

CITY OF MARLBOROUGH MEETING POSTING

Meeting Name: Traffic Commission

Date: October 30, 2019

Time: 10:00 am

Location: 3rd Floor City Hall – Memorial Hall

Agenda Items to be addressed:

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
2019 OCT 25 P 4:01

1) MINUTES OF LAST MEETING

- a) Review draft from 9-25-19

2) NEW BUSINESS

- a) E on Main Street – Review of Traffic Management Plan.
- b) Hillside School – Dangers on Robin Hill Street.
- c) Request to review “error default” mode on lights at Granger/Main/W. Main.
- d) Request for No Parking signs near Intersection of Pleasant & Elm.
- e) Follow up on Parking Ban exception for Monument Ave.
- f) Request for left turn arrow at Landry onto Rte. 20.

3) OLD BUSINESS

- a) Parking issues on John Street around the playground area.
- b) Crosswalk concerns on Stevens Street near Lodi Road.
- c) Request for a Truck Exclusion on Stevens Street.
- d) Crosswalk request / parking issues on Dicenzo Blvd.
- e) Issues concerning the Commercial Motor Vehicle Restriction on various roads.

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.



**CITY OF MARLBOROUGH
OFFICE OF TRAFFIC COMMISSION
140 MAIN STREET
MARLBOROUGH, MASSACHUSETTS 01752**

DRAFT

Traffic Commission Minutes

The Regular Meeting of the Traffic Commission was held on Wednesday, September 25, 2019 at 10:00 am in Memorial Hall, 3rd Floor, City Hall. Members present: Chairman - Police Chief David Giorgi, DPW Commissioner John Ghiloni, Fire Chief Kevin Breen and City Clerk Steve Kerrigan. Also present: Assistant City Engineer Tim Collins, Officer Andy Larose - MPD Traffic Services Unit, City Councilor Katie Robey, City Councilor Christian Dumais, City Councilor Ed Clancy and local resident Keith St. John. Minutes taken by Karen Lambert, MPD Records Clerk.

1- Minutes

The minutes of the Traffic Commission meeting of Wednesday, August 28, 2019.

MOTION was made, seconded, duly VOTED:

TO APPROVE – All in Favor - Accept and Place on File.

2 - New Business

2a) Issues concerning the Commercial Motor Vehicle Restriction on various roads.

Officer Larose sent an email to the Traffic Commission outlining his concerns on this issue. He explained that it is difficult for the Police Department to enforce the Commercial Motor Vehicle Restriction with the current signage. There are several areas he feels are not clearly marked. One of the issues which he noted in his email, “Where there are signs, a commercial vehicle is already committed to the turn or is already on the road before they are advised. He went out and looked at all the current signage and outlined his findings.

Tim Collins pulled up a diagram with the areas where no trucks are allowed highlighted in pink. He also reviewed each area and noted his findings and/or action items directly on Officer Larose's email in red. Certain signs will be relocated, branches covering signs will be cut back, Mass DOT will be contacted for permission to install advance warning signs. It was noted that trucks are allowed on specific roads for "Local Deliveries" so signage indicating that commercial vehicles must turn in a specific direction might be appropriate. Some of these roads have many businesses that are receiving deliveries, so yes, there are frequently trucks in the area. He also explained again that one of the requirements for a truck exclusion is to create an acceptable detour route. This route may have to travel through another town and the other town may not want to approve the detour route. Mr. Collins also noted that in order to create a truck exclusion 3 to 8% of traffic volume must consist of trucks. If less than 3% there is not enough truck volume to warrant the restriction, if more than 8% trucks are necessary here.

See the attached specific memo from Mr. Collins with specific answers to each concern.

It was discussed that more signage providing better alternatives is necessary. For example, trucks are not allowed on Farm Road but they don't see any signage until it is too late and then they are unable to turn around. GPS also causes problems because it doesn't show the truck exclusions, it just shows the quickest route. Officer Larose said that a truck GPS is supposed to show the exclusions but sometimes it is not uploaded properly.

Mr. Collins said that all the proper regulations for the existing truck exclusions are in place we just need better signage for the preferred routes. This will then allow Officer Larose and the Traffic Unit to be in a better position to enforce the Commercial Vehicle Restriction.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING to adjust signage and make a request to Mass DOT for permission to install advance warning signs on Boston Post Road East for the Commercial Truck Exclusion on Farm Road.

Officer Larose asked to bring up an additional issue not on the agenda.

