

REGULAR MEETING  
JUNE 22, 2020  
TIME: 8:00 PM

IN CITY COUNCIL  
ABSENT  
LOCATION: CITY HALL, 140 MAIN STREET, 2<sup>ND</sup> FLOOR

CONVENED:  
ADJOURNED:  
**RECEIVED**  
**CITY CLERK'S OFFICE**  
**CITY OF MARLBOROUGH**

**2020 JUN 18 P 2:00**

This meeting of the City Council will be held virtually on Monday, June 22, 2020 at 8:00 PM with Councilors attending in person and/or remotely. **NO PUBLIC ATTENDANCE WILL BE PERMITTED.** This meeting will be televised on WMCT-TV (Comcast Channel 8 or Verizon/Fios Channel 34) or you can view the meeting using the link under the Meeting Videos tab on the city website ([www.marlborough-ma.gov](http://www.marlborough-ma.gov)).

1. Minutes, City Council Meeting, June 8, 2020.
2. CONTINUED PUBLIC HEARING On the Application for LED Sign Special Permit, from William Camuso on behalf of Lincoln 431 LLC, (Shell Station) 431 Lincoln Street, Order No. 20-1007948D.  
**\*\* THIS PUBLIC HEARING WILL BE CONTINUED WITH NO TESTIMONY BEING HEARD TO JULY 20, 2020 AT 8:00 PM. \*\***
  - a) Communication from Ayoub Engineering on behalf of Lincoln 431 LLC, (Shell Station), 431 Lincoln Street, re: Request for extension on time for Public Hearing.
3. PUBLIC HEARING On the Petition from Eversource Energy to install approximately 185' of 2" IP plastic pipe as a gas main extension on Union Street from 215 Union Street towards Hollis Street, Order No. 20-1008031.
  - a) Communication from City Engineer Thomas DiPersio, re: Recommended conditions for Eversource Petition, Union Street.  
**\*\* TO PARTICIPATE IN THIS PUBLIC HEARING PLEASE CALL 1-617-433-9462 AND ENTER THE CONFERENCE ID 333 143 916 #. \*\***
4. PUBLIC HEARING On the Proposed Rezoning of land off Valley Street, identified as Map 82, Parcel 125, Order No. 20-1007976 (X 19-1007532 & 19-1007552).  
**\*\* TO PARTICIPATE IN THIS PUBLIC HEARING PLEASE CALL 1-617-433-9462 AND ENTER THE CONFERENCE ID 333 143 916 #. \*\***
5. Request by Mayor Vigeant, to provide an update to the City Council regarding the Fiscal Year 2020 and Fiscal Year 2021 Budgets.
6. Communication from Councilor Ossing and Councilor Tunnera, re: Municipal Aggregation – June 2020 Update.

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.

7. Communication from the Mayor, re: Gift Acceptance in the amount of \$500.00 for the Police Department from James & Marna Rusher for the benefit of the K-9 unit led by Sgt. Ken McKenzie.
8. Communication from the Mayor, re: Transfer Request in the amount of \$135.00 which moves funds from Nurse Salary to Senior Clerk Salary to cover the cost associated with an employee promotion in the Health Department.
9. Communication from the Mayor, re: Notification of renewal of 60-Day Temporary Appointments of Tax Collector Eileen Bristol as Interim Treasurer, effective June 17, 2020 and Stephen Cirillo as Interim Comptroller, effective June 17, 2020.
10. Communication from the Mayor, re: Proposed Amendment to Chapter 540 "Solid Waste", making changes to the Resident Drop-Off Facility operations and associated fees.
11. Communication from the Mayor, re: Proposed Order for the naming of the new Elementary School and Recreational Fields.
12. Petition from Eversource Energy to install approximately 500' of 8" Low Pressure gas main as part of a system improvement on South Bolton Street & Main Street to Granger Boulevard.  
**(Plans are available in the City Clerk's Office).**
13. Communication from Attorney Sem Aykanian on behalf of Paul Griffin, Jr., Trustee of Union Realty Trust, re: Proposed License to Encroach for the purpose of placing a handicap access ramp at 270-276 Main Street.
14. Communication from William Camuso behalf of Camuso Enterprises, LLC, re: Request to operate a gas station (Shell Station) at 431 Lincoln Street on a 24-hour basis.
15. Minutes of Boards, Commissions and Committees:
  - a) Cultural Council, June 2, 2020.
  - b) Library Trustees, April 28, 2020.
  - c) Planning Board, May 18, 2020.
  - d) Traffic Commission, February 26, 2020.
16. CLAIMS:
  - a) Adrian Gilbert, 40 Temple Circle, pothole or other road defect.

## REPORTS OF COMMITTEES:

UNFINISHED BUSINESS:

From City Council

17. **Order No. 20-1008009** – Proposed Amendment to Chapter 398 “Licenses and Permits”, to ensure consistency with MGL as amended by the 2016 Municipal Modernization Act, **THIS MATTER WAS ORDERED ADVERTISED AND ACTION POSTPONED TO THE JUNE 22, 2020 CITY COUNCIL MEETING.**

**\*\*LEGAL AD WAS PUBLISHED ON MONDAY, JUNE 5, 2020, ADVERTISING REQUIREMENT HAS BEEN MET. \*\***

18. **Order No. 20-1008026A** – Proposed Amendments to Chapter 67 and Chapter 125 of the Code of the City of Marlborough relative to the Finance Department along with the updated Job Descriptions for the Finance Director/Treasurer and Auditor positions, **PROPOSED ORDINANCE CHANGES WERE ORDERED ADVERTISED AND ACTION POSTPONED TO THE JUNE 22, 2020 CITY COUNCIL MEETING.**

**\*\*LEGAL AD WAS PUBLISHED ON MONDAY, JUNE 11, 2020, ADVERTISING REQUIREMENT HAS BEEN MET. \*\***



RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

2020 JUN 11 P 2:45

CITY OF MARLBOROUGH  
OFFICE OF CITY CLERK  
Steven W. Kerrigan  
140 Main St.  
Marlborough, MA 01752  
(508) 460-3775 FAX (508) 460-3723

JUNE 8, 2020

Regular meeting of the City Council was held on Monday, June 8, 2020 at 8:00 PM in City Council Chambers, City Hall. City Councilors Present: Ossing. Councilors Participating Remotely: Oram, Perlman, Robey, Wagner, Doucette, Dumais, Tunnera, Irish, Navin & Landers. Meeting adjourned at 9:46 PM.

Council President Ossing explained that this meeting is being held under the Emergency Order of the Governor allowing relief from the Open Meeting Law (MGL c. 30A §20). The Emergency Order allows for remote participation by public bodies. President Ossing further stated that all votes of the City Council will be taken by roll call vote pursuant to 940 CMR 29.10.

The City Council President asked for a roll call to confirm attendance of all City Councilors.

**Present: 11 – Absent: 0**

**Present: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the Minutes of the City Council meeting, May 18, 2020, **FILE**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the **PUBLIC HEARING** on the Application for Special Permit from Attorney Brian Falk, on behalf of WP Marlborough MA Owner, LLC, to build a multifamily residential project in the Business District to be known as Volaris Marlborough, consisting of 188 units in 4 buildings at 339 Boston Post Road East, **CONTINUED UNTIL JULY 20, 2020 AT 8:00 PM**; adopted.

**Councilors Present: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman & Robey.**

The hearing was continued with no testimony being heard.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the PUBLIC HEARING on the Proposed Zoning Amendment to Chapter 650 to add a new §38 relative to creating a Large-Scale Ground-Mounted Solar Photovoltaic Overlay District, Order No. 20-1007975, all were heard who wish to be heard, hearing closed at 8:23 PM; adopted.

**Councilors Present: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman & Robey.**

ORDERED: That the Transfer Request in the amount of \$485,133.00 which moves funds from Economic Development to MEDC to fund the FY21 operations of Marlborough Economic Development Corporation, **APPROVED**; adopted.

**Yea: 10 – Nay: 1**

**Yea: Wagner, Doucette, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman & Robey.**

**Nay: Dumais.**

CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

DEPT: Mayor FISCAL YEAR: 2020

FROM ACCOUNT: TO ACCOUNT:

| Available      |              | FROM ACCOUNT: |        |                      |              | TO ACCOUNT: |        |                      | Available |
|----------------|--------------|---------------|--------|----------------------|--------------|-------------|--------|----------------------|-----------|
| Balance        | Amount       | Org Code      | Object | Account Description: | Amount       | Org Code    | Object | Account Description: | Balance   |
| \$1,681,553.96 | \$485,133.00 | 27000099      | 42440  | Economic Development | \$485,133.00 | 11740006    | 53950  | MEDC Funding         | \$0.00    |

Reason: To allow the MEDC to continue it's work in promoting the economic development of the City for FY21

\$485,133.00 Total \$485,133.00 Total

ORDERED: Pursuant to MGL c. 30B, § 16(e)(2), the City Council determines that advertising for the proposed purchase of the following parcel of land will not benefit the City's interest because of the unique qualities and location of the property:

A parcel identified on the Assessors Map of the City of Marlborough as Map 69 Parcel 244 containing 0.18 acres, more or less, located at 25 Witherbee Street, Marlborough, MA, and further identified in a deed recorded in the Middlesex South District Registry of Deeds at Book 44607, Page 453. The person(s) having a beneficial interest in this parcel is Charles R. Platt as Trustee of the 25 Witherbee Street, Realty Trust and/or Christopher Forbes.

The above-identified parcel satisfies the requirements of said MGL c. 30B, § 16(e)(2), because: the land is uniquely located in close proximity to the existing Marlborough Library across Witherbee Street which can be utilized to increase off-street parking as the Library and its proposed expansion will not have enough parking to meet present or future demands.

And further, that the Mayor is authorized to negotiate and enter into a purchase and sales agreement to acquire said parcel, for a total purchase price of \$481,291.00, subject to the following conditions: (i) that, in accordance with MGL c. 43, § 30, the purchase price of the parcel shall not be more than 25% higher than the average assessed value of the parcel during the previous three years; and (ii) that the City's performance under any purchase and sales agreement will be contingent upon a favorable vote of the City Council authorizing the appropriation of sufficient funds for the purchase of the parcel. The Mayor is authorized to accept a deed pursuant to MGL. c. 40, § 3 for the parcel.

Pursuant to MGL c. 43, § 30, the City Council hereby authorizes an appropriation from Free Cash in the amount of \$481,291.00 as sufficient funds to pay for the purchase of said parcel.

**APPROVED;** adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the Transfer Request in the amount of \$481,291.00 which moves funds from Undesignated Fund to Capital Outlay-Land Acquisition to fund the purchase of 25 Witherbee Street, identified as Map 69, Parcel 244, **APPROVED**; adopted.

Yea: 11 – Nay: 0

Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.

CITY OF MARLBOROUGH

BUDGET TRANSFERS--

DEPT: Mayor FISCAL YEAR: 2020

FROM ACCOUNT: TO ACCOUNT:

| Available      |              |          |        |                      |              |          |        |                                | Available |
|----------------|--------------|----------|--------|----------------------|--------------|----------|--------|--------------------------------|-----------|
| Balance        | Amount       | Org Code | Object | Account Description: | Amount       | Org Code | Object | Account Description:           | Balance   |
| \$6,141,216.00 | \$481,291.00 | 10000    | 35900  | Undesignated Fund    | \$481,291.00 | 19300006 | 58120  | Capital Outlay-Land Acquisitio | \$0.00    |

Reason: Purchase of 25 Witherbee Street property

\$481,291.00 Total \$481,291.00 Total

ORDERED: That the Transfer Request in the amount of \$22,219.15 which moves funds from Reserved for Salaries to various accounts to fund the recently ratified MMEA collective bargaining agreement, **APPROVED**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

| DEPT: Auditor     |             |          |        |                      | FISCAL YEAR: 2020 |                        |        |                      |                   |
|-------------------|-------------|----------|--------|----------------------|-------------------|------------------------|--------|----------------------|-------------------|
| FROM ACCOUNT:     |             |          |        |                      | TO ACCOUNT:       |                        |        |                      |                   |
| Available Balance | Amount      | Org Code | Object | Account Description: | Amount            | Org Code               | Object | Account Description: | Available Balance |
| \$97,132.15       | \$22,219.15 | 11990006 | 57820  | Reserve for Salaries | \$1,261.07        | 11350002               | 50062  | Finance Assistant    | \$5,125.98        |
|                   | Reason:     | _____    |        |                      | Reason:           | Contractual Obligation |        |                      |                   |
|                   |             |          |        |                      | \$1,023.07        | 11350002               | 50520  | Principal Clerk      | \$4,153.68        |
|                   | Reason:     | _____    |        |                      | Reason:           | Contractual Obligation |        |                      |                   |
|                   |             |          |        |                      | \$428.25          | 11350002               | 50770  | Senior Clerk         | \$1,789.75        |
|                   | Reason:     | _____    |        |                      | Reason:           | Contractual Obligation |        |                      |                   |
|                   |             |          |        |                      | \$1,190.11        | 11410002               | 50550  | Head Clerk           | \$4,634.64        |
|                   | Reason:     | _____    |        |                      | Reason:           | Contractual Obligation |        |                      |                   |
|                   |             |          |        |                      | \$876.42          | 11410002               | 50770  | Senior Clerk         | \$3,559.53        |
|                   | Reason:     | _____    |        |                      | Reason:           | Contractual Obligation |        |                      |                   |



CITY OF MARLBOROUGH  
BUDGET TRANSFERS -

| DEPT:             |         | Auditor     |        | FISCAL YEAR:         |            | 2020     |        |                        |                   |
|-------------------|---------|-------------|--------|----------------------|------------|----------|--------|------------------------|-------------------|
| FROM ACCOUNT:     |         | TO ACCOUNT: |        |                      |            |          |        |                        |                   |
| Available Balance | Amount  | Org Code    | Object | Account Description: | Amount     | Org Code | Object | Account Description:   | Available Balance |
|                   |         |             |        |                      | \$1,752.87 | 11440002 | 50770  | Senior Clerk           | \$7,119.03        |
|                   | Reason: |             |        |                      |            |          |        | Contractual Obligation |                   |
|                   |         |             |        |                      | \$1,371.75 | 11550001 | 50210  | Sr System Analyst      | \$5,557.40        |
|                   | Reason: |             |        |                      |            |          |        | Contractual Obligation |                   |
|                   |         |             |        |                      | \$920.68   | 11550001 | 50213  | Network Engineer       | \$7,635.17        |
|                   | Reason: |             |        |                      |            |          |        | Contractual Obligation |                   |
|                   |         |             |        |                      | \$4,542.45 | 11920001 | 50292  | Bldg Craftsman         | \$11,141.70       |
|                   | Reason: |             |        |                      |            |          |        | Contractual Obligation |                   |
|                   |         |             |        |                      | \$1,202.19 | 11920001 | 50385  | Electrician            | \$4,856.16        |
|                   | Reason: |             |        |                      |            |          |        | Contractual Obligation |                   |
|                   |         |             |        |                      | \$1,179.85 | 12200002 | 50062  | Finance Assistant      | \$5,207.20        |
|                   | Reason: |             |        |                      |            |          |        | Contractual Obligation |                   |
|                   |         |             |        |                      | \$933.82   | 14001002 | 50062  | Finance Analyst        | \$4,451.43        |
|                   | Reason: |             |        |                      |            |          |        | Contractual Obligation |                   |
|                   |         |             |        |                      | \$1,014.85 | 14001002 | 50520  | Principal Clerk        | \$4,161.90        |
|                   | Reason: |             |        |                      |            |          |        | Contractual Obligation |                   |
|                   |         |             |        |                      | \$1,165.60 | 14001002 | 50550  | Head Clerk             | \$4,664.15        |
|                   | Reason: |             |        |                      |            |          |        | Contractual Obligation |                   |
|                   |         |             |        |                      | \$166.68   | 14001002 | 50770  | Senior Clerk           | \$4,269.27        |
|                   | Reason: |             |        |                      |            |          |        | Contractual Obligation |                   |

CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

|                   |             |                   |        |                      |             |                        |        |                      |                   |
|-------------------|-------------|-------------------|--------|----------------------|-------------|------------------------|--------|----------------------|-------------------|
| DEPT: Auditor     |             | FISCAL YEAR: 2020 |        |                      |             |                        |        |                      |                   |
| FROM ACCOUNT:     |             |                   |        | TO ACCOUNT:          |             |                        |        |                      |                   |
| Available Balance | Amount      | Org Code          | Object | Account Description: | Amount      | Org Code               | Object | Account Description: | Available Balance |
|                   |             |                   |        |                      | \$876.44    | 14920002               | 50770  | Senior Clerk         | \$3,559.51        |
|                   | Reason:     |                   |        |                      | Reason:     | Contractual Obligation |        |                      |                   |
|                   |             |                   |        |                      | \$862.46    | 15410001               | 50312  | Outreach Worker      | \$3,896.44        |
|                   | Reason:     |                   |        |                      | Reason:     | Contractual Obligation |        |                      |                   |
|                   |             |                   |        |                      | \$525.08    | 15410002               | 50584  | Clerk Typist         | \$3,385.97        |
|                   | Reason:     |                   |        |                      | Reason:     | Contractual Obligation |        |                      |                   |
|                   |             |                   |        |                      | \$925.51    | 15410002               | 50770  | Senior Clerk         | \$3,510.44        |
|                   | Reason:     |                   |        |                      | Reason:     | Contractual Obligation |        |                      |                   |
|                   | \$22,219.15 |                   |        |                      | \$22,219.15 |                        |        |                      |                   |

