

### **ADDENDUM NO. 3**

#### **REQUEST FOR PROPOSALS EMPLOYEE BENEFITS BROKERAGE AND CONSULTING SERVICES FOR SELF-FUNDED HEALTH PLAN RELATING TO STOP LOSS INSURANCE & OTHER INSURANCE BENEFITS – DENTAL & LIFE**

30B.PERS.2019-0517

**Issued June 3, 2019**

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This **ADDENDUM** modifies, amends, and supplements designated parts of the identified services and are hereby made a part thereof by reference and shall be as binding as though inserted in its entirety in the locations designated hereunder. No claims for additional compensation, due to lack of knowledge of the contents hereof, will be considered.

#### **RESPONSES TO QUESTIONS:**

**Questions 1-5 answered in Addendum No. 1 and No. 2.**

**Question 6: For Cobra administration-** does this include dental and health? And if so assuming both employees and retirees? **Yes, it includes medical and dental and is for both active and retirees.**

**Question 7: For the 1095C reporting-** you indicated that the responsibility of the consultant/broker is to work with payroll on this function. Please elaborate further on what the exact responsibility is? **The Payroll office provides the broker with a list of all full-time employees, the number of hours worked, the rate of pay and annual salary. The broker then uses that information along with enrollment rosters from Tufts to complete the 1095C forms. The broker also files the forms electronically to the IRS.**

**End of Addendum No. 3**

Beverly J. Sleeper,  
Chief Procurement Officer  
June 3, 2019