to discuss the impact of social media on youth mental health for parents/guardians of students in grades K-8. Jane M. Hardin will be the presenter for these nights. Free childcare and pizza will be available at these events, along with interpretation services for the March 28<sup>th</sup> presentation.

**7. Acceptance of Minutes:** None.

**8. Public Comment:** None.

It should be noted that members of the public may provide comment via email before the meeting to [superintendent@mps-edu.org](mailto:superintendent@mps-edu.org). Public comment is a time for your comments to be heard by the committee; it is not a question-and-answer session.

[www.mps-edu.org](http://www.mps-edu.org)



# Marlborough Public Schools

**School Committee**  
 District Education Center  
 25 Union Street, Marlborough, MA 01752  
 (508) 460-3509

## 9. Action Items/Reports

### A. Acceptance of Donations and Gifts

**SEEDS Inc.** Kane School 5<sup>th</sup> grade classrooms received \$6,100.00 from SEEDS Inc. Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve this donation.

Motion passed 7-0-0.

**Kids in Need Foundation.** Richer School received \$500.00 from the Kids in Need Foundation.

Motion made by Mrs. Matthews, seconded by Chairman Dumais to approve this donation.

Motion passed 7-0-0.

## 10. Reports of School Committee Sub-Committees:

Mrs. Hennessy shared that the Policy sub-committee is working on determining meeting dates.

## 11. Members' Forum:

Mrs. Matthews has reviewed and signed the warrant.

Mrs. Hennessy shared that the Special Education Parent Advisory Council (SEPAC) is having their next meeting Thursday, 2/29 from 7-8:30pm in Whitcomb Commons.

Mrs. Hennessy gave a shoutout to the Citizens Scholarship Foundation (CSF) organization, which is a group that provides scholarship to students. They ran a fundraising night called Casino Night, which was successful.

Mrs. Hennessy mentioned that the Whitcomb Shrek musical will be held on March 8, 9, and 10<sup>th</sup>. The MHS musical, the Little Shock of Horrors, will be held on March 22, 23, and 24<sup>th</sup>.

[www.mps-edu.org](http://www.mps-edu.org)



# Marlborough Public Schools

**School Committee**  
 District Education Center  
 25 Union Street, Marlborough, MA 01752  
 (508) 460-3509

## 12. Adjournment:

Motion made by Mrs. Matthews, seconded by Chairman Dumais to adjourn at 7:44 p.m.  
 Motion passed 7-0-0.

Respectfully submitted,

Heidi Matthews  
 Secretary, Marlborough School Committee

HM/jm

Approved March 12, 2024

### List of documents and other exhibits used at the meeting:

- City of Marlborough Posting for the Marlborough Public Schools School Committee for February 27, 2024, including Agenda and Attachments
- YTD Accepted Grants and Donations listing
- Transfer to Balance Report 2/20/24
- YTD Budget Report 2/20/24
- Listing of Grants & donations to be accepted
- 

[www.mps-edu.org](http://www.mps-edu.org)

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

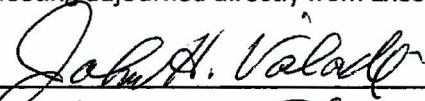
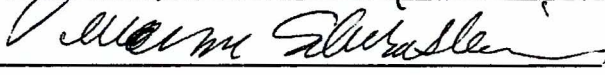
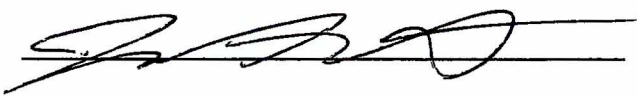
2024 MAR 14 PM 3:33

CITY OF MARLBOROUGH BOARD OF ASSESSORS

MEETING MINUTES: November 30, 2022

OPEN SESSION

1. CALL TO ORDER: 3:01 p.m.
2. MEMBERS PRESENT: Ellen Silverstein, Jonathan Steinberg, John Valade  
Also present: NONE
3. MOTION TO ACCEPT: Minutes of the April 29, 2022, meeting.  
Mr. Steinberg; second Ms. Silverstein  
Vote 3-0
4. DISCUSSION/REVIEW AND VOTE: RELEASE OF FUNDS FROM OVERLAY SURPLUS  
The Board of Assessors recommended a release of overlay funds in the amount of \$838,369.97  
(Fiscal Year 2019)  
Mr. Steinberg; second Ms. Silverstein  
Vote 3-0
5. PUBLIC INPUT: City Council President and At-Large Councilor, Michael Ossing, thanked the  
Board of Assessors and assessing office staff for their recent efforts
6. MOTION TO CONVENE IN EXECUTIVE SESSION:  
Mr. Steinberg; second Mr. Valade  
Vote 3-0
7. EXECUTIVE SESSION: 3:12 p.m.  
(Meeting adjourned directly from Executive Session)