While discussing Farm Road, Officer Larose also wanted to discuss an issue at the intersection of Farm Road and Broadmeadow. He was out there the other day and stopped at least 10 cars. There is a sign that says right turn after stop on red, however, many just turn automatically. There is a traffic light and stop bar there. When he stops people, they say, "Everyone else was doing it." They don't seem to realize that the cars coming from the opposite direction have a green arrow for the left turn. They need to realize it is a right turn on red after stopping first. It was further discussed that the turn is confusing. The traffic light is further down the road and it looks like the red is for everyone to stop. They don't realize there is also a green arrow for the left turn. It was asked if there was any accident history here. Officer Larose will look into this and bring it to the next meeting.

2b) Request for "Do Not Enter" sign at intersection of Rawlins & Central.

Sgt. Attaway spoke to the local resident who made this request. The resident said there used to be a "Do Not Enter" sign here, however, it was removed during road work a few

years ago. He is asking if it can be replaced. Sgt. Attaway said that there is already a One Way and No Left Turn sign.

Officer Larose said that it is clearly one way and he does not see an issue with enforcement here. Maybe there is someone taking a quick left to get to their own house. It appears to be more of an enforcement issue.

MOTION was made, seconded, duly VOTED to REFER to the POLICE DEPARTMENT for enforcement.

3-Old Business

3a) Parking Issues on John Street around the playground area.

The Traffic Commission is looking to create a No Parking area on both sides of the street near the playground but the key is the exact location of the new crosswalk.

MOTION was made, seconded, duly VOTED to TABLE until the St. Mary's Plan is finalized.

3b) Crosswalk Concerns on Stevens Street near Lodi Road.

Update: Tim Collins advised that he went out to the area yesterday and the new/revised signage has not yet been installed, however, he knows that this is on the list to be done soon.

MOTION was made, seconded, duly VOTED to keep this on the agenda until proper signage is installed.

3c) Request for a Truck Exclusion on Stevens Street.

Update: Tim Collins is working on the truck count but has been having problems with the counters. He is working with the counter company and our IT Department to get them working properly.

Councilor Clancy again reviewed some of the complaints he has received with trucks approaching Lincoln Street and then they can't go forward. He said it's not really tractor trailers but the 10 and 18 wheelers that cause the problems also the loud Jake Brakes. He asked if the solar signs could be used to monitor trucks. Mr. Collins explained that these provide a lot of information but they can't tell the weight of a vehicle, which is how trucks are counted. Nothing can be done until a new truck count is completed.

MOTION was made, seconded, duly VOTED to TABLE until the truck count is completed.

3d) Crosswalk request / parking issues on Dicenzo Blvd.

Update: Tim Collins reviewed the specifics for the edge line (fog line) painting and crosswalks and provided a detailed outline. See attached for specifics.

In summary:

Edge Line – There are 38 feet of pavement which allows for 19 feet on each side of the double yellow center line. This leaves room for a 12-foot travel lane, similar to Farm Road, and a 7-foot shoulder on each side painted with a white edge line. He also said that part of the problem is that there is not enough parking for the condos here so the overflow spills out onto Diconzo.

Crosswalks - Mr. Collins reviewed the existing conditions (i.e. sidewalks and curbing) at Diconzo Blvd., the service driveway at Target and the area across the street at the Home Depot Parking Lot and advised as to what changes were needed. Chief Giorgi asked to view the area on the map so Mr. Collins pulled up the area on the screen. It was also discussed that the crossings would need to be made handicap accessible.

Mr. Ghiloni asked what the distance would be between the two crosswalks. He thought it seemed like a long way. Mr. Collins did a quick measurement on the screen and advised it was about a ½ mile.

Mr. Collins also provided the proposed wording to add the two new crosswalks on Diconzo Blvd., one at Lilac Circle and one at Target/Home Depot. All agree that the two new crosswalks and fog lines are a good idea.

MOTION was made, seconded, duly VOTED to REFER to Chief Giorgi to create the regulation for the two new crosswalks.

and

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING to install the crosswalks and edge lines.

Chief Giorgi asked if any City Councilors present had any new issues they would like to discuss.

1) Concerns with traffic at the High School when the new elementary school opens.

Councilor Clancy is concerned with the high school traffic off Stevens Street when the new school opens. He mentioned that parents often bring elementary school students to school and they will be driving through the student parking area of the high school. Also, elementary school parents will be arriving to pick up students when the high school is getting out and having practices and after school activities. The end of the day for the high school is 2:00pm and the end of the day for the elementary school will be 3:05pm. He said that he hates to be “an alarmist” but he’s wondering if any thought has gone into these concerns.

