

REGULAR MEETING
MARCH 23, 2020
TIME: 8:00 PM

IN CITY COUNCIL
ABSENT
LOCATION: CITY HALL, 140 MAIN STREET, 2ND FLOOR

CONVENED:
ADJOURNED:
RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
2020 MAR 19 P 1:45

NOTE: The City Council will hold this meeting virtually on Monday, March 23, 2020 at 8:00 PM with Councilors attending in person and/or remotely. **No public attendance will be permitted.** This meeting will be televised on WMCT-TV (Comcast Channel 8 or Verizon Channel 34) or use the following link (http://71.126.253.64/cablecastapi/live?channel_id=3&use_cdn=false) to view the meeting at the above date and time.

1. Communication from Solicitor Jason Grossfield, re: Acceptance of Emergency Order Suspending Provisions of the Open Meeting Law relative to permitting City Councilors to participate remotely.
2. Update from the Mayor, re: City of Marlborough's response to the COVID-19, Coronavirus outbreak.
3. Minutes, City Council Meeting, March 9, 2020.
4. PUBLIC HEARING On the Proposed Zoning Amendment to Chapter 650, §5, §17, & §18 relative to Contractor Yards and the Proposed Rezoning of land located on Farm Road, identified as Map 85 Parcel 12, Order No. 20-1007947.
**** THIS PUBLIC HEARING WILL BE OPENED WITH NO TESTIMONY BEING HEARD
AND CONTINUED TO APRIL 27, 2020 AT 8:00 PM. ****
5. PUBLIC HEARING On the Application for LED Sign Special Permit, from William Camuso on behalf of Lincoln 431 LLC, (Shell Station) 431 Lincoln Street, Order No. 20-1007948.
**** THIS PUBLIC HEARING WILL BE OPENED WITH NO TESTIMONY BEING HEARD
AND CONTINUED TO APRIL 27, 2020 AT 8:00 PM. ****
6. Communication from the Mayor, re: Transfer Request in the amount of \$55,000.00 which moves funds from Interest on BAN to Contract Services in the Building Department.
7. Communication from the Mayor, re: Order to Reauthorize Bonds from 2006 and 2008 to realize savings on interest costs.

REPORTS OF COMMITTEES:

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.

UNFINISHED BUSINESS:

8. **ORDERED:** That the City Council approve the Massachusetts Department of Revenue Financial Review Recommendation for adopting an abbreviated budget authorization format for all departments for Fiscal Year 2021 City Budget.Submitted by Councilors Irish & Ossing.

Background: The City Council approved the abbreviated budget process for FY18 on April 24, 2017 (Order No. 17-1006856A), FY19 on April 23, 2018 (Order No. 18-1007236) and FY20 on April 8, 2019 (Order No. 19-1007618). In its 2006 Financial Management Review of the City of Marlborough, the Massachusetts Department of Revenue recommended that the City adopt several best financial practices including approving the City budget with the salary and expenditure accounts for each department as opposed to the past practice of approving each individual line item. This recommendation was also made in the City's Fiscal Year 2016 audit performed by Roselli, Clark & Associates. Department heads would not be able to add funds to their approved salary or expenditure accounts without City Council approval. The Auditor will provide a summary of all transfers within a department's budget each month to the City Council.

From Public Services Committee

9. **Order No. 19-1007840A: Application for Renewal of Livery License, Katsunori Tanaka, d/b/a Global Limousine & Tour Services, LLC, 17 Eager Court.** Motion by Councilor Perlman, seconded by Councilor Irish, to approve the application for renewal of livery license for Katsunori Tanaka, d/b/a Global Limousine & Tour Services, LLC, 17 Eager Court. Vote 3-0.

Recommendation of the Public Services Committee is to approve the application.

10. **Order No. 20-1007933: Petition from Massachusetts Electric, to install a new pole and anchor #79-84 on Berlin Road, which will enable National Grid to remove the pole to tree guy wire.** Motion by Councilor Irish, seconded by Councilor Perlman, to approve the petition to install a new pole and anchor #79-84 on Berlin Road. Vote 3-0.

Recommendation of the Public Services Committee is to approve the petition.

From Finance Committee

11. **Order No. 20-1007940: Transfer Request in the amount of \$473,846.52 which moves funds from PEG Funds to Marlborough Cable Trust to fund the operation of WMCT for FY2021.** Communication from the Mayor dated February 20, 2020 requesting the transfer of \$473,846.52 to fund the fiscal year 2021 budget for WMCT-TV from the PEG Funds. Motion made by Councilor Dumais, seconded by Chair, to approve the transfer. Vote 4-0 (Tunnera absent).

Recommendation of the Finance Committee is to approve the transfer as requested by the Mayor.

12. **Order No. 20-1007941: Transfer Request in the amount of \$400,000.00 from Undesignated Fund (Free Cash) to Stabilization – Open Space to replace the money used for the purchases of land on Bolton Street.** Communication from the Mayor dated February 20, 2020 requesting the transfer of \$400,000.00 from the Undesignated Fund (Free Cash) to Stabilization – Open Space account to replenish the \$400,000.00 approved from the Open Space account to purchase two parcels of land located at 45-47 and 55 Bolton Street, across from the DEC building. Motion made by Councilor Oram, seconded by Chair, to approve the transfer. Vote 3-0 (Tunnera absent, Dumais recused).

Recommendation of the Finance Committee is to approve the transfer as requested by the Mayor.

From Personnel Committee

13. **Order No. 20-1007930 – Order No. 20-1007930: Reappointment to the Community Development Authority Board (CDA) of David Morticelli for a three-year term from date of confirmation.** Motion by Councilor Doucette, seconded by Chair, to approve the reappointment of David Morticelli for a three-year term from date of confirmation. Vote 3-0.

Recommendation of the Personnel Committee is to approve the reappointment.

14. **Order No. 20-1007943: Appointment of Lynn Davine as Director of Human Resources for a three-year term from date of confirmation.** Motion by Councilor Doucette, seconded by Councilor Landers, to approve the appointment of Lynn Davine as Director of Human Resources for a three-year term from the date of confirmation. Vote 3-0.

Recommendation of the Personnel Committee is to approve the appointment.

15. **Order No. 20-1007944: Appointment of Michael Hennessy as Director of Veterans Services for a three-year term effective February 10, 2020.** Motion by Councilor Doucette, seconded by Chair, to approve the appointment of Michael Hennessy as Director of Veterans Services for a three-year term effective February 10, 2020. Vote 3-0.

Recommendation of the Personnel Committee is to approve the appointment.

16. **Order No. 20-1007945: Reappointment of Beverly Sleeper as Chief Procurement Officer for a three-year term from date of confirmation.** Motion by Councilor Doucette, seconded by Chair, to approve the reappointment of Beverly Sleeper as Chief Procurement Officer for a three-year term from date of confirmation. Vote 3-0.

Recommendation of the Personnel Committee is to approve the reappointment.

17. **Order No. 20-1007946: Appointment of Melynda Gallagher to the Parks and Recreation Commission for a three-year term from date of confirmation.** Motion by Councilor Doucette, seconded by Chair, to approve the appointment of Melynda Gallagher to the Parks and Recreation Commission for a three-year term from date of confirmation. Vote 3-0.

Recommendation of the Personnel Committee is to approve the appointment.