

CITY OF MARLBOROUGH MEETING POSTING

Meeting Name: Traffic Commission

Date: January 30, 2019

Time: 10:00 am

Location: 3rd Floor City Hall – Memorial Hall

Agenda Items to be addressed:

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2019 JAN 25 P 4:16

1) MINUTES OF LAST MEETING

- a) Review draft from 12-19-18

2) NEW BUSINESS

- a) Public safety issue at the Apex Center.
- b) Parking on Winthrop Street adjacent to 406 Lincoln Street – follow up.
- c) Request for speed limit signs on Prospect Street.
- d) Traffic Commission Meeting Schedule for 2019.
- e) Request for a crosswalk at John Street and Maple Street.

3) OLD BUSINESS

- a) Request for Parking Ban Exception on Monument Ave.

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.



**CITY OF MARLBOROUGH
OFFICE OF TRAFFIC COMMISSION
140 MAIN STREET
MARLBOROUGH, MASSACHUSETTS 01752**

DRAFT

Traffic Commission Minutes

The Regular Meeting of the Traffic Commission was held on Wednesday, December 19, 2018 at 10:00 am in Memorial Hall, 3rd Floor, City Hall. Members present: Chairman - Police Chief David Giorgi, DPW Commissioner John Ghiloni and City Clerk Lisa Thomas. Also present: Assistant City Engineer Tim Collins and City Councilor Katie Robey. Minutes taken by Karen Lambert, MPD Records Clerk.

1- Minutes

The minutes of the Traffic Commission meeting of Wednesday, November 28, 2018.

MOTION was made, seconded, duly VOTED:

TO APPROVE – All in Favor - Accept and Place on File. (Lisa Thomas abstained from voting as she was not present at last meeting.)

2 - New Business

2a) Request for Parking Ban Exception on Monument Ave.

A local resident, Samantha Slattery, has made this request. She states in her letter that houses on the street are multi-family homes where residents do not have access to a driveway or off-street parking area. There is a cul-de-sac at the top of the street that is used for parking. She states, “in past years this cul-de-sac had been the sole place that the residents park who live on Monument Avenue during the Parking Ban”. She says there is no safety concern here as the area is large enough for cars and trucks to drive through even when cars are parked there. Residents understand that the Parking Ban Exception does not apply during snow storms. She is formally requesting that the cul-de-sac at Monument Ave. be granted an exception from the City’s Winter Parking Ban.

Chief Giorgi advised that his officers have been out issuing warnings on vehicles parked in the street during the winter parking ban. Tim Collins pulled up a photo of the area for review. Commissioner Ghiloni said that there was a question with the area around #24 and #26. The City owns this property (paved area behind #24). He believes that these two properties at one time had a license from the City to use this extra lot for parking. He would rather have this area used for parking. He needs to look into this further. Chief Giorgi asked if there was enough room for both houses to park here. Commissioner Ghiloni said that yes there is plenty of room for parking. He would like to clarify this issue before granting any exceptions to the parking ban. It was discussed that there were boats parked here at one time, however, the license is to use the lot for parking of cars, not boats.

Commissioner Ghiloni said this is really two separate issues. He thinks #24 and #26 could both have a license to park in the City owned paved area. Most of the other houses there have their own driveways for parking and one address is a business. Chief Giorgi said that he would call the resident and advise as to what was discussed. Commissioner Ghiloni said to let them know that they can also call him with any specific questions. Any exemption to the parking ban would also need to go before the City Council for approval.

MOTION was made, seconded, duly VOTED to REFER to Commissioner Ghiloni to research this issue further.

3-Old Business

3a) Our Future Learning Center - Traffic Concerns.

Update: Tim Collins advised that the State has agreed to the paint markings, however, they said they would do the actual painting themselves. He also said that the signs have been moved to a better location as discussed at the last meeting. This should help around the entrance.

MOTION was made, seconded, duly VOTED to REMOVE FROM THE AGENDA.

3b) Order No. 18-1007436 – Review about Veteran’s Space.

Update: All agreed that the best location for the veteran’s parking spot would be in back of City Hall next to the existing handicapped spot. Chief Giorgi drafted the Regulation for the veteran’s parking spot as per the wording provided by Tim Collins. The existing Ch. 586-27 “Bus stops and taxicabs stands” would be amended to include Veteran’s Only Parking spaces. The new title of Ch. 586-27 is now “Bus stops, taxicab stand and Veteran’s Only parking spaces. It includes a Subsection E which specifically relates to Veteran’s Only parking. Tim Collins also included an example of the sign language and numerous examples of specific veteran’s plates. The sign is very specific. It states, “Veteran’s parking only during city hall normal business hours. This space reserved for those who have served. RMV issued Veteran’s plates required”. It also includes a

separate sign below this one which states "Unauthorized vehicles may be removed at the owner's expense".

