

Minutes of the Licensing Board Meeting Held Wednesday, September 30, 2020

Per the March 12, 2020, Executive Order issued by Governor Baker modifying specific requirements of the Open Meeting Law, the City of Marlborough Licensing Board was held remotely. Access to the meeting was through Microsoft Teams Meeting via a link on the Board's web page or by dialing in (1-617-433-9462 / Conference ID:: 246 147 056#)

Attending: Walter Bonin, Chairman; Greg Mitrakas, Member, David Bouvier, Member; Tina Nolin, Clerk

Meeting called to order by Walter Bonin, Chairman, at 7:30 PM

New Business

1. Application for Change of Manager, Best Western Royal Plaza Hotel & Trade Center, Arthur Correa Manager

Application was withdrawn until a later date by the applicant

2. Reports from the Chairman

- Kennedy's –the off-premise license Kennedy's Market is applying for must be issued by November 15, 2020. Therefore, the Board should relay to Michael Kennedy that he will need to submit the application and plans for the October 21 meeting to get it to the ABCC for hopeful approval by the November 15, 2020 date.
- The Chairman updated the Board that Wildwood Steakhouse decided against the outdoor theater as they would not be able to set it up before November 1 and cold weather sets in.

3. Extension of Outside Seating - Misc. Correspondence and Open Issues

Governor Baker's order extending the Outside Dining Order was presented along with the ABCC correspondence.

Chairman Bonin mentioned that one issue to deal with regarding the outside seating extension is what to do when it snows and getting rid of the snow. Snow removal is especially crucial for those establishments using public sidewalks and even street areas.

The Board members all agreed that establishments with outside seating need to apply individually for an extension. They must also discuss with DPW a solution regarding snow removal and include it in their reapplication. Establishments will also be reminded to reach out to both fire and building regarding any tents or other temporary structures and heating components.

Member Mitrakas motioned that, in accordance with the September 10, 2020 memorandum from ABCC, outside dining special licenses are going to expire on their

own on November 1, 2020. If such licenses want to continue, they must reapply to the Board and include how they will handle snow and snow removal. The clerk will send a letter to such licensees and contact DPW. Member Bouvier seconded the motion. Roll call vote: 3-0 in favor of the motion.

Within this same agenda item Member Mitrakas motioned to accept and place on file September 10, 2020, *ABBC Advisory Regarding the Extension of Allowance of Outdoor Table Service*. Member Bouvier seconded the motion. Roll call vote: 3-0 in favor of the motion.

4. Review minutes for the following meeting date– August 26, 2020 meeting

Member Mitrakas motioned to approve the meeting minutes. Member Bouvier seconded the motion; the roll call vote was 3-0 in favor of the motion.

The next meeting of the Licensing Board will be Wednesday, October 21, 2020.

Member Bouvier motioned to adjourn the meeting at 8:15 PM, Member Mitrakas seconded the motion, Board vote was 3-0 in favor of adjournment.

Respectfully submitted,

A handwritten signature in black ink that reads "Walter Bonin". The signature is written in a cursive, slightly slanted style.

Walter Bonin, Chairman