

CITY OF MARLBOROUGH MEETING POSTING

Meeting Name: Traffic Commission

Date: December 19, 2018

Time: 10:00 am

Location: 3rd Floor City Hall – Memorial Hall

Agenda Items to be addressed:

RECEIVED
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CITY OF MARLBOROUGH
2018 DEC 14 P 2:45

1) MINUTES OF LAST MEETING

- a) Review draft from 11-28-18

2) NEW BUSINESS

- a) Request for Parking Ban Exception on Monument Ave.

3) OLD BUSINESS

- a) Our Future Learning Center – Traffic Concerns
- b) Order No. 18-1007436 – Review about Veterans Space

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.



**CITY OF MARLBOROUGH
OFFICE OF TRAFFIC COMMISSION
140 MAIN STREET
MARLBOROUGH, MASSACHUSETTS 01752**

DRAFT

Traffic Commission Minutes

The Regular Meeting of the Traffic Commission was held on Wednesday, November 28, 2018 at 10:00 am in Memorial Hall, 3rd Floor, City Hall. Members present: Chairman - Police Chief David Giorgi, Fire Chief Kevin Breen and DPW Commissioner John Ghiloni. Also present: City Engineer Tom DiPersio, Assistant City Engineer Tim Collins, Officer Andy Larose – MPD Traffic Services Unit, Officer Nick Lassard, City Solicitor Don Rider and City Councilor Katie Robey. Minutes taken by Karen Lambert, MPD Records Clerk.

1- Minutes

The minutes of the Traffic Commission meeting of Wednesday, October 31, 2018.

MOTION was made, seconded, duly VOTED:

TO APPROVE – All in Favor - Accept and Place on File.

2 - New Business

2a) Intersection of Granger Blvd. & S. Bolton – Crosswalk Concerns

Melissa Walsh sent an email on this issue to Chief Giorgi and Mayor Vigeant. She walks her dog in this area several times a day and uses the crosswalk and cross signal here. She said that cars often look left to take the right on red and then just turn with no consideration for the crosswalk signal. She is extremely cautious when she is walking but is especially concerned for others.

Chief Giorgi said that the Police Department did a “crosswalk sting” here and asked Officer Larose for comments. Officer Larose said that it was actually Sgt. Campbell who monitored this crosswalk, however, he did not specifically witness any issues while he was there. Tim Collins passed out a photo on the intersection showing the northbound

approach to the right turn lane. He also included language from the RMV with the "Rules of the Road" for Turns on Red including a section stating the responsibility of the pedestrian. He highlighted the portion stating, "Before you cross a roadway, stop at the curb, look left, look right, and look left again for traffic. Do this even on a one-way street. Be alert while crossing. Be especially alert at intersections that allow motor vehicles to turn right on red." He also included an example of MUTCD signs and specific language and highlighted the sign that shows "turning vehicles – yield to pedestrians". He said that this sign could easily be used at this location. The crosswalk is far back and turning vehicles may not realize there is a crosswalk there. Mr. Collins also noted that the crosswalk bell is not for the benefit of cars, it is for the benefit of the pedestrian to alert them that it is time to cross. He thinks that cars making the turn do not even see that someone is in the crosswalk. It was discussed that the DPW can install the new sign, however, it is still on the pedestrian to be careful when crossing.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING for the new sign and to REFER to the POLICE DEPARTMENT to step up enforcement. Chief Giorgi advised that he would follow up with Ms. Walsh.

3-Old Business

3a) Our Future Learning Center - Traffic Concerns.

Update: Tim Collins advised that he did reach out to Joe Frawley of MA DOT with the concerns presented at the last meeting. He passed out an email with his questions and with Mr. Frawley's responses. A summary is below – Refer to email for specifics. He also included examples of merging signs.

- 1) **Lane Ends Merge Left Sign is missing.** Can it be replaced and relocated to serve as more of an advance warning of the lane shift?
- 2) **Begin Right Turn Lane with arrow Yield to Bikes.** Can it be relocated to the other side of Northboro Rd. West, closer to Boundary Street?

Response: MA DOT is OK with the above changes.

- 3) **Bike Lane** – Can it be extended down to the entrance of the condo complex at Applebriar Lane?

Response: MA DOT is OK with this change but noted that if they are asked to perform the striping modifications, it will most likely not happen until the Spring.

- 4) **Hash marks** – Can these be placed in the shoulder area between the bike lane and curb lane to deter it being used as a travel lane?