ORDERED: Under authority of MGL Chapter 44, Section 53A, the City Council hereby **APPROVES** the Grant Acceptance in the amount of \$41,966.00 for the Police Department from the Department of Justice, to fund the purchase of protective equipment; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: Under authority of MGL Chapter 44, Section 53A, the City Council hereby **APPROVES** the Grant Acceptance in the amount of \$10,500.00 for the Police Department from the Executive Office of Public Safety, to be used for traffic enforcement focusing on impaired driving, speeding and distracted driving; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: Under authority of MGL Chapter 44, Section 53A, the City Council hereby **APPROVES** the Grant Acceptance in the amount of \$6,000.00 for the Police Department from the Executive Office of Public Safety, to be used for enforcement of safety laws related to motorists, pedestrians and bicycles; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: Under authority of MGL Chapter 44, Section 53A, the City Council hereby **APPROVES** the Grant Acceptance in the amount of \$2,065.80 for the Police Department from the Executive Office of Public Safety to be used for the purchase of 30 car seats to be distributed to Marlborough residents in need of an appropriate seat for their child; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

**Suspension of the Rules requested – granted.**

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the Communication from City Solicitor, Jason Grossfield, re: Amendment to Proposed Salary Ordinance to Chapter 125 §6 relative to the Finance Director/Treasurer and Auditor positions, **FILE**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: At a regular meeting of the Marlborough City Council held on Monday, June 8, 2020, the following proposed amendments to the Code of the City of Marlborough, having been read was **ORDERED ADVERTISED** as follows:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARLBOROUGH THAT THE CITY CODE OF THE CITY OF MARLBOROUGH, AS AMENDED, BE FURTHER AMENDED AS FOLLOWS:

- I. By amending Section 67-10(A), entitled “Comptroller-Treasurer; appointment, term and duties”, by inserting the following sentences at the end of the existing paragraph: Alternatively, the Mayor may, subject to confirmation of the City Council, appoint a Finance Director/Treasurer for a term of three years to expire the day following his/her approval by the City Council. The Finance Director/Treasurer shall be the director of all financial management operations and shall perform all duties of the Comptroller-Treasurer as delineated by City Code.
- II. By amending Section 67-5 (Auditor, General Duties) by inserting the following sentence as subsection F: The Auditor shall assist and make recommendations to the Mayor in the development and evaluation of the capital and operating budgets and shall be responsible for preparation of budget documentation.
- III. By amending Chapter 125, entitled “Personnel”, by adding to the salary schedule referenced in Section 125-6, the following:

| Position                       | Step 1       | Step 2              | Step 3            | Step 4             | Step 5             | Step 6             | Step 7             |
|--------------------------------|--------------|---------------------|-------------------|--------------------|--------------------|--------------------|--------------------|
|                                | Start        | 6 months of service | 1 year of service | 2 years of service | 3 years of service | 4 years of service | 5 years of service |
| Finance Director/<br>Treasurer | \$102,116.74 | \$104,159.04        | \$106,242.23      | \$108,367.07       | \$110,534.41       | \$112,745.10       | \$115,000.00       |
| Auditor                        | \$102,116.74 | \$104,159.04        | \$106,242.23      | \$108,367.07       | \$110,534.41       | \$112,745.10       | \$115,000.00       |

This ordinance shall supersede and replace any existing rate for said positions (if applicable) in the current salary schedule.

**APPROVED;** adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That Proposed Amendments to the City Code to Chapter 67 and Chapter 125 as advertised and the Proposed job descriptions relative to the positions of Finance Director/Treasurer and Auditor, **POSTPONED UNTIL THE JUNE 22, 2020 CITY COUNCIL MEETING;** adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the Appointment of Laurent Lemieux as Plumbing Inspector for a three-year term from date of confirmation, **APPROVED**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: Pursuant to City Ordinance Section 125-10, the Mayor is authorized to appoint Laurent Lemieux as Plumbing Inspector at the Step 3 rate (\$72,212.26), given the extensive experience which Mr. Lemieux would bring to this position to the benefit of the City of Marlborough, **APPROVED**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the Communication from the Mayor, re: Upgrade of Board of Health/License Board Clerk from Senior Clerk to Principal Clerk effective May 25, 2020, **FILE**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: The City Council hereby approves and authorizes the Mayor to execute the First Amendment to the Tax Increment Financing Agreement by and between the City of Marlborough, Global Life Sciences Solutions USA LLC (“Cytiva”) and Atlantic-Marlboro Realty, LLC, recognizing Cytiva as the successor in interest to GE Healthcare Bio-Sciences Corp. with respect to the original Tax Increment Financing Agreement effective November 10, 2014, **APPROVED**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the Communication from the Mayor, re: Standard and Poor’s affirmation of the Global Bond Rating of AAA for the City of Marlborough, **FILE**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the Communication from the Planning Board, re: Favorable Recommendation and comments on the Proposed Zoning Amendment to Chapter 650 §5, §17 & §18 relative to Contractor Yards and Landscape Contractors Yards and the Proposed Rezoning of land located on Farm Road, identified as Map 85 Parcel 12, Order No. 20-1007947E, **FILE**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the Communication from Councilor Robey, re: Proposed Zoning Amendment to Chapter 650 §5, §17 & §18 relative to Contractor Yards and Landscape Contractors Yards and the Proposed Rezoning of land located on Farm Road, identified as Map 85 Parcel 12, Order No. 20-1007947E, **FILE**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the Proposed Zoning Amendment to Chapter 650 §5, §17 & §18 relative to Contractor Yards and Landscape Contractors Yards and the Proposed Rezoning of land located on Farm Road, identified as Map 85 Parcel 12, Order No. 20-1007947E, be removed from the Urban Affairs Committee, **DENIED**; adopted.

**Yea: 5 – Nay: 6**

**Yea: Tunnera, Irish, Landers, Ossing & Robey.**

**Nay: Wagner, Doucette, Dumais, Navin, Oram & Perlman.**

ORDERED: That there being no objection thereto set **MONDAY JUNE 22, 2020** as the **DATE FOR PUBLIC HEARING**, on the Petition from Eversource Energy to install approximately 185' of 2" Intermediate Pressure plastic pipe as a gas main extension on Union Street from 215 Union Street towards Hollis Street, refer to **ENGINEERING DEPARTMENT**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the Communication from Commonwealth of Massachusetts Division of Banks, re: Public Comment on a license application filed by Marlboro Services, Inc. d/b/a Brasil Remessa, 576 Boston Post Road East, to operate as a check casher, **FILE**; adopted.

**Councilor Dumais recused.**

**Yea: 10 – Nay: 0 – Abstain: 1**

**Yea: Wagner, Doucette, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

**Abstain: Dumais.**

ORDERED: That the Minutes of following Boards, Commissions and Committees, **FILE**; adopted.

- a) School Committee, May 12, 2020.
- b) Fort Meadow Commission, September 19, 2019.
- c) Historical Commission, April 30, 2020.
- d) Planning Board, April 27, 2020.
- e) Retirement Board, April 28, 2020.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the following CLAIMS, refer to the **LEGAL DEPARTMENT**; adopted.

- a) Lisa Ann Trudeau, 29 Bellows Circle, residential mailbox claim (2a).

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

Reports of Committees:

**THERE WERE NO REPORTS OF COMMITTEE.**

ORDERED: That the Application for Renewal of Junk Dealer/Secondhand Dealer License, Best Buy Stores LP #820, d/b/a Best Buy, 769 Donald J. Lynch Boulevard, **APPROVED**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED There being no further business, the regular meeting of the City Council is herewith adjourned at 9:46 PM; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**



## IN CITY COUNCIL

Marlborough, Mass., MAY 18, 2020

### ORDERED:

That the PUBLIC HEARING on the Application for LED Sign Special Permit, from William Camuso on behalf of Lincoln 431 LLC, (Shell Station) 431 Lincoln Street, be and is herewith **CONTINUED UNTIL JUNE 22, 2020 AT 8:00 PM.**

**Councilors Present: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman & Robey.**

The hearing was continued with no testimony from the public being heard.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ADOPTED

ORDER NO. 20-1007948D



AYOUB ENGINEERING RECEIVED  
ENGINEERING AND ARCHITECTURAL CONSULTANTS CITY CLERK'S OFFICE  
WWW.AYOUBENGINEERING.COM CITY OF MARLBOROUGH

2020 JUN 15 A 8 05

414 BENEFIT STREET  
PAWTUCKET, RHODE ISLAND 02861

PH. 401-728-5533  
FAX 401-724-1110

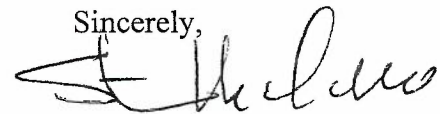
June 9, 2020

City of Marlborough  
City Council  
140 Main Street  
2nd Floor  
Marlborough, MA 01752

RE: Camuso/Colbea Shell Station  
431 Lincoln Street  
Marlborough, MA  
AEI Project #1853.120

On behalf of our client Colbea/Camuso we respectfully request a continuance of the June 22, 2020 City Council hearing for a LED Special Permit to the hearing date of July 20, 2020. This continuance will allow us the time to hopefully obtain the necessary Planning Board Variance. We appreciate the Council's assistance regarding this matter.

Sincerely,



Steven M. Pedro  
Vice President-Architect



## IN CITY COUNCIL

---

Marlborough, Mass., JUNE 8, 2020

### ORDERED:

That there being no objection thereto set **MONDAY JUNE 22, 2020** as the **DATE FOR PUBLIC HEARING**, on the Petition from Eversource Energy to install approximately 185' of 2" Intermediate Pressure plastic pipe as a gas main extension on Union Street from 215 Union Street towards Hollis Street, be and is herewith refer to **ENGINEERING DEPARTMENT**.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ADOPTED

ORDER NO. 20-1008031

## Steven Kerrigan

---

**From:** Thomas DiPersio  
**Sent:** Thursday, June 18, 2020 8:56 AM  
**To:** City Council; Steven Kerrigan; Mike Ossing  
**Subject:** Order 20-1008031

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
2020 JUN 18 A 9:01

Council President Ossing, Public Services Committee Chairman Landers and City Councilors,

Regarding Order No. 20-1008031 which has been referred to the Engineering Department, Petition from Eversource Energy to install a total of 185' of 2" IP gas main in Union Street from #215 toward Hollis Street, I offer the following for your consideration:

As conditions of the approval of this petition, I would request:

1. That Eversource complete their ongoing work on Pleasant Street, Bolton Street, and Poirier Drive prior to mobilizing their forces to this project.

Please contact me with any questions.

Thank you

**Thomas DiPersio, Jr., PE, PLS**  
City Engineer  
Department of Public Works  
135 Neil Street  
Marlborough, MA 01752  
Phone:(508)624-6910x33200  
[tdipersio@marlborough-ma.gov](mailto:tdipersio@marlborough-ma.gov)





# IN CITY COUNCIL

Marlborough, Mass., APRIL 27, 2020

## ORDERED:

That Communication from Attorney Mark Bourbeau on behalf of Marlborough HUB LLC, re: Proposed Rezoning of land off Valley Street, identified as Map 82, Parcel 125, be and is herewith refer to **URBAN AFFAIRS COMMITTEE, PLANNING BOARD, AND ADVERTISE A PUBLIC HEARING FOR MONDAY, JUNE 22, 2020.**

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

THAT, PURSUANT TO § 5 OF CHAPTER 40A OF THE GENERAL LAWS, THE CITY COUNCIL OF THE CITY OF MARLBOROUGH HEREBY ORDAINS THAT THE ZONING ORDINANCE OF THE CITY OF MARLBOROUGH, AS AMENDED, BE FURTHER AMENDED BY AMENDING THE ZONING MAP, SECTION 650-8, AS FOLLOWS:

That the land off Valley Street owned by Marlborough HUB, LLC., shown on Assessor's Map 82 as Parcel 125, presently zoned partly "Residence C" and partly "Industrial", be rezoned entirely as "Residence C", as said industrial portion parcel 125 is contiguous to the proponent's residentially zoned portion of Assessors' Parcel 125, and neither contiguous to any other industrially zoned land, and not practical or feasible for lawful industrial uses.

ADOPTED

ORDER NO. 20-1007976

X 19-1007532

X 19-1007552



RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH

2020 JUN 16 P 1:30

**Marlborough City Council**  
**Robert J. Tunnera**  
**Michael H. Ossing**  
140 Main Street  
Marlborough, Massachusetts 01752  
(508) 460-3711 TDD (508) 460-3610

June 15, 2020

Honorable Members  
Marlborough City Council  
City Hall  
Marlborough, MA 01752

Re: Municipal Aggregation – June 2020 Update

Dear Honorable Members:

In accordance with Order No.19-1007578B, this correspondence informs the City Council of the first quarter savings from the approved a twenty-four (24) month fixed price contract with Inspire that will provide stability and predictability and on a yearly average be lower than the National Grid Fixed Basic Service Rates during the same period. The contract with Inspire runs through November 2021.

Colonial Power has compiled the first quarter 2020 data and the City residents saved over \$811,000 in their electricity bill compared to the National Grid Basic Service Rate. See table below and the graph in Attachment 1.

| <b>Date</b>                        | <b>NGrid<br/>Basic<br/>Service Rate<br/>(\$/kW-hr)</b> | <b>City<br/>Rate<br/>(\$/kW-hr)</b>          | <b>City<br/>Residential<br/>User Savings</b> | <b>City<br/>Residential<br/>Commercial<br/>Industrial<br/>Savings</b> |
|------------------------------------|--|--|--|---|
| <b>Fourth<br/>Quarter<br/>2019</b> | Oct - .10793<br>Nov - .13957<br>Dec - .13957           | Oct - .09732<br>Nov - .09690<br>Dec - .09690 | \$606,763                                    | \$730,776   |
| <b>First<br/>Quarter<br/>2020</b>  | Jan – Mar<br>.13957                                    | Jan – Mar<br>.09690                          | \$811,655                                    | \$1,033,451   |
| <b>Second<br/>Quarter<br/>2020</b> | Apr - .13957<br>May - .09898<br>Jun - .09898           | Apr – Jun<br>.09690                          | TBD  | TBD   |

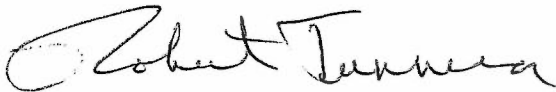
As a reminder, the City contract with Inspire is 100% wind Renewable Energy Credits (RECs). The savings are even greater when compared to the National Grid Green options.

Looking ahead to the second quarter 2020, the City rate is lower than the recently established National Grid summer basic service rate of 0.09898. This is significant as the City residents will continue to see savings over the National Grid Basic Service rate and the requirements in order 19-1007578B will be satisfied by “on a yearly average be lower than the National Grid Basic service rates during the same time period.”

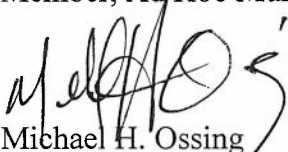
This information will be updated periodically and forwarded to the Councilors in accordance with Order 19-1007578B.

As Councilors, you can take pride in your decision to support Municipal Aggregation as we are saving our residents money on their electricity bills.

