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CITY OF MARLBOROUGH
City Council Agenda

Monday, August 22, 2022
8:00 PM

This meeting of the City Council will be held in City Council Chambers, City Hall, 140 Main Street. **PUBLIC ATTENDANCE IS PERMITTED.** This meeting will be televised on WMCT-TV (Comcast Channel 8 or Verizon/Fios Channel 34), or you can view the meeting using the link under the Meeting Videos tab on the city website (www.marlborough-ma.gov).

1. Minutes, City Council Meeting, July 25, 2022.
2. From Council President Ossing – Introduction of new Firefighters for the City of Marlborough.
3. PUBLIC HEARING on the Revised Application for a Special Permit from WP Marlborough MA Owner, LLC, to build a multifamily residential project in the Business District, consisting of 140 units in 3 buildings to be located at 339 Boston Post Road East, (McGee Farm), per the Court Ordered Remand, Order No. 20/22-1007995Q.
**** THIS PUBLIC HEARING WILL BE OPENED (WITH NO PUBLIC TESTIMONY BEING HEARD) AND CONTINUED TO SEPTEMBER 12, 2022, AT 8:00 PM. ****
4. PUBLIC HEARING on the Petition from Massachusetts Electric and Verizon New England, to install new Pole 78 to relieve the distance of new overhead lines from Pole 75 to Pole 79 on Farm Road, Order No. 22-1008651.
 - a) Communication from City Engineer Thomas DiPersio, re: Recommended conditions for Petition from Massachusetts Electric and Verizon New England, Farm Road.
5. Communication from Attorney Brian Falk on behalf of Levon Gulbankian, re: Request to withdraw without prejudice the Application Special Permit for the Gulbankian Mobile Home Village to authorize a new building lot and replace one mobile home with a single-family home (X 89-2851C), Order No. 22-1008654.
6. PUBLIC HEARING on the Application for Modification of Special Permit from Attorney Brian Falk on behalf of Levon Gulbankian, to amend the Special Permit for the Gulbankian Mobile Home Village to authorize a new building lot and replace one mobile home with a single-family home (X 89-2851C), Order No. 22-1008654.
7. Communication from the Mayor, re: Grant Acceptance in the amount of \$39,154.36 from the Executive Office of Public Safety & Security, State 911 Department awarded to the Police Department to be used to offset personnel training costs in the Public Safety Dispatching Center.

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.

8. Communication from the Mayor, re: Proposed Grant of Easement to MA Electric for installation of electric equipment for the Public Library on city property located at 35 West Main Street.
9. Communication from the Mayor, re: Proposed Amendment to the City Code, Chapter 125 §6 “Salary Schedule” and an updated Job Description relative to the position of Head Electrician.
10. Communication from the Mayor, re: Reappointment of Cheryl Soucy to the Disabilities Commission for a 3-year term to expire on October 21, 2024, and the Appointment of David LaBossiere to the Disabilities Commission for a 3-year term to expire from date of Council confirmation.
11. Communication from the Mayor, re: Reappointment of Brendan Downey to the Historical Commission for a 3-year term to expire on March 25, 2025, and the Appointments of Adrian Gilbert, Stephanie Ferrecchia and Kathleen Newton to the Historical Commission for 3-year terms respectively from date of Council confirmation.
12. Communication from the Mayor, re: Appointment of Kathy Faddoul to the Council on Aging for a 4-year term to expire on May 2, 2026, she will be replacing Jeanne McGeough who recently resigned, and the Appointment of Judith Benedetto to the Council on Aging for a 4-year term to expire on May 5, 2025, she will be replacing Council President Michael Ossing who’s term has expired.
13. Petition from Massachusetts Electric and Verizon New England, to install a new joint owned Pole (Pole 18-84) on Bolton Street beginning at a point approximately 15’ west of the centerline of the intersection of Bolton & State Streets and install a new guy wire from P18 to P18-84, this is to relieve stress of P18 from cables going down State Street.
14. Petition from Massachusetts Electric and Verizon New England, to install a new joint owned Pole (Pole 2-5) on Broad Street beginning at a point approximately 240’ northwest of the centerline the intersection of Broad & West Main Streets.
15. Petition from Massachusetts Electric and Verizon New England, to install a new joint owned Pole (Pole 2-5) on Simarano Drive beginning at a point approximately 450’ north of the centerline the intersection of Simarano Drive & Cedar Hill Street for new overhead equipment.
16. Application for Renewal of Junk Dealer/Secondhand Dealer License, Best Buy Stores LP #820, 769 Donald J. Lynch Boulevard.
17. Communication from Arthur Skura, re: Opposition to the Proposed Revised Special Permit from WP Marlborough, 339 Boston Post Road East (McGee Farm), Order No. 20/22-1007995.
18. Communication from Central MA Mosquito Control Project, re: Personnel will be in the community responding to residents’ concerns about mosquitos on various dates in August 2022.
19. Communication from National Grid, re: Notice of upcoming sideline vegetation management activities relative to their current Vegetation Management Plan.
20. Minutes of Boards, Commissions and Committees:
 - a) Board of Assessors, March 25, 2022 & April 1, 2022.
 - b) Conservation Commission, July 7, 2022.
 - c) Council on Aging, February 8, 2022, March 8, 2022, April 12, 2022 & May 10, 2022.
 - d) Planning Board, June 6, 2022.
21. CLAIMS:
 - a) Renato Castro, 22 Bowstring Way, other property damage and/or personal injury.
 - b) Erin Grocki, 53 Richard Road, pothole or other road defect.

REPORTS OF COMMITTEES:

UNFINISHED BUSINESS:

Councilors-at-Large

Mark A. Oram
Michael H. Ossing
Samantha Perlman
Kathleen D. Robey



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Ward Councilors

Ward 1 – Laura J. Wagner
Ward 2 – David Doucette
Ward 3 – J. Christian Dumais
Ward 4 – Teona C. Brown
Ward 5 – John J. Irish
Ward 6 – Sean A. Navin
Ward 7 – Donald R. Landers, Sr.

Council President

Michael H. Ossing

Council Vice-President

Kathleen D. Robey

**CITY OF MARLBOROUGH
CITY COUNCIL
MEETING MINUTES
MONDAY, JULY 25, 2022**

The regular meeting of the City Council was held on Monday, July 25, 2022, at 8:00 PM in City Council Chambers, City Hall. City Councilors Present: Ossing, Wagner, Doucette, Dumais, Brown, Irish, Navin, Oram, Perlman & Robey. Councilors Absent: Landers. Meeting adjourned at 8:51 PM.

Motion by Councilor Dumais, seconded by the Chair to adopt the following:

ORDERED: That the Minutes of the City Council meeting, June 27, 2022, **FILE**; adopted.

That the **PUBLIC HEARING** on the Petition from Massachusetts Electric and Verizon New England, to install new Pole 3 and anchor, needed for height clearance on Allen Court, Order No. 22-1008636, all were heard who wish to be heard, hearing closed at 8:03 PM, adopted.

Councilors Present: Wagner, Doucette, Dumais, Brown, Irish, Navin, Oram, Ossing, Perlman & Robey.

Councilors Absent: Landers.

Suspension of the Rules requested – Motion by Councilor Irish, seconded by the Chair to remove from the Public Services Committee Order No. 22-1008636 – granted.

Motion by Councilor Irish, seconded by the Chair to adopt the following:

ORDERED: That the Petition from Massachusetts Electric and Verizon New England, to install new Pole 3 and anchor, needed for height clearance on Allen Court, **APPROVED WITH THE FOLLOWING CONDITIONS**; adopted.

1. The new pole and anchor shall be located such that they do not extend out of the roadway right-of-way and into the property at 7 Allen Court.
2. The Engineering Division will issue a road opening permit for this work, which will include review and approval of exact pole and anchor locations prior to start of work.
3. Any necessary easements are to be obtained from affected property owners.
4. The contractor performing the work must obtain a street opening bond with the City of Marlborough.
5. The contractor shall provide the Engineering Division preconstruction photos of driveways, sidewalks, lawn areas, and roadway areas impacted by all construction activities.

6. A proper staging area is to be located/acquired before work commences – material and equipment is not to be parked/stockpiled within the city right of way and or private property unless permission is granted in writing by the property owner.
7. The contractor is to ensure residents are always able to enter and exit their driveways (have necessary steel plating on site and accessible).
8. Ensure construction safety controls are established (signage, drums, police details, etc...) and are in accordance with the latest MUTCD standards.
9. Trench backfilling, compacting, temporary, and final paving are to be done in accordance with the City of Marlborough standard trenching details.
10. Trenches are to be paved or completely backfilled and compacted at the end of each workday. Trenches are never to be left unattended.
11. Post construction loaming and seeding are to be done in accordance with the 1995 MHD Standard Specifications sections 751 & 765.
12. Proposed utility pole(s) shall not put any sidewalks or sidewalk ramps into non-compliance with current ADA standards.

Motion by Councilor Irish, seconded by the Chair to adopt the following:

ORDERED: That the Communication from Councilor Donald Landers, Chair of Public Services Committee, re: Petition of MA Electric, to replace three (3) sections of direct buried cable and replace with new primary cable in conduit on Stone Hill Road, Order No. 22-1008596A, **FILE**; adopted.

Suspension of the Rules requested – Motion by Councilor Irish, seconded by the Chair to remove from the Public Services Committee Order No. 22-1008596 – granted.

Motion by Councilor Irish, seconded by the Chair to adopt the following:

ORDERED: That the Petition of MA Electric, to replace three (3) sections of direct buried cable and replace with new primary cable in conduit on Stone Hill Road, **APPROVED WITH THE FOLLOWING CONDITIONS**; adopted.

1. The plans included in the petition show work locations on Turner Ridge Road as well as Stone Hill Road.
2. The next phase of the city's sewer and water project will include these roadways, so the Engineering Division is in favor of this project being completed soon.
3. The Engineering Division will issue a road opening permit for this work, which will include review and approval of exact conduit locations, pavement repair requirements, etc.
4. Any necessary easements are to be obtained from affected property owners.
5. The contractor performing the work must obtain a street opening bond with the City of Marlborough.
6. The contractor shall provide the Engineering Division preconstruction photos of driveways, sidewalks, lawn areas, and roadway areas impacted by all construction activities.
7. A proper staging area is to be located/acquired before work commences – material and equipment is not to be parked/stockpiled within the city right of way and or private property unless permission is granted in writing by the property owner.
8. The contractor is to ensure residents are always able to enter and exit their driveways (have necessary steel plating on site and accessible).

9. Ensure construction safety controls are established (signage, drums, police details, etc...) and are in accordance with the latest MUTCD standards.
10. Trench backfilling, compacting, temporary, and final paving are to be done in accordance with the City of Marlborough standard trenching details.
11. Trenches are to be paved or completely backfilled and compacted at the end of each workday. Trenches are never to be left unattended.
12. Post construction loaming and seeding are to be done in accordance with the 1995 MHD Standard Specifications sections 751 & 765.
13. Proposed utility pole(s) shall not put any sidewalks or sidewalk ramps into non-compliance with current ADA standards.

Motion by Councilor Dumais, seconded by the Chair to adopt the following:

ORDERED: That the Communication from the Mayor, re: Update on Summer Public Service Internship Program and Youthworks, **FILE**; adopted.

Motion by Councilor Dumais, seconded by the Councilor Robey to adopt the following:

ORDERED: That the Communication from the Mayor, re: Appointments to the Marlborough Cable Trust Board of Directors, **FILE**; adopted.

Councilor Ossing Recused.

Motion by Councilor Irish, seconded by the Chair to adopt the following:

ORDERED: Under authority of MGL Chapter 44, Section 53A, the City Council hereby **APPROVES** the Grant Acceptance in the amount of \$34,530.25 from the Executive Office of Public Safety & Security, State 911 Department, awarded to the Police Department to be used for equipment, quality assurance reviews of dispatch personnel and an offset of overtime costs; adopted.

Motion by Councilor Irish, seconded by the Chair to adopt the following:

ORDERED: Under authority of MGL Chapter 44, Section 53A, the City Council hereby **APPROVES** the Grant Acceptance in the amount of \$154,964.00 from the Executive Office of Public Safety & Security, State 911 Department, awarded to the Police Department to be used to offset personnel overtime costs in the Public Safety Dispatching Center; adopted.

Motion by Councilor Irish, seconded by the Chair to adopt the following:

ORDERED: Under authority of MGL Chapter 44, Section 53A, the City Council hereby **APPROVES** the Grant Acceptance in the amount of \$2,500.00 from the Office of the Attorney General's Healthy Summer Youth Jobs Program awarded to the City of Marlborough to be used for temporary summer help promoting activities that contribute to the improvement of water quality in our swimming areas; adopted.

Motion by Councilor Dumais, seconded by the Chair to adopt the following:

ORDERED: That the Reappointment of Mary Jo Nawrocki to the License Board for a 6-year term to expire on June 5, 2028, **APPROVED**; adopted.

Motion by Councilor Dumais, seconded by the Chair to adopt the following:

ORDERED: That the Appointment of Lindsey Jaworek to the Disabilities Commission for a 3-year term to expire from date of Council confirmation, **APPROVED**; adopted.

Motion by Councilor Robey, seconded by the Chair to adopt the following:

ORDERED: That the Communication from City Solicitor Jason Grossfield, re: WP Marlborough MA Owner, LLC v. Marlborough City Council (Land Court No. 21 MISC 000451), Revised Special Permit Application on Remand Order, Order No. 20/22-1007995, **FILE**; adopted.

Suspension of the Rules requested – Motion by Councilor Robey, seconded by the Chair to have the letter from the Solicitor read into the record – granted.

Motion by Councilor Robey, seconded by the Chair to adopt the following:

ORDERED: That there being no objection thereto set **MONDAY AUGUST 22, 2022**, as the **DATE FOR PUBLIC HEARING**, on the Revised Application for a Special Permit from WP Marlborough MA Owner, LLC, to build a multifamily residential project in the Business District, consisting of 140 units in 3 buildings to be located at 339 Boston Post Road East, (McGee Farm), relative to the Court Remand Order, and **ORDERED ADVERTISED**; adopted.

Motion by Councilor Robey, seconded by the Chair to adopt the following:

ORDERED: That the Communication from City Solicitor Jason Grossfield, re: Special Permit of Alta Marlborough, LLC (Wood Partners) to build a mixed-use project in the neighborhood business district consisting of 10,074 square feet of ground floor retail and commercial space, 276 dwelling units in addition to an on-site parking garage with 448 spaces to be located at the corner of Lincoln and Mechanic Streets, in proper legal form, Order No. 22-1008572D, **MOVED TO AGENDA ITEM #23**; adopted.

Councilor Dumais Recused.

Motion by Councilor Navin, seconded by the Chair to adopt the following:

ORDERED: That the Communication from City Clerk, Steven Kerrigan, re: State Primary Election Call, **FILE**; adopted.

Motion by Councilor Navin, seconded by the Chair to adopt the following:

ORDERED: That the Communication from City Clerk, Steven Kerrigan, re: Update on Votes Act, **FILE**; adopted.

Motion by Councilor Irish, seconded by the Chair to adopt the following:

ORDERED: That the Communication from the Retirement Board re: MGL Chapter 32, §103(j) Cost of Living increase (COLA), **FILE**; adopted.

Councilors Navin and Perlman Opposed.

Motion by Councilor Irish, seconded by the Chair to adopt the following:

ORDERED: That there being no objection thereto set **MONDAY AUGUST 22, 2022**, as the **DATE FOR PUBLIC HEARING**, on the Petition from Massachusetts Electric and Verizon New England, to install new Pole 78 to relieve the distance of new overhead lines from Pole 75 to Pole 79 on Farm Road, referred to the **PUBLIC SERVICES COMMITTEE**; adopted.

Motion by Councilor Navin, seconded by the Chair to adopt the following:

ORDERED: That the Request by the Sudbury Companies of Minute and Militia for a Temporary Sign at the corner of Route 20 and Hagar Road from September 17, 2022, to September 25, 2022, for the 2022 Colonial Faire and Muster at the Wayside Inn, **APPROVED**; adopted.

Motion by Councilor Oram, seconded by the Chair to adopt the following:

ORDERED: That the Communication from Central MA Mosquito Control Project, re: Personnel will be in the community responding to residents' concerns about mosquitos on various dates in July 2022, **FILE**; adopted.

Motion by Councilor Robey, seconded by the Chair to adopt the following:

ORDERED: That the Communication from Attorney Brian Falk on behalf of Alta Marlborough, re: Proposed Modification to Condition #15 of the Special Permit, Order No. 22-1008572D, **MOVED TO AGENDA ITEM #23**; adopted.

Councilor Dumais Recused.

Motion by Councilor Robey, seconded by the Chair to adopt the following:

ORDERED: That there being no objection thereto set **MONDAY AUGUST 22, 2022**, as the **DATE FOR PUBLIC HEARING**, on the Application for Modification of Special Permit from Attorney Brian Falk on behalf of Levon Gulbankian, to amend the Special Permit for the Gulbankian Mobile Home Village to authorize a new building lot and replace one mobile home with a single-family home, 270 Broadmeadow Street (X 89-2851C), referred to the **URBAN AFFAIRS COMMITTEE & ADVERTISE**; adopted.

Motion by Councilor Robey, seconded by the Chair to adopt the following:

ORDERED: That the Communication from Attorney Dennis McKenna on behalf of Wayside Residential, re: Proposed Revised Application for Special Permit to build a multifamily residential project in the Business District to be known as Walcott Heritage Farms, relative to the Court Ordered Remand, 339 Boston Post Road East (McGee Farm), **FILE**; adopted.

Motion by Councilor Doucette, seconded by the Chair to adopt the following:

ORDERED: That the Minutes of following Boards, Commissions and Committees, **FILE**; adopted.

- a) School Committee, June 14, 2022.
- b) Conservation Commission, June 16, 2022.
- c) Fort Meadow Commission, September 16, 2021, April 14, 2022 & May 5, 2022.
- d) Planning Board, May 23, 2022.
- e) Traffic Commission, May 2, 2022.

Motion by Councilor Doucette, seconded by the Chair to adopt the following:

ORDERED: That the following **CLAIMS**, referred to the **LEGAL DEPARTMENT**; adopted.

- a) Edith Blute, 18 Kenny Lane, residential mailbox claim (2a).
- b) Frank Urbani, Jr., 116 Donahue Drive, pothole or other road defect.
- c) Ronald Williams, 34 Davis Street, other property damage and/or personal injury.

Reports of Committees:

Councilor Irish reported the following out of the Finance Committee:

**City Council Finance Committee
June 1, 2022
Minutes and Report**

This meeting convened at 7:30 PM and was held in the City Council Chamber and open to the public. The meeting was televised on WMCT-TV (Comcast Channel 8 or Verizon/Fios Channel 34) and was available for viewing using the link under the Meeting Videos tab on the city's website, home page (www.marlborough-ma.gov).

Voting Members: Chair Irish, Councilors Dumais, Oram, Perlman, and Brown.

Non-Voting Members: Councilors Wagner, Doucette, and Navin.

Others Present: City Clerk Steven Kerrigan.

Order No. 22-1008634 – Amend Board of Registrars and Assistant Registrar Stipends.

The Finance Committee reviewed the City Clerk's letter dated June 23, 2022, requesting an amendment to Chapter 125 Section 6 Salary Schedule for the Board of Registrars and Assistant Registrar Stipends. The City Council approved the funding for these stipends in the FY23 budget.

On a motion by Councilor Perlman, seconded by Chair Irish, the Finance Committee voted (5 – 0) to recommend approval of the amendment to Chapter 125 Section 6 for the following stipends and to suspend the rules to approve at the City Council July 25, 2022, meeting.

- Registrar of Voters, Chair: \$500.00
- Registrar of Voters: \$500.00
- Assistant Registrar of Voters: \$750.00

On a motion by Councilor Perlman, seconded by the Chair, the meeting adjourned at 7:39 PM.

Suspension of the Rules requested – granted.

Motion by Councilor Irish, seconded by the Chair to adopt the following:

ORDERED: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARLBOROUGH THAT THE CITY CODE OF THE CITY OF MARLBOROUGH, AS AMENDED, BE FURTHER AMENDED BY AMENDING CHAPTER 125, ENTITLED “PERSONNEL,” AS FOLLOWS:

I. By adding to the salary schedule referenced in Section 125-6, the following:

| <u>Position</u> | <u>Rate</u> |
|-------------------------------|-------------|
| Registrar of Voters, Chair | \$500.00 |
| Registrar of Voters | \$500.00 |
| Assistant Registrar of Voters | \$750.00 |

II. This ordinance shall supersede and replace any existing rate for said position(s) in the current salary schedule.

APPROVED.

First Reading, suspended; Second Reading, adopted; Passage to Enroll, adopted; Passage to Ordain; adopted. No objection to passage in one evening.

Motion by Councilor Robey, seconded by the Chair to adopt the following:

ORDERED That the Communication from City Solicitor Jason Grossfield, re: Special Permit of Alta Marlborough, LLC (Wood Partners) to build a mixed-use project in the neighborhood business district consisting of 10,074 square feet of ground floor retail and commercial space, 276 dwelling units in addition to an on-site parking garage with 448 spaces to be located at the corner of Lincoln and Mechanic Streets, in proper legal form, Order No. 22-1008572D, **FILE**; adopted.

Councilor Dumais Recused.

Motion by Councilor Robey, seconded by the Chair to adopt the following:

ORDERED: That the Communication from Attorney Brian Falk on behalf of Alta Marlborough, re: Proposed Modification to Condition #15 of the Special Permit, Order No. 22-1008572D, **FILE**; adopted.