Response: MA DOT is OK with this change. Again, if they are asked to perform striping modifications, it will likely not be completed until the Spring.

- 5) **Signage to not block intersection of Boston Post Rd West and Northboro Rd. West.** Email from parent asking if this was possible. TC did not wish to act on this inquiry.

Response: MA DOT can evaluate this if requested by the City.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING to Follow up with MA DOT in the Spring.

3b) Crowley Drive – Speed & Parking Issues.

Officer Larose had the portable speed sign out from 11/8/18 to 11/14/18 and passed out the summary report generated by the sign. He noted that the average volume per day is almost 400 vehicles. The sign recorded a maximum speed of 44 and a minimum speed of 4. The 85th percentile was 26.56 mph. Tim Collins advised that the regular rules of the road here would be 30 mph. The sign recorded vehicles coming out of the complex. There was a problem recording the westbound traffic. He has now put the sign back again to record vehicles going in the opposite direction. This information can be shared with the Trustees. No signs have been put up yet but should be done soon. It was reviewed that No Parking signs were to be installed on the development side. The rail trail side was to be left free for parking.

MOTION was made, seconded, duly VOTED to REFER ENGINEERING to follow up on proper signage and to the POLICE DEPARTMENT to complete the data collection for opposite side of the street.

3c) Order No. 18-1007436 – Review about Veteran’s Space.

Tim Collins passed out copies of an email with specific questions from Councilor Robey and responses from Don Rider, which included an example of a sign. The questions were regarding the specific sign language and the requirements for using the space. All the requirements are specifically spelled out in the statute. See the email handout for specifics.

Officer Larose said that if there was any chance of a vehicle being towed for not meeting the requirements, it would need to be noted on the sign. The Chief asked what would happen if a Veteran parked here but did not have the proper license plate. It was further discussed that the statute is very specific and outlines all the requirements, i.e. the vehicle must be owned by a veteran, driven by a veteran and display a veteran’s license plate. It is now up to the City to determine where they want the specific parking space located and up to the Police Department to handle enforcement. Officer Larose said that as long as the sign says, “subject to tow” and that a veteran’s plate is required, enforcement is all set. There was a question however, as to what type of ticket would be issued, a parking ticket issued by the parking clerk or a Chapter 90 ticket issued by a police officer. The issue is that all Chapter 90 offenses are surchargable, with a \$100 fine, and sent to the registry. An appeal would go to the Courthouse not the parking clerk. Councilor Robey said that this falls under Chapter 175, Section 113B and is not a surchargable offence.

Chief Giorgi suggested that the spot be out front of the parking garage so that it would also fall within the two-hour parking window and Tim Collins suggested that a spot next to the current handicapped spot would be preferable. Another proposal was for the two spots to be right next to each other with the loading zone in the middle with shared access.

MOTION was made, seconded, duly VOTED to REFER to ENGINEERING to determine the specific spot, draft the wording for the sign and corresponding regulation.

Officer Larose asked to discuss an item not on the Agenda. All in Favor.

Yellow painted curbing at intersection of Lincoln St. and Winthrop St.

Officer Larose has received complaints about the faded paint at this location. Can it be repainted? Councilor Robey said that she has the same issue on Mechanic Street. Tim Collins advised that the City Ordinance states there is no parking allowed within 20 feet on an intersection. This is what is in force throughout the City but we don't paint the curb at every intersection. It is not necessary or required. It will not be repainted by the City but the Police Department can work on enforcement if it continues to be an issue.

MOTION was made, seconded, duly VOTED to REFER to the POLICE DEPARTMENT for enforcement.

That there being no further business of the Traffic Commission held on this date, the meeting adjourned at 10:45 am.

Respectfully submitted,

Karen L. Lambert
Records Clerk
Marlborough Police Department

List of documents and other exhibits used at the meeting:

- City of Marlborough Meeting Posting for Traffic Commission Meeting on Wednesday, November 28, 2018, including meeting agenda.
- Draft of Traffic Commission Minutes from Wednesday, October 31, 2018.
- Email from Melissa Walsh to Chief Giorgi, dated 11/5/18, re: Intersection of Granger Blvd. and South Bolton.

Additional Handouts:

- Copy of MADOT response regarding suggested changes to Boston Post Road West along with examples of signage.
- Photo of South Bolton Street – Northbound approach to right turn lane
- Copy of RMV – Rules of the Road relative to “Right on Red”.
- Example of MUTCD signage relative to Right of Red and Yield to Pedestrians along with wording from the manual explaining options.

