## CITY OF MARLBOROUGH MEETING POSTING

CITY CLERK'S OFFICE CITY OF MARLBOROUGH

7071 DEC 16 P 1:58

Meeting:

**Planning Board** 

Date:

December 20, 2021

Time:

7:00 PM

Location:

Memorial Hall, 3rd Floor, City Hall, 140 Main Street, Marlborough, MA 01752

This meeting of the Planning Board will be held in Memorial Hall on Monday, December 20, 2021 at 7:00 PM.

#### PUBLIC ATTENDANCE IS PERMITED.

#### Agenda Items to be Addressed:

#### 1. Draft Meeting Minutes

A. December 6, 2021

#### 2. Chair's Business (None)

### 3. Approval Not Required

A. 547 Stow Road, Marlborough, MA 01752

Applicant:

McCabe Family Irrevocable Trust and Judith Mello McCabe

Deed Reference:

Book: 66136

Page: 582

Deed Reference:

Book: 78814

Page: 591

Surveyor:

Robert Parente, P.E., P.L.S. (328 Desimone Drive, Marlborough, MA 01752)

Plan of Land, dated 12/15/21

#### 4. Public Hearings (None)

#### 5. Subdivision Progress Reports

A. Commonwealth Heights Subdivision – ongoing discussion – no new information

#### 6. Preliminary/Open Space/Limited Development Subdivision (None)

#### 7. Definitive Subdivision Submissions

A. 342 Sudbury Street, Marlborough, MA 01752 – Definitive Subdivision Plan – ongoing discussion

Owner of Land:

The 342 Sudbury Street Trust

Name of Engineer:

Robert Parente, P.E., P.L.S. (328 Desimone Drive, Marlborough, MA 01752)

Deeds Reference:

Book: 77825 Page: 110

Correspondence from abutter John Brackett (42 Harper Circle, Marlborough, MA 01752)

Correspondence from City Engineer, Thomas DiPersio, Engineering Division

Correspondence from Tree Tech, Inc. Correspondence from Robert Parente

Revised Plans, dated 12/15/21

#### 8. Signs (None)

#### 9. Correspondence (None)

#### 10. Unfinished Business (None)

#### 11. Calendar Updates

A. Vote on 342 Sudbury Street Definitive Subdivision Application -- February 27, 2022

#### 12. Public Notices of other Cities & Towns (None)

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.

## MINUTES MARLBOROUGH PLANNING BOARD MARLBOROUGH, MA 01752

Call to Order December 6, 2021

The Meeting of the Marlborough Planning Board was called to order at 7:00 pm in Memorial Hall, 3rd Floor City Hall, 140 Main Street, Marlborough, MA. Members present: Barbara Fenby, Phil Hodge, Chris Russ, and William Fowler. George LaVenture was not present at the meeting was listening in remotely. Meeting support provided by City Engineer, Thomas DiPersio.

#### 1. Draft Meeting Minutes

#### A. November 22, 2021

On a motion by Mr. Russ, seconded by Mr. Flower, the Board voted to accept and file the November 22, 2021, meeting minutes. Yea: Fowler, Russ, and Fenby. Nay: 0. Abstained: Hodge. Motion carried.

#### 2. Chair's Business (None)

#### 3. Approval Not Required (None)

#### 4. Public Hearings (None)

#### 5. Subdivision Progress Reports

#### A. Goodale Estates – ongoing discussion

Mr. Russ read the December 2, 2021 correspondence from the City Engineer, Thomas DiPersio, Engineering Division into the record.

On a motion by Mr. Russ, seconded by Mr. Hodge, the board vote to accept and file the December 2, 2021 review letter from City Engineer Thomas DiPersio and to reduce the bond securing Goodale Estates subdivision from \$123,000.00 to \$84,000.00. Yea: Fowler, Hodge, Russ, and Fenby. Nay: 0. Motion carried.

City Engineer, Thomas DiPersio explained the approved bond amount is a higher than the requested amount, but the items are minor and that he will work with Kevin Gillis (Northborough Realty Holdings, LLC, 4 Courthouse Lane, Suite 16, Chelmsford, MA 01824) on getting all the plans and deeds in order.

#### B. Commonwealth Heights Subdivision – ongoing discussion

Dr. Fenby explained to Scott Weiss, (The Gutierrez Company, 200 Summit Drive, Suite 400, Burlington, MA 01803) the Board is concerned because construction has not started and they have not received any progress reports as required in the covenant. Dr. Fenby reminded Mr. Weiss, during the approval process the board was clear on their intent of not providing any extensions.