Councilor Dumais Recused.

Motion by Councilor Robey, seconded by the Chair to amend condition #15 as submitted by Solicitor Grossfield to read “The residential units shall have all-electric utilities, including heat, air conditioning, and hot water, and the Applicant shall use best efforts to provide all-electric utilities in the retail, commercial, and amenity portions of the Use. The Use shall have a green roof, substantially as shown on the Plans”, **APPROVED**; adopted.

Councilor Dumais Recused.

Motion by Councilor Perlman, seconded by the Chair to amend condition #11 (j) to change the word “may” to “shall”, **APPROVED**; adopted.

Councilor Dumais Recused.

Motion by Councilor Robey, seconded by the Chair to adopt the following:

ORDERED:

**DECISION ON A SPECIAL PERMIT
ALTA MARLBOROUGH, LLC**

**DECISION ON A SPECIAL PERMIT
ORDER NO. 22-1008572E**

The City Council of the City of Marlborough hereby **GRANTS** the Application for a Special Permit to Alta Marlborough, LLC (the “Applicant”) for a mixed-use development on various parcels at Lincoln Street and Mechanic Street in the Neighborhood Business Zoning District, as provided in this Decision and subject to the following Findings of Fact and Conditions.

FINDINGS OF FACT

1. The Applicant, Alta Marlborough, LLC, is a Delaware limited liability company with an address of 91 Hartwell Avenue, Lexington, MA 02421.
2. The Applicant is the prospective owner of the property located on or about Lincoln Street and Mechanic Street in Marlborough, MA, being shown on Assessors Map 56 as Parcel 85, and on Assessors Map 69 as Parcels 337, 338, 338A, 339, 339A, 340, 341, 342, 343, 345, and including a portion of the rail spur land shown as “Parcel A – N/F City of Marlborough” on the Plans referenced in paragraph 5 below (the “Site”).
3. In accordance with Section 650-17, Section 650-18(A)(42), and Section 650-39 of the Zoning Ordinance of the City of Marlborough (the “Zoning Ordinance”), the Applicant proposes a mixed-use development at the Site (the “Use”). As shown on the Plans referenced in paragraph 5 below, the Use consists of 276 residential units – 10% of which shall be restricted as affordable – in two attached buildings, 10,074 square feet of ground level retail and commercial space, a parking garage with 448 spaces, an open-air parking lot with 8 spaces, 25 parking spaces parallel to Lincoln Street and Mechanic Street located partially on the Site and partially within the City right of way, landscaped areas, and amenity areas. As shown on the Plans referenced in paragraph 5 below, the Applicant also proposes a parking lot with 22 spaces and a public amenity / restroom building on a parcel to be conveyed in accordance with the Land Swap Agreement referenced in condition #17 below.
4. The Applicant, by and through its counsel, filed with the City Clerk of the City of Marlborough an Application for a Special Permit (“Application”) for the Use.
5. In connection with the Application, the Applicant submitted a certified list of abutters, filing fees, and a site plan entitled “Alta Marlborough, 283-325 Lincoln Street, Marlborough, MA” by Allen & Major Associates, Inc., with the last revision date of April 1, 2022 (the “Plans”) attached hereto as “Attachment A.”
6. In connection with the Application, the Applicant also submitted a Fiscal Impact Analysis dated May 5, 2022, by Fougere Planning & Development, Inc., and a Transportation Impact Assessment dated May 2022 by Vanasse & Associates, Inc.
7. The Application was certified as complete by the Building Commissioner of the City of Marlborough, acting on behalf of the City Planner for the City of Marlborough, in accordance with the Rules and Regulations promulgated by the City Council for the issuance of a Special Permit.

8. The Site is located in the Neighborhood Business Zoning District.
9. The Site has an area of 211,972 square feet +/- (4.87 acres) as shown on the Plans.
10. Pursuant to the Rules and Regulations of the City Council for the City of Marlborough and applicable statutes of the Commonwealth of Massachusetts, the City Council established a date for a public hearing on the Application and the City Clerk for the City of Marlborough caused notice of the same to be advertised and determined that notice of the same was provided to abutters entitled thereto in accordance with applicable regulations and law.
11. The Marlborough City Council, pursuant to Massachusetts General Laws Chapter 40A, opened a public hearing on the Application on Monday, May 9, 2022. The public hearing was held at the Marlborough City Hall, 140 Main Street. The hearing was closed on May 9, 2022.
12. The Applicant, through its representatives, presented testimony at the public hearing detailing the Use, describing its impact upon municipal services, the neighborhood, and traffic.
13. At the public hearing, three members of the public spoke in favor of the Use and one member of the public spoke in opposition to the Use.
14. The Applicant, through its representatives, conducted a balloon test on May 18, 2022, to demonstrate the height of the proposed buildings, with notices of the balloon tests being mailed to property owners listed on the certified list of abutters and being posted on the City website.
15. Pursuant to Massachusetts General Laws Chapter 40A, Section 9, a special permit for the Use requires a simple majority vote because the Applicant proposes a mixed-use development in a center of commercial activity in Marlborough that will restrict 10% of its residential units as affordable.
16. Councilor Donald Landers was absent from the single session of the public hearing on the Application. Prior to the vote on this decision, Councilor Landers filed a written certification as to examination of all the evidence and testimony received at the hearing session as set forth in "Attachment B" hereto, made as part of the record of the hearing, in accordance with Massachusetts General Laws Chapter 39, Section 23D.

**BASED ON THE ABOVE, THE CITY COUNCIL MAKES THE FOLLOWING
FINDINGS AND TAKES THE FOLLOWING ACTIONS**

- A. The Applicant has complied with all Rules and Regulations promulgated by the Marlborough City Council as they pertain to special permit applications.
- B. The City Council finds that the proposed Use of the Site is an appropriate use and in harmony with the general purpose and intent of the Zoning Ordinance of the City of Marlborough when subject to the appropriate terms and conditions as provided herein. The City Council makes these findings subject to the completion and adherence by the Applicant, its successors and/or assigns to the conditions more fully set forth herein.

- C. In accordance with Section 650-39.F, the City Council finds that modifications to the dimensional, parking, design, and landscaping requirements applicable to the Use, as shown on the Plans, shall result in an improved design and will not nullify or substantially derogate from the intent or purpose of Section 650-39 of the Zoning Ordinance, because the design integrates the buildings with the existing neighborhood and nearby rail trail, and accommodates convenient parking for members of the public using the Site's retail and commercial spaces.
- D. The City Council, pursuant to its authority under Massachusetts General Laws Chapter 40A and the Zoning Ordinance of the City of Marlborough hereby **GRANTS** the Applicant a Special Permit for a mixed-use development at the Site as shown on the Plans filed, **SUBJECT TO THE FOLLOWING CONDITIONS**, which conditions shall be binding on the Applicant, its successors and/or assigns:
1. Construction in Accordance with Applicable Laws. Construction of all structures on the Site is to be in accordance with all applicable Building Codes and Zoning Regulations in effect in the City of Marlborough and the Commonwealth of Massachusetts and shall be built according to the Plans as may be amended during Site Plan Review.
 2. Site Plan Review. The issuance of the Special Permit is further subject to detailed Site Plan Review by the Site Plan Review Committee, in accordance with the City of Marlborough Site Plan Review Ordinance prior to the issuance of the building permit. Any additional changes, alterations, modifications or amendments, as required during the process of Site Plan Review, shall be further conditions attached to the building permit, and a final certificate of occupancy shall not be issued until the Applicant has complied with all conditions, provided that the Site Plan Review Committee may authorize the phasing of site work depending upon weather conditions and other factors. Subsequent Site Plan Review shall be consistent with the conditions of this Special Permit and the Plans submitted, reviewed and approved by the City Council as the Special Permit Granting Authority.
 3. Modification of Plans. Notwithstanding conditions #1 and #2 above, the Site Plan Review Committee may approve minor amendments to the Plan's, so long as said changes do not materially increase the impervious area of the Use, alter traffic flow, increase the size of the buildings, increase the number of residential units, or increase the total number of bedrooms above 440, all as shown on the Plans.
 4. Incorporation of Submissions. All plans, photo renderings, site evaluations, briefs and other documentation provided by the Applicant as part of the Application, and as amended or revised during the application/hearing process before the City Council and/or the City Council's Urban Affairs Committee, are herein incorporated into and become a part of this Special Permit and become conditions and requirements of the same, unless otherwise altered by the City Council.

5. Storm Water and Erosion Control Management. The Applicant shall ensure that its site superintendent during construction of the project is competent in stormwater and erosion control management. This individual(s)' credentials shall be acceptable to the Engineering Division of the City's Department of Public Works and the City's Conservation Commission. This individual(s) shall be responsible for checking the Site before, during, and after storm events including weekends and evenings when storms are predicted. This individual(s) shall ensure that no untreated stormwater leaves the Site consistent with the State's and the City's stormwater regulations. This individual(s) shall ensure compliance with the approved sequence of construction plan and the approved erosion control plan. The Applicant shall grant this individual(s) complete authority of the Site as it relates to stormwater and erosion controls.
6. Affordable Units. Ten percent (10%) of the residential dwelling units at the Site shall be made available as rental units at affordable prices to renters (whose annual income does not exceed eighty percent (80%) of the Area median income adjusted for family size as determined by the U.S. Department of Housing and Urban Development) in perpetuity or the longest period allowed by law (the "Affordable Housing Units"). The Affordable Housing Units shall comply with all requirements for inclusion in the Subsidized Housing Inventory ("SHI") of the Commonwealth of Massachusetts Department of Housing and Community Development ("DHCD"). Prior to obtaining a final certificate of occupancy for any unit within the Use, the Applicant, in coordination with the City and its Community Development Authority, shall file all required submissions to DHCD for inclusion of the Affordable Housing Units on the SHI and shall diligently take all actions necessary to include the Affordable Housing Units on the SHI, including without limitation, preparing and executing a regulatory agreement and declaration of restrictive covenants and/or any other restrictive instrument necessary to ensure compliance with this condition, a marketing plan, and all other required documentation. All costs associated with complying with this condition, including but not limited to, the DHCD process, recording of all documents with the registry of deeds, and the marketing plan for the Affordable Units shall be borne by the Applicant.
7. Rail Trail Lot and Public Amenity/Restroom Building. Not later than the issuance of a final certificate of occupancy for the Use or 26 months following the issuance of a building permit for the buildings associated with the Use, whichever is sooner, and in accordance with the Land Swap Agreement referenced in condition #17 below, the Applicant shall have both caused the conveyance to the Marlborough Economic Development Corporation of the land shown on the Plans as "Lot 2" and completed the parking lot and public amenity/restroom building as shown on the Plans, retaining an access easement over Lot 2 for the benefit of the Use to be further defined through the Site Plan Review process; provided, however, that the Site Plan Review Committee through the Site Plan Review process may authorize the construction of the public amenity/restroom building at another site in the City, or payment to the City in lieu of such construction. The final design of the public amenity/restroom building shall be determined by the Site Plan Review Committee through the Site Plan Review process and shall be architecturally interesting and have railroad-related design elements.

8. Parallel Parking Spaces and Sidewalks. Prior to the issuance of a final certificate of occupancy for the Use, the Applicant (at no cost to the City) shall grant to the City and record any easements deemed necessary by the City Engineer in a form acceptable to the City, for the parallel parking spaces and sidewalks along Lincoln Street and Mechanic Street, as shown on the Plans. If the City accepts as public ways any portions of the parallel parking spaces and sidewalks along Lincoln Street and Mechanic Street, the City Council hereby finds that any resulting change in the Site's boundaries and setbacks meet the provisions of Section 650-39.F of the Zoning Ordinance for modified dimensional, parking, design, and landscaping requirements for the reasons set forth in Finding C of this Decision.
9. Jefferson Street Parking Lot. Prior to the issuance of a final certificate of occupancy for the Use or by the date set forth in the Land Swap Agreement referenced in condition #17 below (whichever is sooner), the Applicant shall complete improvements to the City-owned parking lot located at 56 Jefferson Street, which serves the Assabet River Rail Trail, in accordance with said Land Swap Agreement.
10. Neighboring Properties at 91, 103, and 103A Mechanic Street. The Applicant shall install and maintain along the boundary line of the Site adjacent to 91 Mechanic Street a privacy fence with a height of six feet, where permissible under the City Code, and vegetated screening to help minimize the view of the Site from 91 Mechanic Street. The Applicant shall install and maintain along the boundary line of the Site adjacent to 103 and 103A Mechanic Street fencing and vegetated screening to help minimize the view of the Site from 103 and 103A Mechanic Street. Wherever possible, the Applicant shall preserve and maintain existing trees to screen the Site from neighboring properties.
11. Site Access and Safety.
 - a. The Site driveway, access easement across the rail trail parking lot, and the vehicle turnaround driveway shall be a minimum of 24 feet in width and designed to accommodate the turning and maneuvering requirements of emergency vehicles.
 - b. For all perpendicular parking spaces, the drive aisle behind the parking should be a minimum of 23 feet in order to facilitate parking maneuvers.
 - c. Vehicles exiting the Site should be placed under stop sign control with a marked stop line.
 - d. All signs and pavement markings to be installed within the Site shall conform to the applicable standards of the Manual on Uniform Traffic Control Devices.
 - e. Sidewalks shall be provided to link the building entrances to the sidewalks along Lincoln Street and Mechanic Street, as shown on the Plans.
 - f. Americans with Disabilities Act (ADA) compliant wheelchair ramps shall be provided for crossing the Site driveway and rail trail parking lot entrance, or the driveway and entrance shall be designed such that the sidewalks along Lincoln Street and Mechanic Street are flush with the driveway and entrance.
 - g. Signs and landscaping installed in the vicinity of the Site driveway and rail trail parking lot entrance shall be designed and maintained so as not to restrict lines of sight.
 - h. Snow accumulations in the vicinity of the Site driveway and rail trail parking lot entrance shall be promptly removed where such accumulations would impede sight lines.

- i. Accommodations for future Electronic Vehicle (EV) charging stations shall be installed in at least 10% of the parking spaces in the parking garage with at least 20 parking spaces having EV charging stations installed upon occupancy of the parking garage.
 - j. At the Applicant's expense, the Site Plan Review Committee shall engage the services of an outside transportation engineer to provide a peer review of the Applicant's Transportation Impact Assessment dated May 2022 by Vanasse & Associates, Inc., and shall implement the recommendations of such engineer through the Site Plan Review process. The need for additional safety improvements at the Site's driveways or nearby intersections, such as additional signage, crosswalk markings, traffic calming devices, etc., shall be reviewed as part of the Site Plan Review process.
12. Transportation Alternatives.
 - a. The Applicant shall assign a transportation coordinator to coordinate a Transportation Demand Management (TDM) program for the Site.
 - b. Information regarding public transportation services, maps, schedules, and fare information shall be posted in a central location and/or otherwise made available to residents and employees at the Site.
 - c. A welcome packet shall be provided to residents and employees detailing available public transportation services, bicycle and walking alternatives, and commuter options available.
 - d. Commercial tenants shall be encouraged to offer specific amenities to discourage off-site trips, including providing a breakroom equipped with a microwave and refrigerator, offering direct deposit of paychecks, and similar measures to reduce overall traffic volumes and travel during peak-traffic-volume periods.
 - e. Work-at-home workspaces shall be provided to support telecommuting by residents of the Site.
 - f. Pedestrian accommodations shall be incorporated within the Site and consist of walkways that connect to the existing sidewalks along Lincoln Street and Mechanic Street.
 - g. A central maildrop shall be provided within the building for residents.
 - h. Secure bicycle parking shall be provided for residents, visitors/patrons and commercial tenants, including weather protected bicycle parking in a bike room located within the garage.
13. Lighting. Exterior lighting at the Site shall be downward facing and shielded to minimize impacts on neighboring properties, with a lighting plan for the Site to be reviewed and further conditioned during the Site Plan Review process. Exterior lighting associated with the retail and commercial spaces at the Site shall be shut off outside of operating hours, except for lighting necessary for security and emergency access.
14. Landscaping. A detailed landscaping plan for the Site shall be reviewed and further conditioned during the Site Plan Review process and may contain more extensive screening of the Site than is required by the Zoning Ordinance.
15. Green Design. The residential units shall have all-electric utilities, including heat, air conditioning, and hot water, and the Applicant shall use best efforts to provide all-electric utilities in the retail, commercial, and amenity portions of the Use. The Use shall have a green roof, substantially as shown on the Plans.

16. Compliance with Applicable Laws. The Applicant shall comply with all municipal, state, and federal rules, regulations, and ordinances as they may apply to the construction, maintenance, and operation of the Use.
17. Land Swap Agreement. The Applicant shall exercise all rights authorized (subject to all conditions herein) by this special permit in a manner that is consistent with that certain Land Swap Agreement dated March 2, 2022, by and between WP East Acquisitions, L.L.C. and the Marlborough Economic Development Corporation, as may be amended by the parties to said agreement (“Land Swap Agreement”).
18. Recording of Decision. In accordance with the provisions of Massachusetts General Laws, Chapter 40A, Section 11, the Applicant, at its expense shall record this Special Permit in the Middlesex South Registry of Deeds after the City Clerk has certified that the twenty-day period for appealing this Special Permit has elapsed with no appeal having been filed, and before the Applicant has applied to the Building Commissioner for a building permit. Upon recording, the Applicant shall forthwith provide a copy of the recorded Special Permit to the City Council’s office, the Building Department, and the City Solicitor’s office.

Yea: 8 – Nay: 1 – Absent – 1 – Abstain: 1

Yea: Wagner, Doucette, Brown, Irish, Navin, Ossing, Perlman, & Robey.

Nay: Oram

Absent: Landers

Abstain: Dumais.

Motion by Councilor Dumais, seconded by the Chair to adopt the following:

ORDERED There being no further business, the regular meeting of the City Council is herewith adjourned at 8:51 PM; adopted.



IN CITY COUNCIL

Marlborough, Mass., JULY 25, 2022

ORDERED:

That there being no objection thereto set **MONDAY AUGUST 22, 2022**, as the **DATE FOR PUBLIC HEARING**, on the Revised Application for a Special Permit from WP Marlborough MA Owner, LLC, to build a multifamily residential project in the Business District, consisting of 140 units in 3 buildings to be located at 339 Boston Post Road East, (McGee Farm), relative to the Court Remand Order, and **ORDERED ADVERTISED**.

ADOPTED

ORDER NO. 20/22-1007995Q



IN CITY COUNCIL

Marlborough, Mass., JULY 25, 2022

ORDERED:

That there being no objection thereto set **MONDAY AUGUST 22, 2022**, as the **DATE FOR PUBLIC HEARING**, on the Petition from Massachusetts Electric and Verizon New England, to install new Pole 78 to relieve the distance of new overhead lines from Pole 75 to Pole 79 on Farm Road, be and is herewith referred to the **PUBLIC SERVICES COMMITTEE**.

ADOPTED

ORDER NO. 22-1008651

Steven Kerrigan

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

From: City Council
Sent: Tuesday, August 2, 2022 3:33 PM
To: Steven Kerrigan; Wilson Chu
Cc: Mike Ossing; Don Landers; Karen Boule
Subject: Order No. 22-1008651: Petition from Massachusetts Electric and Verizon New England, Farm Road
Attachments: Standard Conditions for Utility Petitions.docx

2022 AUG -8 AM 8:21

From: Thomas DiPersio
Sent: Tuesday, August 2, 2022 10:34 AM
To: City Council
Subject: Petition from Massachusetts Electric and Verizon New England

To the City Council:

Regarding the Petition of Massachusetts Electric and Verizon New England, to install new Pole 78, to relieve distance of new overhead lines from P75 to P79, I offer the following for your consideration:

- The Council should consider as a condition of this new pole installation, that the double poles on Farm Road near house number 499 (P56) and near house number 535 (P59) be eliminated. These double poles have been in place for many years.
- The Engineering Division will issue a road opening permit for this work, which will include review and approval of exact pole and anchor locations prior to start of work.
- The attached conditions will also apply to this request.

Please contact me with any questions.

Thomas DiPersio, Jr., PE, PLS

City Engineer
 Department of Public Works
 135 Neil Street
 Marlborough, MA 01752



STANDARD CONDITIONS FOR UTILITY PETITIONS

1. Any necessary easements are to be obtained from affected property owners.
2. A street opening permit must be applied for by the proposed contractor performing the work.
3. The contractor performing the work must obtain a street opening bond with the City of Marlborough.
4. The contractor shall provide the Engineering Division preconstruction photos of driveways, sidewalks, lawn areas, and roadway areas impacted by all construction activities.
5. A proper staging area is to be located/acquired before work commences – material and equipment is not to be parked/stockpiled within the city right of way and or private property unless permission is granted in writing by the property owner.
6. The contractor is to ensure residents are always able to enter and exit their driveways (have necessary steel plating on site and accessible).
7. Ensure construction safety controls are established (signage, drums, police details, etc...) and are in accordance with the latest MUTCD standards.
8. Trench backfilling, compacting, temporary, and final paving are to be done in accordance with the City of Marlborough standard trenching details.
9. Trenches are to be paved or completely backfilled and compacted at the end of each work day. Trenches are never to be left unattended.
10. Post construction loaming and seeding are to be done in accordance with the 1995 MHD Standard Specifications sections 751 & 765.
11. Proposed utility pole(s) shall not put any sidewalks or sidewalk ramps into non-compliance with current ADA standards.