- Email from Don Rider to Councilor Robey with responses to her questions regarding Veteran's Parking along with an example of language for signage.
- Copy of Extended Speed Summary Report for Crowley Drive.

SAMANTHA SLATTERY
24 MONUMENT AVENUE, APARTMENT 1
MARLBOROUGH, MASSACHUSETTS 01752

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sdslattery785@yahoo.com

Traffic Commission
Police Chief Giorgi, Chairman
Police Station
355 Bolton Street
Marlborough, MA 01752

Re: Parking Ban/Exceptions

Dear Police Chief Giorgi,

My name is Samantha Slattery. I am a resident of 24 Monument Avenue, Unit 1, Marlborough, MA. It has come to the attention of my neighbors and I that our street is not included as one of the Exceptions to the Parking Ban. The houses on that street are multi-family homes.

As you may be aware, there is a cul-de-sac at the top of the street, which is used for parking. In past years this cul-de-sac has been the sole place that the residents park who live on Monument Avenue during the Parking Ban. I live in one of the multi-family houses that do not have access to a driveway or an off-street parking area.

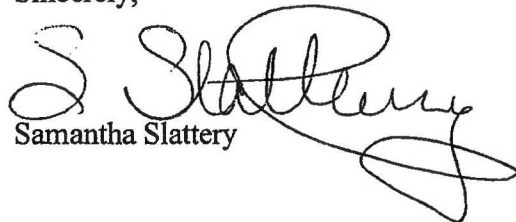
Parking in the cul-de-sac area would not provide any safety concerns for citizens. There is ample room for both cars and trucks to fully navigate the cul-de-sac even when cars are parked there.

It is understood that the Parking Ban Exception does not apply during snow storms.

We, therefore, formally request that the cul-de-sac at Monument Avenue be granted an Exception from the City Parking Ban.

Thank you for your consideration with this matter.

Sincerely,


Samantha Slattery

ORDERED: That the following Act of the Massachusetts Legislature be referred to the Legislative/Legal Affairs Committee and Traffic Commission for review and, if deemed appropriate, a suitable location chosen for such reserved parking space at the city hall for the parking of a veteran in a motor vehicle that is owned and operated by the veteran and that displays a veteran registration plate issued pursuant to section 2 of chapter 90: SECTION 9. Chapter 40 of the General Laws is hereby amended by inserting after section 22A½ the following section: Section 22A¾. (a) A municipality may designate a parking space at the city or town hall for the parking of a veteran in a motor vehicle that is owned and operated by the veteran and that displays a veteran registration plate issued pursuant to section 2 of chapter 90. The parking space shall be available during the normal business hours of the city or town hall for use by such veteran without charge. The municipality shall erect and maintain a sign designating such a parking space that shall bear the words "Veteran Parking Only – this space is reserved for those who have served. Unauthorized Vehicles May Be Removed At The Vehicle Owner's Expense". The parking space shall only be used by a veteran that meets the requirements of this subsection. (b) A violation of subsection (a) shall be punished by a fine of \$100 and the city or town may provide for the removal of a vehicle in the manner provided in section 22D. The penalty shall not be a surchargeable offense under section 113B of chapter 175, refer to **LEGISLATIVE AND LEGAL AFFAIRS COMMITTEE & TRAFFIC COMMISSION**; adopted.

ORDERED: That the Police Department transfer request in the amount of \$8,412.20 which moves funds from Receipts Reserved-TNC Surcharge to Capital Outlay-Police Equipment to purchase additional traffic equipment, **APPROVED**; adopted.

**CITY OF MARLBOROUGH
BUDGET TRANSFERS -**

DEPT:		Police				FISCAL YEAR:		2019	
		FROM ACCOUNT:				TO ACCOUNT:			
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance
<u>\$8,412.20</u>	<u>\$8,412.20</u>	<u>27000</u>	<u>33088</u>	<u>Receipts Reserved-TNC Surchar</u>	<u>\$8,412.20</u>	<u>19300006</u>	<u>58593</u>	<u>Capital Outlay-Police Equip</u>	<u>\$0.00</u>
Reason:		<u>Traffic enforcement equipment purchase</u>							
	<u>\$8,412.20</u>	Total			<u>\$8,412.20</u>	Total			

City of Marlborough, MA
Friday, December 7, 2018

Chapter 586. Vehicles and Traffic

Article IV. Stopping, Standing and Parking

§ 586-27. Bus stops and taxicab stands.