Sincerely,



Robert J. Tunnera  
Member, Ad Hoc Municipal Aggregation Committee



Michael H. Ossing  
Chairman Ad Hoc Municipal Aggregation Committee

Attachment 1: 1<sup>st</sup> quarter 2020 status report - Graph illustrating Marlboro aggregation savings

# CITY OF MARLBOROUGH COMMUNITY CHOICE POWER SUPPLY PROGRAM STATUS REPORT Q1 2020

Prepared June 2020

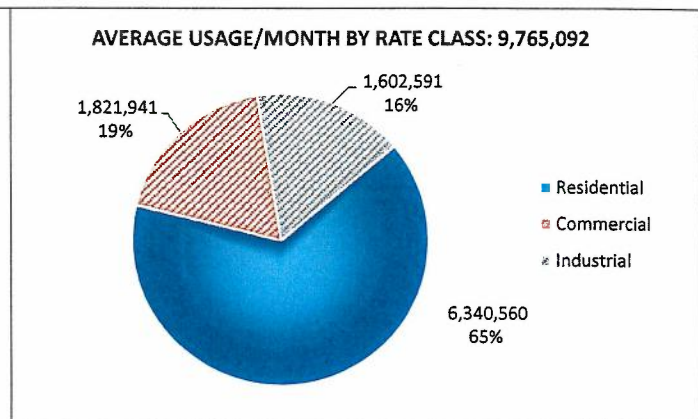
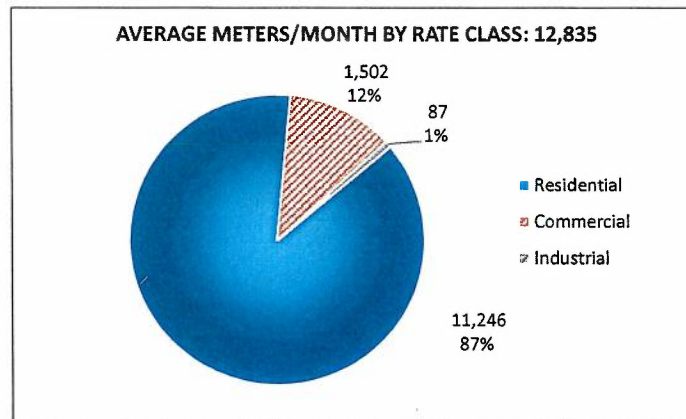
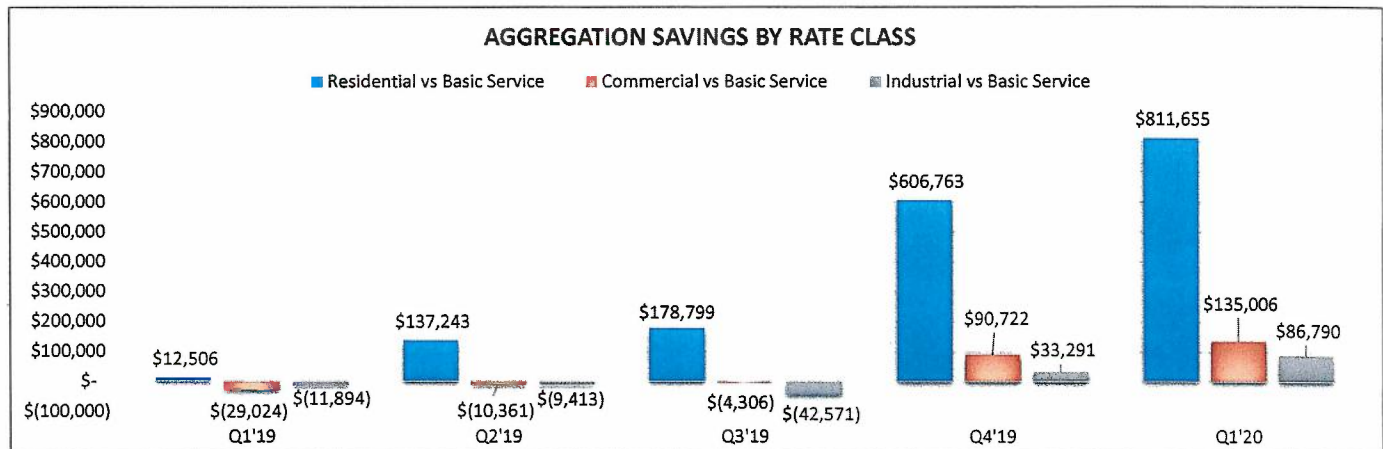
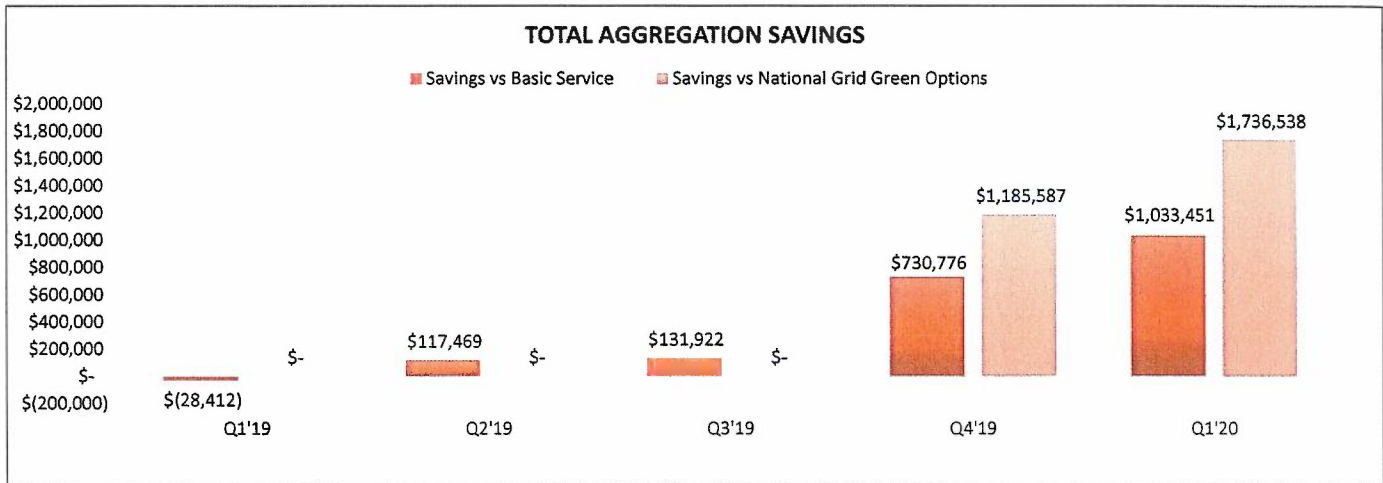
This report has been prepared by Colonial Power Group with information/data being provided by the Competitive Supplier and National Grid. The purpose of the report is to provide information about the City of Marlborough's Community Choice Power Supply Program, which currently provides competitive power supply to approximately 12,800 customers in the City. The data provided by the Competitive Supplier is not available until three months after the month it is used. For example, power is *Used* in January, *Invoiced* in February, *Paid* in March and *Reported* in April.

| PROGRAM RATES               |   |   |   |
|-----------------------------|---|---|---|
| Term                        | Nov 2018 – May 2019                               | May 2019 – Nov 2019                               | Nov 2019 - Nov 2021                               |
| <i>Competitive Supplier</i> | <i>Direct Energy</i>                              | <i>Dynegy</i>                                     | <i>Inspire</i>                                    |
| <i>Standard Offering</i>    | \$0.13650 / kWh<br><i>Meet MA Requirements</i>    | \$0.09732 / kWh<br><i>Meet MA Requirements</i>    | \$0.09690 / kWh<br><i>100% National Wind RECs</i> |
| <i>Optional Offering</i>    | \$0.13710 / kWh<br><i>100% National Wind RECs</i> | \$0.09804 / kWh<br><i>100% National Wind RECs</i> |   |

## COMPARISON TO NATIONAL GRID RATES

[Click here for NGRID GreenUp Info](#)

As of November 2019, the City of Marlborough chose a 100% green product as its standard offering, which supports renewable energy as 100% of the power supply is offset with Renewable Energy Certificates (REC's). Prior to that the standard offering met MA RPS. The City's aggregation savings are directly tied to the margin of savings between the Program's rates and National Grid's corresponding Basic Service rates as well as the level of consumption by participating consumers. Basic Service rates change twice a year or more, depending on utility and rate class. As a result, the aggregation rate may not always be lower than the Basic Service rate. The goal of the aggregation is to deliver savings over the life of the Program against the Basic Service rate. However, such savings and future savings cannot be guaranteed.





*City of Marlborough*  
*Office of the Mayor*

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
2020 JUN 18 11:41  
*Arthur G. Vigeant*  
FOR  
*Nathan R. Boudreau*  
EXECUTIVE AIDE

140 Main Street  
Marlborough, Massachusetts 01752  
508.460.3770 Fax 508.460.3698 TDD 508.460.3610  
www.marlborough-ma.gov

*Patricia Bernard*  
EXECUTIVE SECRETARY

June 18, 2020

City Council President Michael H. Ossing  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

**Re: Gift Acceptance – Marlborough Police Department**

Honorable President Ossing and Councilors:

I am pleased to submit for your acceptance a gift in the amount of \$500.00 for the Marlborough Police Department from James P. Rusher and Marna M. Rusher Esq of 71 Violetwood Circle. These funds will be used to assist the department's K-9 Unit led by Sgt. Ken McKenzie. We appreciate the Rushing's support for our officers and community.

Thank you for your consideration and please do not hesitate to contact me or Chief Giorgi with any questions.

Sincerely,

Arthur G. Vigeant  
Mayor

Enclosures





# City of Marlborough

## Police Department

355 Bolton Street, Marlborough, Massachusetts 01752  
Tel. (508)-485-1212 Fax (508)-624-6938

David A. Giorgi  
Chief of Police

June 5, 2020

Mayor Arthur G. Vigeant  
City Hall  
140 Main Street  
Marlborough, MA 01752



Dear Mayor Vigeant:

The Marlborough Police Department has received a \$500 gift donation from James P. Rusher and Marna M. Rusher Esq. of 71 Violetwood Circle in Marlborough. Mr. and Mrs. Rusher made the donation to the department with designation that it be used to assist the department's K-9 Unit led by Sgt. Ken McKenzie. The department truly appreciates the support and generosity of the donations from both residents and businesses in Marlborough.

I have attached a copy of the check mailed by Mr. and Mrs. Rusher and I am requesting that the gift award be forwarded to the City Council for approval. Should you have any questions, please do not hesitate to call.

Sincerely,

David A. Giorgi  
Chief of Police

**CITY OF MARLBOROUGH  
NOTICE OF GRANT AWARD**

DEPARTMENT: POLICE DATE: June 5, 2020

PERSON RESPONSIBLE FOR GRANT EXPENDITURE: CHIEF DAVID A. GIORGI

NAME OF GRANT: \_\_\_\_\_

GRANTOR: James P. Rusher and Marna M. Rusher- 71 Violetwood Circle Marlborough, M,

GRANT AMOUNT: \$500.00

GRANT PERIOD: \_\_\_\_\_

SCOPE OF GRANT/  
ITEMS FUNDED Donation to MPD K-9 Unit  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

IS A POSITION BEING  
CREATED: N/A  
\_\_\_\_\_

IF YES: CAN FRINGE BENEFITS BE PAID FROM GRANT? \_\_\_\_\_

ARE MATCHING CITY  
FUNDS REQUIRED? N/A  
\_\_\_\_\_

IF MATCHING IS NON-MONETARY (MAN HOURS, ETC.) PLEASE SPECIFY:  
N/A  
\_\_\_\_\_

IF MATCHING IS MONETARY PLEASE GIVE ACCOUNT NUMBER AND DESCRIPTION OF CITY FUNDS  
TO BE USED:  
N/A  
\_\_\_\_\_

ANY OTHER EXPOSURE TO CITY?  
N/A  
\_\_\_\_\_

IS THERE A DEADLINE FOR CITY COUNCIL APPROVAL: NO  
\_\_\_\_\_

**DEPARTMENT HEAD MUST SUBMIT THIS FORM, A COPY OF THE GRANT APPROVAL, AND A COVER  
LETTER TO THE MAYOR'S OFFICE REQUESTING THAT THIS BE SUBMITTED TO CITY COUNCIL  
FOR APPROVAL OF DEPARTMENT TO EXPEND THE FUNDS RECEIVED FOR THE PURPOSE OF THE GRANT**

JAMES P RUSHER OR  
MARNIA M RUSHER ESQ.

3101  
53-13/110 MA  
26581

30 May 2020

Date

Pay to the  
Order of

City of Northbrook

\$ 500.00

Five Hundred & No Dollars

00  
100 Dollars

 Photo  
Safe  
Deposit  
Details on back

**Bank of America** 

ACH R/T 011000138

For

MPD K-9 Unit / Sgt. McKenye

Marnia M. Rusher

MP



*City of Marlborough*  
*Office of the Mayor*

140 Main Street  
Marlborough, Massachusetts 01752  
508.460.3770 Fax 508.460.3698 TDD 508.460.3610  
[www.marlborough-ma.gov](http://www.marlborough-ma.gov)

RECEIVED  
CITY CLERK'S OFFICE  
*Arthur G. Vigeant*  
CITY OF MARLBOROUGH  
MAYOR

2020 JUN 18 AM 11:41  
*Nathan R. Boudreau*  
EXECUTIVE AIDE

*Patricia Bernard*  
EXECUTIVE SECRETARY

June 18, 2020

City Council President Michael H. Ossing  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

**Re: Transfer Request - Board of Health**

Honorable President Ossing and Councilors:

I have enclosed a transfer request for your review and approval to fund an increase in pay of Tina Nolin, an employee in the Board of Health who has been promoted from Senior Clerk to Principal Clerk. This transfer will cover the time frame from May 25, 2020 – June 30, 2020.

If you have any questions, comments, or concerns, please do not hesitate to contact Auditor Diane Smith or me.

Sincerely,

**Arthur G. Vigeant**  
Mayor

Enclosure



**CITY OF MARLBOROUGH**  
**Office of the City Auditor**  
140 Main St.  
Marlborough, MA 01752

June 9, 2020

Mayor Arthur G. Vigeant  
City Hall  
140 Main Street  
Marlborough, MA 01752

**RE: Transfer Request for the Board of Health**

Enclosed herewith is a transfer request to fund an increase in pay due to an employee in the Board of Health being promoted from Senior Clerk to Principal Clerk. The transfer covers the time period of May 25<sup>th</sup> through June 30<sup>th</sup>, 2020.

Please contact me if you should have any further questions regarding this information.

Sincerely,

Diane Smith  
City Auditor

CITY OF MARLBOROUGH  
BUDGET TRANSFERS --

DEPT: Board of Health

FISCAL YEAR: 2020

FROM ACCOUNT:

TO ACCOUNT:

Available  
Balance

Amount

Org Code

Object

Account Description:

Amount

Org Code

Object

Account Description:

Available  
Balance

\$5,091.77

\$135.00

15120001

50390

Nurse

\$135.00

15120002

50770

Senior Clerk

\$1,774.38

Reason:

Position vacant

Increase in pay due to Principal Clerk promotion  
effective May 25, 2020

Reason:

Reason:

Reason:

Reason:

\$135.00

Total

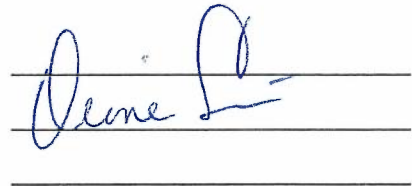
\$135.00

Total

Department Head signature:

Auditor signature:

Comptroller signature:





*City of Marlborough*  
*Office of the Mayor*

140 Main Street  
Marlborough, Massachusetts 01752  
508.460.3770 Fax 508.460.3698 TDD 508.460.3610  
[www.marlborough-ma.gov](http://www.marlborough-ma.gov)

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
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*Nathan R. Boudreau*  
EXECUTIVE AIDE

*Patricia Bernard*  
EXECUTIVE SECRETARY

June 18, 2020

City Council President Michael H. Ossing  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

**Re: 60-Day Appointments of Interim Treasurer and Interim Comptroller**

Honorable President Ossing and Councilors:

I wanted to inform you that in accordance with M.G.L. c. 41, § 61A, I have re-appointed Interim Treasurer Eileen Bristol and Interim Comptroller Stephen Cirillo to a new 60-day term in their respective positions. I have made these temporary re-appointments as the position of Comptroller / Treasurer remains vacant.

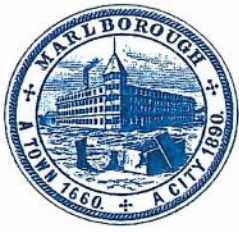
The Comptroller Interview Team and I have spoken with and considered several qualified candidates. Still, due to trying times regarding COVID-19 and the complexity of the position as posted, the position has yet to be filled. I hope that once the proposed Financial Director Ordinance is passed, the position will appeal to an even wider variety of qualified municipal and finance professionals.

Please do not hesitate to contact Director of Human Resources Lynn Davine or me with any questions.

Sincerely,

  
Arthur G. Vigeant  
Mayor

Enclosures



*City of Marlborough*  
*Office of the Mayor*

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Marlborough, Massachusetts 01752  
508.460.3770 Fax 508.460.3698 TDD 508.460.3610  
[www.marlborough-ma.gov](http://www.marlborough-ma.gov)

*Arthur G. Vigeant*  
MAYOR

*Nathan R. Boudreau*  
EXECUTIVE AIDE

*Patricia Bernard*  
EXECUTIVE SECRETARY

June 17, 2020

Eileen Bristol  
City of Marlborough  
140 Main Street  
Marlborough, MA 01752

RE: Temporary Appointment Pursuant To M.G.L. c. 41, § 61A

Dear Ms. Bristol:

In accordance with authority vested in me under M.G.L. c. 41, § 61A, I appoint you as temporary officer for the position of Treasurer because said office is vacant. Under this appointment, you shall hold and exercise the powers and perform the duties of Treasurer for not more than sixty days (60), from time to time, for so long as the position remains vacant.

Sincerely,

**Arthur G. Vigeant**  
Mayor

Enclosures





*City of Marlborough*  
*Office of the Mayor*

140 Main Street  
Marlborough, Massachusetts 01752  
508.460.3770 Fax 508.460.3698 TDD 508.460.3610  
[www.marlborough-ma.gov](http://www.marlborough-ma.gov)

*Arthur G. Vigeant*  
MAYOR

*Nathan R. Boudreau*  
EXECUTIVE AIDE

*Patricia Bernard*  
EXECUTIVE SECRETARY

June 17, 2020

Stephen Cirillo  
City of Marlborough  
140 Main Street  
Marlborough, MA 01752

RE: Temporary Appointment Pursuant To M.G.L. c. 41, § 61A

Dear Mr. Cirillo:

In accordance with authority vested in me under M.G.L. c. 41, § 61A, I appoint you as temporary officer for the position of Comptroller because said office is vacant. Under this appointment, you shall hold and exercise the powers and perform the duties of Comptroller for not more than sixty days (60), from time to time, for so long as the position remains vacant.

Sincerely,

**Arthur G. Vigeant**  
**Mayor**

Enclosures

PART I. ADMINISTRATION OF THE GOVERNMENT

TITLE VII. CITIES, TOWNS AND DISTRICTS

CHAPTER 41. OFFICERS AND EMPLOYEES OF CITIES, TOWNS AND DISTRICTS

TEMPORARY AUDITOR, TREASURER, COLLECTOR OF TAXES, ACCOUNTANT AND CLERK OF A TOWN AND  
TEMPORARY HEADS OF CITY DEPARTMENTS

Chapter 41: Section 61A. Appointment; tenure; bond; removal; powers and duties

Section 61A. If the office of city auditor, city treasurer, city collector of taxes or other officer having charge of a city department is vacant, or if any such officer, because of disability or absence, is unable to perform his duties, the mayor, without confirmation by the city council, any provision of a city charter to the contrary notwithstanding, shall appoint a temporary officer to hold such office and exercise the powers and perform the duties thereof until another is duly elected or appointed and has qualified according to law, or the officer who was disabled or incapacitated resumes his duties; but no such temporary officer shall be appointed under this section for a period longer than sixty days. Any such temporary officer shall be sworn and give bond for the faithful performance of his duties in accordance with the provisions of law applying to the officer whose place he fills, and if he fails so to do within ten days after his appointment the mayor shall rescind the appointment and appoint another.