Mr. Weiss provided the Board with an update and explained over the past year they were in the process of trying to re-zone the property which was denied in September 2021 by City Council. Since receiving the denial they have put the property on the market and have started soliciting bids for single-family home builders for a potential subdivision.

Mr. Russ read the December 6, 2021 correspondence from Sean Fay into the record. – See attached.

Mr. Weiss defended the lack of progress reports explaining the subdivision approval is a 2-year approval, with a requirement of monthly progress reports once work has commenced, which it has not. He explained their intent was to seek a zoning change/overlay district because this is not an ideal location for a single-family subdivision,

## MINUTES MARLBOROUGH PLANNING BOARD MARLBOROUGH, MA 01752

which it is currently zoned. He explained the only option is to seek a way to proceed with a single-family subdivision or work with the City for alternative options.

Mr. Russ asked, why is lot not ideal for a single-family subdivision?

Mr. Weiss explained detailed information could be found with the request for re-zoning, but explained in summary, it is a transitional location between and an existing neighborhood and a commercial area. Adding single-family homes in this district will make the area more congested and will only be accessible through other developments.

On a motion by Mr. Hodge, seconded by Mr. Fowler, the Board voted to send the Commonwealth Heights subdivision issue to Legal for guidance on whether or not the Board has grounds to rescind their approval. Yea: Fowler, Hodge, Russ, and Fenby. Nay: 0. Motion carried.

#### 6. Preliminary/Open Space/Limited Development Subdivision (None)

#### 7. Definitive Subdivision Submissions

A. 342 Sudbury Street, Marlborough, MA 01752 - Definitive Subdivision Plan - ongoing discussion

Owner of Land: The 342 Sudbury Street Trust

Name of Engineer: Robert Parente

Deeds Book: 77825 Page: 110

Mr. Russ read the December 2, 2021 correspondence from City Solicitor Jason Grossfield, Legal Department into the record.

On a motion by Mr. Russ, second by Mr. Fowler, the board voted to accept and file the December 2, 2021 correspondence from City Solicitor Jason Grossfield. Yea: Fowler, Hodge, Russ, and Fenby. Nay: 0. Motion carried.

Dr. Fenby updated the applicant explaining the board is still in the process of reviewing the property.

The Board had a discussion on waiver 5, "To construction the road in accordance with the cross section shown on the profile sheet", explaining it needs more details, wanting every waiver to be listed rather than generalizing it and pointing out that underground utilities are not shown on the cross section.

Mr. DiPersio explained he reviewed the 342 Sudbury Street definitive subdivision plan under the old rules and regulations and the main difference for this subdivision is the requirement for a colored plan and the requirement for an arborist plan/report.

Neal Vigeant (342 Sudbury St., Marlborough, MA 01752) and Robert Parente (21 Chapin St, Northborough, MA 01532) expressed their frustrations on the arborist requirement since this plan provides an acre of preserved space and reminded the board of Mr. Vigeant's by-right ability to clear cut this property if they were to go with the conventional plan.

Mr. Russ explained the arborist portion is in regards to the trees that are impacted by the construction of the roadway. Specifically to answer the question of, are there trees that can be saved between the existing Lot 1 and the abutter's property at 356 Sudbury Street? Mr. Russ pointed out that on the back portion of Lot 2 there are a lot of dead trees that should be taken down.

## MINUTES MARLBOROUGH PLANNING BOARD MARLBOROUGH, MA 01752

The Board had a discussion on encroachment from abutters onto the 342 Sudbury Street property and getting those addressed. Mr. Vigeant discussed his plans to sell 356 Sudbury Street a portion of their yard once this plan is approved.

Mr. Parente asked, is a covenant always required, even if the developer bonds the entire construction cost? Mr. DiPersio explained there will be a covenant sperate from the surety bond. Mr. Vigeant asked, can Engineering start to work on the bond amount? Mr. DiPersio said, yes.

Mr. Parente provided the Board with a letter from the assessor's office stating all taxes are paid up to date for the 342 Sudbury Street property. Dr. Fenby read the correspondence from the assessor's office into the record.

On a motion by Mr. Russ, seconded by Mr. Fowler the board voted to accept and file the correspondence from the assessor's office. Yea: Fowler, Hodge, Russ, and Fenby. Nay: 0. Motion carried.