- A. No person shall stop or park a bus upon any way at any other place than a bus stop authorized by the City Council and designated by signs bearing the legend "No Parking — Bus Stand."
- B. No person shall park a vehicle other than a bus in front of a bus stop when such stop has been duly authorized by the City Council and designated by signs bearing the legend "No Parking — Bus Stand."
- C. No person shall park a vehicle other than a hackney carriage licensed by the City Council in front of any taxi stand duly authorized by the City Council and designated by signs bearing the legend "No Parking — Taxi Stand."
- D. No person shall park a vehicle, other than a hackney carriage and/or taxicab, duly licensed by the City Council under provisions of Chapter 568 of the Code, at any location described as a "moving taxi stand for the pickup and discharge of passengers" indicated by signs bearing the legend "No Parking — Taxi Pickup and Discharge," such locations to be authorized and designated, from time to time, by order of the City Council.

§586-27 Bus stops and taxicab stands

>>> Add, and Veteran's Only parking spaces

§586-27 Bus stops, taxicab stands and Veteran's Only parking spaces

>>> New,

E. As prescribed in MGL Chapter 40 Section 22A¾, No person shall park in the one (1) parking space, marked as VETERAN'S ONLY PARKING, located on the south side of Weed Street opposite City Hall, Monday through Friday, during City Hall's normal business hours, except a Veteran, having business at City Hall, driving their own vehicle which displays a veteran registration plate, issued by the State of Massachusetts. A violation of this section shall be punishable by a \$100.00 non-surchargeable fine issued to the vehicle owner and may be subject to being towed at the expense of the vehicle's owner.

**VETERAN'S
PARKING
ONLY**

**DURING CITY HALL NORMAL
BUSINESS HOURS**

**THIS SPACE RESERVED
FOR THOSE WHO
HAVE SERVED**

**RMV ISSUED VETERAN'S
PLATES REQUIRED**

**UNAUTHORIZED VEHICLES
MAY BE REMOVED AT
THE OWNER'S EXPENSE**



OFFERED BY [Massachusetts Registry of Motor Vehicles \(/orgs/massachusetts-registry-of-motor-vehicles\)](#) [Show 1 more](#) ▼

RELATED TO [Key resources\(/key-resources\)](#) [Show 1 more](#) ▼

Veteran and military license plates

Veterans and military personnel can apply for special license plates that demonstrate their service.

The RMV offers the following veteran and military passenger and motorcycle plates:

- Veteran (branch of service and wartime decals available)
- Bronze Star
- Silver Star
- Purple Heart
- Congressional Medal of Honor
- Legion of Valor
- Pearl Harbor Survivor
- Distinguished Flying Cross
- Ex-POW

The RMV also offers the following veteran/military passenger plates:

- National Guard
- Disabled Veteran
- Gold Star Family

What to know

Eligibility requirements differ based on plate type. Refer to each application below for instructions and documentation requirements to obtain a military or veteran license plate.

[Feedback](#)

Additional Resources

Application for Veteran's Plates (https://www.mass.gov/files/documents/2018/11/13/21099_0714_0.pdf) (PDF 115.5 KB)

Application for Awarded Medal Veteran's Plates

(<https://www.mass.gov/files/2017-07/Application%20for%20Awarded%20Medal%20Veterans%27%20Plates.pdf>) (PDF 23.75 KB)

Application for Gold Star Family Plates (<https://www.mass.gov/files/2017-07/Application%20for%20Gold%20Star%20Family%20Plates.pdf>)

(PDF 161.11 KB)

Application for National Guard Plates (<https://www.mass.gov/files/2017-07/Application%20for%20National%20Guard%20Plates.pdf>)

(PDF 29.35 KB)

Branch of Service Decals Images (<https://www.mass.gov/files/documents/2017/09/27/BranchServiceDecals.pdf>) (PDF 493.87 KB)