Date: 3/8/2024



*City of Marlborough*  
Office of the Assessors  
140 Main Street  
Marlborough, Massachusetts 01752  
TDD (508) 460-3610  
Phone: (508) 460-3779

Voted by the Board of Assessors this 30<sup>th</sup> day of November 2022  
a release of overlay funds for the Fiscal Year as follows:

2019 \$838,369.97

Signed by the Board of Assessors

*Alan S. Miller*

*[Signature]*

*John H. Valade*

Date: November 30, 2022

**Conservation Commission  
Minutes  
February 1, 2024 - 7:00 PM  
140 Main St. – Marlborough City Hall – 3<sup>rd</sup> Floor (Memorial Hall)**

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
Approved March 7, 2024  
2024 MAR 14 PM 4:25

**Members Present:** Edward Clancy-Chairman, Allan White, William Dunbar, John Skarin, Karin Paquin, Dave Williams; also present, Priscilla Ryder-Conservation officer & new Associate Member Liz Austin

**Members Absent:** Dennis Demers

The hearing was recorded using Microsoft Teams

**Approval of Minutes:** Minutes of January 4, 11, 18, 2024 were reviewed, on a motion by Mr. White second by chair, the Commission voted unanimously to approve 6-0.

**Public hearings:**

**Request for Determination of Applicability**

**67 Simmons St. – Joe Barton – Homeowner**

**Proposes to add an addition to his house which is near wetlands.**

Contractor Micheal Cardarelli and homeowner Joe Barton were present. Mr. Cardarelli explained that they want to add an addition to the house as shown on the plan. They are outside the 50' wetland watershed zone, and will be adding a foundation with a crawl space not a full basement and a covered walkway. Ms. Ryder noted that she had flagged the site last summer but the flags have been taken down and they will need to be replaced again when construction starts. The Commission noted that erosion controls will need to be added around the work area. There will need to be erosion controls provided. The Commission also discussed the need for a new perimeter drain around the foundation to be shown on the plans, this can be reflected in the conditions and shown on final as-built plan.. Mr. Cardarelli explained there is a pre-existing French drain that flows out which they will tie into. There will also be some stumps pulled on the property. There being no further questions the Public hearing was closed. On a motion by Mr. Skarin, seconded by Chair to issue a Negative Determination with Standard Conditions, the Commission voted unanimously 6-0 to approve.

**Discussion / Correspondence/Other Business:**

**541 Pleasant St. -Violation Update- Property owned by Alexandre Sampaio.**

David Cowell, Wetlands Scientist with Hancock was present representing the owner. He reviewed the plan he has prepared for his client showing the wetland flags observed by the Commission at a previous site visit. He noted that he has shown the 200' riverfront area, the wetlands which will have 100% restoration of trees and shrubs. The 30' buffer zone area restoration and the remaining 100' buffer restoration. He has provided a plant list. Ms. Ryder asked if there was a sequence plan or steps outlined. Mr. Cowell noted that he has included notes on the plans. The Commission will review the



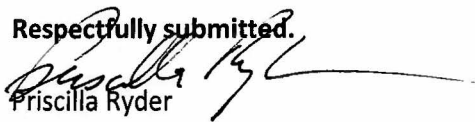
notes but explained that they want to make sure there is a clear objective of what needs to be done and that Mr. Sampaio is aware of that. They want to see a complete restoration plan with someone who is qualified to do the job and see it through. The enforcement order to be issued must outline, what exactly is being done with some timelines as metrics to measure success by. Mr. Cowell noted that in his discussion with Mr. Sampaio, finances will be an issue. He also reviewed the notes for the invasive species management, Japanese knotweed and bittersweet and others. The Commission asked that a more detailed outline be provided and that the schedule would start with the restoration of the wetlands and 30' buffer zone. Mr. Cowell will convey same to his client.

Forest cutting plan Desert Natural Area - Ms. Ryder noted that the forest cutting plan has been approved by the regional State Forester, so the project at the Desert Natural Area is ready to move forward. When all contracts are signed etc.