Mr. DiPersio asked for clarifications on what the Board is looking for regarding the arborist portion on the plans.

- 8. Signs (None)
- 9. Correspondence (None)
- 10. Unfinished Business (None)
- 11. Calendar Updates
  - A. Vote on 342 Sudbury Street Definitive Subdivision Application February 27, 2022
- 12. Public Notices of other Cities & Towns (None)

On a motion by Mr. Fowler, seconded by Mr. Russ, the Board voted to adjourn the meeting. Yea: Fowler, Hodge, Russ, and Fenby. Nay: 0. Motion carried.

		Respectfully submitted,
/kmm		George LaVenture/Clerk

### **Katlyn Miller**

From: Sean Nicholas Fay <Sean@faylawoffices.com>

**Sent:** Monday, December 6, 2021 7:15 AM

To: Katlyn Miller

Cc: 'Barbara Fenby (blbfen@gmail.com)'

**Subject:** Commonwealth Heights

## Katlyn-

Unfortunately, I will not be able to make the meeting tonight, but I wanted to pass along my comments regarding the Commonwealth Heights Subdivision.

The Board's expectations regarding this development, given its history, were clear. Every member of the Board was clear that we expected progress on the construction of the subdivision in keeping with the construction schedule provided to the Board. We accepted the document provided by the developer and assumed that this was offered to the Board in good faith with the intention of working toward completion of the infrastructure. The Board, and Engineering, spent a significant amount of time negotiating a final approved plan that was both acceptable to the developer and provided protections to the neighbors. In the end, everyone was satisfied with the approved plan.

We built a progress reporting requirement into the Covenant that the developer agreed to abide by. We did not enforce that requirement but did not waive it with the formality required under the Subdivision Control Law.

It is clear that there has been no construction activity on the property since the approval and I see no indication that the developer intends to complete the roadway and infrastructure within the two year subdivision approval period. The Board was also very clear that given the history of this subdivision, that there would be no extensions. Perhaps there was a suggestion of a willingness to extend if completion was near at the expiration of the approval, but there is no indication that this will be the case.

The purview of the Planning Board is limited to completion of the subdivision, construction of the roadway and infrastructure, and public health issues. Marketing efforts, successes and/or failures in that regard, or prospects for some unknown builder to take on the project, are not the concern of the Board. Bottom line for me is this: the developer made representations and assurances that he did not keep.

With no activity taking place, an ongoing violation of the Covenant, and recent correspondence indicating no inclination to begin construction, I am in favor of beginning the process to rescind the subdivision approval and to schedule a public hearing on rescission of the subdivision approval under Section 81W. Rather than committing further

City resources to a subdivision that will not be completed in accordance with the current plan, this seems to me to be the most prudent course of action.

For any member who has not been through the rescission process, a good summary can be found here:

https://www.mass.gov/files/documents/2016/07/te/proceduralrequirements.pdf.

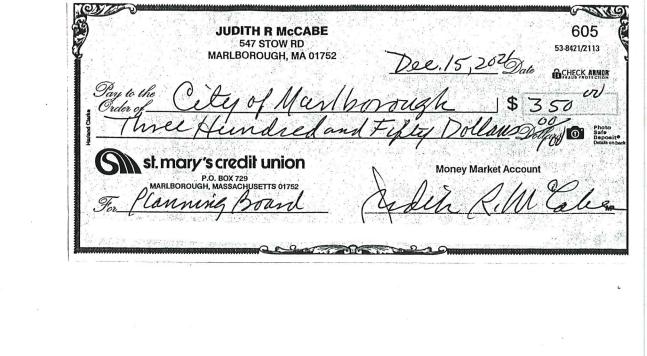
Sean N. Fay Member, Marlborough Planning Board

