



<b>Project:</b>	Marlborough Library Marlborough, MA	<b>Meeting Date:</b>	August 13, 2020
<b>Time:</b>	6:00 PM	<b>Meeting Location:</b>	Marlborough Library Exterior
<b>Meeting:</b>	11	<b>Report By:</b>	Alicia Monks
<b>Attending:</b>	Margaret Cardello, Library Director Steve LeDuc, Community Member John Irish, City Councilor* Dennis Cavanaugh, Community Member* Samantha Khosla, Library Trustee*  *Voting Committee Member	Mallory Demty, LLB Architects Alicia Monks, Daedalus Projects	
<b>Absent:</b>	Tom DiPersio, City Engineer* Tom Abel, Library Trustee* Andy White, Facilities Supervisor* Vinny Farese, Community Member* Steve Kerrigan – City Clerk*	Scott Parmenter, City IT Department (hosted the meeting) Wilson Chu, Asst. City Clerk Tom Gatzunis, Daedalus Projects R. Drayton Fair, LLB Architects Mark Gibbs, City IT Director	

APPROVED

<p><b>11-4</b> Interior scope was reviewed.</p> <ul style="list-style-type: none"> <li>- Inside the existing Carnegie, the ceiling will be raised to above the top of the arched window.</li> <li>- There is a film on the existing windows which may want to be removed</li> <li>- The status of the two original fireplaces behind the existing drywall are unknown. New fireplace surrounds are included in the documents.</li> <li>- When possible, the historic brick will be exposed.</li> </ul>	
<p><b>11-5</b> Next Steps</p> <ul style="list-style-type: none"> <li>- The next cost estimate will be done in September/October allowing the design team time to respond before the drawings are completed in November.</li> <li>- Tom DiPersio replaced John Ghiloni on the Working Group.</li> </ul>	
The next meeting will be September 10, 2020 at 6:30 PM	