*City of Marlborough*  
*Office of the Mayor*

140 Main Street  
Marlborough, Massachusetts 01752  
508.460.3770 Fax 508.460.3698 TDD 508.460.3610  
[www.marlborough-ma.gov](http://www.marlborough-ma.gov)

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
MAYOR  
2020 JUN 18 A 11:41  
*Nathan R. Boudreau*  
EXECUTIVE AIDE

*Patricia Bernard*  
EXECUTIVE SECRETARY

June 18, 2020

City Council President Michael H. Ossing  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

**Re: Changes to City of Marlborough Code regarding the Resident Drop-Off Facility**

Honorable President Ossing and City Councilors:

As you know, the City's contract with WeCare ended on March 31, 2020, and the DPW has assumed complete control of the Resident Drop of Facility.

Many changes have been made to positively bring the facility into the 21st century and ensure that it is cost-effective, environmentally efficient, and provides the most significant benefit to the residents it serves.

Many issues have come to fruition lately regarding affordability of trash and recycling services locally, statewide, and nationally. These issues have caused the closing of many Massachusetts landfills, which has forced the cost of trash disposal to increase exponentially. Due to these increasing costs, we must reconsider the costs and operations of our services at the residential drop off facility to ensure the best use of this taxpayer run facility.

With that being said, on behalf of the Department of Public Works, enclosed please find a proposed order proposing changes to Section 540, Article II, of the City of Marlborough Code regarding the Resident Drop-Off Facility. As overviewed in the attached letter by Assistant Commissioner Ted Scott, the proposed order would make considerable changes to the facility and bring our operation in line with modern Resident Drop Off Facilities and regional facilities, all while remaining cost-effective for our residents.

Raising fees is something I try to avoid; however, the \$50-dollar sticker fee has not changed since 1996 and will not change for over 70% of users. I feel this is a cost-effective strategy to increase the cost for those that use the facility most to leave the majority of citizen use unaffected. Still, our facility is considerably cheaper than that of other municipal operations in our surrounding communities.

The Residential Drop Off facility brings tremendous value to Marlborough, and these changes will ensure we can change with the times while not diminishing the value for the consumer. Thank you for your consideration, DPW Commissioner John Ghiloni and Assistant Commissioner Ted Scott will be available to answer any specific questions relative to the project.

Sincerely,



**Arthur G. Vigeant**  
**Mayor**

Enclosures



*City of Marlborough*  
**Department of Public Works**

135 NEIL STREET  
MARLBOROUGH, MASSACHUSETTS 01752  
TEL. 508-624-6910  
\*TDD 508-460-3610

JOHN L. GHILONI  
COMMISSIONER

June 15, 2020

Mayor Arthur G. Vigeant  
City Hall  
140 Main Street  
Marlborough, MA 01752

Re: Changes to City of Marlborough Code regarding the Resident Drop-Off Facility

Dear Mayor Vigeant:

With the end of the City's disposal contract with Wecare on March 31, 2020, the DPW has assumed complete control of the Resident Drop-Off facility. We have already made, and will continue to make, many changes to the facility that will positively affect cost, efficiency, customer service, as well as the environment.

As you know, with the closing of Massachusetts landfills, the cost of trash disposal is continuously increasing. In order to get a measure of control of the disposal amount and to apply a fair fee to residents based upon their use, we propose the attached changes to Section 540, Article II, of the City of Marlborough Code regarding the Resident Drop-Off Facility. The changes to the code are as follows: "Transfer Station" is replaced with the facility's official name of "Resident Drop-Off Facility", specific details regarding the use of the Resident Drop-Off Facility are removed from the code and will be issued by the Department of Public Works on an annual basis, and a new fee structure with a controlled tracking of items is proposed.

The current sticker fee of \$50 for the Resident Drop-Off Facility has not been increased since 1996. Although, a larger fee increase is most likely warranted, at this time we are proposing the following:

- Demolition materials will no longer be accepted.
- Senior Citizens are only 65 and older with no \$15 reduced rate for 62-65 years old.
- Recycling at no cost will not change.
- Senior Citizen and Disabled American Veteran permits at no cost will not change, but there will be limits of 50 bags of household trash and 4 pay items per year.
- No increase to the standard \$50 fee, but there will be limits of 50 bags of household trash and 6 pay items per year.
- Sticker upgrades will be in \$100 increments for each additional 4 pay items. Pay items will be electronics, appliances and bulk waste. 12 additional bags of household trash will be considered 1 pay item.

THEODORE L. SCOTT, P.E.  
ASST. COMMISSIONER, OPERATIONS

CHRISTOPHER S. LAFRENIERE  
ASST. COMMISSIONER, UTILITIES

THOMAS DIPERSIO, JR. P.E., P.L.S.  
CITY ENGINEER

Based upon usage data from FY20, 71% of the FY21 users will see no increase in fee and 26% of the FY21 users will only see a \$100 increase in fee. The remaining 3% of the FY21 users will see an additional increase based upon the amount of pay items they dispose of. This fee structure yields a minimum \$200 per year value to every user. This is in addition to the approximately \$275 per year value achieved for residents using the curbside program.

In comparison with other Massachusetts municipalities, most adopt the MassDEP Pay as You Throw program at the curbside or drop-off center or both. Current fees for the surrounding towns are as follows:

- Southborough – Drop-Off Sticker: \$250
- Sudbury - Drop-Off Sticker: \$170, Bag: \$2.40, Recycle Sticker: \$30
- Westborough – Drop-Off Sticker: \$160, Appliance: \$30
- Hudson – Drop-Off Sticker: \$10, Bag: \$2-\$3, Appliances: \$15-25, TV/CRT: \$35, Bulk: \$25-\$35, Propane: \$8, Tires \$5-\$15
- Shrewsbury: Pay as you throw curbside
- Northborough: Pay as you throw curbside

We feel this approach still provides more value to residents than surrounding towns, has minimal effect on most of the users and allows us to offset the cost associated with users that dispose of more trash than the average user.

Please contact me if you require any additional information.

Sincerely,



Theodore L. Scott  
Assistant Commissioner Operations

ORDERED:

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARLBOROUGH THAT THE CITY CODE OF THE CITY OF MARLBOROUGH, AS AMENDED, BE FURTHER AMENDED AS FOLLOWS:

I. By amending Chapter 540 (“Solid Waste”), Article II (“Transfer Stations”) by deleting the words “Transfer Stations” in the title and replacing it with the words: “Resident Drop-Off Facility”.

II. By amending Chapter 540, Section 540-16, entitled “Provision for Station”, as follows (new text shown as underlined, deleted text shown as ~~strikethrough~~):

§ 540-16 Provision for ~~station~~ resident drop-off facility.

The City shall provide, either by contract or otherwise, a ~~transfer station~~ resident drop-off facility for the ~~disposal of solid waste~~ drop-off and transfer of residential solid waste and residential recycling, and may include residential compost, generated within the City.

III. By amending Chapter 540, Section 540-17, entitled “Use of landfill”, as follows (new text shown as underlined, deleted text shown as ~~strikethrough~~):

§ 540-17 Use of landfill.

~~Upon establishment of a transfer station,~~ The Hudson Street landfill will be closed to public use. Further use of said landfill facility by the public will only be allowed under emergency conditions by the Department of Public Works or as otherwise approved by the City Council.

IV. By amending Chapter 540, Section 540-18, entitled “Definitions”, by deleting the existing section in its entirety and replacing it with the following:

§ 540-18 Definitions.

For the purposes of this article, the following words and phrases shall have the meaning respectively ascribed to them by this article:

**RESIDENTIAL COMPOST:** Discarded organic material such as yard trimmings, kitchen scraps, wood shavings, cardboard and paper that is converted to compost, which can be used for soil improvement or as a fertilizer.

**RESIDENTIAL RECYCLING:** Discarded material that can be converted into reusable material as defined by the Massachusetts Department of Environmental Protection.

**RESIDENTIAL SOLID WASTE:** Discarded material that is usual to housekeeping, which is not recycling or hazardous waste as defined by the Massachusetts Department of Environmental Protection.

- V. By amending Chapter 540, Section 540-19, entitled "Stickers", by deleting the existing section in its entirety and replacing it with the following:

§ 540-19 Stickers; Use of Resident-Drop Off Facility

- (A) The resident drop-off facility shall be for the sole use of residents of the City of Marlborough. The department of public works shall issue permits in the form of stickers to be attached to each vehicle window. The department of public works shall adopt regulations for the administration of the resident drop-off facility consistent with this section.
- (B) Entrance for the use of the resident drop-off facility shall only be allowed to vehicles displaying a proper window sticker affixed to the lower, front corner of the driver's side window. Said permit shall allow use of the facility on an annual basis, from July 1 through June 30 of each year, as follows:
- (1) Residential Solid Waste / Residential Recycling Standard Sticker: \$50 annual fee. This sticker permits a maximum of 50 household bags of residential solid waste and 6 pay items.
  - (2) Residential Recycling Only Sticker: No fee.
  - (3) Senior Citizens (Age 65 and older) and Disabled American Veterans Sticker: No fee. This sticker permits a maximum of 50 household bags of residential solid waste and 4 pay items.
  - (4) Sticker Upgrades: Purchasable in \$100 increments for an additional 4 pay items. 12 household bags of residential solid waste are considered 1 pay item.
  - (5) For purposes of this subsection, Pay Items are items such as electronics, appliances and bulk waste.

- VI. By deleting Chapter 540, Sections 540-20, 540-21, and 520-22 in their entirety.

ADOPTED  
In City Council  
Order No. 20-XXX  
Adopted

Approved by Mayor  
Arthur G. Vigeant  
Date:

A TRUE COPY  
ATTEST:





# City of Marlborough

## Office of the Mayor

140 Main Street  
Marlborough, Massachusetts 01752  
508.460.3770 Fax 508.460.3698 TDD 508.460.3610  
[www.marlborough-ma.gov](http://www.marlborough-ma.gov)

RECEIVED  
CITY CLERK'S OFFICE  
*Patricia Bernard*  
CITY OF MARLBOROUGH  
MAYOR  
2020 JUN 18 A 11:41  
*Nathan R. Boudreau*  
EXECUTIVE AIDE

*Patricia Bernard*  
EXECUTIVE SECRETARY

June 18, 2020

City Council President Michael H. Ossing  
Marlborough City Council  
140 Main Street  
Marlborough, MA 01752

### **Re: Order Naming New Elementary School and Recreational Fields**

Honorable President Ossing and Councilors:

My office, in conjunction with the Director of Veterans Services, has spent the last few months considering names for the New Elementary School and two unnamed and recently renovated recreational fields. The City of Marlborough is proud to be the home of thousands of honorable veterans past and present, many who have given the ultimate sacrifice for our country.

This was a tedious process due to there being several lists created by several organizations and individuals over the last several decades. It is my belief that we have reconciled all the lists into one master list that will be released to the public in the coming weeks. Anyone that notices a missing Marlborough veteran will have the opportunity to submit names to be vetted and added.

The New Elementary School will henceforth be known as the Goodnow School. This is in honor of Theodore, Andrew, and Charles Goodnow, three brothers who were Killed in Action during the Civil War. Andrew Goodnow was born on September 15, 1839, and upon being captured in Drury's Bluff, VA, he was taken to Andersonville Prison, where he died on September 18, 1864. Theodore was born on March 18, 1844 and was shot and died while in surgery on August 3, 1864. Charles Goodnow was born March 2, 1841 and died of illness on January 13, 1863. All three Goodnow's are buried at Rocklawn Cemetery.

The softball field previously known as Red Field will henceforth be known as Demers Field in honor of Lance Corporal Richard Demers. A United States Marine, Lance Corporal Demers, was Killed in Action during the Vietnam War on July 15, 1966, during a firefight in the Quang Ngai Republic of Vietnam while defending Hill 10 under heavy enemy fire. Lance Corporal Demers was assigned to Company M, 3rd Battalion, 1st Marine Div. and is buried at the IC Cemetery.

The baseball field previously known as Community Center Field, located behind 1LT Charles W. Whitcomb School, will henceforth be known as Cole Field in honor of Disbursing Clerk 2nd Class

Harold Cole. Cole served in the Naval Reserve during World War II and, following being honorably discharged in 1946, reenlisted and was placed on Active duty on July 24, 1950. Disbursing Clerk 2nd Class Cole was killed in a plane crash while on active duty on May 18, 1951 and is buried at the IC Cemetery.

In Marlborough, we take the naming of our public facilities very seriously and take the time to seriously consider all options before deciding to honor a specific veteran. All the veterans I have proposed have served their country and their city honorably and are deserving of the honor to be bestowed upon them. I respectfully request the attached proposal be forwarded to the Veterans Committee for further study and report.

Thank you for considering this matter, I look forward to furthering this discussion. Please do not hesitate to contact Director of Veterans Services Michael Hennessy or me with any questions.

Sincerely,



Arthur G. Vigeant  
Mayor

Enclosures



★ = Facility or Field to be named

ORDERED:

Pursuant to City Ordinance Sec. 551-1, the City Council hereby approves the naming of the following public building and fields:

- (i) The new elementary school, located at 441 Bolton Street, Marlborough, shall henceforth be named and known as the Goodnow School. Said naming is in honor of Theodore Goodnow, Andrew Goodnow, and Charles Goodnow, three brothers Killed in Action during the Civil War; and
- (ii) The softball field, located at 441 Bolton Street, Marlborough, shall henceforth be named and known as Demers Field. Said naming is in honor of Lieutenant Corporal Richard Demers, a United States Marine, Killed in Action during the Vietnam War; and
- (iii) The baseball field, located at 25 Union Street, Marlborough, shall henceforth be named and known as Cole Field. Said naming is in honor of Disbursing Clerk 2nd Class Harold Cole, who served in the Naval Reserve during World War II and, following honorable discharge, later reenlisted and was killed in a plane crash while on active duty.

ADOPTED  
In City Council  
Order No. 20-  
Adopted

Approved by Mayor  
Arthur G. Vigeant  
Date:

A TRUE COPY  
ATTEST:



Photo added by Tom Aho



Tom Aho



# Andrew Jackson Goodnow

**BIRTH** 15 Sep 1839  
Stow, Middlesex County, Massachusetts, USA

**DEATH** 1864 (aged 24–25)  
Andersonville, Sumter County, Georgia, USA

**BURIAL** Rocklawn Cemetery  
Marlborough, Middlesex County, Massachusetts, USA

**PLOT** lower section

**MEMORIAL ID** 89051721 ·

26 years, in Rebel Prison

## Family Members

### Parents

-  Lewis Goodnow  
1776–1851
-  Ruth B *Spurr* Goodnow  
1803–1885

### Siblings

-  James Howe Goodnow  
1831–1910
-  Eliza Jane *Goodnow* Holyoke  
1832–1917
-  Emeline Goodnow  
1834–1836
-  Charles Edward Goodnow  
1841–1863
-  Theodore Herbert Goodnow  
1844–1864

### Half Siblings

Matthew Sargent



Maryann  
Goodnow  
unknown-1805



Mary Ann  
*Goodnow* Rice  
1806-1882



Samuel Dana  
Goodnow  
1809-1847



Susan H.  
*Goodnow*  
Tinkham  
1811-1848



Charlotte G.  
Goodnow  
1817-1822

**Created by:** Crystal

Added: 24 Apr 2012

Find a Grave Memorial **89051721**

*Find a Grave*, database and images

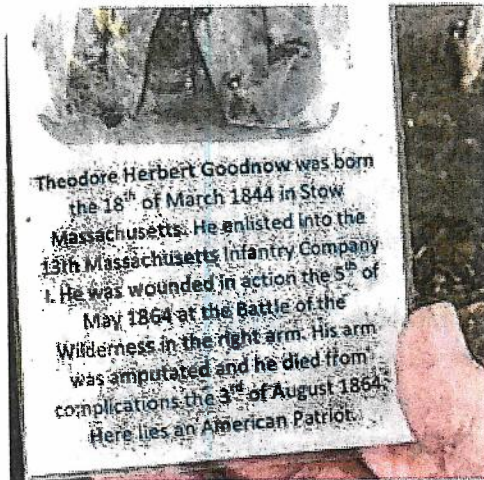
(<https://www.findagrave.com> : accessed 17 June 2020),  
memorial page for Andrew Jackson Goodnow (15 Sep  
1839-1864), Find a Grave Memorial no. 89051721, citing  
Rocklawn Cemetery, Marlborough, Middlesex County,  
Massachusetts, USA ; Maintained by Crystal (contributor  
47526998) .

Copyright © 2020 Find a Grave

## Find A Grave



Photo added by Tom Aho



Added by Tom Aho



Added by Matthew Sargent

# Theodore Herbert Goodnow

**BIRTH** 18 Mar 1844  
Stow, Middlesex County, Massachusetts, USA

**DEATH** 3 Aug 1864 (aged 20)  
District of Columbia, District of Columbia, USA

**BURIAL** Rocklawn Cemetery  
Marlborough, Middlesex County, Massachusetts, USA

**PLOT** lower section

**MEMORIAL ID** 87264124 ·

20 years, 4 months, Co. I 13 reg. M.V.


