



**MARLBOROUGH PUBLIC SCHOOL DISTRICT
ADDENDUM NO. 2**

SCHOOL TRANSPORTATION

Bid/Contract #MPS.2019-0719

Issue Date: August 8, 2019

This **ADDENDUM** modifies, amends, and supplements designated parts of the Requests for Proposals and identified services and are hereby made a part thereof by reference and shall be as binding as though inserted in its entirety in the locations designated hereunder. It shall be the responsibility of each Proposer to notify any subcontractors and suppliers they propose to use for various parts of the services of any changes or modifications contained in this **ADDENDUM**. No claims for additional compensation, due to lack of knowledge of the contents hereof, will be considered.

Notice to Bidders:

The submission due date for this IFB has been postponed from Friday, August 16th, 2019 to **Friday, August 30th, 2019 at 10:00 am.**

RESPONSES TO FOLLOW UP QUESTIONS (Due August 6, 2019 At 12:00 PM):

1. Page 13, #4.13, new language... After 5 instances of failure to provide video, is it a single \$500 LD, or is the charge retroactive to the prior 4 instances = \$2,500?

RESPONSE: No, there would not be a retroactive charge for the prior 4 instances.

2. Routes: Based on the answer to question 29, we understand that the 2nd runs on MHS 9, 12 and 13 are also being run with current 2-tier vehicles. As the addition of the PM runs make these buses 3-tier in the afternoon, are they billed as ½ 2-tier daily rate for the AM, and ½ 3-tier daily rate for the PM, or as a straight 2-tier vehicle plus ½ the 1-tier daily rate? I see on the copies of NRTs invoices that there is a PM only unit price, but there is nothing on the current (revised) bid page for such a rate.

Same question as above for M-IC 16-2, 17-2 and 19-2.

RESPONSE: NRT currently splits five PM routes between two buses. The five additional “split” routes in the PM are currently charged at the same rate as the PM late runs. Please see attached revised “APPENDIX A” to include bid price for these runs.

3. What is the CPI increase for NRT Bus’ 2018-19 billings going into the 2019-20 school year?

RESPONSE: The 12-month trailing CPI for July, 2019 is not yet available. The latest data we have is for the 12-months ending in May, 2019, which is 2.3%. Last year’s CPI increase for FY19 was 3.4% (the existing contract does not have a 2.5% cap).

4. Per question 35, and Attachment D, are the miles listed 1st pick-up to last Drop-off, or?

RESPONSE: NRT informs us that this data is from garage to garage.

5. We would like to formally request a seven working day delay in the bid opening, to August 27, 2019.

RESPONSE: The deadline to submit bid responses has been changed from Friday, August 16th, 2019 to Friday, August 30th, 2019 at 10:00 am.

6. Routes: MHS 2 PM 2 started at 1:47 and ended at 2:49. As we understand this run was supposed to tuck in to one of the 2 tier routes, we are concerned that, looking at the Whitcomb PM runs, all started at either 2:30 or 2:35 (with one exception – route 12 started at 2:39). Please explain

how a 1st tier run that ended at 2:49 can then link to a 2nd tier run, when all began earlier than 2:49.

RESPONSE: NRT's response is that all times listed on routing sheets is generated by routing software, based on the number of students on the bus and 25 MPH.

7. Route Mileage: If NRT Bus has been providing computer routing services, it would be more useful to have total daily miles for each vehicle, instead of individual school run mileages. If possible, please provide.

RESPONSE: NRT was not able to provide this information.

8. Please consider extending the due date for bids to August 23 to allow additional time for the preparation of bids based on new information received this week.

RESPONSE: The deadline to submit bid responses has been changed from Friday, August 16th, 2019 to Friday, August 30th, 2019 at 10:00 am.

9. Per question #29 of Addendum #1; the current vendor utilizes 2-tier buses to offset need for three HS routes in the afternoon. Will these three routes be considered "3-tier" routes for pricing purposes?

RESPONSE: Please see answer to Addendum #2, Question #2.