MIRICK O'CONNELL
ATTORNEYS AT LAW

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2022 AUG 18 AM 7:21

Brian R. Falk
Mirick O'Connell
100 Front Street
Worcester, MA 01608-1477
bfalk@mirickoconnell.com
t 508.929.1678
f 508.983.6256

August 17, 2022

VIA EMAIL

Councilor Michael Ossing, President
Marlborough City Council
City Hall
Marlborough, MA 01752

Re: Gulbankian Mobile Home Village;
Application to Amend Special Permit, Order No. 22-1008654

Dear Councilor Ossing:

In accordance with Section 650-59(C)(11)(b) of the Zoning Ordinance of the City of Marlborough, my client Levon Gulbankian hereby requests leave to withdraw without prejudice his application to amend a special permit for the property located at 270 Broadmeadow Street in Marlborough. Further, we ask that the City Council not hold the public hearing on the application currently scheduled for Monday, August 22, 2022.

Thank you for your time and attention to this matter.

Sincerely,



Brian R. Falk

BRF/

cc: Client



IN CITY COUNCIL

Marlborough, Mass., JULY 25, 2022

ORDERED:

That there being no objection thereto set **MONDAY AUGUST 22, 2022**, as the **DATE FOR PUBLIC HEARING**, on the Application for Modification of Special Permit from Attorney Brian Falk on behalf of Levon Gulbankian, to amend the Special Permit for the Gulbankian Mobile Home Village to authorize a new building lot and replace one mobile home with a single-family home (X 89-2851C), be and is herewith referred to the **URBAN AFFAIRS COMMITTEE & ADVERTISE**.

Ninety days after public hearing is 11/20/22 which falls on a Sunday, therefore 11/21/22 would be considered the 90th day.

ADOPTED

ORDER NO. 22-1008654



City of Marlborough
Office of the Mayor

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
2022 AUG 18 AM 11:10

Arthur G. Vigeant
MAYOR

Patricia M. Bernard
EXECUTIVE AIDE

140 Main Street
Marlborough, Massachusetts 01752
508.460.3770 Fax 508.460.3698 TDD 508.460.3610
www.marlborough-ma.gov

Jailyn Bratica
TEMPORARY
ADMINISTRATIVE ASSISTANT

August 18, 2022

Council President Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

RE: Public Safety and Security, FY2023 State 911 training grant program

Honorable President Ossing and Councilors:

Enclosed for your approval is a grant acceptance in the amount of \$39,154.36 from the Commonwealth of Massachusetts Executive Office of Public Safety and Security for the FY2023 State 911 Department Training Grant Program. This grant is a reimbursement grant which will be used to offset personnel training costs in the Public Safety Dispatching Center.

I would like to take this opportunity to express our gratitude to the Commonwealth of Massachusetts Executive Office of Public Safety and Security for their continued support.

Please do not hesitate to contact me or Police Chief David Giorgi with any questions.

Sincerely,

Arthur G. Vigeant
Mayor

Enclosures



City of Marlborough

Police Department

355 Bolton Street, Marlborough, Massachusetts 01752
Tel. (508)-485-1212 Fax (508)-624-6938



David A. Giorgi
Chief of Police

August 15, 2022

Mayor Arthur G. Vigeant
City Hall
140 Main Street
Marlborough, MA 01752

Dear Mayor Vigeant:

The Marlborough Police Department has been awarded a grant in the amount of \$39,154.36 from the Commonwealth of Massachusetts, Executive Office of Public Safety and Security, FY2023 State 911 Department Training Grant Program. The grant is a reimbursement grant which will be used to offset personnel training costs in the Public Safety Dispatching center.

Attached is a copy of the Notice of Grant Award, grant approval letter, and signed grant contract. I am requesting that the grant award be forwarded to the City Council for approval. Should you have any questions, please do not hesitate to call.

Sincerely,

A handwritten signature in black ink, appearing to read "D. Giorgi", written over a horizontal line.

David A. Giorgi
Chief of Police

CITY OF MARLBOROUGH
NOTICE OF GRANT AWARD

DEPARTMENT: Police Department DATE: August 15, 2022

PERSON RESPONSIBLE FOR GRANT EXPENDITURE: Chief David A. Giorgi

NAME OF GRANT: FY 2023 State 911 Department Training Grant

GRANTOR: Commonwealth of Massachusetts

GRANT AMOUNT: \$39,154.36

GRANT PERIOD: August 2, 2022 to June 30, 2023

SCOPE OF GRANT/
ITEMS FUNDED To offset personnel training costs in the Public Safety Dispatching Center

IS A POSITION BEING
CREATED: N/A

IF YES: CAN FRINGE BENEFITS BE PAID FROM GRANT? _____

ARE MATCHING CITY
FUNDS REQUIRED? N/A

IF MATCHING IS NON-MONETARY (MAN HOURS, ETC.) PLEASE SPECIFY:
N/A

IF MATCHING IS MONETARY PLEASE GIVE ACCOUNT NUMBER AND DESCRIPTION OF CITY FUNDS
TO BE USED:
N/A

ANY OTHER EXPOSURE TO CITY?
N/A

IS THERE A DEADLINE FOR CITY COUNCIL APPROVAL: Approval requested ASAP to begin use of grant

**DEPARTMENT HEAD MUST SUBMIT THIS FORM, A COPY OF THE GRANT APPROVAL, AND A COVER
LETTER TO THE MAYOR'S OFFICE REQUESTING THAT THIS BE SUBMITTED TO CITY COUNCIL
FOR APPROVAL OF DEPARTMENT TO EXPEND THE FUNDS RECEIVED FOR THE PURPOSE OF THE GRANT**



The Commonwealth of Massachusetts
 EXECUTIVE OFFICE OF PUBLIC SAFETY AND SECURITY
STATE 911 DEPARTMENT

151 Campanelli Drive, Suite A ~ Middleborough, MA 02346

Tel: 508-828-2911 ~ TTY: 508-947-1455

www.mass.gov/e911



CHARLES D. BAKER
 Governor

TERRENCE M. REIDY
 Secretary

KARYN E. POLITO
 Lt. Governor

FRANK POZNIAK
 Executive Director

August 2, 2022

Mayor Arthur Vigeant
 City of Marlborough
 140 Main Street
 Marlborough, MA 01752

Dear Mayor Vigeant:

The Commonwealth of Massachusetts, State 911 Department would like to thank you for participating in the **FY2023 State 911 Department Training Grant Program**.

For your files, attached please find a copy of the executed contract and the final approved Personnel Cost Worksheet for your grant. Please note your contract start date is **August 2, 2022** and will run through June 30, 2023. Please keep in mind that there shall be no reimbursement for costs incurred prior to the effective date of the contract and all goods and services **MUST** be received on or before June 30, 2023.

Reimbursement requests should be submitted to the Department within **thirty (30) days** of the date on which the cost is incurred. We have made the request for payment forms available on our website www.mass.gov/e911. For any questions related to this process, please contact Angela Pilling at 508-821-7305. Please note that funding of reimbursement requests received more than one (1) month after the close of the fiscal year under which costs were incurred cannot be guaranteed.

If, in the future, you would like to make any changes to the authorized signatory, the contract manager, add personnel, or to request approval for trainings, please e-mail those proposed changes to 911DeptGrants@mass.gov.

Sincerely,

Frank P. Pozniak
 Executive Director

cc: FY2023 Training Grant File



COMMONWEALTH OF MASSACHUSETTS ~ STANDARD CONTRACT FORM

This form is jointly issued and published by the Office of the Comptroller (CTR), the Executive Office for Administration and Finance (ANF), and the Operational Services Division (OSD) as the default contract for all Commonwealth Departments when another form is not prescribed by regulation or policy. The Commonwealth deems void any changes made on or by attachment (in the form of addendum, engagement letters, contract forms or invoice terms) to the terms in this published form or to the Standard Contract Form Instructions and Contractor Certifications, the Commonwealth Terms and Conditions for Human and Social Services or the Commonwealth IT Terms and Conditions which are incorporated by reference herein. Additional non-conflicting terms may be added by Attachment. Contractors are required to access published forms at CTR Forms: <https://www.macomptroller.org/forms>. Forms are also posted at OSD Forms: <https://www.mass.gov/lists/osd-forms>.

| | | | |
|---|----------------------------|--|----------------------------|
| CONTRACTOR LEGAL NAME: city of Marlborough (and d/b/a): Marlborough Police Department | | COMMONWEALTH DEPARTMENT NAME: State 911 Department MMARS Department Code: EPS | |
| Legal Address: (W-8, W-4) 140 Main Street, Marlborough, MA 01752 | | Business Mailing Address: 151 Campanelli Drive, Suite A, Middleborough, MA 02346 | |
| Contract Manager: David A. Giorgi | Phone: 508-485-1212 | Billing Address (if different): | |
| E-Mail: dgiorgi@marlborough-ma.gov | Fax: | Contract Manager: Cindy Reynolds | Phone: 508-821-7299 |
| Contractor Vendor Code: VC 6000192111 | | E-Mail: 911DeptGrants@mass.gov | Fax: 508-947-1452 |
| Vendor Code Address ID (e.g. "AD001"): AD 001 (Note: The Address ID must be set up for EFT payments.) | | MMARS Doc ID(s): CT EPS GRNT | |
| RF/Procurement or Other ID Number: FY23 GRNT | | | |
| <input checked="" type="checkbox"/> NEW CONTRACT | | <input type="checkbox"/> CONTRACT AMENDMENT | |
| PROCUREMENT OR EXCEPTION TYPE: (Check one option only) <input type="checkbox"/> Statewide Contract (OSD or an OSD-designated Department) <input type="checkbox"/> Collective Purchase (Attach OSD approval, scope, budget) <input checked="" type="checkbox"/> Department Procurement (includes all Grants - §15 CMR 2.00) (Solicitation Notice or RFR, and Response or other procurement supporting documentation) <input type="checkbox"/> Emergency Contract (Attach justification for emergency, scope, budget) <input type="checkbox"/> Contract Employee (Attach Employment Status Form, scope, budget) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language, legislation with specific exemption or earmark, and exception justification, scope and budget) | | Enter Current Contract End Date <u>Prior</u> to Amendment: _____, 20__ Enter Amendment Amount: \$ _____. (or "no change") AMENDMENT TYPE: (Check one option only. Attach details of amendment changes.) <input type="checkbox"/> Amendment to Date, Scope or Budget (Attach updated scope and budget) <input type="checkbox"/> Interim Contract (Attach justification for Interim Contract and updated scope/budget) <input type="checkbox"/> Contract Employee (Attach any updates to scope or budget) <input type="checkbox"/> Other Procurement Exception (Attach authorizing language/justification and updated scope and budget) | |
| The Standard Contract Form Instructions and Contractor Certifications and the following Commonwealth Terms and Conditions document are incorporated by reference into this Contract and are legally binding: (Check ONE option): <input checked="" type="checkbox"/> <u>Commonwealth Terms and Conditions</u> <input type="checkbox"/> <u>Commonwealth Terms and Conditions For Human and Social Services</u> <input type="checkbox"/> <u>Commonwealth IT Terms and Conditions</u> | | | |
| COMPENSATION: (Check ONE option): The Department certifies that payments for authorized performance accepted in accordance with the terms of this Contract will be supported in the state accounting system by sufficient appropriations or other non-appropriated funds, subject to intercept for Commonwealth owed debts under §15 CMR 9.00. <input type="checkbox"/> Rate Contract. (No Maximum Obligation) Attach details of all rates, units, calculations, conditions or terms and any changes if rates or terms are being amended.) <input checked="" type="checkbox"/> Maximum Obligation Contract. Enter total maximum obligation for total duration of this contract (or new total if Contract is being amended). \$ <u>39,154.36</u> | | | |
| PROMPT PAYMENT DISCOUNTS (PPD): Commonwealth payments are issued through EFT 45 days from invoice receipt. Contractors requesting accelerated payments must identify a PPD as follows: Payment issued within 10 days ___% PPD; Payment issued within 15 days ___% PPD; Payment issued within 20 days ___% PPD; Payment issued within 30 days ___% PPD. If PPD percentages are left blank, identify reason: <input checked="" type="checkbox"/> agree to standard 45 day cycle ___ statutory/legal or Ready Payments (M.G.L. c. 29, § 23A); ___ only initial payment (subsequent payments scheduled to support standard EFT 45 day payment cycle. See Prompt Pay Discounts Policy.) | | | |
| BRIEF DESCRIPTION OF CONTRACT PERFORMANCE or REASON FOR AMENDMENT: (Enter the Contract title, purpose, fiscal year(s) and a detailed description of the scope of performance or what is being amended for a Contract Amendment. Attach all supporting documentation and justifications.) Contract is for the reimbursement of funds under the State 911 Department FY 2023 Training Grant as authorized and awarded in compliance with the grant guidelines and the grantee's approved application. | | | |
| ANTICIPATED START DATE: (Complete ONE option only) The Department and Contractor certify for this Contract, or Contract Amendment, that Contract obligations: <input checked="" type="checkbox"/> 1. may be incurred as of the Effective Date (latest signature date below) and <u>no</u> obligations have been incurred <u>prior</u> to the Effective Date. <input type="checkbox"/> 2. may be incurred as of _____, 20__, a date LATER than the Effective Date below and <u>no</u> obligations have been incurred <u>prior</u> to the Effective Date. <input type="checkbox"/> 3. were incurred as of _____, 20__, a date PRIOR to the Effective Date below, and the parties agree that payments for any obligations incurred prior to the Effective Date are authorized to be made either as settlement payments or as authorized reimbursement payments, and that the details and circumstances of all obligations under this Contract are attached and incorporated into this Contract. Acceptance of payments forever releases the Commonwealth from further claims related to these obligations. | | | |
| CONTRACT END DATE: Contract performance shall terminate as of <u>June 30, 2023</u> , with no new obligations being incurred after this date unless the Contract is properly amended, provided that the terms of this Contract and performance expectations and obligations shall survive its termination for the purpose of resolving any claim or dispute, for completing any negotiated terms and warranties, to allow any close out or transition performance, reporting, invoicing or final payments, or during any lapse between amendments. | | | |
| CERTIFICATIONS: Notwithstanding verbal or other representations by the parties, the "Effective Date" of this Contract or Amendment shall be the latest date that this Contract or Amendment has been executed by an authorized signatory of the Contractor, the Department, or a later Contract or Amendment Start Date specified above, subject to any required approvals. The Contractor certifies that they have accessed and reviewed all documents incorporated by reference as electronically published and the Contractor makes all certifications required under the Standard Contract Form Instructions and Contractor Certifications under the pains and penalties of perjury, and further agrees to provide any required documentation upon request to support compliance, and agrees that all terms governing performance of this Contract and doing business in Massachusetts are attached or incorporated by reference herein according to the following hierarchy of document precedence, the applicable Commonwealth Terms and Conditions, this Standard Contract Form, the Standard Contract Form Instructions and Contractor Certifications, the Request for Response (RFR) or other solicitation, the Contractor's Response (excluding any language stricken by a Department as unacceptable, and additional negotiated terms, provided that additional negotiated terms will take precedence over the relevant terms in the RFR and the Contractor's Response only if made using the process outlined in §07 CMR 21.07, incorporated herein, provided that any amended RFR or Response terms result in best value, lower costs, or a more cost effective Contract. | | | |
| AUTHORIZING SIGNATURE FOR THE CONTRACTOR: X: <u>[Signature]</u> Date: <u>7/14/22</u> (Signature and Date Must Be Handwritten at Time of Signature) Print Name: <u>Arthur Vigeant</u> Print Title: <u>Mayor of Marlborough</u> | | AUTHORIZING SIGNATURE FOR THE COMMONWEALTH: X: <u>[Signature]</u> Date: <u>8/2/22</u> (Signature and Date Must Be Handwritten at Time of Signature) Print Name: <u>Frank Pozniak</u> Print Title: <u>Executive Director</u> | |



City of Marlborough
Office of the Mayor

RECEIVED
CITY CLERK'S OFFICE
OF MARLBOROUGH

Arthur G. Vigeant
MAYOR

2022 AUG 18 AM 11:10

Patricia M. Bernard
EXECUTIVE AIDE

140 Main Street
Marlborough, Massachusetts 01752
508.460.3770 Fax 508.460.3698 TDD 508.460.3610
www.marlborough-ma.gov

Jailyn Bratica
TEMPORARY
EXECUTIVE SECRETARY

August 18, 2022

Council President Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

RE: National Grid easement acceptance for Marlborough Public Library renovation

Honorable President Ossing and Councilors,

Enclosed for your review and approval is an easement for National Grid to install a new transformer and equipment on site at the public library for power supply needs.

Solicitor Grossfield has reviewed and approved to legal form the order and grant of easement. We are asking for an expedited acceptance of this easement to avoid any delays in the library's renovation.

Commissioner Divoll or City Engineer DiPersio will be available for any questions.

Thank you in advance for your consideration.

Sincerely,

Arthur G. Vigeant
Mayor

Enclosures



City of Marlborough
Department of Public Works

135 NEIL STREET
MARLBOROUGH, MASSACHUSETTS 01752
TEL. 508- 624-6910
*TDD 508-460-3610

SEAN M. DIVOLL, P.E.
COMMISSIONER

Date: August 17, 2022
To: Mayor Vigeant
From: Thomas DiPersio, Jr., City Engineer
Copy: Sean Divoll, DPW Commissioner
Re: National Grid Easement

In order to supply electrical power to the new library, National Grid needs to install new equipment including a transformer on the property. The City needs to grant National Grid an easement for this equipment. I have attached the easement documents that need to be executed. I am respectfully requesting that they be added to the City Council’s agenda for August 22nd for consideration and acceptance.

Please contact me with any questions, and I can be available at the City Council meeting as well to answer any questions the council may have.

ORDERED:

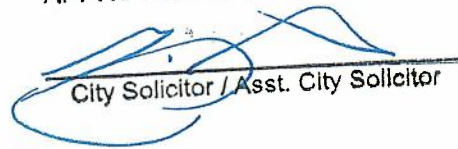
That pursuant to Mass. Gen. Laws c. 40, § 3, the City of Marlborough grants a permanent utility easement, to be executed by the Mayor on behalf of the City, to the Massachusetts Electric Company (a/k/a "National Grid"), in substantially the form as enclosed, constituting a Grant of Easement relating to the installation of electric equipment for the public library located at 35 West Main Street, Marlborough.

ADOPTED

In City Council
Order No. 22-
Adopted

Approved by Mayor
Arthur G. Vigeant
Date:

APPROVED AS TO LEGAL FORM:



City Solicitor / Asst. City Solicitor

A TRUE COPY
ATTEST:

Property Address: 35 West Main Street, Marlboro, MA (MIDDLESEX SOUTH)

GRANT OF EASEMENT

the CITY OF MARLBOROUGH, a municipal corporation having an address of 135 Neil Street, Marlborough, Massachusetts (hereinafter referred to as the Grantor), for consideration of One (\$1.00) Dollar, grants to MASSACHUSETTS ELECTRIC COMPANY, a Massachusetts corporation with its usual place of business at 40 Sylvan Road, Waltham, Massachusetts 02451 (hereinafter referred to as the Grantee) with quitclaim covenants, the perpetual right and easement to install, construct, reconstruct, repair, replace, add to, maintain and operate for the transmission of high and low voltage electric current and for the transmission of intelligence, an "UNDERGROUND ELECTRIC DISTRIBUTION SYSTEM" (hereinafter referred to as the "UNDERGROUND SYSTEM") located in Marlboro, Middlesex County, Massachusetts, consisting of lines of buried wires and cables and lines of wires and cables installed in underground conduits, together with all equipment and appurtenances thereto for the transmission of intelligence and the furnishing of electric service to the herein described premises and to service others, and without limiting the generality of the foregoing, but specifically including the following equipment; namely: manholes, manhole openings, bollards, handholes, junction boxes, transformers, transformer vaults, padmounts, padmount transformers and all housings, connectors, switches, conduits, cables and wires all located within the easement area of the hereinafter described property.

Said "UNDERGROUND SYSTEM" is located in, through, under, over, across and upon those certain parcels of land situated on the northerly side of West Main Street, being more particularly identified as Lot 223, Lot 236 and Lot 237, Map 69 on the City of Marlboro Assessors Map, filed with the City of Marlboro Assessors Office.

WR30295200

Address of Grantee:
Mass El. - 40 Sylvan Road, Waltham, Massachusetts 02451

After recording return to:
Jennifer A. Killion
National Grid
Service Company, Inc.
245 South Main Street
Hopedale, MA 02907

05 MARLMA GEN

And further, said "UNDERGROUND SYSTEM" (locations of the electrical equipment and other facilities on the hereinbefore referred to premises of the Grantor) is approximately shown on a sketch entitled: "nationalgrid; EASEMENT; PUBLIC LIBRARY, WITHEREE STREET, MARLBOROUGH, MA; Date: 10.19.2021; Designer: D.L.; W/R: 30295200," a reduced copy of said sketch is attached hereto as "Exhibit A" and recorded herewith, copies of which are in the possession of the Grantor and Grantee herein, but the final definitive locations of said "UNDERGROUND SYSTEM" shall become established by and upon the installation and erection thereof by the Grantee.