## Family Members


### Parents


 Lewis Goodnow  
1776–1851


 Ruth B *Spurr*  
Goodnow  
1803–1885


### Siblings

 James Howe  
Goodnow  
1831–1910

 Eliza Jane  
*Goodnow*  
Holyoke  
1832–1917

 Emeline  
Goodnow  
1834–1836

 Andrew Jackson  
Goodnow  
1839–1864

 Charles Edward  
Goodnow  
1841–1863

### Half Siblings

 Maryann  
Goodnow

unknown-1805



Mary Ann  
*Goodnow* Rice  
1806-1882



Samuel Dana  
Goodnow  
1809-1847



Susan H.  
*Goodnow*  
Tinkham  
1811-1848



Charlotte G.  
Goodnow  
1817-1822

**Created by:** Crystal

Added: 23 Mar 2012

Find a Grave Memorial **87264124**

*Find a Grave*, database and images

(<https://www.findagrave.com> : accessed 17 June 2020),  
memorial page for Theodore Herbert Goodnow (18 Mar  
1844-3 Aug 1864), Find a Grave Memorial no. 87264124,  
citing Rocklawn Cemetery, Marlborough, Middlesex  
County, Massachusetts, USA ; Maintained by Crystal  
(contributor 47526998) .

Copyright © 2020 Find a Grave





*E. Howland*  
Photo added by Matthew Sargent



Crystal

## Charles Edward Goodnow

**BIRTH** 2 Mar 1841  
Stow, Middlesex County, Massachusetts, USA

**DEATH** 13 Jan 1863 (aged 21)  
Annapolis, Anne Arundel County, Maryland, USA

**BURIAL** Rocklawn Cemetery  
Marlborough, Middlesex County, Massachusetts, USA

**PLOT** lower section


**MEMORIAL ID** 89051654 ·

21 years, 10 months, 11 days. Co. ? 10th Reg.


### Family Members

#### Parents


 Lewis Goodnow  
1776–1851


 Ruth B *Spurr*  
Goodnow  
1803–1885

#### Siblings

 James Howe  
Goodnow  
1831–1910

 Eliza Jane  
*Goodnow*  
Holyoke  
1832–1917

 Emeline  
Goodnow  
1834–1836

 Andrew Jackson  
Goodnow  
1839–1864

 Theodore  
Herbert  
Goodnow  
1844–1864

#### Half Siblings



Maryann  
Goodnow  
unknown-1805



Mary Ann  
*Goodnow*Rice  
1806-1882



Samuel Dana  
Goodnow  
1809-1847



Susan H.  
*Goodnow*  
Tinkham  
1811-1848



Charlotte G.  
Goodnow  
1817-1822

**Created by:** Crystal

Added: 24 Apr 2012

Find a Grave Memorial **89051654**

*Find a Grave*, database and images

(<https://www.findagrave.com> : accessed 17 June 2020),  
memorial page for Charles Edward Goodnow (2 Mar  
1841-13 Jan 1863), Find a Grave Memorial no. 89051654,  
citing Rocklawn Cemetery, Marlborough, Middlesex  
County, Massachusetts, USA ; Maintained by Crystal  
(contributor 47526998) .

Copyright © 2020 Find a Grave

DEMERS, RICHARD WILFRED

(Surname)

(Christian name)

(Army serial number)

D-34

Residence 190 Elm Street  
(Street and house number)

Marlboro  
(Town or city)

Midd. Mass.  
(County) (State)

Enlisted-~~Inducted~~-~~Commissioned~~

(Date and place) 12 July 1963 Boston, Mass.

Component force: USMC

Active duty began (Date) 12 July 1963

Born in Marlboro, Mass.

Date of birth or age 25 Dec 1945

Organizations:

Grades: LCPL

Engagements:

Wounds or other injuries received in action:

Served overseas From

to

Service terminated-Honorably-Not honorably-Dishonorably (Date) 15 July 1966  
at Vietnam by reason of KIA(H)

Name and address of kin and relationship: (Joseph &) Ruth Demers (P)

55 Norwood Street, Marlboro

AGO MASS 51. 50M-2-80-927141

(Remarks on reverse side)

Death Report

VIETNAM  
SERVICE

(over)



DEPARTMENT OF THE NAVY  
HEADQUARTERS UNITED STATES MARINE CORPS  
WASHINGTON, D. C. 20380

DL-1000

DEATH REPORT

THIS IS TO CERTIFY that the records of Headquarters, Marine Corps show that Lance Corporal Richard W. Demers, [REDACTED], U. S. Marine Corps, died 15 July 1966 in the vicinity of Quang Ngai, Republic of Vietnam as the result of gunshot wounds sustained while engaged in action against hostile forces.

Given under my hand at Washington, D. C., this 22nd day of July, 1966.

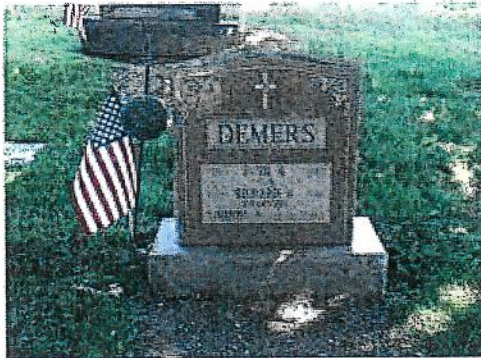
*J. H. HOLBROOK*  
J. H. HOLBROOK  
Captain, U. S. Marine Corps  
Acting Head, Casualty Section  
Personal Affairs Branch

Furnished to: Mr. and Mrs. Joseph A. Demers

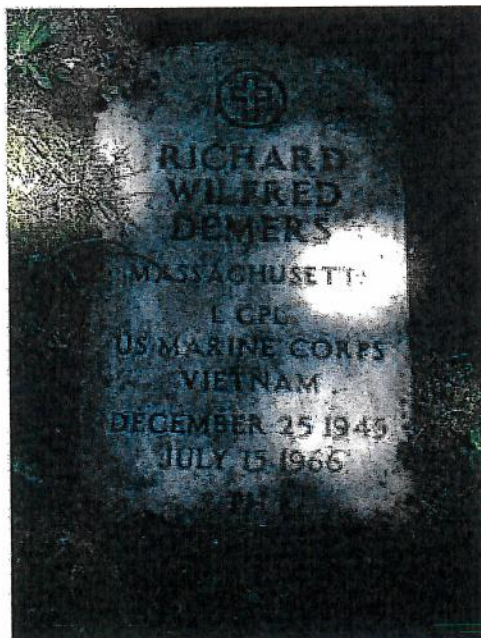




Photo added by Victor Vilionis



Victor Vilionis



Victor Vilionis

## LCpl Richard Wilfred Demers

|             |   |
|-------------|---|
| BIRTH       | 25 Dec 1945<br>Marlborough, Middlesex County, Massachusetts, USA                    |
| DEATH       | 15 Jul 1966 (aged 20)<br>Quảng Ngãi, Quảng Ngãi, Vietnam                            |
| BURIAL      | Immaculate Conception Cemetery<br>Marlborough, Middlesex County, Massachusetts, USA |
| PLOT        | Section 4, Lot 158  |
| MEMORIAL ID | 69785066 ·  |

Richard, the son of Joseph A. Demers and Ruth A. Demers of Marlborough MA, enlisted in the US Marine Corps on July 12, 1963 in Boston MA. He arrived in Vietnam, assigned to Company M, 3d Battalion, 7th Marines, 1st MARDIV (Rein) FMF.

In the early morning hours of July 15, the enemy struck the new Marine Combat Base on Tien Dao Hill with a round of 60 mm mortar fire and then a barrage adjusted to the cover the area of the 1st platoon and CP which sustained a direct hit. A probe came on the western side of the perimeter, with a crossfire of enemy small arms fire directed on the Marines, then the main assault occurred on the south east with the VC penetrating the wire defenses entering the compound and closing with the Marines in hand to hand combat.

This was a well-coordinated attack with a uniformed enemy which indicated it was not just some local force guerrilla group, but a Main unit of the VC. With enemy mortar fire still raining down on them the Marines on Hill 10 were able to hold their own and stall the enemy attack. The attackers were pushed back and withdrew in the darkness

with Marine artillery targeting the area around the Marines the perimeter was secured from any further penetration. Marine losses were five men killed and another fifteen wounded, LCpl Demers was one of the casualties; he was killed in action as a result of enemy rifle fire.

Casualties:

Anthony George Calverley  
Robert James Croce Died of Wounds  
Richard Wilfred Demers  
Thomas Arthur McConahy  
Samuel Lee Reed  
Isaiah Herman Wilson

## Family Members

### Parents



Ruth A Demers  
1923–1982

### Siblings



Joseph A.  
Demers  
1944–2006

**Created by:** Victor Vilionis

Added: 13 May 2011

Find a Grave Memorial **69785066**

*Find a Grave*, database and images

(<https://www.findagrave.com> : accessed 17 June 2020), memorial page for LCpl Richard Wilfred Demers (25 Dec 1945–15 Jul 1966), Find a Grave Memorial no. 69785066, citing Immaculate Conception Cemetery, Marlborough, Middlesex County, Massachusetts, USA ; Maintained by Victor Vilionis (contributor 47207612) .

**GOLE, Harold**  
(Surname)

**Clark**  
(Christian name)

~~XXXXXXXXXX~~  
(Army serial number)

~~XXXXXX~~  
(White or colored)

Residence **128 Mechanic Street, Marlboro, Mass.**  
(Street and house number) (Town or city) (County) (State)

Re-Enlisted—Inducted—Commissioned (Date and place) **24 July 1950 Boston**  
Component force. **NAVY** Active duty began (Date) **7/25/50**  
Born in **Marlboro, Mass.** Date of birth or age **12/10/20**  
Organizations:

Grades: **AS-- Disbursing Clerk 2/o**

**KOREAN SERVICE**

Engagements:

Wounds or other injuries received in action

Served overseas from **NA** to

Service terminated—Honorably—Not honorably—Dishonorably (Date) **5/18/51**

at **attached to USS Gen Anderson** reason of **Death**  
Name and address of kin and relationship **Mrs. Agnes E. (W) same add**

~~XXXXXXXXXX~~

(Remarks on reverse side)



DEPARTMENT OF THE NAVY  
BUREAU OF NAVAL PERSONNEL  
WASHINGTON 25, D. C.

IN REPLY REFER TO

~~██████████~~  
~~██████████~~  
L, Jun 1951

TO WHOM IT MAY CONCERN:

Harold Clark COLE, Disbursing Clerk Second Class, U. S. Naval Reserve,  
Active, Deceased.

-----  
Re: Service of  
-----

|      |     |    |  |
|------|-----|----|--|
| 1920 | Dec | 10 | Born in Marlboro, Massachusetts.   |
| 1944 | Apr | 11 | Enlisted in the U. S. Naval Reserve for two years, as Seaman Apprentice, at Navy Recruiting Station, Boston, Massachusetts, and placed on active duty. |
| 1946 | Apr | 4  | Honorably discharged as Disbursing Clerk from Personnel Separation Center, San Pedro, California.  |
| 1950 | Jul | 24 | Reenlisted in the U. S. Naval Reserve for four years as Disbursing Clerk second class, at Navy Recruiting Station, Boston, Massachusetts.              |
| 1950 | Jul | 25 | Placed on active duty.   |
| 1951 | May | 18 | Died as Disbursing Clerk second class, while attached to U.S.S. GENERAL A. E. ANDERSON (AP111).  |

Next of Kin: Mrs. Agnes Elizabeth M. Cole, wife  
128 Mechanic Street  
Marlboro, Massachusetts

By direction of Chief of Naval Personnel.

*M. E. Heeder*  
M. E. HEEDER  
Head, Casualty Branch



RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
2020 JUN -8 A 7:35

June 4, 2020

City Clerk  
Marlborough City Hall  
140 Main Street  
Marlborough, MA 01752

Marlborough City Council,

Please approve for Grant purposes the following plan:

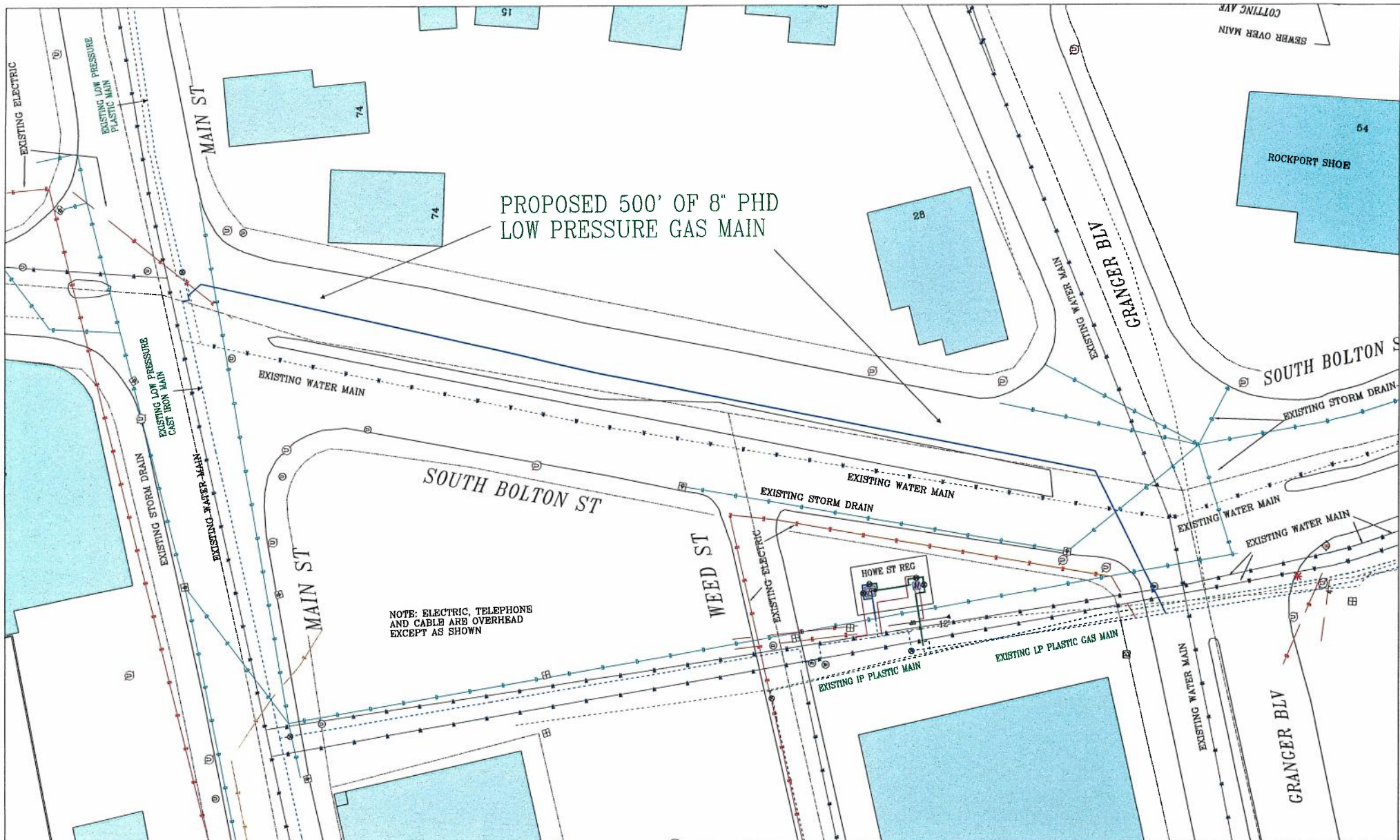
To install approximately 500ft of 8" Low Pressure gas main as part of a system improvement project. The work is going to take place at the following location:

**South Bolton ST- Main ST to Granger BLVD**

Respectfully,

Pamela Gopaul  
Eversource Energy  
Supervisor of Planning & Scheduling  
157 Cordaville Rd  
Southboro, Massachusetts 01772  
(508) 305-7139  
[Pamela.gopaul.1@eversource.com](mailto:Pamela.gopaul.1@eversource.com)

**EVERSOURCE**  
ENERGY



PROPOSED 500' OF 8" PHD  
LOW PRESSURE GAS MAIN

NOTE: ELECTRIC, TELEPHONE  
AND CABLE ARE OVERHEAD  
EXCEPT AS SHOWN

**EVERSOURCE**  
MASS LAW  
Call Dig-Safe: 811

Address: SOUTH BOLTON ST, MARLBOROUGH  
City / Town: GRANT PLAN (2020)

IMPORTANT - DO NOT SCALE  
The drawing provides approximate location only and all facility information must refer to various  
records including but not limited to: utility records, GIS, and other records. It is the user's responsibility to  
verify the location and depth of all utilities shown on this drawing. No warranty is made for the  
accuracy of any information on this drawing.

