



City of Marlborough

RESIDENT DROP-OFF FACILITY

856 BOSTON POST ROAD EAST

MARLBOROUGH, MA

(508) 624-6910 EXT. 33940

RUBBISH/RECYCLING REGULATIONS

September 19, 2018

POLICY

Marlborough residents are eligible to enter the Resident Drop-off Facility to dispose of residential household rubbish, bulky items and recyclables from their residence with a vehicle displaying a current facility window sticker.

Window Stickers:

Marlborough residents may purchase a window sticker at the Resident Drop-off Facility Security Building upon presentation of a valid vehicle registration and driver's license with both bearing the same Marlborough address and the appropriate fee. Only one (1) sticker will be issued per licensed driver.

Sticker Fees:

Stickers covered by these regulations will be issued with payment of the \$50.00 per year fee. Payment can be made at the Resident Drop-off Facility and must be in the form of a personal check or money order only. Business checks will not be accepted.

ABSOLUTELY NO CASH PAYMENT ALLOWED

Stickers expire on June 30th of each year.

PLEASE NOTE: The City of Marlborough will not prorate window stickers based on time of purchase.

Residents of the City of Marlborough age 62 to 64 are entitled to a window sticker for a fee of \$15.00 and residents 65 and over may receive a sticker at no charge. Disabled American Veteran Residents may also receive a sticker at no charge with proof of membership in the DAV or other suitable documentation of both veteran and disabled status.

Should the vehicle not be registered to the driver, but the driver lives at the same address as shown on the registration, the age of the driver shall be used to determine the sticker fee.

Window sticker replacement or transfers will be allowed, however, the fee for a sticker replacement or transfer to another vehicle is \$25.00.

Owners of a Marlborough property who do not reside in the City shall be ineligible to purchase a sticker, however, they will be allowed access to the facility **two** times annually for a single charge of \$25.00.

Vehicles registered to a business or displaying other evidence of being associated with a business such as signage or business logos will be presumed to be commercial and not eligible for a window sticker.

Vehicles eligible for a Resident Drop-off window sticker are:

- Cars
- Passenger vans
- Pick-up trucks (shall have an interior bed size of not more than 5.5 feet in width and not more than 8.5 feet in length and shall have sides not higher than two feet.

Side boards and heaped loads will NOT be allowed

The Security Officer will record the information and provide a sticker to the resident.

The Security Officer will affix the sticker to the lower left corner of the driver's side windshield near the vehicle identification number. Any resident removing the sticker from its original location will not be allowed to utilize the Resident Drop-off Facility until the sticker is returned to its original location.

Resident Drop-off Recycling Area:

The Marlborough Residential Recycling Area allows qualified Marlborough residents the opportunity to recycle waste under the following conditions:

- A recycling window sticker is required for disposal of recyclable items. There is no charge for this sticker.
- Residents requesting a free recycle sticker must present a valid registration and driver's license both bearing the same Marlborough address to the Security Officer at the main building located at the entrance to the facility.

All items being recycled should be clean and uncontaminated so as to allow remanufacture and reuse. The following items will be accepted using a recycle sticker with all items being placed in proper receptacles.

- Used clothing
- Gently used books/CDs/DVDs/Videos
- Food containers
- Paper and cardboard materials
- Used engine oil

Residents with recycle stickers are not allowed access to the following areas:

- Swap Shack
- Metal Bin
- Propane Tanks
- Air Conditioners/Refrigerator area
- Tires
- Electronics
- Household Kitchen trash
- Bulk bins

THERE IS NO SCAVENGING OF DISPOSED MATERIAL FROM ANY LOCATION WITH THE FACILITY

The City operates a "Swap Shack" to allow residents to "recycle" unwanted items that others may determine useful.

Items not allowed in the Swap Shack are:

- Furniture of any kind
- Carpeting
- Mirrors
- Exercise equipment of any kind
- Cleaning products
- Electronics (TVs, Stereos, Printers, Computers)
- Automotive parts
- Paint
- Clothing
- Stuffed Animals

Special Permit Uses:

Properly stickered vehicles are allowed one Special Permit disposal per fiscal year allowing the resident to dispose of construction and demolition waste. In order to use the Special Permit the sticker holder must present the 2" X 3" index card with the corresponding sticker number on the vehicle.

Residents requesting to dump the construction and demolition loads must present the Permit Card to the Security Officer at the time of disposal. If the resident does not have the card they will not be allowed to dump.

Examples of Special Permit Wastes are:

- Wall to wall carpeting
- Building materials
- Demolition
- Wood waste

The Resident Drop-off Facility will not take the following materials:

- Cement
- Asphalt
- Concrete
- Stones
- Bricks/Blocks
- Soil (such as fill and sand)
- Packing crates
- Pallets
- Wire cable
- Wire rope
- Pipes and tubing

Hours of Operation:

Monday through Saturday: 8:00AM to 5:00PM

Holidays Closed:

The Resident Drop-off Facility will be closed on the following holidays:

- New Years Day
- Memorial Day
- Independence Day
- Labor Day
- Veterans Day
- Thanksgiving Day
- Christmas Day

Materials Accepted:

Tire disposal: Tires under 20 inches in size may be disposed of at the Drop-off Facility. Tires must be off rims. A limit of four (4) tires per year.