**Next Conservation Commission meetings, January 18 & February 1, 2024**

**Adjournment, there being no further business on a motion by Mr. White second by Mr. Clancy to adjourn, the Commission voted unanimously to approve 6-0. The meeting was adjourned at 8:08 pm.**

**Respectfully submitted.**



Priscilla Ryder

Conservation/ Sustainability Officer

PR/pr

**Conservation Commission**  
**February 15, 2024 - 7:00 PM**  
**140 Main St. – Marlborough City Hall – 3<sup>rd</sup> Floor (Memorial Hall)**

**RECEIVED**  
**CITY CLERK'S OFFICE**  
**CITY OF MARLBOROUGH**  
**2024 MAR 14 PM 4:25**

**Members Present:** Edward Clancy-Chairman, Allan White, William Dunbar, John Skarin, Dennis Demers, Dave Williams; also present, Priscilla Ryder-Conservation officer & new Associate Member Liz Austin

**Members Absent:** none

The hearing was recorded using Microsoft Teams

**Public hearings: Request for Determination of Applicability**

**70 Dartmouth St. – Mark and Cheryl Tucker**

*Request to remove existing deck and build an addition of similar size. Work is proposed near wetlands.*

Ed Frelander of Sudbury Kitchens Inc and Mark Tucker homeowner were present. The owners would like to remove an old deck and add an addition in the same location with the exact same footprint 21' by 12'6". Ed Frelander is the builder and said the addition would be on techni-post/helical piers, so no excavation will be needed. Ms. Ryder noted that she had flagged the wetland and the work is 40' from wetlands. There is a drainpipe which discharges over rocks before it enters the wetland. The Commission suggested erosion controls be added to include straw waddles at back edge of grass along fence. The plan is to start the project in April. After some discussion on a motion by Mr. White second by Chair to issue a negative determination with standard conditions, the Commission voted unanimously 6-0 to approve.

**Abbreviated Notice of Resource Area Delineation**

**Robin Hill St. assessors map parcels ID's 39-5 and 39-26B**

*Pulte Homes of New England, LLC requests the Conservation Commission review and verify the wetland resource areas delineated on the property at Robin Hill Street. (This property is opposite the Jacobs Rd. & Robin Hill St. intersection).*

Jim Bolduc from VHB- wetland scientist, and Mark Mastroianni of Pulte Homes were present. Mr. Bolduc explained that he had delineated the wetlands which are shown on the plans and reviewed each area with the commission. He noted that on December 19<sup>th</sup> a few of the Commission members walked the site before the snow cover. Several flags were adjusted during that walk which are reflected on this plan. The Commission noted that there is a section of the wetland that is off site which doesn't have any flags. The Commission discussed how this line was established, Mr. Bolduc indicated he had taken GPS points but didn't hang flags since it was not their property. The Commission would like to see the GPS points on the plans since there are no flags to see. When the snow clears, the commission would like to walk the flagged line and check this area in particular. Ms. Ryder was asked to confirm with DEP how to confirm a wetland line if there is no flagging.

The Chairman opened discussion to the audience:

- Paul Pelletier of 69 Jacobs Rd. asked about the ANRAD process and how wetland delineation works.
- Allan Chamberlain of 100 Jacobs Rd. asked if the streams flow year-round and if they flow to Millham Reservoir, and clarification on the buffer zone. He also wondered about the vernal pool and how it was defined.

- Christine Wallace of 20 Jacobs Rd. asked questions about the Assabet River and vernal pools in the area.
- Ms. Ryder read into the record an e-mail from Harley Racer representing Hillside School asking about the status of all the streams on the site as they believe some may be perennial.

Mr. Bolduc explained that the streams are intermittent, he will provide the stream stat documents to the Commission. The site does drain to the Assabet River and not to Millham Reservoir. Chairman Clancy explained the ANRAD process which is for the commission to determine if the delineation is correct. If the delineation is approved, and not appealed, it "locks in" the wetland line for 3-years. Mr. Bolduc explained the buffer zone and wetland have a 3-parameter approach, soils, vegetation, and hydrology. The wetland with the WF-3 series is listed as a potential vernal pool on the Natural Heritage maps. He believes it is a vernal pool. This area was defined by mean annual high water level mark, mean annual high-water line and in this case, there is Bordering Vegetated Wetland which has been delineated. The Commission indicated that in March this vernal pool could be verified and certified as the timing will be good. After some discussion with the applicant the Commission agreed to hold a site walk on March 14<sup>th</sup> at 1:00 PM and the Commission continued the hearing to the March 21, 2024, meeting.