EVERSOURCE MA GAS  
One Miller Way  
Marlborough, MA 01450  
Phone 1-800-482-2000

Date Plotted: 06/04/2020

Abutters South Bolton St (Main St to Granger Blvd)  
MARLBOROUGH, MA

| Map | Block | Lot | Unit | Owner~s Name                        | Co Owner~s Name              | Address      | City         | ST Zi |
|-----|-------|-----|------|-------------------------------------|------------------------------|--------------|--------------|-------|
| 70  | 24    |     |      | FIREHOUSE MANAGEMENT LLC            |                              | 16 BRENT DR  | HUDSON       | MA 01 |
| 70  | 145   |     |      | 23 SB LLC                           |                              | 941 DYER AVE | CRANSTON     | RI 02 |
| 70  | 150   |     |      | LOPES KARINE S                      |                              | 4 NEIL ST    | MARLBOROUGH  | MA 01 |
| 70  | 152   |     |      | FITZPATRICK STEPHEN M TR            | C/O MARLBOROUGH SAVINGS BANK | PO BOX 19    | MARLBOROUGH  | MA 01 |
| 70  | 213   |     |      | M & E VENTURES CORPORATION          |                              | 4 WATKINS LN | SOUTHBOROUGH | MA 01 |
| 70  | 218   |     |      | AYKANIAN SEM TR                     | JOHN COTTING REALTY TRUST    | 74 MAIN ST   | MARLBOROUGH  | MA 01 |
| 70  | 292   |     |      | FIRST CHURCH OF MARLBORO CONGREGATI |                              | 37 HIGH ST   | MARLBOROUGH  | MA 01 |
| 70  | 212A  |     |      | M & E VENTURES CORPORATION          |                              | 4 WATKINS LN | SOUTHBOROUGH | MA 01 |

**MARLBOROUGH ASSESSORS**

*Anthony C. Amadio*  
*Allen K. Silverstein*  
*Janet May*



**SEM AYKANIAN**

ATTORNEY AT LAW

74 Main Street  
Marlborough, Massachusetts 01752  
SemAykanian@aykanianlaw.com

t 508.485.4882  
f 508.624.4110  
c 508.667.9186

RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH™

2020 JUN 10 P 12:15

May 28, 2020

**VIA US and ELECTRONIC MAIL**

Marlborough City Council  
ATT: MS. KAREN BOULE  
140 Main Street, 2<sup>nd</sup> Floor  
Marlborough, MA 01752

RE: 270-276 MAIN STREET, MARLBOROUGH  
PAUL V. GRIFFIN, JR., TRUSTEE OF UNION REALTY TRUST

Dear Karen:

Thank you so much for taking the time to discuss this matter over the telephone.

As per our discussion, I've attached a plan and a roughly proposed Order for your file. It would be my goal to have this matter before the Council at its meeting of June 22, if possible.

To facilitate the Council's review, I have provided a copy of this correspondence to the Office of the City Solicitor, the Building Commissioner, and the Commissioner of Public Works.

If there is anything further you need or if you or a Council member wishes to discuss the matter, please do not hesitate to reach out.

Very truly yours,



Sem Aykanian, Esq.

SA/sf  
Enc.

CC: Mr. John L. Ghiloni  
Mr. Jeffrey Cooke  
Mr. Jason Grossfield, Esq.

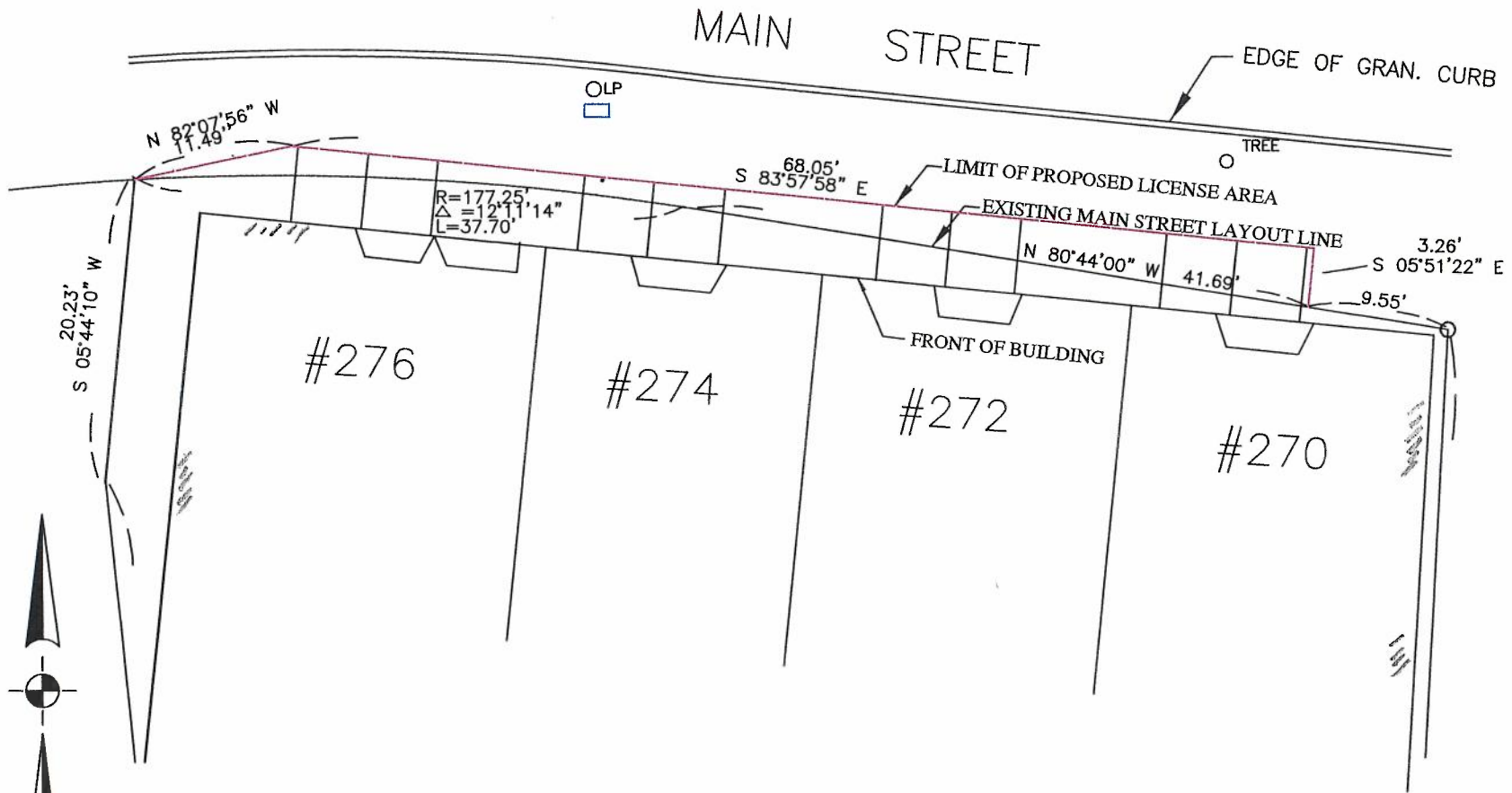
ORDERED:

That the City Council for the City of Marlborough APPROVE a License to Encroach to Paul V. Griffin, Jr., Trustee of Union Realty Trust, the owner of 270-276 Main Street, in said Marlborough, as follows:

That the said record owner is hereby authorized to encroach and occupy a portion of the layout of Main Street for the purpose of placement of handicap access ramps. Said encroachment shall be limited to the area designated as "Limit of Proposed License Area" consisting of 115 square feet, and shown on a "Plan of Proposed License Area in Marlborough, Massachusetts" Dated December 17, 2019, Rev. January 7, 2020, Rev. February 4, 2020, and drawn by Robert J. Parente, P.L.S. a copy of which plan is attached hereto and made a part hereof.

ADOPTED  
In City Council

Approved by Mayor



NOTE: PROPOSED LICENSE AREA= 115 sf

**PLAN OF PROPOSED LICENSE AREA  
IN  
MARLBOROUGH, MASSACHUSETTS**

LOCATION: 270-276 MAIN STREET

OWNED BY: UNION REALTY TRUST

PREPARED BY: ROBERT J. PARENTE, P.L.S

DATE: DECEMBER 17, 2019

SCALE: 1"= 12'

REV: JANUARY 7, 2020

REV: FEBRUARY 4, 2020



**Camuso Enterprises, LLC  
Leigh Enterprises, Ltd.  
C-Shell Enterprises, Ltd.**

87 Walkers Brook Drive, Reading, MA 01867  
Phone 781-942-7170

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2020 JUN 11 P 2:45

Marlborough City Council  
140 Main Street  
Marlborough, Ma. 01752

June 11, 2020

Re; 431 Lincoln St.

Dear City Council,

I am writing this letter to request for a permit to operate 24 hours per day. I purchased the location in May of 2005 and it was operating 24 then. We have been continuously operating 24 since then. I also own the Shell at 413 Lakeside, since December 1994, and have also operated that 24 since then. I also operated the Shell at 342 Boston Post Road from December or 1999 until September of 2019 when I left there.

I was unaware that I needed a permit to operate 24 hours until last evening, and as of today I will be open from 6 AM -11PM. I feel that operating 24 hours per day gives our customers the flexibility to visit us when it is most convenient for them. We try and operate a clean and safe facility and have had very few problems thru out the years. We use the slow period in the middle of the night to do a deep cleaning and disinfecting of the entire store. Shortly after 4 AM we start getting busy with landscapers and contractors starting their day and I am hoping to not lose this valuable business.

Thank you in advance for your consideration on this matter.

Sincerely,

William Camuso

City of Marlborough, MA  
Monday, June 3, 2019

## Chapter 342. Gasoline Stations and Car Washes

[HISTORY: Adopted by the City Council of the City of Marlborough as indicated in article histories. Amendments noted where applicable.]

### GENERAL REFERENCES

Building and site development — See Ch. 270.

Zoning — See Ch. 650.

## Article I. Operation

[Adopted 2-28-1972 by Ord. No. 11248; amended in its entirety 5-15-1972 by Ord. No. 11472 (Ch. 112, Art. I, of the 1986 Code)]

### § 342-1. Hours of operation.

All gasoline stations, car washes or car wash operations located in the City shall open for business no earlier than 6:00 a.m. and close no later than 11:00 p.m. daily.

### § 342-2. Exceptions.

[Amended 9-11-1995 by Ord. No. 95-6218A]

- A. When, in the judgement of the City Council, the public convenience and welfare may be substantially served without detrimental effect upon the public health, peace or safety, the City Council may, on petition to it in writing by the owner or operator of a gasoline station, car wash or car wash operation, issue a permit granting an exemption to the applicability of the curfew established by this article.
- B. If granted, such permit shall:
  - (1) In regard to both location and holder, be nontransferable;
  - (2) Be subject to such conditions and safeguards as the Council, in the sole exercise of its discretion, may impose;
  - (3) Initially be issued for a period of one year and may thereafter, at the discretion of the City Council, be renewed for periods of up to five years.
- C. Upon receipt of a petition, in writing, for a permit, the City Council shall, within a reasonable time, set a date for a public hearing on such petition. Notice of time and place of hearing shall be given by publication, no less than seven days prior thereto, in a newspaper published in the City and to the applicant, by certified mail, not less than seven days prior to such hearing. The applicant shall pay to the City Clerk an amount equal to the cost of publication of such notice.

### § 342-3. Rest rooms to be locked when establishments closed.



During hours in which gas stations, car washes or car wash operations are closed for business, rest rooms, including those having coin-operated devices, are to be locked so as to be inaccessible to the public, and the lighting of the premises is to be at a minimum and only sufficient to provide security.

## § 342-4. Applicability.

This article shall apply equally to all existing and subsequent gasoline stations, car washes or car wash operations.<sup>[1]</sup>

[1] *Editor's Note: Former Art. II, Self-Service Gasoline Stations, adopted 8-25-1975 by Ord. No. 14906, which immediately followed this article, was repealed 11-20-1989 by Ord. No. 89-3150A.*

## Article II. Storage of Gasoline

[Adopted 4-28-1980 by Ord. No. 20280 (Ch. 112, Art. III, of the 1986 Code)]

## § 342-5. Fees.

Fees for gasoline storage, as allowed under MGL c. 148, § 13, as amended, shall be \$10, and \$1 for the registration of the same.



Massachusetts Cultural Council

## Marlborough LCC Meeting Agenda

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CITY OF MARLBOROUGH

2020 JUN 12 P 1:51

### Marlborough LCC Meeting *via remote access*

**Date:** Tuesday, June 2nd at 6 PM

**Attendees:** Gabriele Luzzi, Kathy Oliver Jones, Monica Lucey and Samantha Perlman

Nonmembers in attendance: City Clerk Steve Kerrigan, Assistant City Clerk Wilson Chu, Technician Michael Sayce.

**Absent:** N/A

\*\*All participants are participating remotely given precautions around COVID-19. The public could access the meeting by clicking the link on the meeting calendar page or by dialing 617-433-9462 and using conference ID 911 597 739 #.

- I. Meeting was called to order at 6:17 PM (Members were awaiting one person who was delayed getting on the call which is why the meeting started later).
  - A. Attendance Roll Call
    - Gabriele Luzzi: present
    - Monica Lucey: present
    - Kathy Oliver Jones: present
    - Samantha Perlman: present
- II. Review minutes from April 15 meeting.
  - A. Motion made by Member Lucey to approve the minutes that was seconded by Member Oliver Jones.
  - B. Vote:
    - Gabriele Luzzi: yes
    - Monica Lucey: yes
    - Kathy Oliver Jones: yes
    - Samantha Perlman: yesMinutes were approved 4-0.
- III. Review grantee requests for event postponement and reimbursement.
  - A. Chair Perlman gave an overview of the two requests that the Council would be voting on. Request 1 came from the Discovery Museum to alter the nature of their grant programming. They asked to switch their grant to fund all Open Door Connections programs collectively for residents of Marlborough rather than just the \$1 Anytime Admission for EBT cardholders.
  - B. Motion to approve the grant modification made by Member Oliver Jones and seconded by Member Lucey.
    1. Vote:
      - Gabriele Luzzi: yes
      - Monica Lucey: yes
      - Kathy Oliver Jones: yes
      - Samantha Perlman: yesMotion carries 4-0 to approve Discovery Museum's grant modification.

- C. Request 2 came from the MetroWest STEM Education Network in support of the "See Yourself in STEM - Mentoring Program." They requested their grant money go towards paying a portion (24%) of the salary of a part-time staff to transition the mentorship program to be fully online.
  - 1. Motion to approve the grant modification made by Member Luzzi, seconded by Member Oliver Jones.
  - 2. Vote:
    - Gabriele Luzzi: yes
    - Monica Lucey: yes
    - Kathy Oliver Jones: yes
    - Samantha Perlman: yesMotion carries 4-0 to approve Metrowest STEM Network's grant modification.

IV. Discuss virtual opportunities for Marlborough Cultural Council's community engagement and events.

- A. Chair Perlman gave an overview of how other Cultural Councils are engaging in virtual opportunities and using social media. She asked the group their thoughts about having a social media presence or hosting a virtual event. Chair Perlman shared an idea from a resident to host a virtual couch party concert such as in Concord. She then opened it for discussion to the larger group.
- B. Member Oliver Jones responded that she thinks that this sounds like a good idea and asked about the time commitment for members. Chair Perlman responded that the Council does not meet as often as other Councils. If they wanted to move forward on a virtual event, the Council would need to meet more often. The Council could have one person take ownership of an event. Chair Perlman spoke to the Maynard Cultural Council and they assign projects to one member to execute and then report back to the full Council. In Maynard, they meet every other week. Chair Perlman would like to have at least one virtual event over the summer.
- C. Member Luzzi responded that he cannot commit right now to an increase in time, especially given that the Council has only 4 members. Member Oliver Jones also responded saying that there is a lot going on, especially working from home right now. It may be helpful to only host one event like around Fourth of July, but she does not have the bandwidth to host an event right now. Member Lucey felt similarly about the time commitment and is trying to get away for portion of the summer.
- D. Chair Perlman thanked the members for their feedback and knows that it is also busy for her as well. She did think the Council should do something and asked if she should reach out to another Cultural Council and co-brand with one of their events. Member Oliver Jones and Lucey agreed this could work well. Chair Perlman shared that they could share such information with members, the City and also engage the schools and their art department. For example, Chair Perlman shared how on behalf of the Council, she shared out the Hearts for Heroes project. She also raised the future need for a social media presence. Member Oliver Jones also shared that the Council could do something with the kids such as a back to school themed event.
- E. Chair Perlman reiterated that the Council needs to recruit in the future and wanted to have members think through an event for the fall. Chair Perlman agreed to take ownership if opportunities came up to collaborate with other Councils.
  - 1. *Member Lucey left the meeting at 6:28 PM due to a conflicting meeting.*

V. Discuss upcoming community input survey.

- A. Chair Perlman shared that the Council is required to have a community survey in 2020. As the Council has largely been a granting organization, it is a way to get more information from the community. Member Luzzi replied that it would be challenging to do this in person right now and asked how we could implement it. Chair Perlman replied that it would need to be a digital survey via an online form to be filled out by residents.
  - B. Member Luzzi recommended that the Council send an email to Luis from Mass Cultural Council asking for guidance on the surveys. Chair Perlman agreed that she could reach back out to him and see if they have an online survey template. Member Oliver Jones also agreed.
  - C. There was consensus to continue this topic to the next meeting and Chair Perlman informed the Council that there were likely additional grant modifications on the way. The Cultural Council needs additional members and there was agreement that recruiting members should be a priority before hosting additional events. Chair Perlman asked Clerk Kerrigan who was on the line if candidates could be appointed remotely to the Cultural Council. Kerrigan agreed that the process would remain the same, and the Clerk would ensure they could be sworn in if the Mayor and Council moved the process along remotely. Socially distant precautions would be taken to ensure safety and enable appointments. Chair Perlman reminded the Council that they still needed to appoint one person to have the minimum of 5 members needed to host a grant cycle in November. Consensus was made not to act at this time.
- V. Adjourning
- a. Motion to adjourn was made by Member Oliver Jones and seconded by Chair Perlman.
  - b. Vote
    - Gabriele Luzzi: yes
    - Kathy Oliver Jones: yes
    - Samantha Perlman: yes
- 3-0 to adjourn the meeting at 6:35 PM.