Also with the further perpetual right and easement from time to time to pass and repass over, across and upon said land of the Grantor as is reasonable and necessary in order to renew, replace, repair, remove, add to, maintain, operate, patrol and otherwise change said "UNDERGROUND SYSTEM" and each and every part thereof and to make such other excavation or excavations as may be reasonably necessary in the opinion and judgment of the Grantee, its successors and assigns, and to clear and keep cleared the portions and areas of the premises wherein the "UNDERGROUND SYSTEM" is located as shown on the sketch herein referred to, of such trees, shrubs, bushes, above ground and below ground structures, objects and surfaces, as may in the opinion and judgment of the Grantee interfere with the safe and efficient operation and maintenance of the "UNDERGROUND SYSTEM" and other related electrical equipment. However, said Grantee, its successors and assigns, will properly backfill said excavation or excavations and restore the surface of the land to as reasonably good condition as said surface was in immediately prior to the excavation or excavations thereof.

If said herein referred to locations as approximately shown on the sketch herein also referred to are unsuitable for the purposes of the Grantee, its successors and assigns, then said locations may be changed to areas mutually satisfactory to both the Grantor and the Grantee herein; and further, said newly agreed to locations shall be indicated and shown on the sketch above referred to by proper amendment or amendments thereto. The Grantor, for itself, its successors and assigns, covenant and agrees with the Grantee, for itself, its successors and assigns, that this Grant of Easement and the location of the Underground System may not be changed or modified without the written consent of the Grantee, its successors and assigns, which consent may be withheld by the Grantee in its sole discretion.

It is the intention of the Grantor to grant to the Grantee, its successors and assigns, all the rights and easements aforesaid and any and all additional and/or incidental rights needed to install, erect, maintain and operate within the Grantor's land an "UNDERGROUND SYSTEM" for the transmission of intelligence and for supplying electric service for the building, buildings or proposed buildings shown on the last herein referred to sketch or amended sketch and the right to service others from said "UNDERGROUND SYSTEM" .

It is agreed that said "UNDERGROUND SYSTEM" and all necessary appurtenances thereto, shall remain the property of the Grantee, its successors and assigns, and that the Grantee, its successors and assigns, shall pay all taxes assessed thereon.

For Grantor's title, see the following deeds recorded with the Middlesex South District Registry of Deeds: Book 2996, Page 2; Book 2996, Page 4; Book 11111, Page 85; Book 69093, Page 62.

IN WITNESS WHEREOF, the CITY OF MARLBOROUGH, acting by and through its Mayor, Arthur G. Vigeant, being thereto duly authorized, has executed this easement as of this _____ day of _____, 2022.

CITY OF MARLBOROUGH

By: Arthur G. Vigeant
Its: Mayor

Commonwealth of Massachusetts

County of _____ } ss.

On this the _____ day of _____, _____, before me,
Day Month Year

_____ the undersigned Notary Public,
Name of Notary Public

personally appeared Arthur G. Vigeant, proved to me through satisfactory evidence of identity,
which was/were

_____ Description of Evidence of Identity

to be the person whose name is signed on the preceding Grant of Easement, and acknowledged
to me that he signed it voluntarily for its stated purpose as Mayor of the CITY OF
MARLBOROUGH.

_____ Signature of Notary Public

_____ Printed Name of Notary

My Commission Expires _____

Place Notary Seal and/or Any Stamp Above

05 MARLMA GEN

CITY OF MARLBOROUGH

TO

MASSACHUSETTS
ELECTRIC COMPANY

GRANT OF EASEMENT

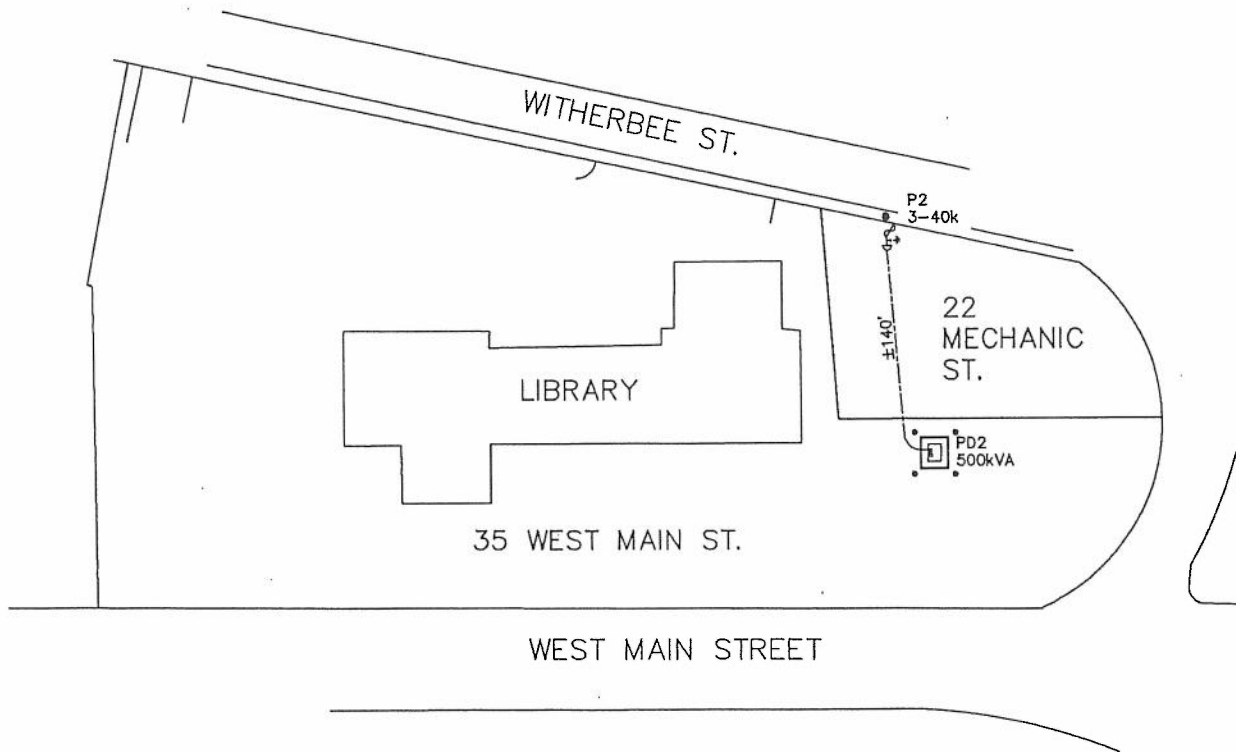
AFTER RECORDING RETURN TO:

JENNIFER A. KILLION
NATIONAL GRID
SERVICE COMPANY, INC.
245 SOUTH MAIN STREET
HOPEDALE, MA 01747

Approved By: _____



EXHIBIT 'A' NOT TO SCALE
 THE EXACT LOCATION OF
 SAID FACILITIES TO BE
 ESTABLISHED BY AND UPON
 THE INSTALLATION AND
 ERECTION OF THE FACILITIES
 THEREOF.



| LEGEND | |
|--------|--|
| | EXISTING J/O POLE |
| | TRANSFORMER PAD/OIL CONTAINMENT (REF-44-113/UF8A) |
| | SMART METER |
| | BOLLARD |
| | 4" PVC CONDUIT |

| | | |
|----------------------------|--|------------------|
| PUBLIC LIBRARY EASEMENT | | Date: 10.19.2021 |
| WITHEREE STREET | | Designer: D.L. |
| MARLBOROUGH, MA. | | W/R: 30295200 |
| | | |



RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
2022 AUG 18 AM 11:10

City of Marlborough
Office of the Mayor

Arthur G. Vigeant
MAYOR

Patricia M. Bernard
EXECUTIVE AIDE

140 Main Street
Marlborough, Massachusetts 01752
508.460.3770 Fax 508.460.3698 TDD 508.460.3610
www.marlborough-ma.gov

Jailyn Bratica
TEMPORARY
ADMINISTRATIVE ASSISTANT

August 18, 2022

Council President Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

RE: Proposed amendment to salary ordinance and job description

Honorable President Ossing and Councilors,

Please find enclosed for your review an order recommending a change to the City's salary ordinance, Ch. 125 to increase the compensation for the City's Head Electrician and an updated job description.

I am proposing to increase it to \$81,283.77 to be consistent with other communities and the City's Head HVAC Technician's salary. These two positions are part of the Marlborough Municipal Employee Association (clerical, custodial and technical employees). Due to the technical attributes of each position, they work hand in hand together, and are crucial to maintaining the City's infrastructure.

In today's market, comparing costs from other communities and costing out electrical services, it's in the City's best interest to maintain the Head Electrician in house.

Due to the difficulty in filling open positions, there is no need of a transfer to fund this increase, and Commissioner Divoll will be available at a future meeting to address any questions.

Thank you in advance for your consideration.

Sincerely,


Arthur G. Vigeant
Mayor

Enclosures

ORDERED:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARLBOROUGH THAT THE CITY CODE OF THE CITY OF MARLBOROUGH, AS AMENDED, BE FURTHER AMENDED BY AMENDING CHAPTER 125, ENTITLED "PERSONNEL," AS FOLLOWS:

I. By adding to the salary schedule referenced in Section 125-6 the following:

Position: Head Electrician (40 hours per week)

| STEP/LEVEL | HOURLY RATE | DAILY RATE | PERIOD SALARY | ANNUAL SALARY |
|------------|-------------|------------|---------------|---------------|
| 00 | 0 | 0 | 0 | 0 |
| 01 | 0 | 0 | 0 | 0 |
| 02 | 0 | 0 | 0 | 0 |
| 03 | 0 | 0 | 0 | 0 |
| 04 | 0 | 0 | 0 | 0 |
| 05 | 0 | 0 | 0 | 0 |
| 06 | 0 | 0 | 0 | 0 |
| 07 | \$39.0788 | \$312.6299 | \$3,126.30 | \$81,283.77 |

II. This ordinance shall supersede and replace any existing rate for said position (if applicable) in the current salary schedule.

ADOPTED
 In City Council
 Order No. 22-XXX
 Adopted

Approved by Mayor
 Arthur G. Vigeant
 Date:

A TRUE COPY
 ATTEST:

ORDERED:

That the updated job description for the position of Head Electrician is hereby approved in accordance with City Ordinance Section 125-5.

ADOPTED
In City Council
Order No. 22-XXX
Adopted

Approved by Mayor
Arthur G. Vigeant
Date:

A TRUE COPY
ATTEST:

SALARY TABLES

| EFF. DATE | GROUP/BU | GRADE/ RANK | DESCRIPTION | PAY BASIS | FREQUENCY | CALC | PERIODS | HRS/ DAY | HRS/ PERIOD | DAYS/ PERIOD | HRS/ YEAR | DAYS/ YEAR | USE PCT |
|----------------------------|----------------|----------------|----------------|-----------|------------|------|---------|-------------|----------------|-----------------|--------------|---------------|------------|
| 07/01/2022 | CMUN MUNICIPAL | HHVC | HEAD HVAC TECH | A ANNUAL | B BIWEEKLY | 11 | 26.0000 | 8.00 | 80.00 | 10.00 | 2080.00 | 260.00 | N |
| Change was made by 2.0000% | | | | | | | | | | | | | |
| No Dollar amount used. | | | | | | | | | | | | | |

| STEP/LEVEL | PERCENT | HOURLY RATE | DAILY RATE | PERIOD SALARY | ANNUAL SALARY |
|------------|---------|-------------|------------|---------------|---------------|
| 00 | 0.0000 | .0000 | 0.0000 | 0.00 | 0.00 |
| 01 | 0.0000 | .0000 | 0.0000 | 0.00 | 0.00 |
| 02 | 0.0000 | .0000 | 0.0000 | 0.00 | 0.00 |
| 03 | 0.0000 | .0000 | 0.0000 | 0.00 | 0.00 |
| 04 | 0.0000 | .0000 | 0.0000 | 0.00 | 0.00 |
| 05 | 0.0000 | .0000 | 0.0000 | 0.00 | 0.00 |
| 06 | 0.0000 | .0000 | 0.0000 | 0.00 | 0.00 |
| 07 | 0.0000 | 39.0788 | 312.6299 | 3,126.30 | 81,283.77 |

** END OF REPORT - Generated by Mary ward **

SALARY TABLES

| EFF. DATE | GROUP/BU | GRADE/ RANK | DESCRIPTION | PAY BASIS | FREQUENCY | CALC | PERIODS | HRS/ DAY | HRS/ PERIOD | DAYS/ PERIOD | HRS/ YEAR | DAYS/ YEAR | USE PCT |
|------------|----------------|----------------|-------------------|-----------|------------|------|---------|-------------|----------------|-----------------|--------------|---------------|------------|
| 07/01/2022 | CMUN MUNICIPAL | HDEL | HEAD ELECTRICIA A | ANNUAL | B BIWEEKLY | 11 | 26.0000 | 8.00 | 80.00 | 10.00 | 2080.00 | 260.00 | N |

Change was made by 2.0000%
No Dollar amount used.

| STEP/LEVEL | PERCENT | HOURLY RATE | DAILY RATE | PERIOD SALARY | ANNUAL SALARY |
|------------|---------|-------------|------------|---------------|---------------|
| 00 | 0.0000 | .0000 | 0.0000 | 0.00 | 0.00 |
| 01 | 0.0000 | .0000 | 0.0000 | 0.00 | 0.00 |
| 02 | 0.0000 | .0000 | 0.0000 | 0.00 | 0.00 |
| 03 | 0.0000 | .0000 | 0.0000 | 0.00 | 0.00 |
| 04 | 0.0000 | .0000 | 0.0000 | 0.00 | 0.00 |
| 05 | 0.0000 | .0000 | 0.0000 | 0.00 | 0.00 |
| 06 | 0.0000 | .0000 | 0.0000 | 0.00 | 0.00 |
| 07 | 0.0000 | 34.3450 | 274.7595 | 2,747.60 | 71,437.47 |

** END OF REPORT - Generated by Mary Ward **

**CITY OF MARLBOROUGH
DEPARTMENT OF PUBLIC WORKS
HEAD ELECTRICIAN**

PURPOSE:

This position installs, maintains, operates, repairs and/or initiates repairs on electrical building systems such as; power feed and generation systems, pumps/controls, decorative lighting, electro-mechanical controls, card access/security, fire alarm, communication equipment and their related devices and performs other related work as required

Essential Functions:

(The essential functions or duties listed below are intended only as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

- Perform skilled electrical work at the journeyman level
- Install, test, repair and maintain electrical circuits, wiring systems, fixtures, appliances and equipment
- Manages and oversees outside electrical contractors on various projects
- Responsible for troubleshooting and repairing of all electrical issues, such as faulty electrical wiring, defective electrical equipment and machinery in city buildings, schools, wastewater treatment plants, pump stations, and recreation facilities.
- Responsible for troubleshooting and repairing of all Fire Alarms, CO Detectors, Sprinklers, and Security Alarms.
- Responsible for the oversight of all new electrical service installs in all city and school buildings.
- Oversees generator transfer power switches and monitoring systems
- Oversees inspections and testing of Elevators, Fire Alarms, sprinklers, generator load tests, etc.
- Maintains all electric car charging stations.
- Maintains UPS battery systems for emergency lighting, camera, security panels and communication devices, including installation.
- Maintains all parking and building lighting throughout the city properties.
- Assists with city camera installs, as well as Fire and Police radios and communication systems.
- Assist Head HVAC Tech with Controls, troubleshooting motors, pumps, drives, air handlers, HVAC new equipment installs, exhaust fans, generators, etc..
- Performs special projects in conjunction with the Marlborough Economic Development Corporation, the Community Food Pantry and the Marlborough Housing Authority.
- Liaison to all power emergencies and electrical upgrades with National Grid
- Oversee Assabet Teachers/ Students when we have them assist city with electrical projects.
- Advises on electrical for all city projects
- Provides coverage when Public Facilities General Foreman and Public Facilities Foremen are unavailable.
- All other duties as assigned by the General Foreman of Facilities, DPW Commissioner and the Assistant Commissioner of Facilities.
- Responds to after hour emergencies when deemed necessary by Public Facilities General Foreman, DPW Commissioner and the Assistant Commissioner of Facilities.

SUPERVISION RECEIVED:

Under the supervision of the General Foreman of Facilities and/or Facilities Foreman. The employee may also receive direction from the DPW Commissioner and Assistant Commissioner of Facilities.

SUPERVISION EXERCISED:

May supervise the activities of other employees and outside contractors in the performance of daily tasks.

JUDGEMENT

The work involves numerous standardized practices, procedures, or general instructions that govern the work and, in some cases, may require additional interpretation. Judgment is needed to locate, select and apply the most pertinent practice, procedure, regulation or guideline.

COMPLEXITY

The work consists of the practical application of a variety of concepts, practices and specialized techniques relating to a professional or technical field. Assignments typically involve evaluation and interpretation of factors, conditions or unusual circumstances; inspecting, testing or evaluating compliance with established standards or criteria; gathering, analyzing and evaluating facts or data using specialized fact-finding techniques; or determining the methods to accomplish the work.

NATURE AND PURPOSE OF CONTACTS

Relationships are primarily with co-workers, vendors and the public, involving frequent explanation, discussion or interpretation of practices, procedures, regulations or guidelines in order to render service, plan or coordinate work efforts, or resolve operating problems. Other regular contacts are with service recipients and employees of outside organizations.

CONFIDENTIALITY

Employee has access at the departmental level to a variety of sensitive and confidential information.

JOB ENVIRONMENT

Working conditions involve occasional exposure to intermittent machine or related noise or a combination of unpleasant elements such as odors, chemical fumes, dust, smoke, heat, cold, oil, dirt or grease. Work requires performance of tasks in extreme heat and confined spaces. Employee may be required to work beyond normal business hours in response to emergency situations.

EDUCATION AND EXPERIENCE

A high school or vocational high school diploma or equivalent. A Massachusetts Journeyman Electrical license required with at least 5 years of experience in residential, commercial, and industrial electrical work. A valid Class D driver's license required.

KNOWLEDGE, ABILITIES AND SKILLS

Knowledge: Thorough knowledge of the methods, materials, scheduling, tools, and equipment used in the operation of the electrical trade. Knowledge of the occupational hazards and safety precautions, practices, and procedures of the electrical trade, specifically as it relates to work around high voltage. Knowledge of the National Electrical Code, laws, rules, theories, and standards pertaining to construction, maintenance, and repair of electrical systems and equipment. Knowledge and understanding of pneumatic/hydraulic, electrical, security, fire alarms and electronic systems. Knowledge of computer software applications such as Microsoft and other applications tailored to specific departmental needs.

Abilities: Ability to provide guidance, assistance, and/or interpretation to others on how to apply procedures and standards to specific situations. Ability to communicate effectively both verbally and in writing; to establish positive public relations for the City, department and/or division; and to interact effectively with a wide variety of people. Ability to operate manual and power hand tools, and other discipline specific equipment and machinery. Ability to work above or below ground floor level, on ladders, scaffolding, staging, bucket hoists, catwalks, etc. and within confined areas among energized high voltage lines and equipment. Ability to inspect materials and equipment for quality and safety and to estimate labor and materials required to complete assigned projects.

Ability to read and interpret blueprints, sketches, ladder diagrams, wiring diagrams, schematics, electrical drawings, and equipment manufacturer's specifications. Ability to create work orders, order parts, and maintain inventory for electrical maintenance. Ability to respond quickly and perform strenuous work under emergency and all-weather conditions.

Skills: Skilled in locating and adjusting defects in electrical systems and equipment. Skilled in the use and care of electricians' tools and equipment. Good interpersonal skills.

PHYSICAL, MOTOR, AND VISUAL SKILLS

Physical Skills: Duties may require frequent and extended periods of outside work, subject to all weather conditions and extremes; continuous walking, standing, climbing and frequent periods requiring uncomfortable physical positions; may work on damp or uneven surfaces; crouch, sit, stand, walk, bend, crawl, kneel, pull, reach, push, twist, climb ladders and sloping surfaces, grasp, drag, lift and carry items weighing up to 50 pounds; work above shoulder level with power and/or hand tools for sustained periods of time; may be exposed to dust and fumes; electrical and mechanical hazards, vibration and noise, work with machinery; may require the exercise of caution when operating heavy equipment.

Motor Skills: Duties may involve assignments requiring application of hand and eye coordination with finger dexterity and motor coordination.

Visual Skills: Visual demands require routinely reading documents for general understanding and analytical purposes.



RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
AUG 18 AM 11:10

City of Marlborough
Office of the Mayor

Arthur G. Vigeant
MAYOR

Patricia M. Bernard
EXECUTIVE AIDE

140 Main Street
Marlborough, Massachusetts 01752
508.460.3770 Fax 508.460.3698 TDD 508.460.3610
www.marlborough-ma.gov

Jailyn Bratica
TEMPORARY
ADMINISTRATIVE ASSISTANT

August 18, 2022

Council President Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

RE: Appointments to the Disabilities Commission

Honorable President Ossing and Councilors,

I am pleased to submit for your review and confirmation the reappointment of Cheryl Soucy to the Disabilities Commission. Her previous appointment expired on October 21, 2021; therefore, this reappointment is for a term of three years expiring on October 21, 2024.

Ms. Soucy has been a dedicated member of our Disabilities Commission since 2012. I thank Ms. Soucy for the last decade of service providing resources to our community regarding issues of accessibility and services for people with disabilities in the City of Marlborough.

In addition, I am also submitting for your review and confirmation the appointment of David LaBossiere for a term of three years pending City Council confirmation.

Mr. LaBossiere recently reached out and expressed a desire to serve on the Commission. He currently is employed for a non-profit capital asset organization and previously worked for Thrive for 11 years as well as serving on their board of directors. He is a lifelong resident of Marlborough and has an adult son who is disabled. I believe he will be a positive addition to the Commission and have enclosed his resume for your review.

Thank you in advance for your consideration, and please do not hesitate to contact me with any questions.

