

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2018 SEP -6 P 2:33

1. Minutes, City Council Meeting, July 27, 2018-not completed.
2. PUBLIC HEARING On the Application for Special Permit from Ninja Twins LLC, to renovate a building to build a gym for children, 19 Brigham Street, #8, Order No. 18-1007339.
3. PUBLIC HEARING On the Proposed Zoning Amendment, to Chapter 650 §7, §17, §41 and create a new §39, as it pertains to a Neighborhood Business District, Order No. 18-1007337.
4. PUBLIC HEARING On the Proposed Zoning Amendment, to add Chapter 650 §40, as it pertains to a Large-Scale Ground Mounted Solar Photovoltaic Installation Overlay District, Order No. 18-1007338.
5. Communication from the Mayor re: Council on Aging transfer request in the amount of \$27,340.00 which moves \$1,884.00 from Reserve for Salaries & \$25,456.00 from Program Director to COA-Clerk Typist to eliminate an existing position and create a new position, Program Coordinator.
6. Communication from the Mayor re: Police Department transfer request in the amount of \$8,412.20 which moves funds from Receipts Reserved-TNC Surcharge to Capital Outlay-Police Equipment to purchase additional traffic equipment.
7. Communication from the Mayor re: School Marketing Initiative to help increase awareness of the existing opportunities in the Marlborough Public Schools.
8. Communication from the Mayor re: Age Friendly Survey Grant in the amount of \$4,000.00 from AARP to conduct an Age Friendly Survey in partnership with the Marlborough Council on Aging.
9. Communication from the Mayor re: Appointment of Melanie Whapham to the Marlborough Historical Commission for a term of three years to commence upon City Council approval.
10. Communication from the Mayor re: Appointment of Lucinda Zomar to the Board of Registrars for a term of three years to commence upon City Council approval.
11. Application for Special Permit from the Attorney Norris, on behalf of Raphael Fischetti, to construct a new single-family dwelling at 89 Spring St.
12. Communication from the Planning Board re: as it pertains to a Proposed Zoning Amendment, to Chapter 650 §5 & §17 as it pertains to Coffee Roasteries, , Order No. 18-1007311A.
13. Communication from Central Mass Mosquito Control re: Cessation of residential spraying at the end of August.
14. Minutes, License Board, July 25, 2018.
15. Minutes, Commission on Disabilities, July 3, 2018.
16. Minutes, Board of Assessors, May 16, 2018.
17. Minutes, Zoning Board of Appeals, August 7, 2018.
18. Minutes, Planning Board, July 23, 2018.
19. Minutes, Traffic Commission, July 25, 2018.

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.

20. CLAIMS:

- a. Kyle Hamilton, 25 Lakeview Gardens, Apt 707, Natick, MA, pothole or other road defect claim.
- b. Jennifer Burgos, 78 Helen Dr., other property damage and/or personal injury.

REPORTS OF COMMITTEES:

UNFINISHED BUSINESS:

From Finance Committee

21. **Order No. 18-1007310 – Rescind 9 Bonds Totaling \$6,213,196.00.** The Finance Committee reviewed the Mayor’s letter dated June 14, 2018 requesting 9 bonds totaling \$6,213,196.00 be rescinded either because the projects are complete or because they are no longer available to be bonded due to regulations. **The Finance Committee voted 4 - 0 to approve the order to rescind the nine bonds.**
22. **Order No. 18-1007330 – Transfer \$102,950.00 from Principal Assessor to Professional and Technical Services.** The Finance Committee reviewed the Mayor’s letter dated July 19, 2018 requesting a transfer of \$102,950.00 from the Principal Assessor’s account to the Assessors Professional and Technical Services account. The transfer will fund a new contract with Regional Resource Group (RRG) to provide dedicated full-time coverage in the Assessor’s office between two RRG employees. **The Finance Committee voted 4 - 0 to approve the transfer.**

From Urban Affairs Committee

23. **Order No. 18-1007311 - Proposed Zoning Amendment, to Chapter 650 §5 & §17 as it pertains to Coffee Roasteries.** The Urban Affairs Committee met for a discussion of a proposed zoning amendment to allow Coffee Roasteries within the City. President Clancy made recommendations for changes to the proposed zoning. In doing research regarding coffee roasteries, it was discovered they can create unpleasant odors. The initial zoning proposal allowed coffee roasteries in various districts, primarily in Business, Commercial Automotive, Limited Industrial, Industrial, and Marlborough Village District. Considering this recent research, he suggested to eliminate the Commercial Automotive zone and allow by Special Permit in the Business, Limited Industrial, Industrial, and Main Street Village zones. Those changes would allow the City Council to have some leverage to revoke a Special Permit if there were issues with a site. Chairman Delano supported the recommended changes and requested a motion to amend the proposed zoning to allow Coffee Roasteries by Special Permit in the Business, Limited Industrial, Industrial, and Marlborough Village District zones and not allow them in the Commercial Automotive zone. **Motion made by Councilor Juare, seconded by the Chair, to approve as amended. The motion carried 4-0 (Councilor Doucette absent).**