

REGULAR MEETING
OCTOBER 19, 2020
TIME: 8:00 PM

IN CITY COUNCIL
ABSENT
LOCATION: CITY HALL, 140 MAIN STREET, 2ND FLOOR

CONVENED:
ADJOURNED:

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2020 OCT 15 P 1:30

This meeting of the City Council will be held virtually on Monday, October 19, 2020 at 8:00 PM with Councilors attending in person and/or remotely. **NO PUBLIC ATTENDANCE WILL BE PERMITTED.** This meeting will be televised on WMCT-TV (Comcast Channel 8 or Verizon/Fios Channel 34) or you can view the meeting using the link under the Meeting Videos tab on the city website (www.marlborough-ma.gov).

1. Minutes, City Council Meeting, October 5, 2020.
2. Communication from the Mayor, re: Certification of Free Cash in the amount of \$15,047,854.00.
3. Communication from the Mayor, re: Grant Acceptance in the amount of \$29,484.00 from the Metropolitan Area Planning Council (MAPC) awarded to MEDC to fund the city shuttle three days per week for on demand meal deliveries, groceries and medical appointments booked through the Senior Center through December 31st.
4. Communication from the Mayor, re: Grant Acceptance in the amount of \$17,328.50 from the Center for Tech and Civic Life awarded to the City Clerk's Office to fund election workers, additional cleaning and temporary help for elections due to COVID-19.
5. Communication from the Mayor, re: Reappointment of Eileen Bristol as City Collector, for a 2-year term effective from date of Council confirmation.
6. Communication from the Mayor, re: Appointment of Mary Watson Avery to the Cultural Council for a 3-year term from date of Council confirmation.
7. Communication from the Mayor, re: LED Streetlight Retrofit Project Update.
8. Communication from City Solicitor Jason Grossfield, re: Proposed Ordinance Amendment to Chapter 328 of the Code, "Fire Department Fees", in proper legal form, Order No. 20-1008095.
9. Communication from City Clerk Steven Kerrigan, re: Election Information.
10. Communication from Code Enforcement Officer Ethan Lippett, re: Applications for three (3) previously installed signs, Evviva Trattoria, 142 Apex Drive, within the HRMUOD, Order No. 16/20-1006443.
11. Minutes of Boards, Commissions and Committees:
 - a) School Committee, August 25, 2020, September 22, 2020 & October 2, 2020.
 - b) Conservation Commission, September 17, 2020.
 - c) Fort Meadow Commission, June 18, 2020, July 16, 2020 & August 20, 2020.
 - d) Library Trustees, September 1, 2020.

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.

REPORTS OF COMMITTEES:

UNFINISHED BUSINESS:

From Public Services Committee

12. **Order No. 20-1008097: Application for Livery License from Eduard Zholudev d/b/a Easy Airport Limo Services to operate at 15 Indian Lane.**

Recommendation of the Public Services Committee is to approve with one (1) vehicle. Chair addressed the petition indicating he met with the applicant on his own outside of City Hall due to Covid-19 as the applicant does not have a computer with a camera to participate remotely. Chair stated Chief of Police, Building Commissioner and Ward Councilor are without objection to the issuance of the livery license application and applicant has a parking space to accommodate the operation of one vehicle as requested in the application. Motion made by Councilor Irish, seconded by Chair, to recommend approval of the application from Eduard Zholudev for a livery license, d/b/a Easy Airport Limo Services to operate one (1) vehicle at 15 Indian Lane. Roll call Vote: In favor: Irish, Perlman and Landers.

From Finance Committee

13. **Order No. 20-1008093A: Proposed Salary Ordinance Amendment, City Code Chapter 125, §6, position of Director of Veterans Services.**

Recommendation of the Finance Committee is to approve. The Finance Committee reviewed the Mayor's letter dated September 10, 2020 requesting a seven-step salary ordinance, minimum \$63,933.94/maximum \$72,000.00 with authorization to waive maximum of two steps on the salary schedule and a revised job description for the Veterans Director position. The Mayor stated he would not be waiving any steps. Roll Call Vote, the Finance Committee voted 5-0 to approve the new salary ordinance and job description for the Veterans Director.

14. **Order No. 20-1008093B: Updated Job Description for the position of Director of Veterans Services.**

Recommendation of the Finance Committee is to approve. The Finance Committee reviewed the Mayor's letter dated September 10, 2020 requesting a seven-step salary ordinance, minimum \$63,933.94/maximum \$72,000.00 with authorization to waive maximum of two steps on the salary schedule and a revised job description for the Veterans Director position. The Mayor stated he would not be waiving any steps. Roll Call Vote, the Finance Committee voted 5-0 to approve the new salary ordinance and job description for the Veterans Director.

15. **Order No. 20-1008094A: Proposed Salary Ordinance Amendment, City Code Chapter 125, §6, position of Paralegal.**

Recommendation of Finance Committee is to approve. The Finance Committee reviewed the Mayor's letter dated September 10, 2020 requesting a seven-step salary ordinance, minimum \$51,200.33/maximum \$57,659.89 with authorization to waive maximum of two steps on the salary schedule and a revised job description for the Paralegal position. Roll Call Vote, the Finance Committee voted 5-0 to approve the new salary ordinance and job description for the Paralegal.

16. **Order No. 20-1008094B: Updated Job Description for the position of Paralegal.**

Recommendation of Finance Committee is to approve. The Finance Committee reviewed the Mayor's letter dated September 10, 2020 requesting a seven-step salary ordinance, minimum \$51,200.33/maximum \$57,659.89 with authorization to waive maximum of two steps on the salary schedule and a revised job description for the Paralegal position. Roll Call Vote, the Finance Committee voted 5-0 to approve the new salary ordinance and job description for the Paralegal.

17. **Order No. 20-1008095: Proposed amendment to City Code Chapter 328, "Fees", making changes to §2 "Fire Department Fees".**

Recommendation of the Finance Committee is to approve. The Finance Committee reviewed the Mayor's letter dated September 10, 2020, requesting adjustments to the Marlborough Fire Department Permit Fees per the recommendation of Fire Chief Breen, as well as a comparative fee schedule study of surrounding communities. Roll Call Vote, the Finance Committee voted 5-0 to approve the amended fee schedule