Sincerely,

Arthur G. Vigeant
Mayor

Enclosure

DAVID LABOSSIERE

36 Pembroke Street, Marlborough, MA 01752 ·

I am currently seeking appointment to the Marlborough Commission for Disabilities.

EXPERIENCE

OCT 22, 2019 – PRESENT

STAFF ACCOUNTANT/HUD COMPLIANCE SPECIALIST, NON-PROFIT CAPITAL MANAGEMENT, LLC

Responsible for the accounts payable process for several non-profit organizations. Responsible for maintaining up to date reports and performing annual re-determination of income and expenses for both HUD and non-HUD residents.

MAR 17, 2008 – SEP 19, 2019

DIRECTOR OF HUD HOUSING, THRIVE SUPPORT & ADVOCACY, INC.

Responsible for keeping four group homes for developmentally disabled adults safe and affordable, as well as keeping two of the houses that are HUD subsidized in compliance with reporting and performing annual re-determinations on the residents. My biggest accomplishment was the re-financing of the two HUD properties providing a large debt savings, and providing the funds to upgrade both properties with new heating systems and central air conditioning as well as other upgrades.

EDUCATION

MAR 1971

AUTO MECHANIC, MARLBOROUGH VOCATIONAL HIGH SCHOOL

Dropped out of school to work and assist my parents. I did receive my GED through the Massachusetts Army National Guard.

MONTH YEAR

ASSOCIATES IN ACCOUNTING, SOUTHERN NEW HAMPSHIRE UNIVERSITY

Completed three courses to this point.

SKILLS

- My oldest son is deaf and developmentally disabled. He is 47 and has been disabled since birth.
- My exposure and work with these disabilities and organizations gives me perspective and insight.
- My second language is ASL

ACTIVITIES

Music is my passion. I like listening to different genres, from Rock to country to classical music. I also play the guitar. I ride a motorcycle. I like to be involved in different rides that support different charities.



City of Marlborough
Office of the Mayor

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

Arthur J. Vigeant
MAYOR

2022 AUG 18 AM 11:10

Patricia M. Bernard
EXECUTIVE AIDE

140 Main Street
Marlborough, Massachusetts 01752
508.460.3770 Fax 508.460.3698 TDD 508.460.3610
www.marlborough-ma.gov

Jailyn Bratica
TEMPORARY
EXECUTIVE SECRETARY

August 18, 2022

Council President Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

RE: Appointments to the Historical Commission

Honorable President Ossing and Councilors,

I am pleased to submit for your approval the re-appointment of Brendan Downey to the Historical Commission for a term of three years to expire on March 25, 2025, pending Council approval.

I would like to take this opportunity to thank Mr. Downey for his continued dedication and service to the Historical Commission.

In addition, I am submitting the following three names for three-year terms to expire from the date of confirmation:

- Adrian Gilbert has been a resident of Marlborough since 1982. He recently retired from Northeastern University where he spent over forty years working in the Department of Biology as a Lecturer, Lab Supervisor, and Operations and Business Manager.
- Stefanie Ferrecchia is a local realtor in Marlborough with over thirty-five years of experience. For the past eight years, she has been serving on the Marlborough Community Development Authority (MCDA).
- Kathleen Newton has been a resident of Marlborough for 12 years, previously held her real estate license and has a keen interest in historic homes and preservation.

Each of these individuals recently reached out and expressed a strong interest to serve, and I trust they will add a fresh perspective to our Historical Commission.

Enclosed are resumes for your review, and please don't hesitate to reach out with any questions you may have.

Sincerely,



Arthur G. Vigeant
Mayor

Enclosures

•

Thank you in advance for your consideration.

Sincerely,

Arthur G. Vigeant
Mayor

Enclosures

Adrian Thomas Gilbert
40 Temple Circle, Marlborough, Massachusetts 01752

Specialization

Salt marsh Ecologist

Education

1988 - 1991

NORTHEASTERN UNIVERSITY

Boston, Massachusetts

Course concentrations in Environmental Engineering and Accounting.

1978 - 1985

NORTHEASTERN UNIVERSITY

Boston, Massachusetts

Master of Science degree in Biology. *Phi Sigma*, National Honor Society. *Sigma Xi*, National Scientific Research Society. Thesis Title: Salt Marsh Tidal Pool Copepod Populations and the Potential Influence of Predation by *Fundulus heteroclitus* (L.).

1976 - 1978

WORCESTER STATE COLLEGE

Worcester, Massachusetts

Bachelor of Science degree in Biology, minors in Geology and Chemistry. *Summa Cum Laude*. *Beta Beta Beta*, National Honor Society.

1974 - 1976

CLARK UNIVERSITY

Worcester, Massachusetts

Course concentrations Geology, Biology, and Chemistry.

1973 - 1975

WORCESTER ART MUSEUM

Worcester, Massachusetts

Course concentrations in Art History and Drawing

Professional Experience

2005 – 2021

NORTHEASTERN UNIVERSITY

Boston, Massachusetts

Operations and Business Manager, Department of Biology

Manage Biology, Bioinformatics, Biochemistry, Electron Microscopy Center and Discretionary Budgets and currently 25 research faculty budgets from NIH, NSF, DARPA and private foundations. Manage Faculty office and research space for maximum utilization. Schedule courses and laboratory meetings each semester. Created new courses, adjusted schedules and increased undergraduate enrollments to 5355 per year. Selected as member of university Purchasing Committee to select prime vendor. Created a number of university procedures to follow Federal Guidelines. Member of university IBC, Institutional Biosafety Committee, and Laboratory Chemical & Safety Committee.

1989 - 2005

NORTHEASTERN UNIVERSITY

Boston, Massachusetts

Laboratory Supervisor, Department of Biology

Supervise technical personnel and stipend graduate assistants responsible for the operation of research and 81 weekly teaching laboratories, that service 2045 undergraduate and graduate students annually. Solve financial and equipment related issues, that arise daily in laboratories and department office. Oversee laboratory and office renovation projects. Update and rewrite laboratory manuals and attend Biology Clientele Committee meetings to ensure laboratories meet requirements and scheduling needs of other departments. Initiate work orders with plant maintenance for the proper upkeep of all laboratories. Initiate, place, and approve of purchase orders with vendors. Department Chemical Safety Officer and Institutional Biological Safety Committee representative, technical representative. Participate in University EH&S meetings and training ; oversee proper storage and disposal of all chemical and hazardous waste materials, per EPA and OSHA regulations. Consultant for the Kennedy Health Careers Academy, Charter School of the Boston Public Schools, & Northeastern. Added responsibilities during transitions; Asst. Laboratory Supervisor for Anatomy & Physiology as well as Microbiology and Biochemistry.

2004 - 2006

MYSIS SCIENCE ACADEMY

Nahant, Massachusetts

Consultant

Provided administrative and academic assistance for a summer high school program.

1998 - 2000

NU SCIENCE and MATH ACADEMY

Boston, Massachusetts

Finance and Facilities Coordinator for NUQuest

Responsibilities include overall budget, program and facilities administration for a year round program sponsored by The Coca-Cola Foundation, a project of the National "Keeping Kids in School Program". Program includes Northeastern University faculty, Boston high school science teachers, Master's of Arts in Teaching graduate students and 30-55 high school students per year.

Publications

- Ruber, E., A. Gilbert, P.A. Montagna, G. Gillis & E. Cummings, 1994.** Effects of impounding coastal salt marsh for mosquito control on micro-crustacean populations. *Hydrobiologia* 292/293:497-503.
- Gilbert, A. T., and E. Ruber, 1986.** An Invertebrate Sampler for Salt Marsh Tidal Pools. *Estuaries* 9(4B):380-381.
- Gilbert, A.T., and E. Ruber, 1988.** An Invertebrate Sampler for Salt Marsh Tidal Pools. *Ecology Abstracts*13(7):88-95.
- Kreider, M. B., J. McCabe, C. Maintanis and A. Gilbert. 1979.** Observations (since 1971) on the Effects of Extreme Cold, *Human Biometeorology* Vol. 1, (Ed. S. W. Tromp), pp. 22-46.

Presentations

- Ruber, E., and A. Gilbert, June 1995.** Copepod density variations due to abiotic conditions in east coast salt marsh pools. New England Estuarine Research Society.
- Ruber, E., A. Gilbert, P. Montagna, G. Gillis and E. Cummings, June, 1993.** Effects of impounding coastal salt marsh for mosquito control on density and diversity of Copepoda. 5th International Conference of Copepoda, University of Maryland
- Rosenberg, F., P. Alachi, W. Fowle, and A. Gilbert, June 1990** High Bacterial Counts in Bottled Water. 20/20 Television, John Stossel
- Ruber, E., A. Gilbert, E. Cummings and G. Gillis, April, 1988.** Micro-crustacea of the Artificial Coastal Impoundments of New Jersey and the Natural Salt Marsh Pools of Massachusetts. New England Estuarine Research Society.
- Gilbert, A. T., and E. Ruber. October, 1984.** An initial attempt to demonstrate impact of *Fundulus heteroclitus* on salt marsh copepods in the field. New England Estuarine Research Society.
- Gilbert, A. T.. June, 1982.** Copepod populations of a Northern New England salt marsh. New England Estuarine Research Society
- Gilbert, A. T.. May, 1980.** The evolution of invertebrate sampling devices for use in salt marsh pools, with a description of the current morph. New England Estuarine Research Society

Laboratory Text

- Gilbert, A, 2014.** *Ecology*, Wiley & Son
- Gilbert, A, and A. Roth, 2014,** *Introductory Biology 1*, Thomson Custom Publishing
- Gilbert, A., and P. Baletsa, 2012.** *General Biology 1*, Thomson Custom Publishing
- Gilbert, A., and A. Roth., 2014.** *Introductory Biology 2*, Thomson Custom Publishing
- Gilbert, A., and P. Baletsa, 2012.** *General Biology 2*, Thomson Custom Publishing
- Hampf, P., A. Roth, A. Gilbert, and M. Potts. 2007** *Human Anatomy & Physiology I* McGraw Hill
- Hampf, P., A. Roth, A. Gilbert, and M. Potts. 2007** *Human Anatomy & Physiology II* McGraw Hill
- Alachi, P. and A. Gilbert, 2008.** *Microbiology for Health Science Students*, Thomson Custom Publishing
- Alachi, P. and A. Gilbert, 2008.** *Microbiology* Thomson Custom Publishing

Kathleen Newton

32 Harvard St.
Marlboro, MA 01752

SKILLS

Microsoft Word, Excel, PowerPoint, and Outlook
eManager, certified in eClinicalWorks EMR & PM
Excellent Customer Service skills
High attention to detail
Able to work independently & efficiently
Great communication skills
Strong organizational skills
Solid analytical skills
Experience meeting deadlines using time management

EXPERIENCE

eClinicalWorks –

Enrollment Coordinator

11/13 – Present

- Handle all incoming tasks for enrolling Surescripts, Code Correct and Emdeon
- Review documentation to be sure it's complete and correct.
- Assign tasks to Enrollment Specialists.
- Respond to Cases regarding enrollment issues and questions.

Strategic Account Manager

08/12 – 10/13

- Conduct the Support Kick off Call, demonstrating the Customer Support Portal and ensuring that the client is web-enabled.
- Triage the accounts to the appropriate queues and escalating any outstanding issues.
- Evaluate the level of software adoption by client practices and arranging for remote trainings, technical assistance or escalations as need be.
- Responsible for consistently tracking account activity through graphs/charts.
- Maintain ongoing communication with the client practice through the 16-week period.
- Proactive Customer Service:
- Responsible for Calling practices within a particular specialty group and conducting surveys to assess the comfort levels of the client with the product and understanding critical issues, if any, faced by the client after the Go-Live period

Customer Service Center Representative

05/09 – 8/12

- Provide first response phone support/customer service to Practices that use eClinicalWorks software.
- Enter cases for clients detailing technical issues/how to questions/requests using eManager.
- Use knowledge of eClinicalWorks, HIPAA, Meaningful Use, eRX incentives, etc. to answer client's questions and respond to their issues.
- Create training program/documentation for Contact Center.
- Perform training for new hires on eManager, Phone system, contact center and eClinicalWorks procedures and terminology.
- Responsible for Team Mentoring
- Maintain training documentation for contact center.
- Meet contact center goals for call handling.
- Assist Team Lead with interviewing new hires.

EDUCATION & CERTIFICATIONS

eClinicalWorks

EMR & PM Certification

HIPAA Certification

Meaningful Use Stage 1 & Stage 2

Staples

Introduction to Microsoft Access

Clark University

Master Certificate PC Service & Support

Toastmasters

Enrolled 4/1/12

Hudson High School

High School Diploma



RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
2022 AUG 18 AM 11:10

City of Marlborough
Office of the Mayor

Arthur G. Vigeant
MAYOR

Patricia M. Bernard
EXECUTIVE AIDE

140 Main Street
Marlborough, Massachusetts 01752
508.460.3770 Fax 508.460.3698 TDD 508.460.3610
www.marlborough-ma.gov

Faelyn Bratica
TEMPORARY
ADMINISTRATIVE ASSISTANT

August 18, 2022

Council President Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

RE: Appointments to the Council on Aging

Honorable President Ossing and Councilors,

I am pleased to submit for your approval the appointment of Kathy Faddoul and Judith Benedetto to the Council on Aging for terms of four years to expire on Monday, May 2, 2026 and Monday, May 5, 2025.

Kathy Faddoul will replace Jeanne McGeough who recently resigned. Kathy is a Health Technology instructor at Assabet Valley Regional Technical High School and has exposed her students to our senior population in various capacities. She also served on the Dementia Friendly Community initiative and has her BN in nursing and a strong interest in mental health.

Judith Benedetto will replace Council President Michael Ossing. Judy is a retired teacher and longstanding resident who participates in the Senior Center's garden club.

Each of these individuals recently reached out and expressed their willingness to serve, and I trust each will bring new ideas for healthy living for our senior population.

I would like to take this opportunity to thank Jeanne McGeough and Council President Ossing for their service to the COA board.

Please let me know if you have any questions.

Sincerely,

Arthur G. Vigeant
Arthur G. Vigeant
Mayor

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

Questions contact -- Dana Larson 508-482-1243

2022 AUG 18 AM 7:22

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Marlborough, Massachusetts

Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Bolton St - National Grid to install 1 JO Pole on Bolton St beginning at a point approximately 15 feet west of the centerline of the intersection of Bolton St & State St. Install new pole /anchor 18-84. This is to relive stress of P18 from the cables going down State St.

Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Bolton St - Marlborough - Massachusetts.

No. 30617369 July 19, 2022

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a National Grid
BY Bob Leonida
Engineering Department

VERIZON NEW ENGLAND, INC.
BY _____
Manager / Right of Way

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council - Marlborough, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 18th day of July, 2022.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Bolton St - Marlborough - Massachusetts.

No. 30617369 Dated July 19, 2022. Filed with this order

There may be attached to said poles by Massachusetts Electric Company d/b/a National Grid and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Bolton St - National Grid to install 1 JO Pole on Bolton St beginning at a point approximately 15 feet west of the centerline of the intersection of Bolton St & State St. Install new pole /anchor 18-84. This is to relive stress of P18 from the cables going down State St.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the of the City/Town of _____, Massachusetts held on the _____ day of _____ 20__ .

Massachusetts City/Town Clerk. 20__ .

Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20____, at _____ o'clock, M
at _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and
that we mailed at least seven days before said hearing a written notice of the time and place of said
hearing to each of the owners of real estate (as determined by the last preceding assessment for
taxation) along the ways or parts of ways upon which the Company is permitted to erect
poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of _____
Massachusetts, on the _____ day of _____ 20____, and recorded with the
records of location orders of the said City, Book _____, Page _____. This certified copy
is made under the provisions of Chapter 166 of General Laws and any additions thereto or
amendments thereof.

Attest:
City/Town Clerk

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council - Marlborough, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 18th day of July, 2022.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Bolton St - Marlborough - Massachusetts.

No. 30617369 Dated July 19, 2022. Filed with this order

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Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the of the City/Town of _____, Massachusetts held on the _____ day of _____ 20__ .

Massachusetts City/Town Clerk.
20__ .

Received and entered in the records of location orders of the City/Town of
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20____, at _____ o'clock, M
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Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and
that we mailed at least seven days before said hearing a written notice of the time and place of said
hearing to each of the owners of real estate (as determined by the last preceding assessment for
taxation) along the ways or parts of ways upon which the Company is permitted to erect
poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

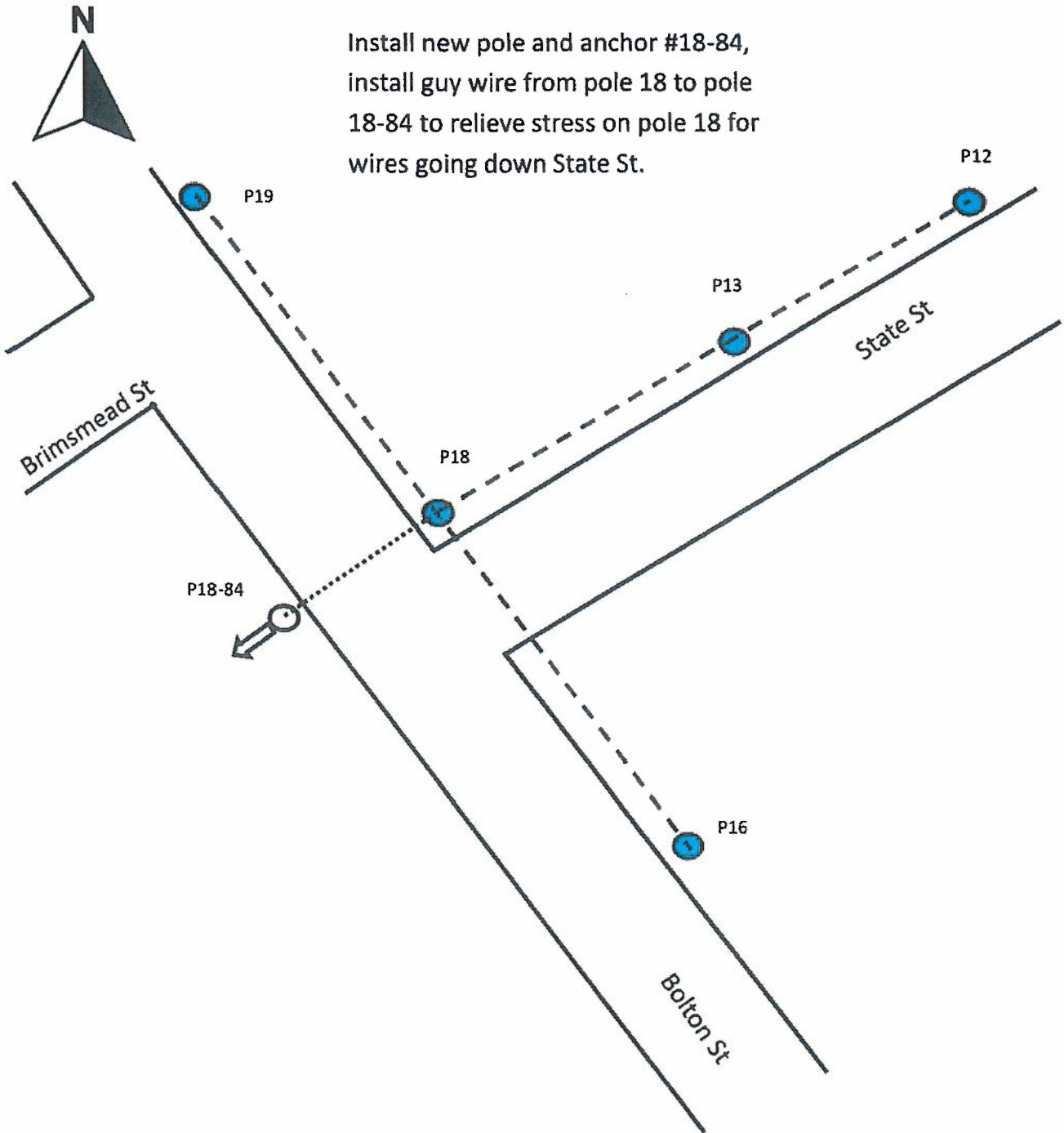
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Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of
Massachusetts, on the _____ day of _____ 20____, and recorded with the
records of location orders of the said City, Book _____, Page _____. This certified copy
is made under the provisions of Chapter 166 of General Laws and any additions thereto or
amendments thereof.

Attest:
City/Town Clerk



| | | |
|--|--|--------------------|
| LEGEND Proposed Overhead Guy Wire Existing Pole - - - Overhead cable Proposed Anchor Proposed Pole | City of Marlborough | DATE: 7/11/22 |
| | Bolton St Marlborough, MA | DESIGNER: D.LARSON |
| Exhibit "A" not to scale. The said facilities to be established by and upon the installation and erection of the facilities thereof. | | WR-30617369 |
| | | |

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

Questions contact – Dana Larson 508-922-7595

2022 AUG 18 AM 7: 21

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Marlborough, Massachusetts

Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Broad St - National Grid to install 1 JO Pole on Broad St beginning at a point approximately 240' feet northwest of the centerline of the intersection of Broad & West Main St. Install new pole 2-5.

Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Broad St - Marlborough - Massachusetts.

No. 30614671 July 19, 2022

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a National Grid
BY Robert Leonida
Engineering Department

VERIZON NEW ENGLAND, INC.
BY _____
Manager / Right of Way

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council - Marlborough, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 19th day of July, 2022.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Broad St - Marlborough - Massachusetts.