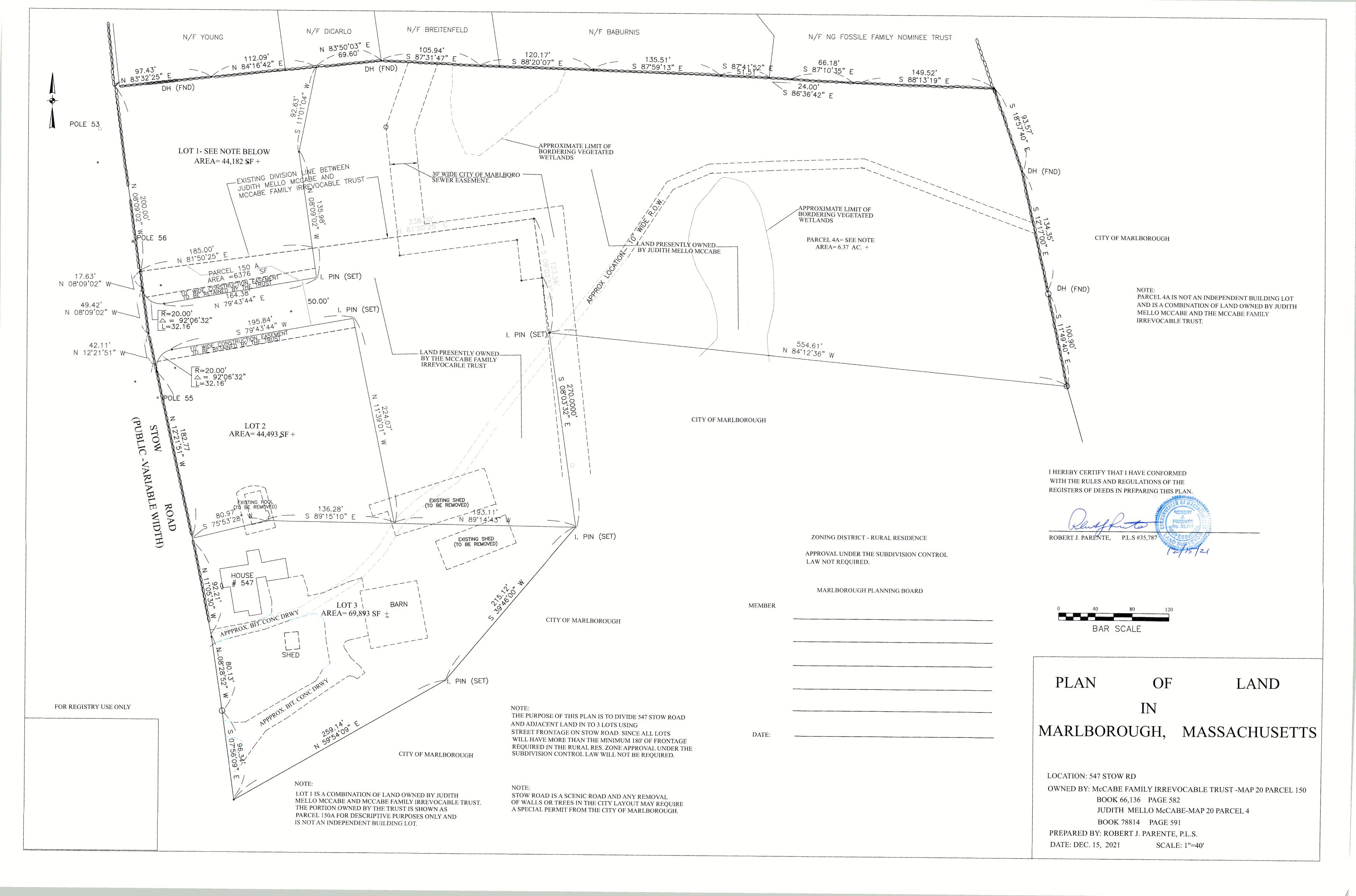
#### **FORM A**

## APPLICATION FOR ENDORSEMENT OF PLAN BELIEVED NOT TO REQUIRE APPROVAL

File one completed form with the Planning Board and then file a copy with the City Clerk in accordance with the requirements of §A676-3.

Mariborough, Massachusetts Note	: Use as many sheets as necessary to fully describe all of the properties affected in this plan submission.
(Date)	
To the Marlborough Planning Board:	
The undersigned, believing that the accompanying plan of their pro subdivision within the meaning of the Subdivision Control Law, here endorsement that Planning Board approval under the Subdivision C	ewith submit said plan for a determination and
1. Name of Applicant: McCybe Family From Address: 547 Frank RD, Mar-Itors Email: McCybe Julithite gmail.co  2. Name of Surveyor: Robert Parente Address: 328 Desimane Dr. M.	Telephone: 578-561-1191
Email: RTPTeud @ uevizan.neT  3. Deed of Property in the South Middlesex Registry of Deeds	Telephone: 508-509-689(
4. Property address, description of property and plan referent two existing lots on stow Rad divided in the 3 house los	nce: Map: <u>20</u> Parcel: <u>/50</u>
gave piece of pack land.	ts and a remaining 6 plus
5. Number of lots altered: 2 Number of lot  Aduth Mells McCake  Signature of Owner  Tidith Mells McCake  Print  Address: 547 Stow Rd Marlow  Alizan McCabe Quinn  Print  Alizan McCabe Quinn  Address: brive, Hucken	PLANNING BOARD  DATE 12 15 2 AGENDA 12 20 2 ACTION  LMM CNECK # 605  RESERVED FOR OFFICIAL USE  A copy must be delivered to the City Clerk's Office