MOTION was made, seconded, duly VOTED to APPROVE the amended regulation as per the wording provided by Mr. Collins and to FORWARD to Lisa Thomas for advertisement.

Chief Giorgi asked for a suspension of rules to bring up an item not on the Agenda.

Traffic Commission Meeting Schedule for 2019

Chief Giorgi drafted the schedule and brought it to the meeting. The members will review the dates and get back to Chief Giorgi with any conflicts. The meeting schedule will be officially added to the agenda for the next meeting on 1/30/19 so that it can be formally voted on and accepted.

Update on Old Business item – not formally on Agenda.

Crowley Drive – Speed & Parking Issues.

Update: Tim Collins advised that the No Parking signs are up but he has received some complaints on one of the signs. The two at the ends were installed on existing poles. The one in the middle required a new pole and the resident at that location does not like it there.

They were also asking for speed limit signs. They want to lower their liability and make the road as safe as possible. If the road was marked at 30 mph and someone was hurt while traveling at 50 mph they can still say that they tried to make it as safe but people still have to follow the rules. This is a private way and they would have to hire an engineer on their own to do a speed study. Mr. Collins can provide information on how speed regulations are set. Engineering would then review the findings and decide if the City wants to go forward with speed limit signs.

That there being no further business of the Traffic Commission held on this date, the meeting adjourned at 10:20 am.

Respectfully submitted,

Karen L. Lambert
Records Clerk
Marlborough Police Department

List of documents and other exhibits used at the meeting:

-City of Marlborough Meeting Posting for Traffic Commission Meeting on Wednesday, December 19, 2018, including meeting agenda.

- Draft of Traffic Commission Minutes from Wednesday, November 28, 2018.
- Copy of a letter from Samantha Slattery to Chief Giorgi, re: Parking Ban/Exceptions.
- Copy of City Council Order regarding Veteran's Parking Space.
- Copy of Chapter 586, Article IV, Section 27 – Bus stops and taxicab stands.
- Wording for proposed regulation for Veteran's parking.
- Examples of signage for veteran's parking and specific plates for veterans.
- Proposed Regulation for adding Veterans Only Parking to the Rules and Regulations Manual.

Additional Handouts:

- Proposed Traffic Commission Schedule for 2019

Karen Lambert

From: Robert Bonina
Sent: Sunday, January 6, 2019 3:51 PM
To: David Giorgi
Cc: Robert Bonina
Subject: apex center

Chief,

The last few weekends I have noticed a public safety issue at the Apex Center. The issue is In the front of the Apex Center there are two lanes one east and west, what's happening is cars are pulling up in front of the building to drop off and pick up, essentially narrowing the area down to one lane, couple that with the issue of people and kids crossing in between the parked cars, I fear that someone is going to get struck crossing.

I'm not sure if the traffic commission has the power to suggest or recommend or force the complex to make that a no parking or fire lane and have a couple of painted cross walks from the building to the parking lot.

The problem becomes a nightmare when there is a medical at the complex, especially on weekend days, when the front is congested with vehicle's dropping off and picking up causing the response inside to be slowed as we look for a place to park without shutting down the entire front of the building with apparatus.

Any questions I'm in on Tuesday.

Bob Bonina

Karen Lambert

From: Helen Donis-Keller <helendoniskeller@gmail.com>
Sent: Thursday, January 3, 2019 10:57 AM
To: Police Dept
Cc: Fire Dept; DPW; City Clerk; Eric Markman; N. Paul TonThat; Barbara Pelletier; Jon Salerno; Paul Surette
Subject: Parking on Winthrop street adjacent to 406 Lincoln Street, work not done

Chair of the Traffic Commission, The Honorable David Giorgi, Police Chief,

Hello,

As a representative of the Renaissance Lofts Condominium Association I attended several Traffic Commission meetings approximately a year ago. We had requested that a 2 hour parking segment adjacent to the Lofts building at 406 Lincoln Street be designated as such and marked with signs. We thank you very much for doing this promptly.