Addendum Attachments

Attachment A – Revised "ATTACHMENT A" Bid Form Category 1

END OF ADDENDUM NO. 2
AUGUST 8, 2019

MARLBOROUGH PUBLIC SCHOOLS
 Regular Day, Private School and Extra Curricular Transportation
APPENDIX "A"

FIVE YEAR CONTRACT

BID FORM CATEGORY 1 – PAGE 1

Rule for Award:

One contract for all regular routes, kindergarten, late, extra-curricular buses will be awarded to the responsive and responsible bidder with the lowest grand total price for the first year of the contract. The contract price for years two through five will be adjusted on the contract anniversary date by the percentage increase, if any, during the preceding twelve (12) month period beginning July 1, in the Consumer Price Index for all Urban Consumers-Boston SMSA, published by the Bureau of Labor Statistics, it will not be adjusted less **than 1% and no more than 2.5% in total.**

PART A – Regular Day and Private School Transportation

Fiscal Year 2021 estimated need*:

3-Tier Buses – 21 Runs (AM/PM) per day per bus
 Price per Day per Bus \$ _____ X 180 Days X 21 Buses TOTAL \$ _____

2-Tier Buses (Continuous) – 7 Runs
 Price per Day per Bus \$ _____ X 180 Days X 7 Buses TOTAL \$ _____

2-Tier Buses – (Non-Continuous) - 0 Runs (non-continuous 2-tier routes possibly needed once redistricting occurs – only daily cost per bus should be bid at this time)
 Price per Day per Bus \$ _____ X 180 Days X 0 Buses

1-Tier Charter School Buses:
 Charter School – 1 Run (AM/PM) per day per bus (AMSA)
 Price per Day per Bus \$ _____ X 180 Days X 10 Buses TOTAL \$ _____

PM "Split" Runs:
 1 Run per day per bus (Middle School, High School, IC)
 Price per Day per Bus \$ _____ X 180 Days X 5 Buses TOTAL \$ _____

After School Runs:
 Late Run – 1 Run per day per bus (Middle School, High School)
 Price per Day per Bus \$ _____ X 120 Days X 6 Buses TOTAL \$ _____

FISCAL YEAR 2021 TOTAL \$ _____

*In any given year during the contract term, the MPS may need to increase or decrease the number of regular day and private school transportation buses by a maximum of five (5) buses, and the late or winter run buses by a maximum of two (2) buses. Any increase/decrease will be at the unit prices specified on this bid form.

To view current MPS route, please visit: <https://www.mps-edu.org/Page/99>

BID FORM CATEGORY 1 - PAGE 2

PART B – EXTRA-CURRICULAR TRANSPORTATION

Estimated Per Mile Cost – Minimum charge per trip cannot exceed \$50.00 for in-town trips and \$150 for out of town trips.

YEAR 1 BID \$ _____ per mile X 10,000 miles * TOTAL \$ _____

YEAR 1 BID \$ _____ per hour X 1,000 hours* TOTAL \$ _____

*Mileage and waiting time are estimates for bidding purposes only. MPS will only pay for services actually performed.

The undersigned bidder acknowledges receipt of the following ADDENDA (if any) to this Invitation For

Bids: Addendum # _____ THROUGH _____.

The undersigned agrees to provide the transportation services required above in accordance with the specifications and bid documents incorporated herein for the prices specified above.

NON-COLLUSION CERTIFICATION: The undersigned certifies under penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any other person pursuant to M.G.L. Chapter 30B, §10. As used in this certification, the word "person" shall mean any natural person, business, partnership, corporation, union, committee, club, or other organization, entity, or group of individuals.

NON-DEBARMENT CERTIFICATION: The undersigned certifies under penalty of perjury that the Contractor is not presently debarred from entering into a public contract in the Commonwealth of Massachusetts under the provision of §29F of M.G.L. Chapter 29, or any other applicable debarment provisions of any other chapter of the General Laws or any rule or regulation promulgated thereunder.

If individual or corporation:
AUTHORIZED SIGNATURE: _____ DATE: _____

If partnership:
AUTHORIZED SIGNATURE: _____ DATE: _____

If a corporation, by the authorized officer whose signature must be attested to by the Clerk/Secretary of the corporation and the corporate seal affixed.

ATTESTED: _____

[Affix Corporate Seal]

BID FORM CATEGORY 1 - PAGE 3

COMPANY NAME: _____

ADDRESS: _____

CITY/STATE/ZIP: _____

TELEPHONE/FAX: _____

FID OR SS# (VOLUNTARY): _____

Additional Bidders Information

If a partnership: (Name of all partners)

Name of partner _____ Residence _____

Name of partner _____ Residence _____

If a Corporation:

Incorporated in what State _____

[END OF CATEGORY 1 BID FORM]