## **Katlyn Miller**

From: John Brackett <jrbrkt@gmail.com>
Sent: Thursday, December 9, 2021 12:07 PM

To: Katlyn Miller

**Subject:** Contact with Chairperson Fenby

### Good afternoon,

As a follow up to our earlier conversation, I am requesting the opportunity to talk with Planning Board Chairperson Fenby. I understand I cannot reach out to her but would respectfully request that she contact me at this email address or my phone at 978-460-1205.

This is in regard to 342 Sudbury Street and to better understand the purview of the Commission and the process the Board will be taking from here forward.

Thank you.

--

John

978-460-1205



# City of Marlborough **Department of Public Works**

135 NEIL STREET

MARLBOROUGH, MASSACHUSETTS 01752

TEL. 508-624-6910

\*TDD 508-460-3610

SEAN M. DIVOLL, P.E. COMMISSIONER

December 16, 2021

Marlborough Planning Board

RE:

Definitive Subdivision Plan

342 Sudbury Street

Chair Fenby and Board Members,

The Engineering Division is in receipt of revised Definitive Subdivision Plans for 342 Sudbury Street. The revised plans are dated (revised): December 15, 2021 and were prepared by Robert Parente, PE, PLS. I have reviewed the revised plans and found that the following changes have been made: additional information on the Existing Conditions Plan indicating the limit and number of trees that are to be removed for road construction, and additional information on the waiver list. The plan also shows a slight increase to the road grade to reduce the limits of grading and tree removal, which I am in agreement with.

On the board's request I have also prepared a cost estimate for construction of the roadway, for the purposes of establishing a construction bond. This bond estimate is attached.

I understand the applicant plans to attend your next meeting and I am happy to continue discussions with the board in their consideration of the application. Should you have any question regarding the above, please do not hesitate to contact me at (508) 624-6910.

Sincerely,

Thomas DiPersio, Jr., PE, PLS

Mona D. Perus.

City Engineer

Attachment: Bond Estimate

Copy: Sean Divoll, P.E. – DPW Commissioner

Applicant and representative

#### CITY OF MARLBOROUGH, MASSACHUSETTS ESTIMATE FOR BONDING PURPOSES

SUBDIVISION:									
342 SUDBURY STREET				BOND NO. MassDOT		MassDOT W	/eighted Bid Prices:	DATES 2021	
PROPOSED PRIVATE WAY		] [		INITIAL	INITIAL DATE OF BOND:		12/16/21		
			TOTAL	UNIT	TOTAL	QTY.	QTY.	TOTAL COST	%
ITEM	DESCRIPTION	UNIT	QTY.	COST	COST	LAST EST.	THIS EST.	TO DATE	COMPLETE
	Earth Work	A PARTY		A THE STATE OF					
	Clearing, grubbing Excavation	AC. C.Y.	0.3 900	\$40,000.00 \$25.00	\$12,000.00 \$22,500.00	0		\$0.00 \$0.00	0.00% 0.00%
	Water								
3	2-in. pvc service (stub at p.l.)	L.F.	225	\$110.00	\$24,750.00	0		\$0.00	0.00%
4	Corporation and Curb Stop	EA.	1	\$1,200.00	\$1,200.00	0		\$0.00	0.00%
	Sewer								
7 9	6 In. Service (stub at property line) Sewer manhole	L.F. EA.	225 1	\$90.00 \$7,000.00	\$20,250.00 \$7,000.00	0		\$0.00 \$0.00	0.00% 0.00%
	Drainage					THE REAL PROPERTY.		SECURIC SHOP	
10	Catch basin	EA.	2	\$4,500.00	\$9,000.00	0		\$0.00	0.00%
11	Drain manhole	EA.	1	\$5,000.00	\$5,000.00	0		\$0.00	0.00%
13	10-In. HDPE	L.F.	35	\$110.00	\$3,850.00	0		\$0.00	0.00%
18	Infiltration systems	L.S.	2	\$5,000.00	\$10,000.00	0		\$0.00	0.00%
	Roadway/Layout				THE RESIDENCE OF THE PERSON OF				
21	Gravel base	C.Y.	200	\$45.00	\$9,000.00	0		\$0.00	0.00%
22	Bit. Conc. Pavement	Ton	140	\$125.00	\$17,500.00	0		\$0.00	0.00%
	Bit. Conc. berm	L.F.	475	\$6.00	\$2,850.00	0		\$0.00	0.00%
26	Misc. clean up	L.S.	1	\$3,000.00	\$3,000.00	0		\$0.00	0.00%
27	Adj. Structures	E.A.	3	\$350.00	\$1,050.00	0		\$0.00	0.00%
28	Granite (stone) bounds	E.A.	11	\$600.00	\$6,600.00	0		\$0.00	0.00%
29	Roadside trees	E.A.	10	\$500.00	\$5,000.00	0		\$0.00	0.00%
32	Elec/Tel/Cable	L.F.	250	\$50.00	\$12,500.00	0		\$0.00	0.00%
34	As-built plans	E.A.	1	\$2,500.00	\$2,500.00	0		\$0.00	0.00%
TOTAL \$175,550.00 \$0.00									