### Discussion

#### 541 Pleasant St. – Wetland Violation update

Ms. Ryder noted that Mr. Sampaio could not attend this evening but has agreed to attend the Commission meeting on March 7<sup>th</sup>. The Commission reviewed the plans presented at the last meeting and discussed how to correct this violation. It was suggested that a three-stage process be developed including Stage 1- wetland restoration; Stage 2 restore the 30' buffer zone and Stage 3- restore the remaining buffer zone. Finances are an issue. Ms. Ryder and Chairman will plan to meet Mr. Sampaio before the next meeting to see if a plan can be figured out. This item was continued to the March 7<sup>th</sup> meeting.

**Correspondence/Other Business:** - None

**Next Conservation Commission meetings,** March 7 & March 21, 2024

**Adjournment,** there being no further business on a motion by Mr. White second by Mr. Clancy to adjourn, the Commission voted unanimously to approve 6-0. The meeting was adjourned.

Respectfully submitted,

  
Priscilla Ryder

Conservation/ Sustainability Officer

PR/cs

2024 MAR 18 AM 11:30

**MARLBOROUGH HISTORICAL COMMISSION****MEETING MINUTES  
January 25, 2024  
CITY HALL, 140 MAIN STREET  
COUNCIL COMMITTEE MEETING ROOM, 7:00PM**

*Board Members: Meeting comes to order 7:00 PM*

*Brendan Downey, Chair – Present*

*Sarah Hough, Vice Chair – Absent*

*Stephanie Ferrecchia – Present*

*Kathleen Newton – Present*

*Adrian Gilbert, Secretary – Present*

1. *Motion put forth and seconded to approve December 21, 2023 minutes. Motion passes 4 - 0*

*Brendan Downey, Chair - Aye*

*Sarah Hough - Absent*

*Stephanie Ferrecchia - Aye*

*Kathleen Newton - Aye*

*Adrian Gilbert – Aye*

2. *Correspondence & Communications*

*A. Marlborough resident Gillies Plichon, President of Residents Association of Renaissance Lofts, 406 Lincoln Street reached out to Brendan Downey as to any action by the Historical Commission concerning 406 Lincoln Street. Mr. Plichon was reminded that the initial steps laid out during the meeting of October 16, 2023 must be made by the residents of the property.*

*B. Question asked concerning location of 406 Lincoln Street within the Marlborough Historical District. Brendan Downey will check with Nat Bowen, Marlborough GIS Administrator the "layers map" he has generated of Marlborough.*

3. *Current Business*

*A. Adrian Gilbert requested information from Marlborough DPW concerning the Veteran's Board located in Barrett Park, corner of Prospect and Main Street. Engineering Department informed him that the sign was placed in the corner of the site and reversed for its safety and protection. It will be reinstalled at the completion of the work.*

*B. Nat Bowen informed Adrian Gilbert that the phone located on the desk set aside for the MHC is functioning, 508-624-6910 x33215. Information and directions have been forwarded to Brendan Downey, Chair so that messages for the MHC can now be collected. Brendan will also reach out to City Hall if an email address is possible for the MHC.*

*C. Brendan Downey will reach out to Chandra Lothian for a meeting with her, Brendan, and Adrian Gilbert to review notes she may have to assist with MHC Guidebook.*

D. *Brendan Downey will reach out to the Mayor Christian Dumais to request his presence at a future MHC meeting to discuss his goals for the Commission.*

4. *New Business*

A. *Request from the Chair for board members to create a list of possible initiatives for 2024, to be presented at the next scheduled meeting.*

5. *Motion to Adjourn meeting, 8:01PM. Motion passes 4- 0*

*Brendan Downey, Chair - Aye*

*Sarah Hough - Absent*

*Stephanie Ferrecchia - Aye*

*Kathleen Newton - Aye*

*Adrian Gilbert – Aye*

*Respectfully Submitted,  
Adrian Gilbert, Secretary  
Marlborough Historical Commission*



RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
2024 MAR 15 PM 3:27

Marlborough Public Library Board of Trustees  
Meeting Minutes  
January 2, 2024  
Meeting held at the Marlborough Public Library

The meeting was called to order by Fred Haas at 7:05 PM.