Commissioner Ghiloni said that there has been discussion about widening Poirier Drive. It was also discussed that the adjacent Navin Rink has a lot of parking and that area can possibly be utilized by creating a way to cut through the back to the high school. The State owns the area around the rink.

2) Parking Issues on Jefferson Street during football games.

Councilor Clancy also wanted to discuss this issue. He tried to get through Jefferson Street with his pickup truck during a game recently and he had about ½ inch space on each side with his mirrors. People were legally parked on both sides of the street but it was really tight. He was asking if it would be possible to post signs restricting parking in certain areas during events. This has been done during baseball games over at the field on Williams Street.

Chief Giorgi advised that the Police Department can look into this parking issue. He noted that there is police coverage at the field during high school football games but not during AYF games or Shamrock games.

That there being no further business of the Traffic Commission held on this date, the meeting adjourned at 11:15 am.

Respectfully submitted,

Karen L. Lambert
Records Clerk
Marlborough Police Department

List of documents and other exhibits used at the meeting:

- City of Marlborough Meeting Posting for Traffic Commission Meeting on Wednesday, September 25, 2019, including meeting agenda.
- Draft of Traffic Commission Minutes from Wednesday, August 28, 2019.
- Email from Officer Larose to the Traffic Commission Members, dated 8-22-19, Re: Commercial Motor Vehicle Restriction.
- Email from Sgt. Zac Attaway to Karen Lambert for inclusion in Agenda Packet, dated 9/18/19, Re: Traffic Meeting – Issues/Concerns from local resident Frederic Allen, i.e. Request Do Not Enter Sign at intersection of Rawlins & Central.

Additional Handouts:

- Body of email from Officer Larose re: Commercial Motor Vehicle Restriction, with action items outlined in red by Tim Collins.
- Map diagram of Commercial Truck Exclusions.
- Traffic Commission Update on Dicenzo Boulevard Issues
- Proposed language for two new crosswalk locations on Dicenzo Blvd. – One at Lilac Circle and one at Target/Home Depot.
- Copy of revised regulation with Emergency preamble for crosswalk locations on Church Street.

Karen Lambert

From: Timothy Collins
Sent: Thursday, October 24, 2019 2:22 PM
To: David Giorgi
Cc: Thomas DiPersio
Subject: E on Main Street - Traffic Management Plan
Attachments: E on Main Traffic Management Plan.pdf

Agenda Item for Traffic Commission.

E on Main Street will begin building demolition and utility removal/installation in Main Street on November 12th.

- They will need to close the sidewalk in front of the site for most of the project duration – signs will be erected at the adjacent crosswalks on either side of the side stating the sidewalk in front of the project is closed.
- They will need to have parking spaces closed in front of the site, during building demolition and during the beginning phases of building construction.
- They will need to have the parking on the opposite side of the street closed while the utilities in Main Street are installed and/or removed:
 - 4 Spaces west of Florence Street
 - 3 Spaces east of Florence Street

The attached sketch shows the limits of the parking and the sidewalk that will need to be closed.