TOTAL COST TO COMPLETE SUBDIVISION: \$175,550.00
TOTAL COST OF WORK COMPLETED TO DATE: \$0.00
TOTAL COST OF WORK REMAINING: \$175,550.00
10% RETAINAGE \$0.00
\$175,550.00
TOTAL BOND FIGURE, THIS ESTIMATE: \$176,000.00

5% CONTINGENCY

\$184,800.00

SUMMARY TABLE

BOND NO. INITIAL

**342 SUDBURY STREET** 

PROPOSED PRIVATE WAY

\$190,000.00

BOND AMOUNT FOR:

16-Dec-21

\$190,000.00



December 15, 2021

Marlborough Planning Board Barbara Fenby, Chair City Hall Marlboro, Ma. 01752

Re: 342 Sudbury St

Dear Chair Fenby and Board Members,

On Dec. 14, 2021 I met with Mr. Neal Vigeant at the 342 Sudbury St property to provide a review of the existing trees at the subject location as they relate to his proposed roadway and house construction.

Upon review of the property and the proposed plans it has been determined that based on the shape of the property and the requirement to locate the new road layout 40 plus feet off the existing house (for zoning setbacks) it appears that there is no flexibility to shift or relocate the infrastructure in part due to the shape of the property. And based on the number of pine trees in the road area it would not be prudent to try and save any of them.

Upon review of the plans the the applicant will be preserving many trees in the "natural buffer area" which in effect places him in compliance with the Boards desire not to clear cut the property.

It is my professional opinion that the requirement for a tree preservation plan for this project provides no additional benefit to the project based on the on site vegetation.

Please do not hesitate to contact me if there are any additional questions

Andy Felix

Massachusetts Certified Arborist, 1355

Dec. 15, 2021

Marlboro Planning Board City Hall Marlborough, Ma. 01752

Re: 342 Sudbury St - Update

Dear Chair Fenby and Board Members

Regarding the above referenced subdivision Mr. Vigeant has engaged and arborist to review the property and we are submitting his letter for your review. In addition we have staked a portion of the north property line to initiate a discussion with that abutter as to the location of their existing lawn in the area. Based on that lot line staking it became obvious that a landscape and use easement could be beneficial to both parties. In summary, Mr. Vigeant met with Mooers on last week and both parties agreed to the proposed landscape and use easement which has been added to the plan.

In addition we have made a minor revision to the slope of the roadway by increasing the slope to 6.5% once the road is constructed to 75' off the property line. We also shortened the distance to the proposed recharge system at the end of the roadway so that the work will not be in the 200' outer riprarian zone.

One final clarification is listed in the waiver request portion of the lotting plan. We have revised the curb item to note the cape cod berm and we have added language regarding the construction of the pavement section itself to request a waiver of the geotextile fabric and to keep the bituminous concrete pavement to four inches total.

We look forward to meeting again this coming Monday night.

Your attention in this matter is greatly appreciated.

Sincerely

Robert J. Parente, P.E.