Board Members attending:

Tom Abel  
Nena Bloomquist  
Fred Haas, Chair  
Jason Homer  
Samantha Khosla  
Rustin Kyle  
Janice Merk  
Robyn Ripley

Also attending:

Sara Belisle, Library Director

Documents Reviewed/Referenced:

Agenda  
Meeting Minutes for November 7, 2023  
Trust Fund/ State Aid Reports for November and December 2023  
Director's Report

Proceedings:

1. Minutes: A motion to accept the minutes for the November 7, 2023 meeting was passed (Abel, Merk).
2. Trust Funds/ State Aid Report: Director Belisle reported that the first State Aid payment was received in November and it was \$5000 more than last year so this year's total State Aid will go up by \$10,000. State Aid was used to pay Tucker for shelving and furniture. The Trust Fund quarterly interest was received. Trust Funds were used to purchase the Discovery Museum Pass, parting gifts for Annie Glaser, and the Vin Bin luncheon for the staff. A motion to accept the Trust Funds/State Aid Report was passed (Merk, Abel).
3. Election of Officers for 2024: After some discussion, a slate of officers was proposed: Fred Haas for Chairman, Bill Brewin for Vice Chairman, and Samantha Khosla for

Secretary/Treasurer. A motion to accept the proposed slate of officers for 2024 was passed (Merk, Bloomquist).

4. Director's Report:

November and December 2023 Director's Report

Building

Sidewalk rework is complete.

New wooden doors were installed in the Carnegie Lobby, and the Local History room is almost complete. Final exterior trim is now finished. The cabinets for the local history collection have been installed and the collection shelved. The room will open for public use sometime in January. Director Belisle met with the Historical Society and they will bring over some items for the display cases and other items to decorate the room. She also spoke with them about holding their meetings, which are open to the public, at the library. Fred has asked if there might be an exhibit about the history of the library in the future, possibly by next year for the one year anniversary of the new Library.

The outside lamps on the Carnegie doorway will be finished this week.

Additional lighting for the parking lot and walkways is being worked on. The light pole is ordered and back ordered until February. The Entrance Sign to the parking lot will be done by the DPW.

Basement storage shelves arrived and staff organized the historic paintings to get them off the ground. Once the punch list items are complete, facilities will help us install the first set of paintings and other art throughout the library along with installing the rail system in the Café.

The remaining glass for the stairs was installed and millwork is now complete along with the metal cap for the glass on the stairs.

The projector lens for the Grice Community Room that was backordered has arrived and is installed.

The piano was brought back and fits nicely in it's new home. It will be tuned on January 3 and used for a program on January 6. There will be a screening of a movie, Drive to Sing, a documentary filmed during Covid, partially in Marlborough. The film makers will be in attendance.

Two residents dropped off photographs they took during construction. One of the sets of photographs was from resident Richard Cygan and he made prints of the

photographs. Adult Services staff have plans to put together an archive of the construction project and these photos will be included.

Staff discovered empty beer bottles on the courtyard stairs two mornings in December. Director Belisle reviewed the security cameras and contacted the Police Chief asking to have night patrol officers swing by the library periodically.

#### Staff

Lia McClain, part-time Children's Assistant who was hired in July 2023, submitted her resignation citing her inability to juggle two jobs and school and having to keep the higher paying job. The position was posted and filled by Isabel Warner who currently works at Barnes and Noble and is switching her graduate school degree to Library Science this Spring. She started today.

Interviews for Head of Circulation and Part-Time Circulation Assistant commenced. Head of Circulation has been filled by Kara Dzindolet who is a Marlborough resident and the former Head of Borrower Services at the Grafton Public Library. She will start on January 8, 2024. The search for a part-time Circulation Assistant is continuing.

Planning for the annual winter/holiday staff party has started with the plan to have the party on a Friday after the library is closed. A motion was made and passed to authorize the use of \$750 from the Whelan Fund for the staff party (Bloomquist, Ripley).

#### State Aid FY24

The Library was notified that we are certified for FY24 State Aid and are part of the November awards. Our initial award is \$46,325. This is ~\$5,000 more from last FY.

#### Programming

Programming is starting to ramp up now that we have use of the Grice Community Room. Adult Services staff are scheduling programs that will be held in that room. Director Belisle met with the AARP to go over the free tax help program that will be held in that room starting in February. The Program will begin on the first Saturday of the month and then continue on every other Saturday after that.

Teen Librarian, Rachel Stone, formed a partnership with the New England Innovation Academy with an Industrial Design class where they are learning to do 3D renderings of a space. They used our Training Room as their semester project with the idea of turning it into a Makerspace. Once the project is complete the class will want to do a presentation to library stakeholders to present their findings. Director Belisle will be in attendance and any Trustees that want to sit in on the presentation will be invited.



