

CITY OF MARLBOROUGH MEETING POSTING

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CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2020 FEB 26 A 10:31

Meeting Name: City Council Personnel Committee

Date: March 2, 2020

Time: 6:30 PM

Location: City Council Chamber, 2nd Floor, City Hall, 140 Main Street

Agenda Items to be addressed:

1. 02-10-2020 – **Order No. 20-1007930:** Reappointment to the Community Development Authority Board (CDA) of David Morticelli for a three-year term from date of confirmation and Renee Perdicaro for a one-year term to expire from date of confirmation.
-Refer to Personnel Committee
2. 02-24-2020 – **Order No. 20-1007943:** Appointment of Lynn Davine as Director of Human Resources for a three-year term from date of confirmation.
-Refer to Personnel Committee
3. 02-24-2020 – **Order No. 20-1007944:** Appointment of Michael Hennessy as Director of Veterans Services for a three-year term effective February 10, 2020.
-Refer to Personnel Committee
4. 02-24-2020 – **Order No. 20-1007945:** Reappointment of Beverly Sleeper as Chief Procurement Officer for a three-year term from date of confirmation.
-Refer to Personnel Committee
5. 02-24-2020 – **Order No. 20-1007946:** Appointment of Melynda Gallagher to the Parks and Recreation Commission for a three-year term from date of confirmation.
-Refer to Personnel Committee

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.

The public should take due notice that the Marlborough City Council may have a quorum in attendance due to Standing Committees of the City Council consisting of both voting and non-voting members. However, members attending this duly posted meeting are participating and deliberating only in conjunction with the business of the Standing Committee.

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.



IN CITY COUNCIL

Marlborough, Mass., FEBRUARY 10, 2020

ORDERED:

That the Reappointments to the Community Development Authority Board (CDA) of Stephanie Ferrecchia and David Morticelli for three-year terms to expire from date of confirmation, Paul Sliney for a two-year term to expire from date of confirmation and Renee Perdicaro for a one-year term to expire from date of confirmation, be and is herewith refer to **PERSONNEL COMMITTEE.**

ADOPTED

ORDER NO. 20-1007930



City of Marlborough
Office of the Mayor

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2020 FEB -6 A 11: 15

Arthur G. Vigeant
MAYOR

Nathan R. Boudreau
EXECUTIVE AIDE

Patricia Bernard
EXECUTIVE SECRETARY

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February 6, 2020

City Council President Michael Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

Pass

Re: Community Development Authority Board Re-Appointments

Honorable President Ossing and Councilors:

I am pleased to submit for your review and confirmation the re-appointments of four members of the Community Development Authority Board ("CDA") for terms set forth below:

- Stephanie Ferrecchia for a term to expire three years from the date of City Council confirmation.
- David Morticelli for a term to expire three years from the date of City Council confirmation.
- Paul Sliney for a term to expire two years from the date of City Council confirmation.
- Renee Perdicaro for a term to expire one year from the date of City Council confirmation.

These nominees are CDA members in good standing who have dedicated countless hours to the development of our community. They all bring valuable insight and experience to the CDA.

Please do not hesitate to contact me with any questions or comments.

Sincerely,

Arthur G. Vigeant
Mayor



IN CITY COUNCIL

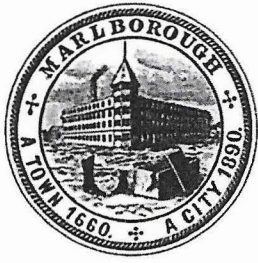
Marlborough, Mass., FEBRUARY 24, 2020

ORDERED:

That the Appointment of Lynn Davine as Director of Human Resources for a three-year term from date of confirmation, be and is herewith refer to **PERSONNEL COMMITTEE.**

ADOPTED

ORDER NO. 20-1007943



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Patricia Bernard
EXECUTIVE SECRETARY

February 20, 2020

Council President Michael H. Ossing
Marlborough City Council
Marlborough City Hall – 2nd Floor
140 Main Street
Marlborough, MA 01752

Person

Re: Lynn Davine- Director of Human Resources

Honorable President Ossing and Councilors:


I am pleased to submit for your approval the appointment of Lynn Davine as the City of Marlborough's new Director of Human Resources for a three-year term to expire three years from the date of City Council approval. Mrs. Davine began her tenure on Tuesday, February 18, 2020, under my 60-day appointment.

Most recently, Mrs. Davine has been employed as Human Resources Director in the City of Taunton, Massachusetts. Mrs. Davine, an attorney, comes experienced in contract negotiation, office management, and handling the complexities within the world of municipal human resources.

I want to thank former Human Resources Director David Brumby for his assistance in the search process and for assuming an interim role while we searched for the right candidate. Additionally, I wanted to express my appreciation to Mary Ward and Diane Rego for their continued support of the office during the search process.

Thank you in advance for your consideration, and please let me know if you have any questions.

Sincerely,


Arthur G. Vigeant
Mayor



IN CITY COUNCIL

Marlborough, Mass., FEBRUARY 24, 2020

ORDERED:

That the Appointment of Michael Hennessy as Director of Veterans Services for a three-year term effective February 10, 2020, be and is herewith refer to **PERSONNEL COMMITTEE.**

ADOPTED

ORDER NO. 20-1007944



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February 20, 2020

Council President Michael H. Ossing
Marlborough City Council
Marlborough City Hall – 2nd Floor
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Re: Michael Hennessy - Director of Veterans Services

Honorable President Ossing and Councilors:

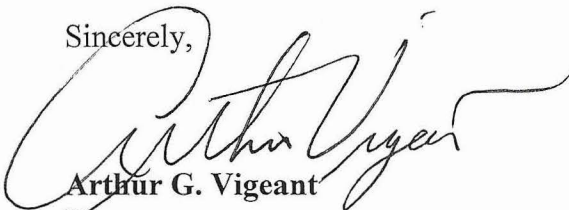
I am pleased to submit for your approval the appointment of Michael Hennessy as the City of Marlborough's new Director of Veterans Services for a three-year term to expire three years from the date of City Council approval. Mr. Hennessy is eager to get to work and began his tenure as Director of Veterans Services on Monday, February 10, 2020, under my 60-day appointment.