Timothy F. Collins

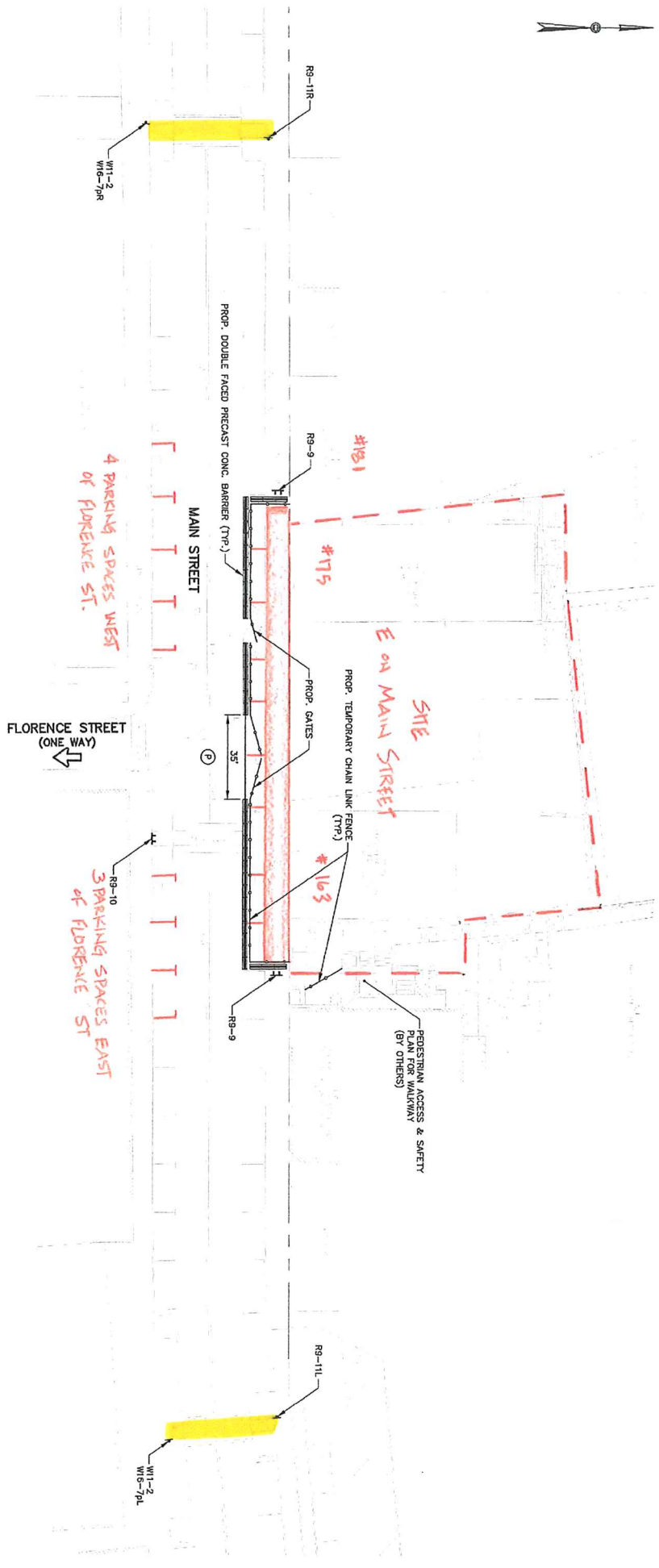
Marlborough D.P.W.

Assistant City Engineer

email: tcollins@marlborough-ma.gov

office: (508) 624-6910 Ext 33203

cell: (774) 463-9023



- NOTES**
1. POLICE DETAIL SHALL BE UTILIZED TO ASSIST CONSTRUCTION VEHICLE ACCESS/EGRESS.
 2. CONSTRUCTION VEHICLE SITE ACCESS SHALL BE VIA MAIN STREET AND BACKING INTO SITE ACCESS GATE.
 3. CONSTRUCTION VEHICLE SITE EGRESS SHALL BE LIMITED TO SOUTHBOUND MOVEMENT ONTO FLORENCE STREET ONLY.

KEY:

	REFLECTORIZED PLASTIC DRUM
	SIGN
	WORK ZONE
	DIRECTION OF TRAFFIC
	BREAKAWAY BARRICADE
	POLICE OFFICER
	PRECAST CONC. BARRIER
	CHAIN LINK FENCE



REV.	DESCRIPTION	BY	DATE

TRAFFIC MANAGEMENT PLAN
TEMPORARY PEDESTRIAN BYPASS ROUTE

MIXED-USE DEVELOPMENT
 161-175 MAIN STREET
 MARLBOROUGH, MASSACHUSETTS
 PREPARED FOR:
 TERRATEC CONSTRUCTION, INC.
 321 WEST GROVE STREET
 MIDDLEBOROUGH, MA 02348

MDM TRANSPORTATION CONSULTANTS, INC.
 214 West Street, Suite 210
 Marlborough, MA 01752
 Tel: (508) 325-0200

Project No. 1092
 File Name: 1092 Traffic Management Plan.dwg
 Date: Oct. 14, 2019
 Scale: As Noted

Sheet 2 of 5

Karen Lambert

From: Jennifer Lagor <jlagor@hillsideschool.net>
Sent: Thursday, October 17, 2019 9:42 AM
To: David Giorgi
Subject: Hillside School

Dear Chief Giorgi,

Thank you for considering Hillside School's request for reduced school speed zoning on Robin Hill Street in Marlborough. I appreciate the time on the phone, as well as the action you took placing the electronic speed monitors on the inner boundaries of the school's property. Our overarching concern is the speed at which cars are driven on Robin Hill Street and the disregard for the students present on campus.