English conversation circles have started up again and are going well. There are 3 per week. Assistant Director Manzella is pursuing a potential Spanish or Portuguese conversation circle for folks who are learning those languages.

#### New City Administration

Director Belisle met twice with Mayor Elect Dumais and his incoming chief of staff, Ryan Egan. She gave them an overview of the relationship between the library and the mayor's office and discussed upcoming budget priorities in preparation for budget season.

#### Strategic Planning:

Director Belisle has begun working on the community survey that is part of the strategic planning process. She will share the first draft with the Trustees in February with the plan to have the community respond in March or April.

#### Statistics:

##### November:

We held 51 programs with 496 people attending  
 Study Room Reservations: 260  
 Door Count: 9514

##### December 1-28:

Study Room Reservations: 250  
 Door Count: 9667  
 We held 54 programs with 593 people attending

Director Belisle reported that during the power outage in Marlborough in mid-December, many people came in to use the library. There have been some complaints about sound issues in the study rooms. Director Belisle is talking to the Architects about possible solutions.

#### 5. Marlborough Public Library Foundation:

Janice Merk reported that the MPLF has raised \$1, 920, 000 to date. That is 95.8% of our goal. The MPLF is planning a Donor Appreciation night for Saturday, February 10 from 6-9 Pm at the library. The donor plaques and donor wall will be installed by that date.

#### 6. Donor Plaques:

Director Belisle showed the trustees samples of the proposed signage for the rooms and donor plaques. Most signs will be a brushed silver metallic with a palladium window logo. These signs will be used anywhere there is ADA signage. On the desks and anywhere there is not ADA signage, the signs will be plexiglass. A motion was made and passed to accept the signage as recommended by Director Belisle (Ripley, Khosla).

A second motion was made and passed to accept the following wording – “The community gratefully acknowledges the contributions of Margaret Cardello, Director 2012-2023, for her work to make this library possible” for the Margaret’s Arch plaque (Homer, Kyle).

7. Old Business: None

8. New Business:

Jason Homer requested a report from Director Belisle on how the new technology in the building is working and her work with the City IT department.

There was discussion of inviting the new mayor, Mayor Dumais, to a future meeting.

9. Adjournment:

A motion was made and passed to adjourn at 8:23 PM (Abel, Ripley).

Respectfully submitted,

Nena Bloomquist  
Secretary  
MPL Board of Trustees

**MINUTES  
MARLBOROUGH PLANNING BOARD  
MARLBOROUGH, MA 01752**

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
2024 MAR 12 AM 11:40

1A

**Call to Order**

**February 12, 2024**

The Meeting of the Marlborough Planning Board was called to order at 7:00 pm in Memorial Hall, 3rd Floor City Hall, 140 Main Street, Marlborough, MA. Members present: Sean Fay, Barbara Fenby, James Fortin, Dillon LaForce, and Chris Russ. Meeting support provided by City Engineer, Thomas DiPersio. Members Absent: Patrick Hughes and George LaVenture.

**1. Draft Meeting Minutes**

**A. January 22, 2024**

On a motion by Dr. Fenby, seconded by Mr. Russ, the Board voted to accept and file the January 22, 2024, meeting minutes. Yea: Fay, Fenby, Fortin, LaVenture, and Russ. Nay: 0. Motion carried. 5-0.

**2. Chair's Business (None)**

Mr. Fay congratulated Mr. Russ and Dr. Fenby on their nominations for reappointment.

Mr. LaForce agreed to act as Clerk for the meeting.

**3. Approval Not Required (None)**

**4. Public Hearings (None)**

**5. Subdivision Progress Reports**

**A. 342 Sudbury Street**

Mr. LaForce read the January 19, 2024, correspondence into the record.

On a motion by Dr. Fenby, seconded by Mr. Russ, the Board voted to accept and file the correspondence. Yea: Fay, Fenby, Fortin, LaVenture, and Russ. Nay: 0. Motion carried. 5-0.

Mr. DiPersio updated the Board and explained the Engineering Division is in the process of reviewing the as-built plan and believes it is in pretty good shape. He reminded the Board that they are still holding money for the final paving and cleanup, which he anticipates will be completed in the Spring and that this subdivision will not petition for City acceptance and that it will remain private. The Board agreed the members should swing by to review the site.

**B. 689 Pleasant Street (Jewel Road)**

Mr. LaForce read the February 7, 2024, correspondence into the record.