However, limiting parking near our loading dock has been handled in a confusing way and we request a new sign and yellow painting of the curb be done. We had asked that the curb space (~20 feet) adjacent to our loading dock on Winthrop Street be designated No Parking as our recycling containers cannot be emptied on pick-up day if cars block the sidewalk (the only place we can place our numerous bins). The Commission indicated that the space was already designated No Parking (from 7AM to 6PM) so all that was needed was a sign to indicate this and that there was a sign standard already in place (presumably the original sign had fallen down and was lost). A sign was put up by the DPW BUT there is no arrow to indicate that the space from the sign to the loading dock is the designated a No Parking zone. As a consequence visitors are apparently confused as to where the no parking area is or they don't see the sign as it is set back from the curb. We request that a more explicit sign replace the one that is attached to the standard and that the curb be painted so that any visitor can easily see what is allowed.

In addition, we had asked that the curb at the intersection of Winthrop Street and Lincoln Street be repainted yellow as the paint has worn off and it might not be immediately apparent to visitors that parking is not allowed. This has not been done and a year has elapsed from the first request and follow-up reminders at the Traffic Commission meetings.

Apparently people have been ticketed by police on this stretch of Winthrop Street recently and it is possible that, at least in some cases, that visitors don't realize where it is legal to park. Attached are photographs that illustrate the issues.

Unfortunately I work on the last Wednesday of each month so I am not able to convey these concerns in person. I hope that these two really simple issues can be resolved at some point in the near future.

To summarize we would like to have the appropriate spaces of the curb on Winthrop Street be painted yellow and that a more explicit sign (perhaps all that is needed is an arrow in addition to the text?) replace the existing sign.