Here are our overall concerns about the dangers on Robin Hill Street:

1. The students cross Robin Hill Street to access buildings on the south side of the road; there is no pedestrian walk area and cars do not slow down while Hillside residents are waiting to cross.
2. There is not signage noting Hillside School is a school zone; many cars may not be aware that students and faculty are crossing back and forth;
3. The speed limit is not posted near campus; we would like more signage and the limit to be equal to what other school zones post;
4. Robin Hill Street is used as a bypass to the busier roads in Marlborough and an opportunity for drivers to speed – something to slow them down needs to be put into place; speed bumps would be highly desired, even if they are optical three-dimensional crosswalks.
5. There is no shoulder near the school which makes it doubly dangerous;
6. According to Mass.gov: "School zone speeds, established under the ***Massachusetts Amendments to the MUTCD***, are set at 20 mph for school zones. School zone speed limit signs should be supplemented with times of day, a message stating "When Children Are Present," or flashing yellow beacons. These indicate when the speed limit is in effect."

Thank you very much for making Hillside a safer place for its residents.

Jennifer E. Lagor

Associate Director of Admission
Office: 508-481-0287

jlagor@hillsideschool.net

HILLSIDE SCHOOL

404 Robin Hill Street | Marlborough, MA 01752
www.hillsideschool.net

Karen Lambert

From: Zachary Attaway
Sent: Thursday, October 17, 2019 12:22 PM
To: Karen Lambert
Subject: hillside school

From: Craig Evans
Sent: Wednesday, October 16, 2019 4:42 PM
To: Zachary Attaway <zattaway@marlborough-ma.gov>
Cc: Monica Lucey
Subject: Reaching Out

Sergeant Attaway,

I hope this email finds you well. This afternoon our Dean of Faculty and Academics, Monica Lucey, and I had a chance to meet Officer Conners as he was stationed at Hillside looking for speeding vehicles. We greatly appreciate the assistance, as well as the radar detectors over the past two weeks. In speaking with Officer Conners, we mentioned a few other ideas that might help to slow down traffic on Robin Hill Road. He mentioned that it would be best to reach out to you and try and get these items added to the upcoming traffic commission agenda:

- Installing a crosswalk and potential blinking light at the entrance to Hillside
- Updated School Zone and Speed Limit signage
- No Littering signage

Any direction or assistance that you can provide would be greatly appreciated.

My best,

Craig

--

Craig Evans
Dean of Students
Hillside School
508-303-2048

Karen Lambert

From: Zachary Attaway
Sent: Wednesday, September 18, 2019 8:57 AM
To: Karen Lambert
Subject: traffic meeting

Karen,

2 issues:

Table this one til October meeting : Mary Wills was involved in MVA Granger @ Main/ W. Main. When that intersection is not functioning properly, it is flashing yellow for Main Street , flashing red for Granger and Mechanic. She is requesting the city consider that "error default" mode be set to flashing red in all directions due to the limited visibility from Granger looking to the right on to Main Street. She was advised it would be addressed at one of our meetings.

*Sergeant Zac Attaway
Support Services Division
355 Bolton Street
Marlborough, MA 01752
Work: 508-485-1212 Ext. 36964
Cell: 774-249-0344*

Karen Lambert

From: Peter Juairé
Sent: Tuesday, October 15, 2019 3:18 PM
To: David Giorgi
Cc: City Council
Subject: Pleasant and Elm Street Intersection

Chief,

I am requesting that the Traffic Commission look into putting up "NO PARKING" signs on the South side of Elm St. from Pleasant St. to approximately Preston St. I have had several complaints that that intersection, since being reconstructed, is at best difficult to get thru, school buses have a hard time navigating thru there, Larger truck as well. I was told by a citizen they saw a Fire Apparatus having difficulties as well. I believe this is a Safety Hazard.

Thank You

Peter J. Juairé
Councilor-At-Large
City Of Marlborough Mass.

508-460-3711 (office)
508-922-3056 (cell)
Peter.Juairé@marlborough-ma.gov

Karen Lambert

From: Sam Slattery
Sent: Wednesday, October 16, 2019 4:30 PM
To: David Giorgi
Subject: RE: Parking Ban

Chief Giorgi,

I just wanted to follow up on the parking ban exception for Monument Avenue. I realize that the issue was removed from the Agenda until the issue of the License to Encroach was dealt with for 26 Monument Avenue and was also put on hold until the parking ban was reinstated this year. As we are quickly approaching that time I wanted to reach out.