On a motion by Dr. Fenby, seconded by Mr. Russ, the Board voted to accept and file the correspondence. Yea: Fay, Fenby, Fortin, LaVenture, and Russ. Nay: 0. Motion carried. 5-0.

Mr. DiPersio explained this update is from the developer that bought the project, they started work and have done some clearing, but the site is muddy. He met with the contractor, the owner and abutter next door that had concerns throughout the approval process. He explained he would work with the developer on getting updates for the Board that are easier to follow.

**C. Correspondence from Farooq Ansari RE**

- Waters Edge – Beauregard Circle, Worster Drive, Gaucher Circle, Perolman Drive
- Sterling Woods – Brazeau Circle, Peltier Street, Wyman Lane

Mr. LaForce read the January 29, 2024, correspondence into the record.

**MINUTES  
MARLBOROUGH PLANNING BOARD  
MARLBOROUGH, MA 01752**

On a motion by Dr. Fenby, seconded by Mr. Russ, the Board voted to accept and file the correspondence. Yea: Fay, Fenby, Fortin, LaVenture, and Russ. Nay: 0. Motion carried. 5-0.

Mr. Fay and Mr. DiPersio discussed how it is the developer's responsibility to be diligent on getting the roadway accepted and that there is a lot of paper and referrals that go back and forth. Mr. DiPersio explained with these two subdivisions in particular, there is a long history of periodic correspondences. He explained with the referral to Engineering he would go through and try to summarize what was done and when and then to decide on whether or not to proceed with the acceptance process after the fact.

Mr. Fay explained he did a site visit at the Water's Edge subdivision and that it is still in pretty good shape and that the trails are maintained. He explained he remembers the Sterling Wood's subdivision having some issues and that he hadn't been out there in a long time.

The subdivisions consist of the following streets:

Water's Edge – Perolman Drive, Worster Drive, Beauregard Circle, Gaucher Circle  
Sterling's Woods – Wyman Lane, Peltier Street, Brazeau Circle

Mr. Fay found that the Board sent a letter to City Council in 2016 recommending the street acceptance for Water's Edge, based on the previous City Solicitor's and previous City Engineer's recommendation. He explained he is not sure what happened after that, but that the Board did ask for proof of payment and taxes.

On a motion by Dr. Fenby, seconded by Mr. Russ, the Board voted to send the Water's Edge and Sterling's Woods subdivision to the Engineering division for review, to provide a status update on the acceptance process. Yea: Fay, Fenby, Fortin, LaVenture, and Russ. Nay: 0. Motion carried. 5-0.

Mr. Fay suggesting checking to see if Farooq Ansari has any other subdivisions that are being held up.

**6. Preliminary/Open Space/Limited Development Subdivision**

**A. Open Space Definitive Subdivision Application, Stow Road, Map and Parcels 8-164, 8-163, and 20-150A**

Name of Applicant: Kendall Homes, Inc. (P.O. Box 766, Southborough, MA 01772)

Name of Owner: McCabe Family Irrevocable Trust & Judith McCabe  
(6 Erie Drive, Hudson, MA 01749)

Name of Surveyor: Connorstone Engineering, Inc. (10 Southwest Cutoff, Northborough, MA 01532)

i. Flowchart

ii. Correspondence from Assistant City Solicitor, Jeremy McManus

Mr. LaForce read the February 8, 2024, correspondence into the record.

iii. Draft Covenant

iv. Draft Certificate of Vote

v. Engineering Review - Correspondence from City Engineering, Thomas DiPersio Jr.

Mr. LaForce read the February 6, 2024, correspondence into the record.

vi. Plan Set

Revised: January 12, 2024

On a motion by Dr. Fenby, seconded by Mr. Russ, the Board voted to accept and file the correspondence under item 6.A. Yea: Fay, Fenby, Fortin, LaVenture, and Russ. Nay: 0. Motion carried. 5-0.

**MINUTES  
MARLBOROUGH PLANNING BOARD  
MARLBOROUGH, MA 01752**

Mr. Fay confirmed everyone would attend the February 26, 2024, meeting and that the Stow Road extension is through February 26, 2024.

Daniel Burger (Connolly Burger, P.C.) confirmed he had no objection on pushing the Board's vote to the February 26<sup>th</sup> meeting when the full Board would be in attendance.

Mr. Fay and Mr. Burger discussed how the Board would determine the value of the lot. Mr. Burger suggested providing BPO broker's price opinion from Scott Adams. Mr. Burger explained Mr. Adams would collect values from similar lots and say I've been a realtor for X amount of year, here are my qualifications and this is my estimated value of the lot. The Board agreed this was a good option.

