

**Minutes
Retirement Board Meeting of
August 28, 2018**

The monthly meeting of the Marlborough Retirement Board was held on August 28, 2018. William Taylor, David Keene, Diane Smith, Daniel Stanhope, Margaret Shea, John McGrath, and Scott Taylor were present.

1. The meeting was called to order at 8:15 a.m.
2. The Board reviewed the minutes of the meeting of July 31, 2018. A motion was made and seconded to approve. Vote unanimous.
3. A motion was made and seconded to go into executive session to discuss the accidental disability application of John McGrath.

Keene – Yes

Taylor – Yes

Smith – Yes

Stanhope – Yes

Acting Chairman Taylor noted that the regular meeting of the Board will reconvene after the close of the Executive Session.

EXECUTIVE SESSION

4. The regular meeting of the Marlborough Retirement Board reconvened. A motion was made and seconded to approve John McGrath's application for accidental disability retirement. Vote unanimous.
5. The next item on the agenda was a hearing regarding the accidental disability application of Scott Taylor. Acting Chairman Taylor asked Scott Taylor if he would like to conduct the hearing in executive session. He agreed. A motion was made and seconded to go into executive session for the purpose of discussing medical information.

Keene – Yes

Taylor – Yes

Smith – Yes

Stanhope – Yes

Acting Chairman Taylor noted that the regular meeting of the Board will reconvene after the close of the Executive Session.

EXUECTIVE SESSION


6. The regular meeting of the Marlborough Retirement Board reconvened. A motion was made and seconded to approve Scott Taylor's application for accidental disability retirement. Vote unanimous.
7. The next item on the agenda was a discussion regarding Alyssa Stetson's application for accidental disability retirement. A motion was made and seconded to petition PERAC to convene a regional medical panel. Vote unanimous.
8. Henry Jaung and Stephen MacLellan from the Meketa Group arrived for the Board's quarterly investment review. As of June 30, 2018, the fund totaled \$167,259,796. The quarterly return was .9% resulting in a year-to-date return of 0%. The Board reviewed the world markets and the returns of each asset category.
9. The Board then discussed the results of the request for RFPs for bond index managers. Only three firms responded: SSGA, Rhumblin, and Garcia Hamilton. Meketa evaluated the firms on five criteria: organization, team, philosophy and process, performance, and fees. SSGA, the Board's current bond index manager, was ranked highly advantageous. After discussion, a motion was made and seconded to rehire SSGA to manage a bond index portfolio. Vote unanimous.

The core real estate search resulted in twelve responses to the Board's RFP. Only two of the firms, Clarion Lion Properties and RREEF America REIT, were rated as highly advantageous. The Board discussed issues involved in the hire of new real estate managers. Real estate managers have queues of 2 or 3 quarters which could remove the Board's real estate exposure for six to nine months. After discussion, a motion was made and seconded to retain Clarion as its real estate manager. Vote unanimous.

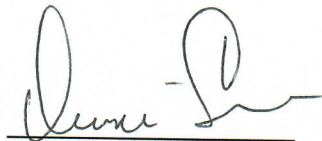
10. The Board reviewed Michael Sacco's client memorandum concerning recent CRAB cases. The discussion focused on the O'Leary v. Lexington Retirement Board case. The DALA Magistrate and CRAB determined that compensation paid in lieu of taking vacation should not be considered regular compensation. A motion was made and seconded to accept and place on file. Vote unanimous.
11. The Board discussed various regular compensation issues.
12. Approval of refunds and transfers were the next item on the agenda. Michaela Rocheleau's applied for a refund of her annuity savings account. The Middlesex Regional Retirement Board requested a transfer of Theresa Vickery's annuity savings account. A motion was made and seconded to approve refunds and transfers. Vote unanimous.
13. The Board reviewed the cash reconciliation for June. The July reconciliation was not yet complete. The director told the members that the PERAC auditor noted that the should review the bank statement as well as the Treasurer's reconciliation spreadsheet and our trial balance. A motion was made and seconded to accept and place on file. Vote unanimous.

14. The Board reviewed the operating budget as of July 31, 2018. A motion was made and seconded to accept and place on file. Vote unanimous.
15. The Board reviewed cashbooks, journal, and trial balances for July 2018. A motion was made and seconded to accept and place on file. Vote unanimous.
16. A motion was made and seconded to approve the following warrants: retiree payroll for August 2018, #202018, and #212018,
17. New Business / Old Business was the next item on the agenda. There was no old business. The director updated the members on the upcoming move.
18. There was no miscellaneous correspondence.
19. A motion was made and seconded to adjourn the meeting. Vote unanimous.

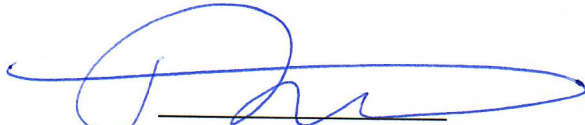
Gregory P. Brewster
Chairman



David Keene



Diane Smith



Daniel J. Stanhope

William S. Taylor