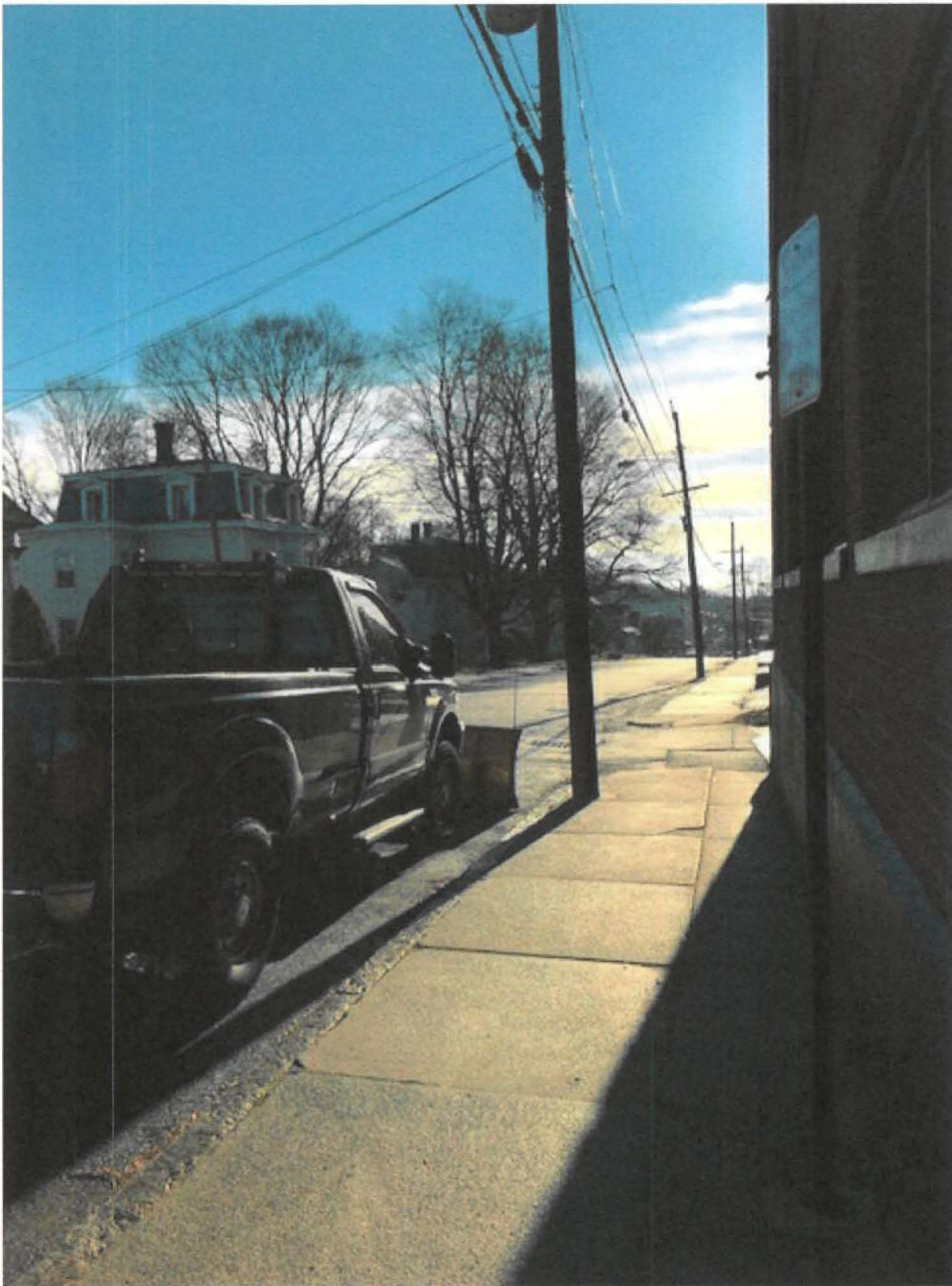
Thank you for considering our request,

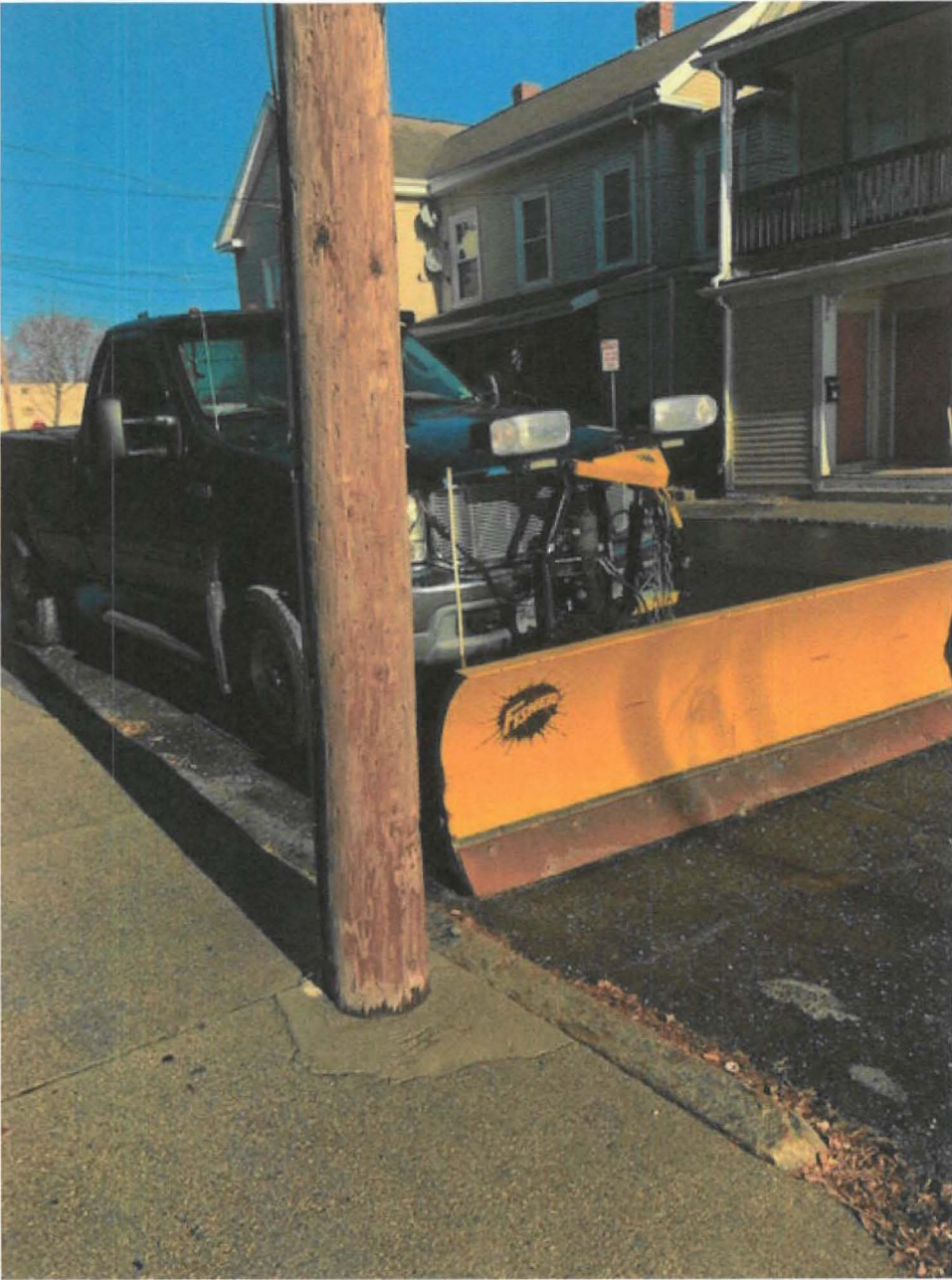
Helen Donis-Keller
 President, Renaissance Lofts Condominium Association