Marlborough Cultural Council Meeting was adjourned at 6:35 PM.  
*Notes taken and respectfully submitted by Chair Perlman.*

# Marlborough Public Library Board of Trustees

## Meeting Minutes

April 28, 2020

*Due to government orders prohibiting public meetings during the COVID-19 pandemic, this meeting was held online via City's Microsoft Teams.*

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CITY OF MARLBOROUGH

APR 28 2020 7:35

Meeting called to order by Tom Abel at 7:04pm

Board Members Present: Tom Abel, Fred Haas, Nena Bloomquist, Robyn Ripley, Janice Merk, Karen Bento, Rustin Kyle, Bill Brewin, Samantha Khosla

Also Present: Margaret Cardello, Library Director; Steven Kerrigan, Marlborough City Clerk; Wilson Chu, Marlborough Assistant City Clerk; Mark Gibbs, Marlborough IT Director

### Documents Reviewed/Referenced:

1. Agenda
2. Minutes from the March 3, 2020 meeting
3. Trust Fund/State Aid report for March 2020
4. Director's Report

### Proceedings:

1. **Minutes:** Nena Bloomquist pointed out a typo in the March 3, 2020 minutes. *With that correction, a motion (Bento/Bloomquist) to approve the meeting minutes from the March 3, 2020 meeting was passed via a roll call vote.*
2. **Trust Fund Reports:** *A motion (Bloomquist/Ripley) to approve the Trust Fund Reports for March 2020 was passed via a roll call vote.*
3. **Director's Report:** (see attached for more details)
  - Margaret shared that today was extremely difficult for the library staff, as 14 staff were laid off and 4 open positions were cut, leaving just seven employees, including Margaret, to manage all library functions. Some of the impacted individuals have been with the library since 1985. While devastated, staff members were gracious, and several said they would love to return to their positions. The employees were notified in writing that the layoff was permanent but that according to the MMEA contract they can be called back within two years.
  - Reopening the library with current staffing levels will be very problematic. Prior to the shutdown from the pandemic, the library was open to the public for 66 hours a week. The state would allow those hours to be reduced to as low as 53 (representing 90% of the state's required hours of operation) but that would result in a 12% cut in the state aid appropriation.

- Margaret is very concerned about maintaining security and normal library operations for a city of this size with just a team of seven when the library is reopened. The staff has done an exemplary job of providing online services – bedtime story hours for children, crafts for all ages, e-book recommendations, fun and informative videos, and many others – but many of the people who have been preparing and presenting these programs have been laid off. Once the library reopens, Margaret anticipates a tremendous amount of pent-up demand for library services which will significantly strain the small team.
- In addition to the staffing challenges when the library reopens, Margaret has been exploring what changes need to be implemented to ensure the health of patrons and staff. Among the ideas being considered by leaders within the broader library community are limiting the number of people allowed into the library at any one time; installing plexiglass partitions between the staff and the public; and requiring the use of masks. The MBLC is developing guidelines for libraries, and Margaret also plans to confer closely with the City’s Board of Health for recommendations.
- Margaret attended a webinar on state aid and certification on April 21. Libraries whose budgets have been cut will be able to apply for state certification waivers. If the waiver is approved, the City would need to formulate a plan for restoring the budget back to required levels.
- The Mayor approved a work at home/in library plan through May 1. Decisions to extend the plan are made weekly. There are three to five people working in the library each day, along with one library supervisor. Each staff member provides a daily report of his/her activity and hours worked. Margaret sends daily reports to the HR Director and weekly updates to the Mayor.
- In a new partnership with the Marlborough Senior Center, staff members have begun calling library patrons over the age of 60 to check in with them. Any needs they express are passed on to the senior center for follow-up. Initially, the staff is focusing on the library’s home delivery patrons. Feedback has been very positive.
- Margaret provided several updates regarding the library renovation project:
  - The Building Committee met via Zoom on April 9 to review the architectural changes made based on public input. The design team was able to address the public’s concerns regarding the entrances and the building committee approved the new design. An additional concern regarding parking may be addressed with the purchase of another parcel on Witherbee Street. The city is currently in negotiations with the property owners.
  - Construction documents must be submitted to MBLC by January 7, 2021.

#### 4. **Committee Reports:**

- Marlborough Public Library Foundation:
  - MPLF Chair Nena Bloomquist noted that fundraising activities have temporarily paused due to the pandemic.

#### 5. **Old Business:**

- Trustee Scholarships:
  - There were 14 essays submitted for the MPL Board of Trustees College Scholarships, awarded each year to Marlborough residents graduating from a local high school. The board was very impressed with the quality of the submissions. *A motion (Bloomquist/Merk) to award the two \$1,000 scholarships to Chloe Wing from AMSA and Dinh Ton from MHS was approved on a roll call vote.*
  - Margaret will send a letter to each student notifying them of the award.

#### 6. **New Business**

- There was no new business at this meeting.

**7. Adjournment:** *A motion (Ripley/Bloomquist) to adjourn was approved via roll call vote at 7:50pm.*

Minutes submitted by Janice Merk.

**MINUTES**  
**MARLBOROUGH PLANNING BOARD**  
**MARLBOROUGH, MA 01752**

**RECEIVED**  
**CITY CLERK'S OFFICE**  
**CITY OF MARLBOROUGH**  
**May 18, 2020**  
**2020 JUN 12 P 1:00**

1A

**Call to Order**

The **Remote Meeting** of the Marlborough Planning Board was called to order at 7:00 pm. Members present- Barbara Fenby, Sean Fay, Phil Hodge, George LaVenture, Chris Russ and Matthew Elder. City Engineer, Thomas DiPersio, and Planning Board Administrator, Krista Holmi, also participated in the remote meeting.

**1. Meeting Minutes**

**A. April 27, 2020**

On a motion by Mr. LaVenture, seconded by Mr. Elder, the Board voted to accept and file the minutes of April 27, 2020 as amended. Yea: Elder, Fay, Hodge, LaVenture, Russ and Fenby. Nay: 0. Carried 6-0.

**2. Chair's Business**

- A. Set public hearing date: Proposed rezoning of land off Valley St. identified as Map 82, Parcel 125, presently zoned partly "Residence C" and partly "Industrial" to be rezoned entirely as "Residence C", Marlborough Hub, LLC. June 22 was selected for the public hearing. (Council Order #20-1007976)
- B. Set public hearing date: Proposed Zoning Amendment to Chapter 650 to add a new Section 38 creating the Large-Scale-Ground-Mounted Solar Photovoltaic Overlay District. Assessor's Map 30, Parcel 4 and Assessor's Map 30, Parcel 4C. June 22 was selected for the public hearing. (Council Order #20-1007975)
- C. Request for update on Livestock Farm proposed zoning amendment (Council Order #20-10079015)

Chair Fenby requested that Councilor Robey update the Board on the proposed zoning amendment. Ms. Robey said a City Council vote on the amendment could come that evening. She indicates the amendment will include two of the modifications proposed by the Planning Board 1) No sale of eggs 2) Restrictive language on the placement of the coops in the front yard of a property. The coop placement language was prepared by Jeffrey Cooke, Building Commissioner. She confirmed that chicken coops do fall into the "accessory structure" category and are subject to their associated regulations. Mr. Russ asked whether any of the Board's other recommendations were adopted, including restrictions in which zones coops are allowed and restrictions that coops be on owner-occupied properties. Ms. Robey said no, these changes were not deemed necessary and questioned the fairness of only allowing owners. Mr. Fay objected to allowing tenants keep chickens. Tenants come and go, and if chickens are left without care, it will only take 2-3 days before animals perish. Ms. Robey indicated the Board of Health is anxious for this zoning amendment. Ms. Robey is confident that Code Enforcement will take the necessary steps to ensure zoning compliance, and the Board of Health will have the ability through M.G. L. to enforce the regulations.

**3. Approval Not Required**

- A. 26, 34 MacQuarrie Drive – Applicant: Jon Sowa, 26 MacQuarrie Drive, Marlborough, MA 01752; Land Surveyor: Hancock Associates, 315 Elm Street, Marlborough, MA 01752; Description of Property: Middlesex South Registry of Deeds Book 19272 Page 170. J. Dan Bremser, Hancock Associates. Mr. Bremser indicated that while setting bounds in this neighborhood, a driveway on 26 MacQuarrie was found to be partially on a neighbor's lot. The ANR will remedy the encroachment by adding a small triangular parcel from 34 MacQuarrie Drive to 26 MacQuarrie Drive. On a motion by Mr. Elder, seconded by Mr. Russ, the Board voted to refer the matter to Engineering for review and comment. Yea: Elder, Fay, Hodge, LaVenture, Russ, Fenby; Nay: 0. Carried 6-0.

**4. Public Hearings**

- A. Continued: Commonwealth Heights Definitive Subdivision – Revised plan  
Applicant - The Gutierrez Company; Project Engineer - Connorstone Engineering, Inc.



Location – 10.55 Acres located on the corner of Forest Street and Ames Street. Middlesex Registry of Deeds Book 31932, page 445 (Lot 14).

Chair Fenby reopened the public hearing. Mr. LaVenture read the public hearing notice into the record. As the state of emergency due to COVID-19 remains in effect, with no objections expressed, Chair Fenby continued the public hearing until June 8, 2020 at 7:00 pm. No public testimony was heard. The Board intends to take public testimony during the June 8 meeting, and abutters will receive notice. After moving on to item 4B, Ms. Holmi reminded the Board of a required vote on the extension for a decision on the subdivision application. (Following item 4B,) Mr. LaVenture read the May 14, 2020 email correspondence from Scott Weiss, Vice President of Development for The Gutierrez Company, who requested an extension of time for review and consideration of the definitive subdivision application until July 24, 2020. On a motion by Mr. Elder, seconded by Mr. LaVenture, the Board voted to accept and file the correspondence and approve the extension of time for a decision until June 24, 2020. Yea: Elder, Fay, Hodge, LaVenture, Russ, Fenby; Nay: 0. Carried 6-0.

- B. Continued: Council Order 20-1007947 – Proposed Zoning Amendment to Chapter 650, §5, §17, & §18 – Contractor Storage Yards and the Proposed Rezoning of land located on Farm Road, identified as Map 85 Parcel 12.

After a brief introduction by Chair Fenby, Mr. LaVenture read the public hearing notice into the record. Councilor Robey began with an overview of the evolution of the proposed zoning amendment. She recounted the amendment's history beginning in December of 2018 with revisions and multiple public hearings taking place before an amendment was approved in August of 2019. It only addressed home offices and home occupations, but not contractor or landscaper storage yards. Code Enforcement began issuing citations for zoning violations resulting in contractor appeals to the ZBA. Following a denial on the contractor appeals, the ZBA decision was appealed to Land Court. Both Mayor Vigeant and Solicitor Grossfield indicated that this proposed zoning amendment is a culmination of the work toward a resolution, and the negotiated amendment before the Board is an all-or-nothing proposal. Mayor Vigeant spoke in favor of the amendment saying the amendment will assist in addressing issues throughout the City. He believes the earlier opposition was a result of misinformation which has been cleared up, and the City is ready to move forward. Councilor Robey indicated there were several letters of support that have been submitted to the Board, and she requested that the letters be read into the record.

Mr. LaVenture read the following letters into the record:

- 1) Communication from Solicitor Grossfield to Council President Ossing Re: Trombetta Family Limited Partnership vs. City of Marlborough Zoning Board of Appeals; DeMatteo v. Giunta et al as Members of the City of Marlborough Zoning Board of Appeals. The letter explains that the proposed zoning amendment is the result of a collaborative effort with both parties, and each party supports adoption of the amendment to address this type of land use as part of the city's zoning ordinances and each has agreed to dismiss their respective pending litigation if the zoning amendments presented are adopted.
- 2) Communication from Counselor Donald J. O'Neil Re: DiMatteo v. Giunta et al as Members of Marlborough Zoning Board of Appeals Case No. 1981CV03045. The letter confirms his client's support of the proposed negotiated amendments and confirms a dismissal with prejudice will be filed within 14 days of passage of the proposed zoning amendments.
- 3) Communication from Christopher J. Alphen, Esq. Re: 19 MISC 0000509 Trombetta Family Limited Partnership v. City of Marlborough Zoning Board of Appeals. His client fully supports the proposed amendment. If the zoning ordinance amendment is passed, Trombetta will file a stipulation of dismissal with prejudice within 14 days.
- 4) Communication from Paul Giunta, Chairman, Zoning Board of Appeals Re: Support for Proposed Zoning Ordinance Amendment Contractors' Yards and Landscape Contractor's Yards. The letter confirms the Board's 2-25-20 vote of support for the proposed zoning ordinance amendment.

On a motion by Mr. Russ, seconded by Mr Laventure, the Board voted to accept and file the correspondence. Yea: Elder, Fay, Hodge, LaVenture, Russ, Fenby. Nay: 0 Carried 6-0. With no further comment, Chair Fenby closed the public hearing.

Following a lengthy discussion by Board members, the following motion was made:

On a motion by Mr. Fay, seconded by Mr. Hodge the Board voted to make a generally favorable recommendation to the Marlborough City Council on the proposed zoning amendment. Yea: Fay, Hodge, LaVenture, Russ, Fenby Nay: Elder. Motion carried 5-1.

In its decision, the Board made the following comments:

The Board was instructed that the zoning amendment was to be evaluated "as is"; nonetheless, the Board applied its typical standard: Does the proposed zoning proposal benefit the City, is it otherwise consistent with the intent of zoning regulation, does the proposal fit into the neighborhood(s), and what is the potential impact on neighbors?

After consideration, the Board voted to provide a generally favorable recommendation on the proposed zoning amendment but expressed reservations that the existing proposal did not address practical areas of control including storage setbacks, limitations on stacked material storage, storage of refuse, storage of unregistered vehicles and the absence of the five-foot screening requirement for existing yards. The Board expressed concern that not enough was being done to protect the residential abutters to existing yards. In his opposition, Mr. Elder expressed concern with both the pre-negotiated amendment process and portions of the amendment content. Particularly concerning is the two-year timeframe for site plan review, which he deemed as far too long, feeling this could be accomplished in months, not years.

Regarding the proposal to rezone the specific parcel, the Board expressed concern about the habitual non-compliance on that parcel including multiple sign violations (banners affixed to a fence, etc.), the parking of trucks on grass adjacent to the street with screen printed advertising, and automotive uses on the property that may not be consistent with current or proposed zoning. The Board expressed a preference that the rezoning of the parcel be delayed until the property was brought into compliance. The Board agreed to refer the matter to Code Enforcement and encourage enforcement of the violations of applicable regulations.

With reservations as noted, the majority felt that the zoning amendment proposed was preferable to none.

**5. Subdivision Progress Reports**

**A. Goodale Estates (Update from City Engineer - Subdivision Expiration – June 30, 2020)**

City Engineering DiPersio informed the Board that there has been a lot of activity on the property and shared that a couple of construction issues surfaced. Utilities for one lot was installed in the wrong location. A stub was relocated to resolve the issue. There was no gas line installed to the lots. The developer has no control over Eversource's installation schedule. Based on discussions with Mr. Gillis, we anticipate a request for a bond reduction and request for an extension on the subdivision approval. Mr. DiPersio indicates that there is considerable site work on all house lots, and it is preferable to delay final paving. Mr. DiPersio said Mr. Gillis will share a new construction schedule at the next meeting.

Mr. Hodge asked about the frequent jack hammering noise from the development. Mr. DiPersio confirmed that there is a lot of ledge on the property, and the site work will continue for some time.

**6. Preliminary/Open Space /Limited Development Subdivision Submissions (None)**

**7. Definitive Subdivision Submissions (None)**

**8. Signs (None)**

**9. Correspondence**

- A. Memo from City Engineer DiPersio Re: Zoning Board of Appeals -Request for comment- Floodplain and Wetland Protection District Special Permit Application, Property located at 339 Boston Post Rd. East, Map 72-35, 73-28, 24,26.

City Engineer DiPersio reminded the Board of a special permit application for a proposed development within the floodplain overlay district. The applicant must meet the minimum performance standard of providing an equivalent compensatory storage area in the vicinity of the fill area. While the threshold has been met, additional review by Engineering and Conservation is ongoing. Because abutting properties are prone to flooding, the City is suggesting adding additional safeguards. Mr. DiPersio indicated he had received a new plan set that afternoon, but he didn't have an opportunity to review it. On a motion by Mr. Elder, seconded by Mr. Russ, the Board voted to accept and file the correspondence. Yea: Elder, Fay, Hodge, LaVenture, Russ, Fenby. Nay: 0. Carried. 6-0.

- B. Notice of Affordable Housing Lottery- SEB Housing for Modera Framingham  
On a motion by Mr. Elder, seconded by Mr. Russ, the Board voted to accept and file the correspondence. Yea: Elder, Fay, Hodge, LaVenture, Russ, Fenby. Nay: 0. Carried. 6-0.

**10. Unfinished Business**

- A. Draft Policy Discussion – Zoning and Variance Requests  
The policy was referred to the City Solicitor for review following the 4-27 meeting. To date, no comment has been received from the Legal Dept. The Board continued the matter until June 8.