No. 30614671 Dated July 19, 2022. Filed with this order

There may be attached to said poles by Massachusetts Electric Company d/b/a National Grid and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

The following are the public ways or part of ways along which the poles above referred to may be erected, and the number of poles which may be erected thereon under this order:

Broad St - National Grid to install 1 JO Pole on Broad St beginning at a point approximately 240' feet northwest of the centerline of the intersection of Broad & West Main St. Install new pole 2-5.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the of the City/Town of _____, Massachusetts held on the _____ day of _____ 20__.

Massachusetts

City/Town Clerk.
20__

Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20____, at _____ o'clock, M
at _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and
that we mailed at least seven days before said hearing a written notice of the time and place of said
hearing to each of the owners of real estate (as determined by the last preceding assessment for
taxation) along the ways or parts of ways upon which the Company is permitted to erect
poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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Board or Council of Town or City, Massachusetts

CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of _____
Massachusetts, on the _____ day of _____ 20____, and recorded with the
records of location orders of the said City, Book _____, Page _____. This certified copy
is made under the provisions of Chapter 166 of General Laws and any additions thereto or
amendments thereof.

Attest:
City/Town Clerk

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council - Marlborough, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 19th day of July, 2022.

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I hereby certify that the foregoing order was adopted at a meeting of the of the City/Town of _____, Massachusetts held on the _____ day of _____ 20__.

Massachusetts City/Town Clerk.
20__

Received and entered in the records of location orders of the City/Town of
Book _____ Page _____

Attest:

City/Town Clerk

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City/Town Clerk.

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Board or Council of Town or City, Massachusetts

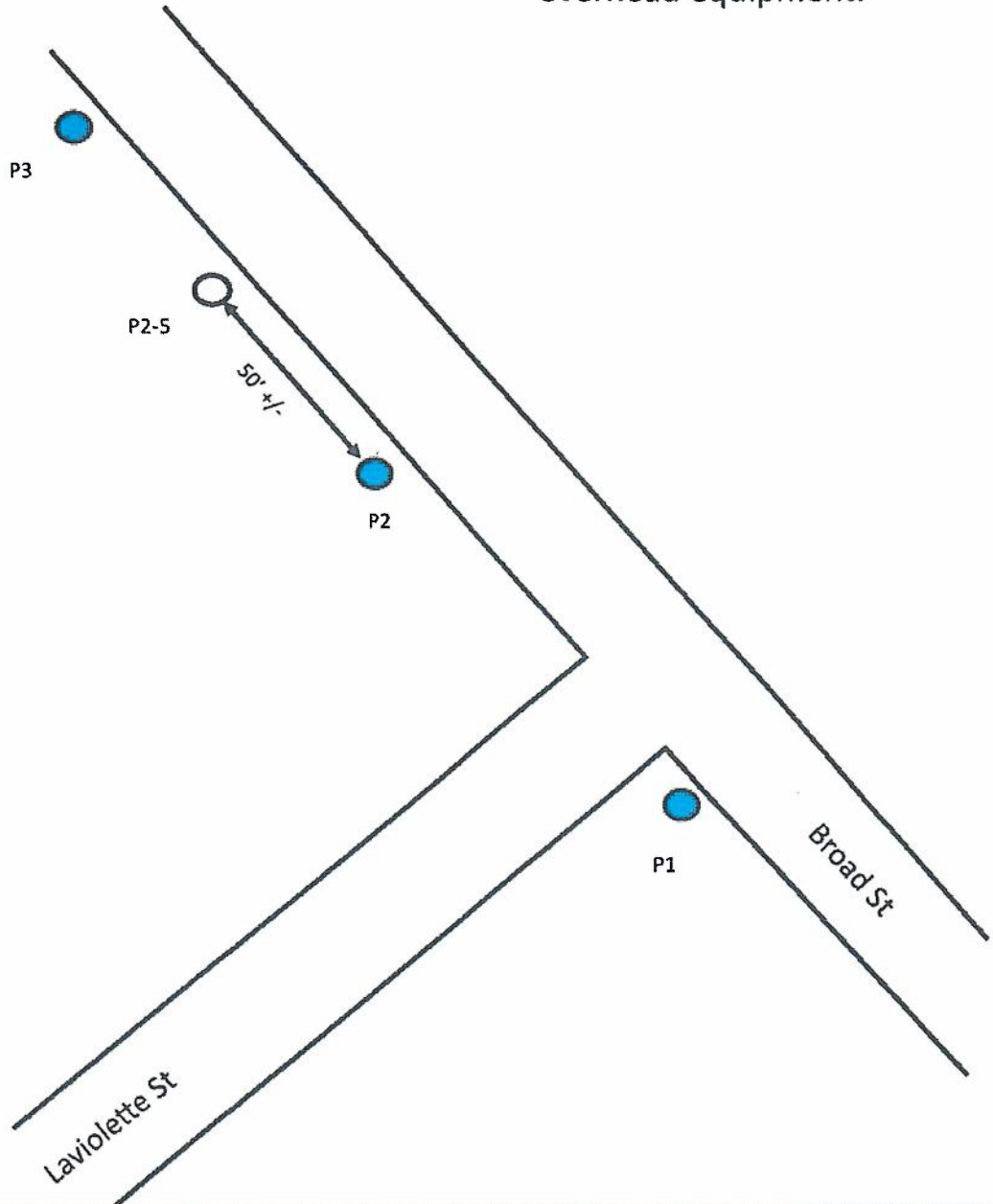
CERTIFICATE



I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of
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is made under the provisions of Chapter 166 of General Laws and any additions thereto or
amendments thereof.

Attest:
City/Town Clerk



Installing new Pole 2-5 for the installation of new overhead equipment.



| | | | |
|---|--|--|---------------------|
| LEGEND | | City of Marlborough Town Petition Broad St Marlborough, MA | DATE: 7/11/22 |
|  Existing Pole | | | DESIGNER: D.LARSON |
|  Proposed Pole | | Exhibit 'A' not to scale. The said facilities to be established by and upon the installation and erection of the facilities thereof. | WR-30614671 |
| | | | Nationalgrid |

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
2022 AUG 18 AM 7:21

Questions contact – Dana Larson 508-482-1243

PETITION FOR JOINT OR IDENTICAL POLE LOCATIONS

North Andover, Massachusetts

To the City Council
Of Marlborough, Massachusetts

Massachusetts Electric Company d/b/a National Grid and Verizon New England, Inc requests permission to locate poles, wires, and fixtures, including the necessary sustaining and protecting fixtures, along and across the following public way:

Simarano Dr - National Grid to install 1 JO Pole on Simarano Dr beginning at a point approximately 450' feet north of the centerline of the intersection of Simarano Dr and Cedar Hill St. Install new pole 2.5 for new overhead equipment.

Location approximately as shown on plan attached

Wherefore it prays that after due notice and hearing as provided by law, it be granted a location for and permission to erect and maintain poles and wires, together with such sustaining and protecting fixtures as it may find necessary, said poles to be erected substantially in accordance with the plan filed herewith marked – Simarano Dr - Marlborough - Massachusetts.

No. 30542537 July 21, 2022

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

Your petitioner agrees to reserve space for one cross-arm at a suitable point on each of said poles for the fire, police, telephone, and telegraph signal wires belonging to the municipality and used by it exclusively for municipal purposes.

Massachusetts Electric Company d/b/a National Grid
BY **Robert Leonida**
Engineering Department

VERIZON NEW ENGLAND, INC.
BY _____
Manager / Right of Way

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council - Marlborough, Massachusetts

Notice having been given and public hearing held, as provided by law, IT IS HEREBY ORDERED: that Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND INC. (formerly known as NEW ENGLAND TELEPHONE AND TELEGRAPH COMPANY) be and they are hereby granted joint or identical locations for and permission to erect and maintain poles and wires to be placed thereon, together with such sustaining and protecting fixtures as said Companies may deem necessary, in the public way or ways hereinafter referred to, as requested in petition of said Companies dated the 21st day of July, 2022.

All construction under this order shall be in accordance with the following conditions:

Poles shall be of sound timber, and reasonable straight, and shall be set substantially at the points indicated upon the plan marked – Simarano Dr - Marlborough - Massachusetts.

No. 30542537 Dated July 21, 2022. Filed with this order

There may be attached to said poles by Massachusetts Electric Company d/b/a National Grid and Verizon New England Inc. such wires, cables, and fixtures as needed in their business and all of said wires and cables shall be placed at a height of not less than twenty (20) feet from the ground.

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Simarano Dr - National Grid to install 1 JO Pole on Simarano Dr beginning at a point approximately 450' feet north of the centerline of the intersection of Simarano Dr and Cedar Hill St. Install new pole 2.5 for new overhead equipment.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 _____.

Massachusetts City/Town Clerk.
20 _____

Received and entered in the records of location orders of the City/Town of _____
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20____, at _____ o'clock, M
at _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and
that we mailed at least seven days before said hearing a written notice of the time and place of said
hearing to each of the owners of real estate (as determined by the last preceding assessment for
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poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

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Board or Council of Town or City, Massachusetts

CERTIFICATE

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is made under the provisions of Chapter 166 of General Laws and any additions thereto or
amendments thereof.

Attest:
City/Town Clerk

ORDER FOR JOINT OR IDENTICAL POLE LOCATIONS

To the City Council - Marlborough, Massachusetts

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Simarano Dr - National Grid to install 1 JO Pole on Simarano Dr beginning at a point approximately 450' feet north of the centerline of the intersection of Simarano Dr and Cedar Hill St. Install new pole 2.5 for new overhead equipment.

Also for permission to lay and maintain underground laterals, cables, and wires in the above or intersecting public ways for the purpose of making connections with such poles and buildings as each of said petitioners may desire for distributing purposes.

I hereby certify that the foregoing order was adopted at a meeting of the of the City/Town of _____, Massachusetts held on the _____ day of _____ 20 _____.

Massachusetts City/Town Clerk.
20 _____

Received and entered in the records of location orders of the City/Town of
Book _____ Page _____

Attest:
City/Town Clerk

I hereby certify that on _____ 20____, at _____ o'clock, M
at _____ a public hearing was held on the petition of
Massachusetts Electric Company d/b/a National Grid and VERIZON NEW ENGLAND, INC.

for permission to erect the poles, wires, and fixtures described in the order herewith recorded, and
that we mailed at least seven days before said hearing a written notice of the time and place of said
hearing to each of the owners of real estate (as determined by the last preceding assessment for
taxation) along the ways or parts of ways upon which the Company is permitted to erect
poles, wires, and fixtures under said order. And that thereupon said order was duly adopted.

City/Town Clerk.

.....
.....
.....
.....

Board or Council of Town or City, Massachusetts

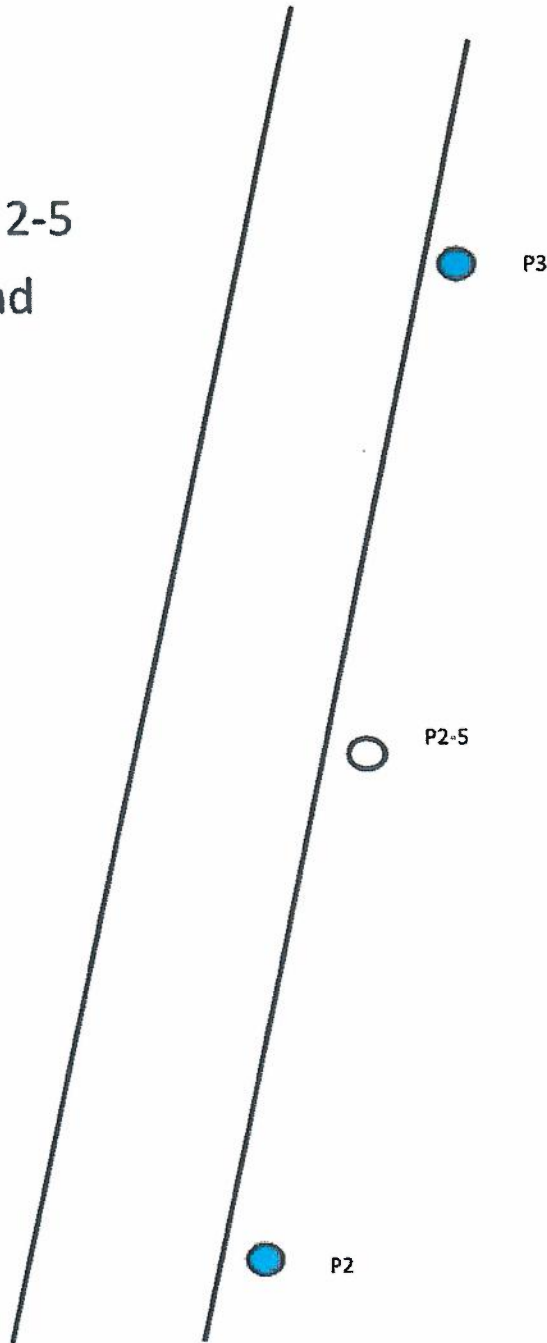
CERTIFICATE

I hereby certify that the foregoing is a true copy of the location order and certificate of
hearing with notice adopted by the _____ of the City of _____
Massachusetts, on the _____ day of _____ 20____, and recorded with the
records of location orders of the said City, Book _____, Page _____. This certified copy
is made under the provisions of Chapter 166 of General Laws and any additions thereto or
amendments thereof.

Attest:
City/Town Clerk



Install new pole 2-5
for new overhead
equipment



| | | |
|-----------------|--|---------------------|
| LEGEND | City of Marlborough Town Petition Simarano Dr Marlborough, MA | DATE: 7/18/22 |
| | | DESIGNER: D.LARSON |
| ● Existing Pole | Exhibit 'A' not to scale. The said facilities to be established by and upon the installation and erection of the facilities thereof. | WR-30542537 |
| ○ Proposed Pole | | Nationalgrid |



RECEIVED
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CITY OF MARLBOROUGH
2022 AUG -3 AM 9:18

**City of Marlborough, Massachusetts
CITY CLERK DEPARTMENT**

**Steven W. Kerrigan
City Clerk**

MARLBOROUGH, MA

DATE: 7/28/2022

To the City Council:

Owner Name: Best Buy Stores LP #820

Residential Address: PO Box 9450 Minneapolis MN 55440

Telephone Number: _____


Business Name: Best Buy Stores LP #820

Business Address: 769 Donald Lynch Blvd Marlborough MA 01752

Business Telephone Number: 508 460 3775

Email Address: _____

Cell Number: _____

Owner Signature: 

The above-signed Robert Jamsa respectfully requests that he/she be

granted a Junk Dealer/Second Hand Dealer License.

In City Council

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2022 AUG 18 AM 7:21

Arthur Skura
54 Village Drive
Marlborough, Ma 01752

August 17, 2022

Marlborough City Council
City Hall
140 Main Street
Marlborough, Ma 01752

Dear City Councilors,

I am submitting this letter to state my firm opposition to the recent McGee Farm Revised Special Permit which will be considered by the City Council on Monday August 22, 2022. This agreement is not a good one and I urge you to put it down. The citizens of Marlborough have continuously stated that without lights The Walcott Estates buildings proposal at 339 Boston Post Road poses a grave public safety risk. The agreement allows the project to begin April 14, 2023 before the traffic problems have been resolved. In brief the building will go up but the traffic needs of the public will not have been achieved. I urge the councilors to say no to this settlement agreement. Regardless of the circumstances the Councilors should not yield.

This body represents the will of the people, and it is incumbent on the Council to fulfill the public's wishes. Please do not vote to grant a permit that would allow WP Marlborough Owner, LLC to proceed at this time.

Thank you for your consideration.

Respectfully submitted,
Arthur S. Skura



THE COMMONWEALTH OF MASSACHUSETTS
STATE RECLAMATION & MOSQUITO CONTROL BOARD

**CENTRAL MASSACHUSETTS
MOSQUITO CONTROL PROJECT**

111 Otis Street, Northborough, MA 01532 - 2414
Telephone (508) 393-3055 • Fax (508) 393-8492
www.cmmcp.org



COMMISSION CHAIRMAN
RICHARD DAY

EXECUTIVE DIRECTOR
TIMOTHY D. DESCHAMPS

July 19, 2022

City of Marlboro
Health Department
Marlboro, MA 01752

Central Massachusetts Mosquito Control Project personnel will be in your community to respond to residents' concerns about mosquitoes in their area on the following dates in August/September:

August 3, 10, 17, 24, 31

Any of the above dates are tentative, and all dates are subject to change due to weather conditions, mosquito populations, mosquito virus activity and/or special event spraying. This program will shut down when cool night time temperatures become predominant in the area. A detailed notice about our spray schedule is posted on the CMMCP phone system after 3:30 p.m. each day, and it is also listed on our website at <http://www.cmmcp.org>, click the "2022 Spray Schedule" button on the right.

Requests for service may be recorded by calling the CMMCP office at (508) 393-3055 between 7:00 AM - 3:30 PM, Monday through Friday, or logging on to <http://www.cmmcp.org>. Results of these requests may initiate an application of mosquito insecticides to defined, site-specific areas of town. Such an application may be accomplished by using truck mounted equipment depending on the extent of the application.

Per 333CMR13.03(1)(a): "Wide Area Applications of pesticides and mosquito control applications of pesticides approved by the State Reclamation and Mosquito Control Board shall not be made to private property which has been designated for exclusion from such application by a person living on or legally in control of said property." For more information please check: <http://www.cmmcp.org> and click the "No Spray Info" button on the right.

Please list this information in the local newspapers and on the local cable access channels if possible. Thank you for your assistance.

Sincerely,

Timothy D. Deschamps

Executive Director

cc: City/Town Clerk
Police Department

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CITY OF MARLBOROUGH

2022 AUG 11 PM 4: 56

nationalgrid
Vegetation Management Strategy
939 Southbridge Street
Worcester, MA 01610

8/11/2022

Via First Class and Electronic Mail

Arthur G Vigeant
Mayor
140 Main St
Marlborough, MA 01752

Email: cityclerk@marlborough-ma.gov

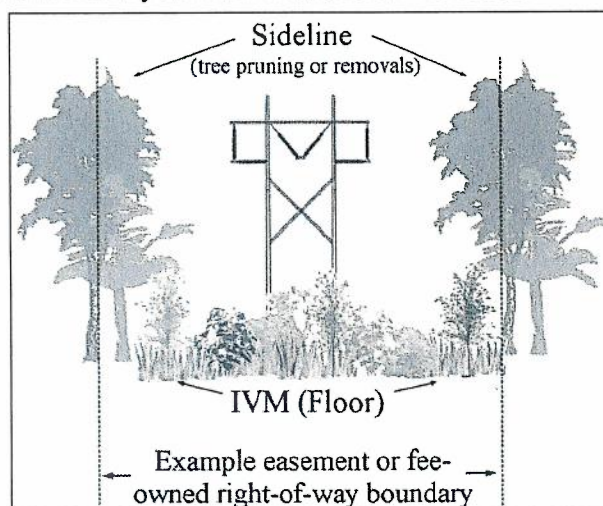
Dear Arthur G Vigeant

In accordance with the transmission notification requirements set forth in 220 C.M.R. §§ 22, National Grid (New England Power Company and/or Massachusetts Electric Company) is providing 30 day notification of upcoming sideline vegetation management activities within your community. Specifically, National Grid intends to perform tree pruning and tree removals within the electric transmission right-of-way easement. Please note that this notification is separate from any notifications you would receive for herbicide maintenance.

Enclosed are map(s) that locate the right-of-way corridor(s) where the vegetation management activities will be performed. The sideline work will be conducted between 30 days from the letter date above and March 31, 2023. Please note that you may receive additional letters through the year if scheduling allows for additional work.

Also, please forward this notice on to other departments within your municipality that may want to review the notification.