Sign near loading dock on Winthrop Street
 Winthrop Street near the loading dock showing truck parked at ~10AM
 Winthrop Street

Sign on
 Loading dock curb area on







Intersection of Lincoln Street and Winthrop street showing worn off paint



Karen Lambert

From: cmsmailer@civicplus.com on behalf of Marlborough MA via Marlborough MA
<cmsmailer@civicplus.com>
Sent: Thursday, January 3, 2019 9:40 AM
To: Daniel Campbell
Subject: Form submission from: Traffic Enforcement Request

Submitted on Thursday, January 3, 2019 - 9:39am Submitted by anonymous user: 216.195.13.10 Submitted values are:

Name: Joe Purretta
 Address: 146 Prospect St
 Email Address: JDPurretta@hotmail.com
 Telephone Number: 508-688-0885
 Location of Violation: Prospect St
 Time of Violation: Mostly between M-F 4PM - 7PM and all day Saturday and Sunday Description of Violation: Dangerous Speed Levels Comments / Services Requested: Hello. I would like to request Speed Limit signage to be posted in both directions on Prospect St. It has been a growing issue now where too many drivers including delivery trucks, moving trucks, construction pickups and even buses come flying threw this road possibly using it as a cut threw going over 50MPH on a road not to be more than 25MPH.
 There has been too many possible accidents that if happened would kill someone. Just trying to park or back out of our driveway is a nightmare that were taking a chance every time. My neighbors agree that something needs to be done so I would like to start at least with posted Speed Limit signs.
 During the time period recently when there was a stationary radar detector with speed limit traffic speed did slow down a bit but that goes away the minute the stationary device is removed. I know we can't have that there permanently so best case would be Speed Limit signs with the built in radar powered by solar to show the drivers how fast they are going. Worst case is a plain Speed Limit sign but something for both directions of the road is a must have at this point.
 Thank you

The results of this submission may be viewed at:

<https://na01.safelinks.protection.outlook.com/?url=https%3A%2F%2Fwww.marlborough-ma.gov%2Fnode%2F8183%2Fsubmission%2F10904&data=02%7C01%7Cdcampbell%40marlborough-ma.gov%7C90de46feef9b4e8ee28008d671894cdc%7C504de19be2864f55ac8858ce0193f4c3%7C0%7C1%7C636821231852591036&sdata=5TC9SpxlDhWbM7NjePU7ut3tA9qAAstu%2BStjN2QZEhE%3D&reserved=0>

TRAFFIC COMMISSION MEETING SCHEDULE FOR 2019

January 30

February 27

March 27

April 24

May 29

June 26

July 31

August 28

September 25

October 30

November 27

December 18

NOTE:

All meetings will now be held on WEDNESDAYS at 10:00AM (unless otherwise noted) in the Memorial Hall, 3rd floor, City Hall.

Karen Lambert

From: Ryan Lutz <ryantlutz@gmail.com>
Sent: Friday, January 4, 2019 11:48 AM
To: Police Dept
Subject: Traffic Commission - Crosswalk at John St. and Maple St.

I'd like to propose a topic for the for the traffic commission to discuss regarding the need for a crosswalk at the intersection of John St. and Maple St./South Bolton St.

The playground on John St. is heavily used now that it has been installed and fully operational for some time now. However, there is no crosswalk for pedestrians to use if they want to cross the heavily traveled South Bolton St/Maple St. at the intersection of John St.

The nearest crosswalk for a pedestrian to use is at Howe St./S. Bolton which is quite a walk in the opposite direction of the playground. With a playground in the vicinity and heavily traveled street nearby I think a crosswalk is needed for the safety of those that want to access the playground.

Thanks,

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Ryan Lutz
(774) 535 6355