Sample Passenger License Plates



purple heart plate



legion of valor plate



medal of honor plate



national guard plate



ex pow plate



pearl harbor survivor plate



distinguished flying cross plate



silver star plate



bronze star plate



gold star family plate



veteran plate



disabled veteran plate

Sample Motorcycle License Plates



pearl harbor survivor motorcycle plate



bronze star motorcycle plate



silver star motorcycle plate



ex-prisoner of war motorcycle plate



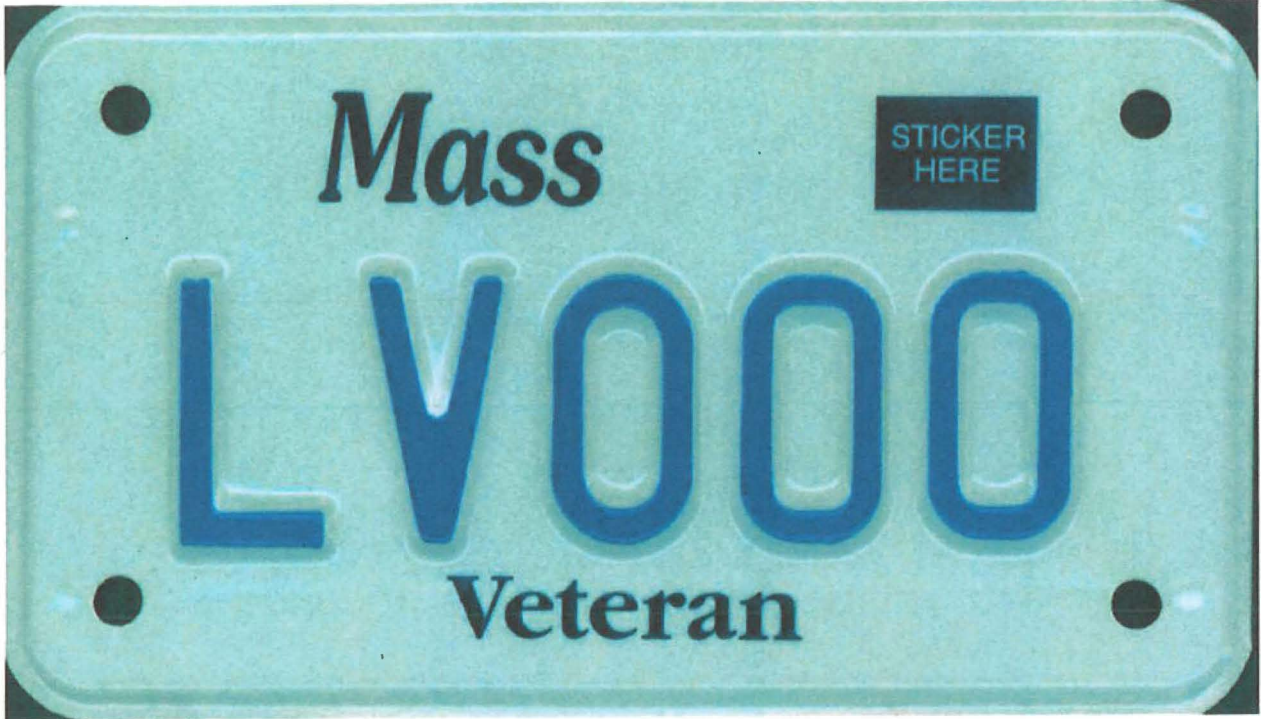
distinguished flying cross motorcycle plate



congressional medal of honor motorcycle plate



purple heart motorcycle plate



legion of valor motorcycle plate



veteran motorcycle plate

CONTACT

Registry of Motor Vehicles

Online



CITY OF MARLBOROUGH TRAFFIC COMMISSION

A regulation to amend the Rules and Regulations of the Traffic Commission of the City of Marlborough Chapter 586, as amended, thereof entitled VEHICLES AND TRAFFIC, Article IV, Section 27: "Bus stops and taxicab stands".

BE IT ENACTED BY THE TRAFFIC COMMISSION OF THE CITY OF MARLBOROUGH AS FOLLOWS:

Chapter 586 Section 27 of the Rules and Regulations of the Traffic Commission is hereby amended by ADDING to said schedule the following:

E. As prescribed in Massachusetts General Law(MGL) Chapter 40 Section 22A ¾ , No person shall park in the one(1) parking space, marked as VETERANS ONLY PARKING, located on the south side of Weed Street opposite City Hall, Monday through Friday, during City Hall's normal business hours, except a Veteran, having business at City Hall, driving their own vehicle which displays a veteran registration plate, issued by the State of Massachusetts. A violation of this section shall be punishable by a \$100.00 non-surchageable fine issued to the vehicle owner and may be subject to being towed at the expense of the vehicle owner.