Automobile batteries: Used automobile batteries can be dropped off at the facility. A limit of two batteries per year is allowed.

Appliance disposal (washers, dryers, refrigerators, water heaters and stoves): Disposal of appliances will be allowed, however, there is a limit of one of each type per year.

Air Conditioners: Disposal of air conditioners and dehumidifiers will be allowed. There is a limit of two air conditioners and one dehumidifier per year.

Fluorescent Bulbs: "Unbroken" fluorescent bulbs will be accepted at the Resident Drop-off Facility. The unbroken bulb must be shown to the Security Officer. He/she will give the necessary directions for disposal. **NOTE:** Broken bulbs release mercury and therefore cannot be accepted at the facility.

Yard Waste: Yard waste to be disposed of at the facility shall conform to the following requirements:

- No stumps are allowed at the facility
- Brush must not be longer than four (4) feet in length, 8 inches in diameter and the weight cannot exceed the maximum vehicle capacity and cannot be higher in the vehicle than the level sides without sideboards. Loads heaped above the sides will be rejected.
- Leaves, grass clippings and other yard waste must either be disposed of in loose form or in biodegradable yard waste bags.
- Yard waste delivered in plastic bags must be removed from the bags and the bags either taken with the driver or disposed of at the proper location.
- Yard waste disposal does not include disposal of quantities of materials/waste such as the amount generated by clearing land to build a house.

Cathode Ray Tubes (CRTs) and Electronic Equipment: Cathode ray tubes (televisions, computer monitors and oscilloscopes) as well as electronic equipment (VCR/DVD Players, stereo receivers, etc.) are accepted. A limit of three (3) units may be disposed of per year.

Propane tanks: A limit of two **empty** propane tanks may be dropped off per year. Valves on the tanks **MUST** be closed and tanks must not be larger than 5 pounds capacity.

Furniture (mattresses, desks, etc.): Disposal of furniture is allowed.

In order to minimize facility abuse, the Security Officer will refuse more than three (3) visits per week of any waste or recyclable material from the same sticker holder without prior approval from the Department of Public Works.

NOTE: Automotive and/or boat waste (other than normal replacement items) are not accepted at the facility. Normal replacement items shall be defined as:

- Filters
- Mufflers
- Brake pads
- Exhaust systems

Items not accepted include, but are not limited to:

- Engines
- Fenders
- Doors
- Windshields
- Vehicle bodies
- Boat hulls
- Canoes

Closed or sealed containers which prevent the Security Officer from viewing the material to be disposed of is not allowed. Absolutely no acrylic paint cans permitted.

Temporary Disposal Permits for Borrowed Vehicles:

Temporary Disposal Permits can be obtained, at no additional cost, by applying in advance at the Security Office. Temporary Disposal Permits will allow entry of an un-stickered vehicle under certain circumstances such as the use of a borrowed vehicle, and the resident must accompany that vehicle. A limit of one (1) temporary disposal permit per year.

Hazardous Waste:

The Resident Drop-off Facility will not take any of the following hazardous waste materials including, but not limited to:

- Solvent based paints
- Herbicides
- Pesticides
- Insecticides
- Rechargeable batteries
- Any items containing mercury
- Automobile antifreeze

Medical Waste:

No medical waste of any kind, including syringes, may be disposed of at the Resident Drop-off Facility. However, syringes and other "Sharps" can be dropped off at Bouvier's Pharmacy, 515 Lincoln Street, Marlborough.

Enforcement: Owners of stickered vehicles, violating these rules and regulations, suspected of disposing of commercial or business waste or acting in an uncivilized or belligerent manner will be subject to revocation of their window sticker. The first violation shall result in a six (6) month suspension, second violation will result in a one year suspension and the third violation shall result in a permanent ban from the facility.

Trailers: Small utility trailers in tow by a car, van or pickup bearing a window sticker may be used to dispose of material as long as the capacity of said trailer is not more than that of an average size of a pick-up truck body (5.5' X 8.5'). Trailer sides can be no more than a maximum of two (2) feet high.

Ineligible Vehicles: Pickup trucks with greater than the allowed bed size (5.5' X 8.5'), pickup trucks with side boards, trailers with side boards (even if the bed size is no longer than 8.5 feet in length and no wider than 5.5 feet in width), dump trucks, cargo vans and box vans. These are vehicles ineligible for a window sticker, a special permit or a temporary permit to be used for a borrowed vehicle. (See end of these regulations for photos of some eligible vehicles and some ineligible vehicles)