

MARLBOROUGH LIBRARY MEETING MINUTES

Project:	Marlborough Library Marlborough, MA	Meeting Date:	April 9, 2020
Time:	6:30 PM	Meeting Location:	Zoom Conference (Remote)
Meeting:	07	Report By:	Alicia Monks
Attending:	Margaret Cardello, Library Director Andy White, Facilities Supervisor John Irish, City Councilor Dennis Cavanaugh, Community Member Samantha Khosla, Library Trustee Steve LeDuc, Community Member Vinny Farese, Community Member	Tom DiPersio, City Engineer Tom Abel, Library Trustee R. Drayton Fair, LLB Architects Mallory Demty, LLB Architects Tom Gatzunis, Daedalus Projects Alicia Monks, Daedalus Projects Steve Kerrigan – City Clerk	
Absent:			

Item	Action
07-1 Meeting Minutes Samantha Khosla made a motion to approve the January 9, 2019 meeting minutes. Andy White seconded the motion. The motion carried unanimously.	
07-2 Director's Update Margaret provided updates on the following: <u>Redesign</u> There was a series of four public sessions: one for business leaders and three for the general public. These were well attended sessions. A couple of items were repeatedly mentioned in the sessions: the entry sequence and parking. It was decided to take some time to review the entry design. The immediate neighbor has expressed concern about the dumpster location and parking entry. This will be reviewed by LLB. <u>Temporary Library</u> DPW and Facilities have been sprucing up the first floor of the Walker Building. The elevator upgrades have been more expensive than anticipated and the work is ongoing. <u>IT – Temporary Library</u> Margaret and her staff have been meeting with the City's IT to set up the Temporary Library <u>Shelving – Temporary Library</u> The Weymouth Public Library will be sending the shelving from their temporary library that they no longer need to the Walker Building, which will allow the Walker Building to be set up prior to move it. It is the intent to roll this shelving onto the next library in need in the future. <u>Movers</u>	

APPROVED

The City is assisting in soliciting quotes from three professional library movers to move both into and out of the Temporary Library.

Houses

Demolition contract has been signed for the two of the houses the City currently own. It is unknown when this work will commence. 25 Witherbee is under agreement with the City and will be developed for parking. The closing on the house is anticipate in August.

The neighbors will need to be notified prior to the demolition of the houses.

Construction

There was a discussion about the possibility of an early demolition package. There are concerns of the selective demolition required around the existing Carnegie. To have one bid package for both demo and construction with one contractor would be the preferred approach for the construction contract. Abatement could be performed by the City in advance of construction.

07-3 Design Review

Design stopped at the end of February based on the feedback received during the public sessions. There were repeated concerns about the entry sequence from the parking lot into the main entry with so much vertical movement. Earlier designs had the main entry on the first floor, the meeting room on the second floor at the upper lot but no entry was permitted. The upper corridor also seemed very empty and unwelcoming.

Multiple design options were review with various level of impact to the early design. The exterior form and general footprint did not change from the previous version as those were well received. LLB presented the revised design showing the main entry at the second level close to the parking lot, where the meeting room exit was previously. Near the new entry is public space including the circulation desk, workroom, café, restrooms, a book drop, a few computers, CDs, DVDs, large print and some soft seating. The Children's Wing remained on the second floor with great site lines to the main entry and is largely unchanged from the earlier version. The revised design allows for more browsability of the materials and activates the upper corridor.

On the first floor Adult Fiction and Non-Fiction, adult services, reference desk, administration offices, study rooms, Young Adults and the meeting room are planned. Periodicals and the History Room have stayed in the Carnegie as shown in the earlier design. YA is close to the Reference Desk to help keep an eye on the area. The meeting room can be separated from the remainder of the library and has a connecting door to the courtyard.

LLB reviewed the exterior elevations. The only change was to the new exterior entry. Different possibilities were and a ramp was generally preferred by the Building Committee. Pedestrians coming from the center will likely use the lower entry at the courtyard.

The redesign appears to have worked out for the better. The upper levels feels more welcoming for patrons and keeps customer services at focus.

<p>A motion to approve the design as presented and to allow LLB to proceed with Design Development was made by Steve LeDuc, seconded by Samantha Kholsa. The vote was unanimous.</p>	
<p>07-4 Schedule LLB is targeting +/- June 3 for the Design Development drawings to be sent to cost estimate in preparation for the June 25th Building Committee Meeting. It is anticipated the project will advertise to bid the first week of October.</p>	
<p>07-5 Meeting Adjourned The next meeting will be May 14, 2020 at 6:30 pm. Location to be determined.</p>	