If you have any questions about our vegetation management programs, please contact me at 508-860-6282 or by email mariclaire.rigby@nationalgrid.com. Additional information about National Grid's Transmission Vegetation Maintenance Program can also be found at: https://www.nationalgridus.com/transmission/c3-8_standocs.asp



Sincerely,

Mariclaire Rigby

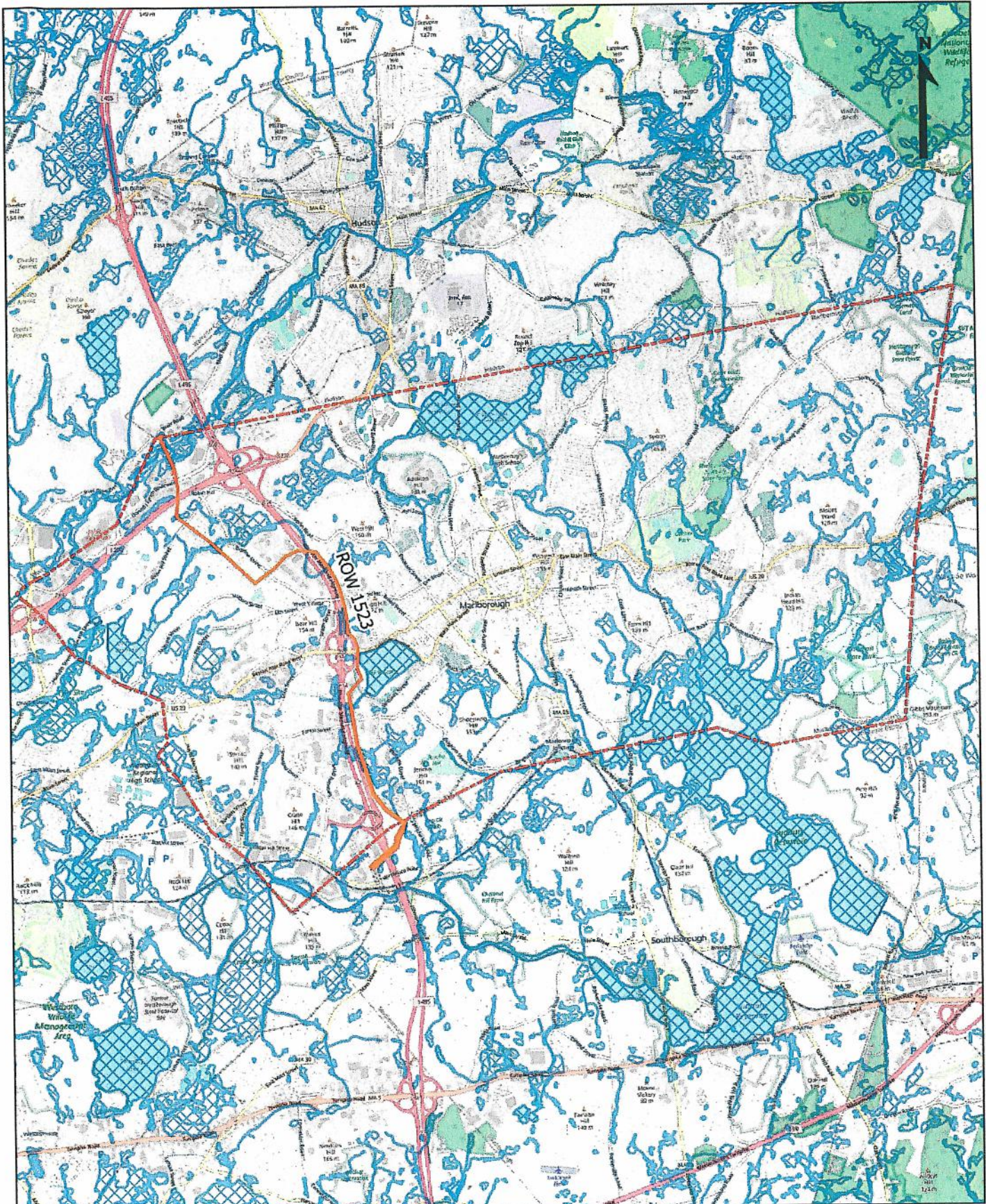
Mariclaire Rigby
Lead Vegetation Strategy Specialist

CC: Mark D. Marini, Secretary, Massachusetts Department of Public Utilities

Municipality: MARLBOROUGH
ROW Numbers: 1523

Right-of-Way 1523

Marlborough, MA



National Grid intends to perform selective side pruning and/or danger tree removal along the right-of-way shown above

-  Town
-  Wetland
-  Right of Way



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CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

CITY OF MARLBOROUGH BOARD OF ASSESSORS

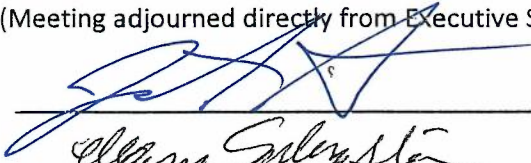
2022 AUG -5 AM 10:55

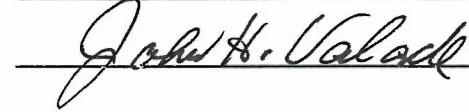
MEETING MINUTES: MARCH 25, 2022

OPEN SESSION

1. CALL TO ORDER: 12:33 p.m.
2. MEMBERS PRESENT: Ellen Silverstein, Jonathan Steinberg, John Valade
Also present: NONE
3. MOTION TO ACCEPT: Minutes of the February 4, 2022, meeting
Ms. Silverstein; second Mr. Steinberg
Vote 3-0
4. PUBLIC INPUT: None
5. DISCUSSION/REVIEW AND VOTE: WILLIAM F. BREWIN, JR., ESQ., REQUEST FOR PARTIAL RELEASE OF LAND TAX LIEN FOR PROPERTY LOCATED AT SOUTH ST. (Parcel ID 81-228), CLASSIFIED AGRICULTURAL OR HORTICULTURAL UNDER MGL c. 61A, s. 3:
Upon the sale of the above noted parcel, and payment of the calculated Roll-Back tax, Attorney Brewin requested a partial lien release from chapter classification of a 2.16-acre parcel of land located on South Street, and further identified as parcel #81-228. Decision to release the lien was discussed and voted on.
Motion to approve: Mr. Steinberg, second Ms. Silverstein
Vote 3-0
6. DISCUSSION/REVIEW AND VOTE – PROPOSED STATEWIDE AGREEMENT FOR FY2023 TO FY2027 BETWEEN VERIZON NEW ENGLAND INC., THE COMMISSIONER OF REVENUE AND BOARDS OF ASSESSORS:
Proposed stated agreement was discussed, regarding how it may impact the City of Marlborough and other communities that maybe part of this agreement.
Motion to approve: Mr. Steinberg, second Ms. Silverstein
Vote 3-0
7. MOTION TO CONVENE IN EXECUTIVE SESSION:
Mr. Steinberg; second Mr. Valade
Vote 3-0

8. EXECUTIVE SESSION: 12:56 p.m.
(Meeting adjourned directly from Executive Session)





Date: 7/1/22

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CITY OF MARLBOROUGH
2022 AUG -5 AM 10: 54

CITY OF MARLBOROUGH BOARD OF ASSESSORS

MEETING MINUTES: APRIL 1, 2022

OPEN SESSION

- 1. CALL TO ORDER: 12:31 p.m.
- 2. MEMBERS PRESENT: Ellen Silverstein, Jonathan Steinberg, John Valade
Also present: NONE
- 3. No Meeting Minutes were presented for a vote.
- 4. PUBLIC INPUT: None
- 5. MOTION TO CONVENE IN EXECUTIVE SESSION:
Mr. Steinberg: second Mr. Valade
Vote 3-0
- 6. EXECUTIVE SESSION: 12:36 p.m.
(Meeting adjourned directly from Executive Session)







Date: 7/1/22

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CITY OF MARLBOROUGH

CITY OF MARLBOROUGH

Conservation Commission

July 7, 2022

7:00 PM

2022 JUL 27 AM 6:45

140 Main St. – Marlborough City Hall – 3rd Floor (Memorial Hall)

Present: Edward Clancy - Chairman, Allan White, David Williams, William Dunbar, Dennis Demers and Priscilla Ryder -Conservation officer

Absent: John Skarin and Karin Paquin

Approval of minutes: The minutes of June 16, 2022 were reviewed and on a motion by Mr. White, second by the Chairman to approve as written. The Commission unanimously approved 5-0.

Public hearings:

Notice of Intent

309 Stevens St. - Marcel Maillet

Jay Lavoie P. E. of WSP engineering and Marcel Maillet owner, were present. Mr. Lavoie explained that they propose to build a house on the 309 Stevens St. lot. He noted that the wetlands were reviewed during the review of the 315 Stevens St. house previously approved by the Commission. He explained that the front will need to be filled and the back will be a walk out basement. The clearing was discussed, and the retaining wall was located on the plans. Mr. Demers asked about the groundwater elevation given that historically this area flooded. Mr. Lavoie said test holes revealed ground water at elevation 378' and basement floor will be at 382.5' so well above the water table. The Commission noted that a dewatering plan detail will be necessary. Mr. Lavoie explained the foundation drain trench design and the infiltration trench at the front of the lot. The Commission discussed ongoing maintenance and how will that get conveyed to the homeowner. After some discussion, it was agreed that some additional details were still needed on the plan including retaining wall detail, maintenance plan for both infiltration and foundation drain system, and a dewatering plan as well as showing the grading between 309 and 315 Stevens St. to ensure positive drainage. The hearing was continued to the July 21, 2022 meeting.

Request for Determination of Applicability

Ken's Foods – 1 D'Angelo Dr.

Tom Shultz of Goddard Consulting; Dale McKinnon of Guerriere and Halnon and Mark Shaye of Ken's Foods were present. Mr. Shults explained that based on the last meeting they have split the project into two permits and are hoping that this Request for Determination of Applicability (RDA) which is for the front parking lot expansion will have minimal impact and can be approved this evening. The work has just 97 feet of work in the buffer zone. The wetland is located on the other side of the driveway which separates this parking area from the wetland. The Commission discussed construction sequencing and drainage design. When there were no further questions from the

Commission or audience the hearing was closed. On a motion by Mr. White, second by the Chairman, to issue a Negative Determination and approve the plans as presented and issue a standard set of conditions, the Commission voted unanimously 5-0 to approve.

Notice of Intent 212-1251 (Continued from June 16, 2022)

Ken's Foods – I D'Angelo Dr.

Tom Shultz of Goddard Consulting; Dale McKinnon of Guerriere and Halnon and Mark Shaye of Ken's Foods were present. As noted above the Notice of Intent (NOI) will now only cover the back parking lot expansion and reconfiguration. Mr. Shultz presented a restoration plan that he put together after the Commission's site visit held on June 29, 2022. He showed the Commission some photos of the area where the 30' buffer zone would be encroached upon. He also noted that the Commission had observed the slope from the parking lot to the wetlands being a majority of invasive non-native plant species. The restoration plan calls for the removal of all the vegetation in this area and treatment to remove invasive plants and then replanting with trees and shrubs. The Invasive Species Management Plan (ISMP) had also been distributed to the Commission and was reviewed. As described a wetland scientist would oversee the restoration and there would be a 2-year monitoring plan. The Commission discussed the construction of the retaining wall and determined that the final design of the wall will need to be submitted for review to understand construction sequencing etc. Mr. McKinnon indicated this could be provided. The Commission discussed two distinct and separate steps on this project. The ISMP could occur this summer and fall as Phase 1 – timing and disposal methods will need to be coordinated, as most plants that have seeds will need to be disposed of carefully so as not to spread the plants. Phase 2 - will include the parking lot expansion and parking lot island plantings etc. Mr. Demers asked about snow plowing and dumping and wanted confirmation that there would be a fence and/or guardrail above the wall to prevent snow dumping over the wall. Signage, as exists at Apex Center, would need to be added to noting "no snow dumping beyond wall". After some further discussion it was determined that the additional items noted above are needed and should be provided prior to the next meeting. The hearing was continued to the July 21, 2022 meeting.

Violation updates:

- 21 Blaiswood Ave. - Mr. Halvecio Carvalho was present and explained that he had received the notice about the work in his back yard from Ms. Ryder. He recently purchased the property and wasn't aware of the wetland restrictions. He explained he is willing to do whatever is needed to remedy the violation. The Commission reviewed the violation notice and the pictures. It appears that some additional cleanup on the water side of the wall is in order, the wall violates the 30' buffer zone, the Commission debated whether the wall should stay or go. It was agreed that the fire pit should be moved away from the water. After some discussion it was determined that he should file a Notice of Intent (NOI) after the fact and have the Commission review it. In the meantime, the Commission will think about ways to mitigate the impact of the wall, whether it be planting on the uphill side of the wall to

create shade to the lake or plantings to enhance wildlife etc. The Commission will think about this. Mr. Carvalho indicated he would make sure the grass is growing and will file an NOI for the August or September meeting.

- 38 Vega Rd. - Ms. Ryder indicated that she still needs to reach out to this owner and have him file.
- 541 Pleasant St. – review draft protocol - Ms. Ryder noted that Mr. Sampaio has hired a lawyer, who she has spoken to. He has asked for some time so he can get acquainted with the issues and will attend the next meeting on July 21, 2022.

Discussion/Correspondence:

- Pamphlet on Gardening for Native Pollinators - Ms. Ryder noted that Ms. Paquin and her pollinator garden team have successfully planted a native pollinator garden at Ghiloni Park. A girl scout and many volunteers have helped and produced the educational materials the Commission received.

Next Conservation Commission meetings: (August 4, 2022 no meeting) August 18th and Sept. 1, 2022.

Adjournment

There being no further business on a motion by Mr. White and second by the Chairman, to adjourn. The Commission voted unanimously to adjourned at 8:39 .

Respectfully submitted,


Priscilla Ryder

Conservation Officer/Sustainability Officer

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CITY OF MARLBOROUGH
2022 JUL 26 PM 1:58

City of Marlborough COA Meeting Minutes

MEETING: Virtual Council on Aging Board of Directors Meeting
DATE: February 8, 2022
TIME: 8:30 AM
ATTENDANCE: Leslie Biggar, Joseph Bisol, Jim Confrey, Judy Kane, Ray Magee, Mike Ossing, Donna Scalcione, Linda Warren and Trish Pope
EXCUSED: Pat Gallier, Jeanne McGeough

- I. Called to order at 8:30 AM
- II. January Minutes approved
- III. Director's Update:
 - a. Senior Center had burst water pipes today
 - i. Water came into front office
 - ii. DPW did a great job taking care of this
 - b. Marlborough Covid numbers are dropping
 - i. Mayor and Board of Health make a decision on masks mandates and what to do in City Hall and here at the Senior Center.
 1. It is still recommended that if you have a health problem that you wear a mask
 - c. Senior Center gave out 700-800 home tests last week
 - i. Each box contained two tests
 - ii. One box per person
 - iii. The Center has received several requests for N95 Masks. According to the State they are being sent directly to CVS Pharmacy

- d. Exercise Class sign up
 - i. Teachers do not want to increase class size at this time.
 - ii. We did the lottery again as we did not want people waiting outside in bad weather.
 - iii. 3 people did not qualify because they put their name in too many bucket
 - iv. Currently, we are the only senior center doing in person classes in the area
 - v. Staff needs to be thanked for the hard work. They do a great job answering all the questions.
 - vi. There are some waiting lists. 90% of participants got into the classes they wanted
 - vii. Each senior is allowed to sign up for 2 fitness classes and 1 yoga class
 - 1. If there are opening the following week the seniors are allowed to sign up for additional classes
 - 2. Prices did not go up but price is for a 2 months class
 - a. We are planning to keep the 2-month sessions
- e. Saint Patrick's Day Luncheon with live entertainment will be March 11th
 - i. Sign up is March 1-4 for Marlborough residents only.
 - ii. Kennedy's corn beef and cabbage dinner including Irish Soda Bread and Chef's Choice Dessert.
 - iii. The McMurphy Band will be playing
 - 1. Saint Mary's Credit Union will sponsor the band
- f. AARP Taxaide Program
 - i. People are scheduled to come in for 15 minutes and meet with councilor to drop off their tax forms
 - ii. People get an appointment to come back the same day to sign and pick up their forms
 - iii. End of day meetings are scheduled for seniors using our transportation program, so they do not have to wait around for long

- g. Mayor has suggested that instead of Senior of the Year Dinner he will host 2 Beach Parties
 - i. June 9th and September after Labor Day
- h. Conflict of Interest signed forms if not already mailed can be handed in and Trish will put them into an interoffice envelope
- i. Donations are not collected as Jim has enough money in the kitty for flowers when needed
- j. Gift shop is now open
- k. \$10 Dues to the Friends are due in January.
 - i. The Newsletter cost \$850/ month and the Friends are picking up the whole cost.

IV. Bay Path Update

AMERICAN RECOVER PLAN ACT GRANTS TO COUNCILS ON AGING

BayPath Elder Services received several applications for ARPA funded projects for transportation, caregiver supports, and healthy aging. We will make award announcements in late February. BayPath would like to support the excellent work of the Senior Centers in any way we can. If you have ideas for a project or program and are seeking funding, please reach out to Fran Bakstran, Assistant Director of the Area Agency on Aging. BayPath will be issuing another Request for Proposals in the spring. We have revised the application process to simplify it as much as possible, and we are happy to provide technical support.

HOME CARE PROGRAM UPDATE

The Home Care Aide Workforce shortage continues. BayPath is doing everything we can address the crisis and provide to consumers alternatives to homemaker and personal care. We are currently paying to homemaker providers an hourly rate of \$35.72, and we hope that this

will result in enhanced wages and an increase in staffing. In addition, we are able to offer variety of other services, including stair lifts, ramps, and other accessibility modifications.

COVID-19

During the holiday season and the spike in cases due to the omicron variant, it was very difficult for older adults to access needed health services such as booster shots and tests. BayPath employees will be reaching out to those we serve to assist them with scheduling and transportation for boosters, as well as assisting with ordering test kits. The state is continuing its home vaccination program, which includes the booster shot. All three vaccine types are available.

The next meeting March 8th at 8:30 am.

Respectfully Submitted,

Leslie Biggar

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CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2022 JUL 26 PM 1:58

COA Meeting Minutes

MEETING: Council on Aging Board of Directors Meeting

DATE: March, 8, 2022

TIME: 8:30 AM

ATTENDANCE: Leslie Biggar, Joseph Bisol, Jim Confrey, Pat Gallier, Judy Kane, Ray Magee, Jeanne McGeough, Mike Ossing, Donna Scalclone, Linda Warren and Trish Pope

- I. Called to order at 8:30 AM
- II. February Minutes approved
- III. Director's Update:
 - a. The Center has been very busy since reopening
 - b. F.I.S.H is planning on a soft restart in April
 - i. F.I.S.H. is a free, all volunteer service that provides no-cost transportation to medical appointments for Marlborough residents who are over the age of 65 and whose family or friends cannot assist. A call at least a week before appointment to schedule a ride.
 - ii. About 33 forms to drivers went out, 20 were signed and returned
 - iii. Passenger wavier forms to be signed
 1. We want to make sure Passengers is aware they are being driven by Senior Volunteers
 2. This is a one-time only form that needs to be signed, and put on file
 - c. March is the 7-year Anniversary at the New Street Location
 - i. We will be celebrating the week of March 14th with daily prizes all week long as a thank you to all the Seniors who are here all the time.

- ii. This was mentioned on the cover of the March Newsletter
- iii. Name will be put into a daily raffle when entering the building
 - 1. Each daily winner will receive a \$25 gift card

- V. The Daybreak Program continues to be paid through a grant.
 - 1. Daybreak is a social day program providing respite for Caregivers. Professional staff will provide a healthy lunch and engaging activities for those who require some supervision.
 - 2. Daybreak provides a structured, quality time at three locations. You can participate at one, two or all three days per week, one day at each location
 - a. Northborough Senior Center 119 Bearfoot Road
Tuesdays 11:30am-2:30pm.
 - b. Marlborough Senior Center 40 New Street
Wednesdays 11:30am-2:30pm.
 - i. Marlborough is the only Center that provides transportation to all 3 locations for Marlborough residents.
 - 1. Caregiver must guarantee to be there to put person on and off the bus.
 - 2. We have not had an issue.
 - c. Hudson Senior Center 29 Church Street Thursdays
11:30am-2:30pm.
 - d. Sudbury Senior Center is looking into running a Friday program
 - 3. A suggested voluntary donation of \$15 would be appreciated but not necessary to participate in the program
 - 4. We are looking into expanding this program an extra day in Marlborough, possibly Mondays.
 - 5. We have 8-9 consistent people who attend
 - a. Caregivers are mostly spouses.
 - 6. Trish would like to schedule more social day programs

- ii. Our inhouse lunch program will start the end of April
 - 1. Mondays and Fridays to start at noon
 - a. Two days because of staffing issue for Kennedy's as we start back up
 - b. Kennedys Market responded to the RFP for the Lunch program. The RFP is in effect until June 2023
 - 2. Will look to add Wednesday at a later date
 - 3. No takeout will be available
 - 4. Seniors must come into the Center to preorder and pay. Reservations can made until noon the day before.
 - 5. We will continue to subsidize the cost of the meal for everyone. We will continue to fully pay for those in need.

VI. **BayPath Elders Services - Updates for COAs - March 2022**
Grants to Councils on Aging and other Community-Based Organizations

The BayPath Elder Services Advisory Council and Board of Directors approved several grants to COA and other CBOs. Funds are provided by the Executive Office of Elder Affairs through the American Recovery Plan Act. BayPath conducted an additional grant award cycle in order to make these funds available. The annual grant cycle will also be offered in the spring. If COAs have ideas for projects or services that BayPath might support with Older Americans Act or ARPA funding, please contact Fran Bakstran.

Grant awards:

| GRANTEE | PROGRAM | AWARD |
|------------------|---|------------|
| Natick COA | Transportation with escort for medical appointments | \$3,186.24 |
| Natick COA | Medical appointment transportation | \$8,910.00 |
| Northborough COA | Medical appointment transportation | \$7,761.04 |

| | | |
|--|--|-------------|
| Wayland COA | Medical appointment transportation with escort | \$10,000.00 |
| MetroWest YMCA | Diabetes Prevention Program | \$7,814.00 |
| Hudson, Marlborough, Northborough COAs | DayBreak social day program, respite program for caregivers. | \$24,843.00 |

Grant Funds Available for Vaccine Outreach

BayPath has approximately \$25,000 available for grants to COAs and other CBOs for vaccine outreach. Examples of activities that can be funded are outreach and education, addressing vaccine hesitancy, transportation to receive a vaccine, companion services during transportation, arranging for in-home vaccination, etc. Funding may be used to support staff time, transportation and service costs, promotional materials, and any other expenses reasonably associate with the activities above. A significant number of older adults who are fully vaccinated have not received the booster, so there is still work to do. Funds must be spent by September 30, 2022. If interested, please contact Fran Bakstran.