The Board confirmed they all reviewed the certificate of vote and covenant and that they had no questions.

Mr. DiPersio went over the last revisions on the plan, which were as follows:

- Finalization to the vegetated island
- Note added stating, before the vegetated island is constructed, a panted plan will be provided
  - o This plan will be reviewed by the City Engineer and the Conservation Officer
  - o This note was added to the plan and the covenant

**7. Definitive Subdivision (None)**

**8. Signs (None)**

**9. Correspondence (None)**

**10. Unfinished Business**

**A. Working Group – Porous pavement memo from City Engineer, Thomas DiPersio Jr.**

Mr. DiPersio summarized his memo and explained at the request of the Board the Working Group has been in research mode investigating porous pavement and the ability to require or suggest that it be used in some capacity as part of future projects. He explained there is not a lot of local examples of it being used in roadways, but that there are a handful of pilot projects that are summarized in the memo. Bottom line is, if all the conditions of the site are "perfect" it potentially could be used in some areas. He explained the Working Group would likely have a final opinion at the February 26, 2024, after the Working Group has had time to review the memo.

On a motion by Dr. Fenby, seconded by Mr. Russ, the Board voted to accept and file the correspondence. Yea: Fay, Fenby, Fortin, LaVenture, and Russ. Nay: 0. Motion carried. 5-0.

Mr. Fortin addressed concerns on maintenance costs and who would be responsible.

Mr. Fay asked if the City has a "vacuum" vehicle to clear the salt from the roadway? Mr. DiPersio explained the City has street sweepers and that he suspect the sites in other Cities/towns are likely not vacuumed regularly and that they are likely cleaned with sweepers and leaf blowers.

Mr. Russ addressed concerns on future utility maintenance and putting the layers back correctly so that the porous pavement is working property. He argued the goal of using porous pavement would be to reduce our retention basins on sites but has concerns that no one wants to take on the liability of the maintenance.

**MINUTES  
MARLBOROUGH PLANNING BOARD  
MARLBOROUGH, MA 01752**

The Board concluded to implement the porous pavement on site, the site would need to be a flat lot with sandy soil that doesn't have a high-water table.

Mr. Fay asked if this would also require alterations in drainage. Mr. DiPersio explained he would be cautious about the drainage requirements and that there should be a plan in place for when the porous pavement infiltration starts to fail. Whether it be country drainage or curbs and gutters like we have now, but in some reduced amount.

The Board discussed the use of the porous pavement for sidewalks and or driveways and how this likely would only be beneficial for larger lot subdivisions.

The Board discussed drainage outfall and how DEP doesn't allow porous asphalt in aquifer areas.

The Board discussed situations where the porous pavement has been implemented and the difficulties these locations pose with site conditions, maintenance costs/responsibility and drainage and where the use would be best suited and agreed the Board should be turning their attention away from roadways and more towards sidewalks, driveways, and parking areas.

Mr. DiPersio agreed to share the information with the Conservation Commission and that he would keep this in mind during site plan review submissions for commercial projects. He agreed to reach out to the University of Rhode Island to find out what their maintenance has looked like for their existing porous pavement parking lot.

Mr. Fortin addressed concerns on the increase in heavy rain fall events, and what would happen with this excess in runoff.

The Board concluded they would like a recommendation from the Working Group on where/when this would be the best application, even if the result is "we're not ready to use this, unless the site is in "perfect" condition".

**11. Calendar Updates (None)**

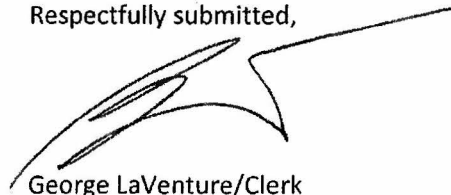
**12. Public Notices of other Cities & Towns**

- A. (2) Town of Southborough
- B. (2) Town of Hudson

On a motion by Dr. Fenby, seconded by Mr. Russ, the Board voted to accept and file the correspondence. Yea: Fay, Fenby, Fortin, LaVenture, and Russ. Nay: 0. Motion carried. 5-0.

On a motion by Mr. LaForce, seconded by Mr. Fortin, the Board voted to adjourn the meeting. Yea: Fay, Fenby, Fortin, Hughes, LaForce, LaVenture, and Russ. Nay: 0. Motion carried. 7-0.

Respectfully submitted,



George LaVenture/Clerk

/kml