Mr. Hennessy, a veteran, has been employed by the Veterans Northeast Outreach Center as Interim Veterans Agent in Marlborough since late fall 2019. Before that, he served as the Veterans Agent in the Town of Wrentham, Massachusetts. Mr. Hennessy is passionate about helping his fellow veterans and brings a wide variety of experience to the role.

I want to thank Mr. Hennessy and the Veterans Northeast Outreach Center for working with us to ensure our Veterans Services' operated smoothly during this time of transition.

Thank you in advance for your consideration, and please let me know if you have any questions.

Sincerely,


Arthur G. Vigeant
Mayor



IN CITY COUNCIL

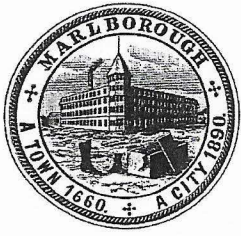
Marlborough, Mass., FEBRUARY 24, 2020

ORDERED:

That the Reappointment of Beverly Sleeper as Chief Procurement Officer for a three-year term from date of confirmation, be and is herewith refer to **PERSONNEL COMMITTEE.**

ADOPTED

ORDER NO. 20-1007945



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EXECUTIVE SECRETARY

February 20, 2020

City Council President Michael H. Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

Dear President Ossing and Councilors,

I am pleased to submit for your confirmation the reappointment of Chief Procurement Officer Beverly Sleeper for a three-year term to commence upon City Council approval.

The position of procurement officer is vital to ensuring that City departments correctly follow all procurement laws and regulations. Procuring services and supplies as a governmental entity is very different from how the process works in the private sector. Complicated rules and regulations must be followed precisely as missing a deadline or improperly running a bid process can result in everything from bid disqualification to court challenges, which cost time and taxpayer funds.

Ms. Sleeper is detailed and process-oriented in the handling of all procurement operations for the City of Marlborough. She has played a crucial role in the procurements for all large and small scale City projects and in everyday tasks that require contracts or procurement to be completed. Ms. Sleeper has stayed up to date with all changes to procurement law and serves a vital role in ensuring our city departments complete projects on schedule.

In addition to her duties overseeing procurement, Ms. Sleeper works closely with the Massachusetts Interlocal Insurance Association (MIIA), the City's insurer. In this role, she has worked with the Human Resources department to identify training programs and apply for credits from MIIA. Due to Ms. Sleeper's efforts, Marlborough has earned significant credits for our training programs.

Thank you in advance for your consideration of this reappointment. If you have any questions or comments, please do not hesitate to contact me.

Sincerely,



Arthur G. Vigeant
Mayor

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PSW



IN CITY COUNCIL

Marlborough, Mass., FEBRUARY 24, 2020

ORDERED:

That the Appointment of Melynda Gallagher to the Parks and Recreation Commission for a three-year term from date of confirmation, be and is herewith refer to **PERSONNEL COMMITTEE.**

ADOPTED

ORDER NO. 20-1007946



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Pres

February 20, 2020

City Council President Michael H. Ossing
Marlborough City Council
140 Main Street
Marlborough, MA 01752

Re: Parks and Recreation Commission Appointment – Melynda Gallagher

Honorable President Ossing and Councilors:

I am pleased to submit for your review and confirmation the appointment of Melynda Gallagher to the Marlborough Parks and Recreation Commission for a three-year term to expire three years from the date of her approval.

Mrs. Gallagher recently opened Lost Shoe Brewing Company and enjoys participating in the recreational events and festivals Marlborough offers. After speaking with Recreation Director Thebado, Mrs. Gallagher expressed interest in further supporting Marlborough Recreation and the parks, trails, and athletic fields provided to the public.

If you have any questions, please do not hesitate to contact Recreation Director Thebado or my office.

Sincerely,

Arthur G. Vigeant
Mayor

Enclosures

Melynda Gallagher
150 West Hill Road
Marlborough, MA 01752

February 6, 2020

Mr. Charles Thebado
Recreation Director
239 Concord Road
Marlborough, MA 01752

Dear Chuck,

I would like to express my interest in joining the City of Marlborough Recreation Department Commission.

I am a lifelong resident of Marlborough and attended Marlborough Public Schools, participated in the youth soccer program growing up and was captain of the Marlborough High School track team. My experience in these programs was extremely positive and I believe they played a significant role in setting me up for a successful future.

I recently opened Lost Shoe Brewing and Roasting Company with my husband in downtown Marlborough. One of our biggest intentions and values is to be a space for the community; bringing to the taproom a variety of unique events and activities for the community to enjoy which is something I know the Recreation Department also values. We loved participating in the Horribles Parade this past year and seeing Downtown Marlborough buzzing with excitement.

The City of Marlborough has so much to offer with an abundance of parks, trails, and athletic fields for the public to enjoy and I would be honored to have the opportunity to support the Recreation Department's programs and to help develop new and exciting opportunities for residents.

Sincerely,

A handwritten signature in cursive script that reads "Melynda Gallagher". The signature is written in black ink and is positioned above the printed name.

Melynda Gallagher