I am aware that the License to Encroach was revoked for 26 Monument Avenue. I realize that this was done in an effort to provide parking to 26 Monument as well as 24 Monument. Realistically speaking, though, that parking lot is not going to allow for the number of cars that the residents of both buildings to fit.

On Monument Avenue there are a total of 5 multi-family homes. Out of these homes, only one of them has the parking available for the residents to be able to park off street during the parking ban.

As we have previously had no issues with parking in the cul-de-sac I am again requesting that the cul-de-sac at the top of Monument Avenue be added to the Parking Ban Exception list.

Please let me know if I have to write another letter to get this matter back on the Agenda.

Thank you.

Samantha Slattery, Paralegal
The Law Offices of Flood & Favata, P.C.
14 Winthrop Street
Marlborough, MA 01752
Tel: (508) 624-4700
Fax: (508) 624-7497
www.floodlaw.net



BEWARE! WIRE FRAUD IS ON THE RISE.

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From: David Giorgi <dgiorgi@marlborough-ma.gov>
Sent: Wednesday, December 12, 2018 3:02 PM
To: Sam Slattery
Subject: RE: Parking Ban

Good afternoon Ms. Slattery,

If you could send me a formal request via email, then I can add it to the Traffic Commission agenda and we can discuss it next week at our monthly meeting. I cannot make any promises and to be honest I'm not sure what conditions have to be met for Monument for them to be added to the list, but at least we can discuss it and I can give you a more informed answer.

Thank you,
D. Giorgi

From: Sam Slattery
Sent: Wednesday, December 12, 2018 1:29 PM
To: Police Dept <police_dept@marlborough-ma.gov>
Subject: Parking Ban

Police Chief Giorgi,

Good afternoon! You and I had spoken last week about the parking ban and the parking violations received on Monument Avenue. I realize that you had mentioned you would email the other officers that we have always parked in the cul-de-sac on Monument Avenue, but I was interested in seeing what would have to be done to put Monument Avenue on the exceptions list. As I had mentioned, there are several apartment buildings in the area and I realize that we would not be allowed to park on the street but if we could have approval to park in the cul-de-sac that would be appreciated.

Please let me know what steps need to be taken to get Monument Avenue added to the Exception List during the parking ban.

Thank you!

Samantha Slattery, Paralegal
Law Offices of Flood & Favata
14 Winthrop Street
Marlborough, MA 01752
Tel: (508) 624-4700
Fax: (508) 624-7497
www.floodlaw.net



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Sept 29, 2019



To Whom it May Concern:

I live in the development
off of Glen Street.

I am very concerned with the
lights at Rt 20 and Laundry Streets.

Many people do not remember how
to drive; or the rules of driving, as
9 out of 10 cars will come out of
Laundry Street onto Rt 20 and not
give drivers coming across ~~Glen St~~
Rt 20 from Glen Street the "Right of
Way."

I have had many cars rush out
of Laundry almost into me because they
are in a big rush!!

My suggestion is and my
question is, we need an ~~up~~ arrow

for drivers exiting Laundry to take
a left turn onto Rt 20, a delayed
arrow, so that Glen Street can have
their "Right of Way" utilized, and why
has this not been done?

Are you waiting for someone to
die before the arrow is implemented?

I had an accident last year at
that intersection; mine was different, it
was someone running a red light, and
had I not seen him out of the corner of my
eye, I could have been killed.

Please, before someone has to pay
with a life, implement an arrow for
those coming off Laundry, as very few
people care about the driving rules.

Thank you

Bob McCloy



CITY OF MARLBOROUGH TRAFFIC COMMISSION

A regulation to amend the Rules and Regulations of the Traffic Commission of the City of Marlborough Chapter 586, as amended, thereof entitled VEHICLES AND TRAFFIC, Article VIII, Section 60.1: "Crosswalk locations".

BE IT ENACTED BY THE TRAFFIC COMMISSION OF THE CITY OF MARLBOROUGH AS FOLLOWS:

Chapter 586 Section 60.1 of the Rules and Regulations of the Traffic Commission is hereby amended by ADDING to said schedule the following:

<u>Crosswalk On</u>	<u>Location</u>	<u>Direction of Pedestrian Travel</u>	<u>Linear Feet</u>
Dicenzo Boulevard	Lilac Circle (easterly driveway)	North-South	38 feet
DiCenzo Boulevard	Target/Home Depot- South side	East-West	62 feet