- a. BayPath fiscal year runs from October to September
 - i. Vaccine Outreach is there to help get a vaccine shot to people who cannot leave their homes:
 - ii. Call Marlborough Board of Health
 - iii. Marlborough City Hall Clinic every Wednesday 12:30 to 1:30
 1. 85% of Marlborough residents have received 1 shot
 2. 74% of Marlborough residents have received 2 shots
 - iv. There were Pop-Up Clinics
 1. Board of Health worked with the owners
 - a. Dunkin Donuts gave out 11 vaccines
 - b. Wellys gave out 12 vaccines
 - c. Brazilian Restaurant gave out 10 vaccines
 - v. Because people are testing at home the state is not receiving accurate numbers
 - vi. There is Free testing at NE Sports Center between 8am-11am Monday thru Friday but this will stop the end of March

- vii. When the NE Sports Center closes there will still be a site in the Marlborough area.
 - 1. Will be posted on Marlborough City Website
 - 2. Test are still available at City Hall, just walk in and ask for one
- b. Merging of Springwell and BayPath Services
 - i. Name change to Springwell as of July 1st 2021
 - ii. Springwell main office is in Waltham
 - iii. Marlborough office, 33 Boston Post Rd West; Marlborough, MA will still be open
 - iv. 14 City/Towns presently in BayPath (Ashland, Dover, Framingham, Holliston, Hopkinton, Hudson, Marlborough, Natick, Northborough, Sherbon, Sudbury, Wayland and Westborough)
 - 1. Springwell additional City/Towns (Belmont, Brookline, Needham, Newton, Waltham, Watertown, Wellesley, and Weston)
 - 2. Service usage is different in each City/Town
 - v. Springwell offers a Protection Service
 - 1. Marlborough is covered under Worcester Protective Service
 - vi. Springwell is presently twice as large as BayPath
 - 1. Keeping 9 Board Members from present BayPath Board
 - i. Joe Bisol is Treasurer on BayPath Board
 - b. As positions open up the 5 communities can be added
 - i. The Communities will have representation even though they do not have a community Board Member
 - 2. Benefits to merging
 - a. Removal of duplicate positions
 - b. Better pricing for each program offered
 - c. Rates of wages for health program

VII. Conflict of Interest Law

- a. Anyone needs to get form to City Hall
 - i. Jim Confrey took in 5 forms for us
 - ii. Members have dropped off form themselves
 - iii. Members have mailed form themselves

VIII. Question on Lottery

- a. If someone but their name in three buckets not only two, why are they pulled from all three?
 - i. How does the staff know which class two classes you want?
 - ii. Once again staff received a very upsetting reaction to the lottery. Although the person was offered accommodations they refused and continued to berate and belittle the staff member.
 - iii. One of the classes has a wait list of 25 people
 - iv. If anyone puts their name into every bucket there is no point to the lottery
 - 1. The following Monday anyone can sign up for any class or additional class that has openings.
 - 2. Currently there is one person who takes 5 classes
 - 3. First time we did the lottery we had 2 people that made an error and this time we had 4
 - 4. We had over 90 people sign up for classes without issue.
 - v. Most of the instructors do not want to increase the number of participants preferring to keep it at 15.
 - 1. Instructors must carry their own insurance
 - 2. Instructors are not only giving directions, doing the spotting of participants, and making sure everyone is OK in that class. Therefore, they feel comfortable at 15.
 - vi. We will continue with the lottery as it is the only way to alleviate the long lines.
 - vii. We added 2 more classes to this session.
 - viii. Everyone got something
 - ix. We do have 9 people signed up for the 2-hour Tai Chi Class

- IX. Zella Haesche joined the meeting as a guest, invited by Joe Bisol.
 - a. COA meetings are open to all.

Next Meeting April 12th

Respectfully Submitted,

Leslie Biggar, Secretary

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CITY OF MARLBOROUGH
2022 JUL 26 PM 3: 33

City of Marlborough COA Meeting Minutes

MEETING: Council on Aging Board of Directors Meeting
DATE: April 12, 2022
TIME: 8:28 AM
ATTENDANCE: Leslie Biggar, Joseph Bisol, Jim Confrey, Judy Kane, Ray Magee, Mike Ossing, Donna Scalclone and Trish Pope
EXCUSED: Pat Gallier, Jeanne McGeough and Linda Warren

I. Called to order at 8:28 AM

II. March Minutes approved

III. Director's Update:

- a. We are having difficulty finding a company to service our fitness equipment
 - i. The company we had been using has gone out of business
 - ii. We have one piece of equipment that needs service now
 - iii. All the fitness equipment should be serviced once or twice a year
 - iv. Trish got in touch with other Senior Centers to find out who they use
 1. Natick Senior Center Director gave a suggestion and Trish will reach out to them
- b. Connection was made with the Piano Tuner as we have a gentleman who comes in daily to practice an hour or so
 - i. One of the keys is sticking
 - ii. The Piano Tuner will be in in a couple of weeks as COVID has increased his business
- c. The Fitness Lottery is scheduled
 - i. Classes run for 8 weeks at (\$4 per class)
 - ii. Members are to bring own mats, blocks and straps
 - iii. List of class available goes out April 19th
 - iv. Buckets go out on April 22nd at noon for seniors to add their names
 - v. The list of those names drawn go out on April 25th
 - vi. We did add an additional Fitness class this time

- vii. In March we added a 3 in 1 Fitness Class with Latha Radhakrishnan for Tuesdays at 1:00pm
 - 1. We were surprised at how many people wanted and signed up for this class
- viii. In May we will be adding a trial Line Dancing Activity
 - 1. There have been many requests for this
- d. Lunch program will start with Kenney's Center Grille on Mondays and Fridays at noon for \$5.00 each meal
 - i. Dine in only, no take out
 - ii. Sign up is by noon the day before to reserve a seat
- e. Jenny's Place is catering lunch for Movie and Lunch
 - i. Choose from Garden Salad with Grilled Chicken or Turkey and Cheese Sandwich with Lettuce and Tomato
 - ii. Beverage is included
 - iii. Reservations are required
- f. We can also use The Buffet Way here in Marlborough for catering
- g. Lunch pricing is still at \$5.00 per meal but we don't know how long this will last
 - i. Seniors do not want or cannot pay more than \$6 to \$7 per meal
 - ii. Staff is not coming with caterers as they do not have the staffing
 - 1. It is now the Center Staff's responsibility to serve and clean up after lunch is served
 - 2. The Senior Center is a staff of 4.5 employees
 - a. Two of these employees get a one hour lunch break
 - 3. Trish does not want to use paper products as she wants to keep the cost of meal down
 - a. This means we will need people to run the dish washer
 - 4. Once Kennedy's walks out we need to have someone in the kitchen who is safety certified
 - a. Trish has filled in and renewed her SERVSAFE certification
- h. We have ordered additional furniture for the patio
 - i. It is the same furniture we already have so we purchased tables with the hole for an umbrella
 - 1. People do not want to sit in the sun
 - 2. Umbrellas will be taken in at night
 - ii. With this addition we will be able to have 40 people out there

- iii. It has been suggested to have the same outside entertainment be done twice when the sign-up list is full
 - 1. Need to remember that is an additional cost for the entertainment and for the food
 - a. Sometimes there is just not time to run the same program twice in the same week
 - i. Green House is getting ready
 - i. We have 6 or 7 people who volunteered to plant and take care of the Green House
 - 1. They went on a "Field Trip" to Trombetta's to pick out the flowers
 - a. Flowers will be for use inside the Senior Center and also for bouquets for the ill
 - 2. This group will also plant small vegetables such as cherry tomatoes and basil that will be used here
 - 3. We bought them ice cream while they were there
- IV. Joe Bisol presented Updates for BayPath Elder Services
 - a. See document below

BayPath Elder Services is Joining with Springwell

We are excited to report that BayPath will merge into Springwell effective July 1, 2022. We will continue to operate the same programs with our existing staff and in the same location in Marlborough but as part of a larger organization.

While both organizations are strong programmatically and financially, combining operations would provide opportunities for more efficient and flexible service delivery and a larger organizational footprint for staff and volunteer recruitment. It would also create a more robust organization, big enough to take advantage of opportunities not possible for either of the two smaller nonprofits. Both organizations share very similar missions to provide quality resources and services to individuals across the lifespan, empowering them to remain in the setting of their choice while they face the challenges that come with aging, caregiving, and/or living with chronic health issues. Philosophically, the organizations are well-positioned for a merger at this time, and, with little duplication in senior management and staff vacancies at both organizations, no layoffs are currently being considered as a part of the discussions. Springwell's Chief Executive Officer, Trish Smith, will head the new organization, and Joe Quirk, BayPath's CEO will remain on the organization's senior leadership team.

This month Trish Smith and Joe Quirk will conduct a town hall meeting for Council Chairs and Senior Center Directors to review in more detail the

changes that can be expected and to answer any questions. The new organization is committed to strengthening its ties to the local COAs and to finding new ways to collaborate with you to support residents.

- V. A woman from Hudson wrote a letter to Joe Bisol, Jim Confrey and the Senior Center
 - a. Both Jim and Trish did talk to her
 - b. Her complaint was that Hudson Seniors don't get in for classes
 - i. Before the Lottery was put in place classes were started for Marlborough residents only
 - c. The Lottery is an equal chance for all no matter what town you live in
 - i. Complaints from Marlborough residents have a little more weight than other towns as this is the Marlborough Senior Center
 - 1. The fact that we are trying to handle everyone equally is impressive
 - d. The Lottery Rules are printed in our Newsletter
 - 1. The Lottery Rules can be found on line in the on-line copy of the Newsletter
 - e. The Lottery does not allow for Marlborough residents only as all names are placed in the same bucket no matter what town you live in
 - 1. Anyone can come in and see how the drawing is held
 - 2. We presently have students from Hudson and Southboro in fitness classes
 - 3. Most other Senior Centers are still running virtual classes but if they are not, anyone can swipe their Marlborough card and attend a class there
 - f. If anyone puts their name into every bucket there is no point to the lottery
 - g. Suggestion was made to add more classes
 - i. New instructors are hard to find
 - 1. Instructors are giving directions, doing the spotting and making sure everyone is OK in that class so they do not want to increase student count per class
 - a. Instructors have to carry their own insurance
 - h. Seniors do not want to hold classes upstairs as there is a rug and no mirrors
 - i. Set up downstairs is hard on the staff
 - i. Set up then break down sanitize and then set up for next function.
 - 1. Very difficult as we don't have a custodian
 - 2. The staff have other responsibilities than to set up
- VI. Events are held differently

- a. The first 4 days are open for Marlborough residents only and then if there are opening, it is open to other towns
 - i. These events are filling up fast
 - ii. These events are subsidized by the Senior Center
 - iii. There are trips planed for August and September
 - 1. Bus scheduling is slow to start back up and still very expensive
 - 2. Places have not fully opened

- VII. Acknowledgement to Trish and her team as she received three grants
 - a. 80,000 from Elders Affairs
 - b. \$350 from Saint Mary's Credit Union for the band at the Saint Patrick's band
 - c. \$500 from MA Health on Aging for the walking program
 - i. This was 1 of 4 grants given and she received one

- VIII. We did have a visitor, Kathy Faddoul
 - a. Meetings are open to all to see and listen to what goes on at our meetings

Next Meeting May 10th

Respectfully Submitted,

Leslie Biggar, Secretary

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2022 JUL 26 PM 1:58

City of Marlborough COA Meeting Minutes

MEETING: Council on Aging Board of Directors Meeting
DATE: May 10, 2022
TIME: 8:30 AM
ATTENDANCE: Leslie Biggar, Joseph Bisol, Jim Confrey, Pat Gallier, Judy Kane, Ray Magee, Mike Ossing, Donna Scalclone, Linda Warren and Trish Pope

- I. Called to order at 8:30 AM
- II. May 10th Minutes approved
- III. Jim received an email from Board Member Jeanne McGeough stating she is resigning from the COA Board for personal reasons. She will miss the meetings as she has enjoyed all her time working with the Council on Aging Board. She also sent a copy of this letter to Mayor Vigeant as he was the one who interviewed her for the Council on Aging Board of Directors
- IV. The Board welcomed Zella Haesche as the newest member.
- V. Director's Update:
 - a. The Budget for next year was approved by the City Council.
 - i. The Center will be spending funds from different accounts due to funds were not spent during Covid shut down
 - b. Springtime Elvis
 - i. 80 people attended
 - ii. Caterer was a no show (so we will not be using them again!)
 - iii. Trish ordered 20 pizzas from Marlboro House of Pizza.
 1. Everyone received a refund due to the caterer not showing.
 - c. Exercise Lottery will be start next Tuesday
 - i. Two additional instructors have been added
 - ii. There are now have 6 yoga classes and 11 fitness classes
 1. This Center offers more fitness classes than any Senior Center in the area

2. Yoga classes are capped at 20 clients and fitness classes are capped at 15 clients at instructor's request.
 3. Seniors can sign up for 2 yoga classes
 4. Because there are 11 fitness classes and it is summer time, we will be allowing Seniors to sign up for unlimited fitness classes so they get what they want
 - a. Only one or two of the fitness classes are full
 - b. We do have clients that take 4 or 5 classes per week
 - c. We are trying to push new classes as 10:30 Chair Yoga is the most popular we are adding a new afternoon class with a new teacher
 - iii. Staff believes the lottery is working well and the best solution
 1. Seniors have an entire week to sign up
 2. Eliminates the long lines
 - iv. This is a balancing act for the Center as they can't schedule events during fitness classes because many that attend classes also want to attend events. Also, there are many seniors that only attend events and programs. We need to remember we are not the Senior Fitness Center but rather the Senior Center. The Staff is trying to meet the wants and needs all seniors.
 - v. A few more afternoon classes have been added
 1. One Yoga class and 2 Fitness
 2. Lately afternoon classes have been going very well
- d. Bus trips are returning
1. Woo Sox on August 17th at Polar Park
 - a. Pick up Bigelow School parking lot
 - b. Cost is \$25 which includes ticket to game and buffet lunch at the park
 - c. Open to Marlborough Seniors only thru June 17th since the Senior Center is heavily subsidizing the cost.
 2. Casablanca By the Sea; Portland ME
 - a. September 7th
 - b. Cost is \$109 per person
 - c. Portland Island Seal Harbor Cruise, Old Port Visit
 - d. Luncheon at Bull & Claw Restaurant
 3. We are looking into an additional trip in late September or early October due the popularity and quick sell out of both trips. We are trying to find something mostly outdoors due to the predicated COVID surge expected in the fall.
 4. Release forms need to be signed for each trip
 - a. The escort has the emergency contact information readily available should it be needed

- e. Mayor's Beach Party is rescheduled to next week due to the predicted rain for this Thursday
- f. Patio Parties are popular however since everyone wants to sit in the shade it limits the amount of people that can attend.
 - i. Additional tables with umbrellas have been ordered.

VI. BayPath Services Update

- a. Still conducting Covid shots at housing sites
 - i. Many seniors are holding off on receiving an additional booster shot as they believe a different shot will be available in the fall
 - 1. This new shot maybe a combination of Covid and Flu shots
 - ii. There is funeral cost help with death due to Covid
- b. Springwell merger notification will be sent out to present BayPath clients in the form of a letter
 - i. Letter will explain that the only change will be the name and services will not be affected
 - 1. Later down the road any changes will be to Senior Management duplication
 - ii. Name change will take place July 1, 2022
 - iii. Client will remain with the same BayPath agent
 - iv. There will be a combining of services between Springwell and BayPath
 - 1. Services presently not offered by BayPath will now be added
 - 2. Springwell has a very strong volunteer network
 - v. To learn more, visit the Springwell site at <https://springwell.com/>
- c. Joe Bisol is still on the Springwell/ BayPath Board and has been elected to the Executive Committee

- #### VII. The Friends of Marlborough Seniors is an all-volunteer organization that supports, helps to fund things not covered in the Senior Center budget
- a. They will be sponsoring a luncheon in July, August and September to increase membership in their organization
 - i. Marilyn McDonald is doing a wonderful job trying to help move this group forward
 - b. The Friends are available as a resource to the Center to help Marlborough Seniors who end up with a substantial emergency
 - c. The Friends curently pay for the Marlborough Senior Newsletter postage which is about \$850 per month
 - i. The newsletter does not cost the Senior Center anything since the Friends pay the postage and the advertising paying for the booklet itself

- d. Friends will be sponsoring a few activities/events in the Fall
 - i. Tickets will be \$5 for Friends and \$10 for non-members in an effort to help increase membership
 - e. Friends also run the Gift Shop
 - i. Open: Monday and Wednesday 10am to 2pm
Thursday 11:45am to 1:45pm and Friday 10am to 12pm
 - ii. The Gift Shop no longer accepts donations of electrical items or clothing.
 - f. Due to Covid many Seniors have retired resulting in a lot of new Seniors coming to the Center.
- VIII. The COA Board will be on summer break July and August
- a. Next Board meeting is scheduled Sept 13th

Respectfully Submitted,

Leslie Biggar, Secretary

MINUTES
MARLBOROUGH PLANNING BOARD
MARLBOROUGH, MA 01752

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CITY OF MARLBOROUGH
2022 JUL 28 AM 10:50

1A

Call to Order

June 6, 2022

The Meeting of the Marlborough Planning Board was called to order at 7:00 pm in Memorial Hall, 3rd Floor City Hall, 140 Main Street, Marlborough, MA. Members present: Barbara Fenby, Sean Fay, Phil Hodge, George LaVenture and Chris Russ. Meeting support provided by City Engineer, Thomas DiPersio. Members Absent: Matthew Elder and William Fowler.

1. Draft Meeting Minutes

A. May 23, 2022

On a motion by Mr. LaVenture, seconded by Mr. Russ, the Board voted to accept and file the May 23, 2022, meeting minutes. Yea: Fay, Hodge, LaVenture, Russ, and Fenby. Nay: 0. Motion carried. 5-0.

2. Chair's Business (None)

3. Approval Not Required (None)

4. Public Hearings (None)

5. Subdivision Progress Reports (None)

6. Preliminary/Open Space/Limited Development Subdivision

A. Beauchemin Estates, Preliminary Open Space Concept Plan

689 Pleasant Street, Marlborough, MA 01752

Owner of Land: Joyce Beauchemin Realty Trust, Timothy L. Beauchemin, Trustee
(P.O. Box 1067, Townsend, MA 01469)

Name of Engineer: Daniel Koravos, P.E. (59 Granite Lane, Chester, NH 03036)

Deed Reference: Book: 45210 Page: 560

i. Draft – Certificate of Vote, Open Space Development Special Permit

The Board reviewed the draft Certificate of Vote.

Dan Koravos explained he had compiled the draft Certificate of Vote with input from Mr. DiPersio.

Mr. Fay suggested a change to page 3, Project Findings 7. a) to include the following:

1. Encourage a less sprawling form of development that has consumed excessive open space, caused land erosion, and destroyed attractive natural features of the land.
2. Allow for greater flexibility and creativity in the design of residential subdivisions.
3. Encourage the permanent preservation of natural resources and open space.
4. Protect scenic vistas.
5. Allow for more economical construction and maintenance of streets and utilities.
6. Encourage the production of more affordable and diverse housing types.
7. Allow for more economical construction and maintenance of recreational amenities through common ownership.

On a motion by Mr. LaVenture, seconded by Mr. Fay, the Board voted to refer the draft Certificate of Vote, Open Space Development Special Permit with the above referenced suggested change to the Legal Department for review. Yea: Fay, Hodge, LaVenture, Russ, and Fenby. Nay: 0. Motion carried. 5-0.

**MINUTES
MARLBOROUGH PLANNING BOARD
MARLBOROUGH, MA 01752**

7. Definitive Subdivision

A. Colchester Drive, Definitive Subdivision Plan

Map 44, Parcel 148 (0 Stevens Street), Marlborough, MA 01752

Owner of Land: James & Rebecca Chaousis (283 Bolton Street, Marlborough, MA 01752)

Name of Applicant: Charles Bourque (P.O. Box 642, Weston, MA 02493)

Name of Engineer: Jason Lavoie, WSP, (100 Summer Street, 13th Floor, Boston, MA 02110)

Deed Reference: Book: 9742 Page: 148

i. Correspondence from Jason Lavoie, extension request on decision

Mr. LaVenture read the June 3, 2022, correspondence from Mr. Lavoie into the record.

On a motion by Mr. LaVenture, seconded by Mr. Russ, the Board voted to accept and file the correspondence.

Yea: Fay, Hodge, LaVenture, Russ, and Fenby. Nay: 0. Motion carried. 5-0.

Mr. Fay and Mr. DiPersio discussed specifications from the Engineering review and determined the extension request is for 1 day due to the schedule of the Planning Board meetings.

On a motion by Mr. Russ, seconded by Mr. LaVenture, the Board voted to grant the extension for the decision on the definitive subdivision submission for Colchester Drive (0 Stevens Street) to July 25, 2022. Yea: Fay, Hodge, LaVenture, Russ, and Fenby. Nay: 0. Motion carried. 5-0.

8. Signs (None)

9. Correspondence (None)

10. Unfinished Business (None)

11. Calendar Updates (No discussion take place regarding Calendar Updates)

A. Colchester Drive, Definitive Subdivision Plan, 135 days is Sunday July 24, 2022, vote by **June 27, 2022**, meeting.

B. Beauchemin Estates, Preliminary Open Space Concept Plan, 90 Days is August 7, 2022, vote on Special Permit by **July 25, 2022**, meeting.

12. Public Notices of other Cities & Towns (None)

On a motion by Mr. Russ, seconded by Mr. LaVenture, the Board voted to adjourn the meeting. Yea: Elder, Fay, Fowler, Hodge, LaVenture, Russ, and Fenby. Nay: 0. Motion carried.

Respectfully submitted,



George LaVenture/Clerk

/kmm