**11. Calendar Updates**

- A. 6-8-20 at 7:00 pm Continued: Commonwealth Heights Definitive Revised Sub. Plan  
B. 6-22-20 - Public hearing: Proposed Zoning Amendment to Chapter 650 to add a new Section 38 creating the Large-Scale-Ground-Mounted Solar Photovoltaic Overlay District. Assessor's Map 30, Parcel 4 and Assessor's Map 30, Parcel 4C. June 22 was selected for the public hearing. (Council Order #20-1007975)  
C. 6-22-20 - Public Hearing: Proposed rezoning of land off Valley St. identified as Map 82, Parcel 125, presently zoned partly "Residence C" and partly "Industrial" to be rezoned entirely as "Residence C", Marlborough Hub, LLC. (Council Order #20-1007976)

**12. Public Notices of other Cities & Towns**

- A. Framingham Zoning Board of Appeals (6 Notices – See Electronic Agenda Packet)  
On a motion by Mr. Elder, seconded by Mr. Russ, the Board voted to accept and file the notices. Yea: Elder, Fay, Hodge, LaVenture, Russ and Fenby. Nay: 0. Carried 6-0.

On a motion by Mr. Elder, seconded by Mr. Russ, the Board voted to adjourn the meeting of the Planning Board. Yea: Elder, Fay, Hodge, LaVenture, Russ, Fenby. Nay: 0. Carried 6-0.

Respectfully submitted,

  
George LaVenture/Clerk

/kih

February 26, 2020  
RECEIVED  
CITY CLERK'S OFFICE  
CITY OF MARLBOROUGH  
2020 JUN 16 P 12:31



**CITY OF MARLBOROUGH  
OFFICE OF TRAFFIC COMMISSION  
140 MAIN STREET  
MARLBOROUGH, MASSACHUSETTS 01752**

**Traffic Commission Minutes**

The Regular Meeting of the Traffic Commission was held on Wednesday, February 26, 2020 at 10:00 am in Memorial Hall, 3<sup>rd</sup> Floor, City Hall. Members present: Chairman - Police Chief David Giorgi, DPW Commissioner John Ghiloni, Fire Chief Kevin Breen and City Clerk Steve Kerrigan. Also present: Assistant City Engineer Tim Collins, Sgt. Zac Attaway and Officer Andy Larose from the MPD Traffic Services Unit and City Councilor Christian Dumais, City Councilor Katie Robey and City Councilor Rob Tunnera.

Also present: local residents in attendance for Lakeside Ave. Parking Issues – Vera Copeland, Alice Wertheimer, Doug Peltak, Patty Davison, Peter Maddox, Brian Libby and Brian Plain (head of condo association – Waterwind Knolls).

and Annette Fernandez – Owner of Meadowbrook Child Garden and Christina Lombardi from The Vin Bin were in attendance for second half of meeting.

Minutes taken by Karen Lambert, MPD Records Clerk.

**1- Minutes**

The minutes of the Traffic Commission meeting of Wednesday, January 29, 2020.

MOTION was made, seconded, duly VOTED:

TO APPROVE – All in Favor - Accept and Place on File.

**2 - New Business –**

**2b) Parking Issues on Lakeside Ave.**

Chief Giorgi has received multiple phone calls and emails regarding issues with cars parking on Lakeside Ave. along the berm in front of Waterwind Knolls Condominiums. Several of the emails included photos. Sgt. Attaway and Officer Larose advised that they have also been receiving similar complaints. There were several local residents in attendance for this issue. This issue appears to have begun with the opening of The Fix. It seems to have started with restaurant employees parking here but now it also seems to be an area used by the valets. There appears to be three major issues:

- 1) This is a two-lane road, but when cars are parked here two cars can no longer pass at the same time, essentially turning it into a **one lane** road. If cars are coming from opposite directions one car literally has to back up to allow for the other car to pass.
- 2) When entering Lakeside Ave. from Rte. 20 the parked cars **block visibility** and you can't see if another is attempting to exit Lakeside Ave. onto Rte. 20. Entering Lakeside Ave. from the other directions is even worse "due to the hairpin turn you take into a blocked view area", as described in one of the emails. It is only a matter of time before there is a head-on collision or rear end collision when someone is backing up while another is entering.
- 3) The parked cars are **ruining the grassy area (berm)**, creating a well from their tires. Beautification is being destroyed as cars are blocking the lake view of the condo residents.

Many people also use this street for walking and it is becoming increasingly dangerous for pedestrians. Cars are entering here at 40 mph with blocked visibility. There is also a concern that when the outdoor patio opens at the restaurant there will be even more cars parked here. One resident with a trailer was unable to turn right or left onto Lakeside Ave. and could not even leave the condo with the trailer. Access must be maintained. Residents also mentioned that some of these valets seem to have trouble parallel parking and cars are sticking even further out into the road. People also just "pop out" into the roadway after parking. Another said, when guests leave the restaurant, "not everyone is stone cold sober".

Residents would ideally like to see this made into a no parking area. Or, at the very least, no parking allowed from Winter Street to the corner so that there are at least 50 feet of unobstructed view. Another option would be for The Fix to find a private parking area, at their own expense, that could be utilized for employee and guest parking. Or The Fix could pay to have Lakeside Ave. widened. Chief Giorgi advised that any discussion of cutting into the existing berm would need to be referred to Engineering.

Another resident, who has lived in the area for 65 years, said that Lakeside Ave. used to be marked as no parking. Chief Giorgi advised that Engineering can also go back and research the history.

Chief Giorgi also advised that he met with the owner of The Fix yesterday regarding this parking issue. The Chief acknowledged that he did approve the "temporary" employee parking here until they were able to find an alternative, however, he understands that this obviously is not working. He explained that the Owner is negotiating with nearby

businesses to try to work something out. Once he can find another option, the issue will be over. He also has the valet service from Wednesday through Saturday. Sgt. Attaway said that he has seen cars double and triple parked within the business.

Chief Giorgi said that it would at least make sense right now to restrict parking at the entrances to Lakeside Ave. Residents are asking for a date in which to expect a resolution. They also said that a speed limit sign would be helpful as well as a Caution Pedestrian sign, as there are no sidewalks on this road.

Chief Giorgi said that his goal is to have this resolved by the next meeting on Wednesday, March 25<sup>th</sup>. Commissioner Ghiloni said that all are aware that there is a problem and that it needs to be resolved. Yesterday was the Chief's first meeting with the Owner and he will continue to be in contact with him over the next few weeks. In the short term, we can mark the area from Winter Street to Rte. 20 as "No Parking", and see if a better resolution can be found before the next meeting on 3/25.

A resident mentioned another issue with cars parked there overnight. Officer Larose said that he talked to one woman who was parked there and she was a condo resident parking an extra car there as there are only two spots allowed per unit. More than two vehicles on the property results in a fine.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING to post the area from Winter Street to Route 20 as "No Parking" and REFER to Chief Giorgi to work with Owner of The Fix on a resolution to the parking issue for the next meeting.

**2a) Crosswalk Request from Meadowbrook Child Garden – Concord R. @ Mosher Ln.**

This request came from the Owner of Meadowbrook Child Garden through Officer Parente. She is requesting a crosswalk that runs from Mosher Lane to the entrance of their lot along with some signage.

Chief Giorgi said that he hasn't been out there yet to see the area in question. Tim Collins pulled up photos on the screen for all to view. He questioned where the crosswalk would actually be placed. He noted that there is no sidewalk. Officer Larose said that parents park on Mosher and then walk across the street with their children. The request doesn't specify why they want the crosswalk or what type of signs are needed.

Chief Giorgi said that he can have Sgt. Attaway reach out to the Owner and get more specifics and also advise that a crosswalk probably won't work because a crosswalk needs to go to a sidewalk not a driveway.

MOTION was made, seconded, duly VOTED to REFER to Sgt. Attaway to get speak with the Owner.

**2c) Brigham Street Concerns.**

Councilor Dumais forwarded an email from a local resident with several concerns. He has gone back and forth with resident addressing his concerns, however, there are two issues he is bringing before the Traffic Commission again.

- 1) **Request for Commercial Vehicle Exclusion** – This request was initially denied due to Brigham Street not meeting truck traffic volume requirements and the alternate route for truck traffic did not work because it was a “bit circuitous”.
- 2) **Request for electronic speed signs.**

The resident is asking if a current truck count can be done. He said that the other count was done 12 years ago. Also, if the truck volume is such a low percentage of traffic volume then the alternate route would only inconvenience a small percentage of drivers. He mentioned the unique layout of Brigham Street, i.e. close proximity of houses to the street, several choke points where it is impossible for a tractor trailer or large box truck to pass oncoming traffic without one side having to come to a complete stop and move to the extreme edge, no sidewalks and many walkers, joggers and cyclists. Councilor Dumais said that he recently drove down the road and said he is “again surprised at how tiny and tight the road is”. There has been a lot of construction and growth since the last truck count was completed. Can it be done again?

Chief Giorgi mentioned that an alternate truck route was suggested that went through Southboro. The Town of Southboro did not approve this route. Tim Collins advised that a Commercial Vehicle Exclusion needs to be approved by the State and there is a very specific window regarding the number of trucks allowed on the road. Also, the State did not like the detour that was presented back in 2007. Their response was that it was “too circuitous”. All agreed, however, that a new truck count would be a good idea, however, the alternate route given in the past through Southboro is now marked as a Truck Exclusion. Mr. Collins advised, however, that we have asked that State about a Truck Exclusion on Brigham Street 3 times and all 3 times it was denied.

Chief Giorgi asked if we could at least provide Councilor Dumais with the most recent vehicle count for Brigham Street, recorded from the portable speed limit feedback units placed along Brigham Street? Mr. Collins advised that this count does not specify truck traffic but it would at least show if there has been an increase in total volume. When the last speed study was done, it was found that cars weren’t traveling as fast as was thought. Farm Road was able to get a truck exclusion a long time ago as it was shown to be a narrow windy roadway with a school. Commissioner Ghiloni advised that Farm Road does not meet the warrants for a Truck Exclusion and would not get approved for one today.

Tim Collins also advised that the City can’t set the speed limit on Brigham Street. Councilor Robey asked about the new regulation that said the City could set speed limits. Mr. Collins said that the Traffic Commission can set Advisory Speed Limits only.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING to conduct a new Traffic Count and Truck Count on Brigham Street.

**2d) Request for “No Right on Red” sign at intersection of Farm Rd./Boston Post Rd. E/Mustang Ave.**

A resident of Farm Road sent a letter to Chief Giorgi requesting this signage. There is currently a red light and crosswalk at this intersection. He explained that people drive through this light as if it were a right-hand turn. He has experienced “drivers honking angrily at me for not going through this light”. He posted about his frustration at this intersection on the City of Marlborough Facebook page. He attached the transcript of the post with his request to the Traffic Commission as “it has become obvious that the legality involved in whether or not this intersection is a legal turn is ambiguous”.

Tim Collins brought up an aerial photo of the intersection for reference. He said that the stop line is way before the red light but people tend to creep up and then assume they can take a right turn on red. He advised that he sent an email to Duane Thomas at MA DOT on 2/24/20 with a photo and the specific question. “Can a vehicle, after stopping at the stop line on Farm Road proceed on (merge onto) Boston Post Road East, under the condition that right turns on red lights are allowed unless specifically prohibited?” He received an automatic response back that Duane Thomas was on vacation until March 3<sup>rd</sup>. He also said that this intersection will be changed under the proposed layout for improvements on Boston Post Road East. The project is scheduled to go out to bid in the fall of 2021.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING to follow up on the response from the DOT and advise at the next meeting.

**2e) Request from Vin Bin for designated parking space for order pick up.**

Christina Lombardi from the Vin Bin made this request through Pam Wilderman, Code Enforcement. She is asking if one or two of the parking spaces in the lot next to the Vin Bin could have a notice indicating that it is to be used for limited parking for pickup at the Vin Bin. She noted a similar scenario in the lots near Starbucks and Crown Chicken.

Tim Collins pulled up an aerial photo of the area for reference. Commissioner Ghiloni explained that the lot next to the Vin Bin is a Municipal Lot with two-hour parking allowed, while the area near Starbucks and Crown Chicken is private property. The main lot there is a Municipal Lot with all day parking but the area close to the building is private property. Councilor Robey asked if overnight parking was allowed in the Municipal Lot. She said there is always at least one truck parked there every day and it seems to stay overnight. She asked if it could be ticketed. Chief Giorgi advised that he would have the Police Department take a look at this.

Commissioner Ghiloni said that there are several other restaurants on Main Street that would want the same type of parking arrangement if the City were to allow it for The Vin Bin. If the City did it for one restaurant they would have to do it for all. Commissioner Ghiloni thinks that part of the problem is that people are parking for longer than 2 hours in this lot.

Tim Collins advised that there are three parking spots in the back of the building and asked if they could possibly negotiate something with those. It was discussed that these



spots would not work as they are too far to walk from the entrance. Councilor Tunnera asked about handicapped parking. Commissioner Ghiloni advised that one of the spots in the back is marked as handicapped parking and that there is an elevator at the back entrance.

MOTION was made, seconded, duly VOTED to REFER to Chief Giorgi to advise The Vin Bin of the discussion.

**NOTE:** Chief Giorgi had to leave the Traffic Commission meeting at this time to attend another meeting.

**2a) Meadowbrook Garden – continued.**

The new owner of Meadowbrook Child Garden, Annette Fernandez, arrived at this time. The normal time for the monthly Traffic Commission Meetings is 10:00 am. Today's meeting was rescheduled for 9:00am and she was unaware of the change.

Tim Collins reviewed the discussion for her and explained that a crosswalk needs to go from a sidewalk to a sidewalk. He asked if she could explain more clearly as to what they are trying to "fix" with the crosswalk. She explained that the speed of cars on Concord Road is very dangerous. West bound cars are going downhill and east bound cars come around a sharp curve where there is not enough time to see them coming when trying to cross. The cars do not appear to be keeping to the 25-mph speed limit. There are 77 students (ages 2.9 to 6) in the school who are dropped off and picked up on Mosher. The main concern is with the speed of cars when students are trying to cross. She thinks that a crosswalk and appropriate signage may slow cars down and allow for more time to cross.

Tim Collins advised that there may be some type of warning signs that can be posted that would help to slow cars down. Commissioner Ghiloni said that he would like to investigate this more before making any decisions. Sgt. Attaway said that the Police Department could put out the portable speed signs in the spring to check for speeding and then conduct directed patrols. Officer Larose asked if the speed trailer could be placed on island in from the preschool. Ms. Fernandez advised that this would be fine.

MOTION was made, seconded, duly VOTED to REFER to Engineering to review possible signage for further discussion at the next meeting.

**2e) Parking for Vin Bin – continued.**

Christina Lombardi from The Vin Bin also did not realize the meeting was changed from 10:00am to 9:00am. She came in at the end of the meeting when Chief Giorgi was leaving. Her issue was readdressed by Tim Collins and he explained that if a spot was set aside for The Vin Bin, all other restaurants would want the same thing. It was also further discussed that if the 2-hour parking limit were enforced, it would free up a few spots. It appears there are at least 5 cars that park there all day. There are many different types of businesses in the area including office buildings that are using the lot and parking from 9 to 5. There needs to be more enforcement of the 2-hour parking. Ms.

Lombardi said that there used to be more ticketing. She has received tickets in the past. It was noted that there is currently no parking clerk.

MOTION was made, seconded, duly VOTED to REFER to the POLICE DEPARTMENT for enforcement.

### **3-Old Business**

#### **3a) Poor Streetlight Conditions – West Main St./Winthrop St.**

MOTION was made, seconded, duly VOTED to TABLE.

#### **3b) Request for Crosswalk Warning Signage – West Main St. @ Winthrop.**

MOTION was made, seconded, duly VOTED to TABLE.

That there being no further business of the Traffic Commission held on this date, the meeting adjourned at 11:00 am.

Respectfully submitted,

Karen L. Lambert  
Records Clerk  
Marlborough Police Department

#### **List of documents and other exhibits used at the meeting:**

- City of Marlborough Meeting Posting for Traffic Commission Meeting on Wednesday, February 26, 2020 including meeting agenda.
- Draft of Traffic Commission Minutes from Wednesday, January 29, 2020.
- Email from Officer Parente to Chief Giorgi and Sgt. Attaway, dated 2/7/20, re: Crosswalk Request on Concord Rd. (original request from owner of Meadowbrook Child Garden – including 3 photos).
- Email from Councilor Tunnera to Chief Giorgi and Commissioner Ghiloni, dated 2/13/20, re: Parking on Lakeside Ave. (includes email from Vera Copeland of Waterwind Knolls with 4 photos and email from Alice Wertheimer).
- Email from Councilor Dumais to Chief Giorgi, dated 2/10/20, re: Brigham Street Concerns (includes email from Michael Kerick).
- Email from EJ Kropp to the Police Department, dated 1/29/20, re: request for No Right on Red sign at the intersection of Farm Rd., Boston Post Road and Mustang Ave. (including a map and copy of FaceBook group discussion).
- Email from Pam Wilderman to Chief Giorgi, re: request from VinBin for limited time parking space for order pick up).

#### **Additional Handouts:**

-Email from Tim Collins to Duane Thomas of MA DOT, dated 2/24/20, Re: Farm Road Right on Red.

-Email from Bill Franke, dated 2/26/20, re: Lakeside Ave. parking issue. (including 4 photos).

-Email from David Chen to Chief Giorgi, dated 2/24/20, re: Parking on Lakeside Avenue.

-Aerial photo of intersection of Bolton Street and Main Street, including parking lot at Vin Bin.

-Diagram of Alternate Route for Commercial Vehicles on Brigham Street.