

MARLBOROUGH LIBRARY MEETING MINUTES

Project:	Marlborough Library Marlborough, MA	Meeting Date:	September 10, 2020
Time:	6:30 PM	Meeting Location:	Teams Conference (Remote)
Meeting:	12	Report By:	Tom Gatzunis
Attending:	Margaret Cardello, Library Director Andy White, Facilities Supervisor* John Irish, City Councilor* Dennis Cavanaugh, Community Member* Tom DiPersio, City Engineer* Tom Abel, Library Trustee* Steve LeDuc, Community Member* *Voting Committee Member	Mallory Demty, LLB Architects Tom Gatzunis, Daedalus Projects Wilson Chu, Asst. City Clerk R. Drayton Fair, LLB Architects Mark Gibbs, City IT Director	
Absent:	Vinny Farese, Community Member* Steve Kerrigan – City Clerk Scott Parmenter, City IT Department (hosted the meeting)	Samantha Khosla, Library Trustee* Alicia Monks, Daedalus Projects	

Item	Action
12-1 Meeting Minutes Tom Abel made a MOTION to APPROVE the July 16, 2020 meeting minutes. Dennis Cavanaugh SECONDED the motion. Roll call vote: Andy White, John Irish, Dennis Cavanaugh, Tom Abel, Tom DiPersio, and Steve LeDuc were all in favor. Motion was unanimous.	
12-2 Director's Update - There was no Director's Update	
12-3 Cost Estimate and Budget Review - There was no update to the Budget presents.	
12-4 Design Review Mallory reviewed the latest refinements made by the design team. Mallory provided a recap of the meeting held on August 13, 2020 at the Library to review the Brick, Stone, and Coping samples. The Committee members present at tonight's meeting Voted in concurrence and to support the decisions made at the August 13 th meeting. Mallory reviewed the various Fritt options for the window glazing as well as the options for window tints. <ul style="list-style-type: none"> - Square concept - Square concept 2 	

APPROVED

	<ul style="list-style-type: none"> - Rectangular concept - Horizontal concept - Warped Rectangular concept <p>There was also an extensive discussion regarding Heat Gain Coefficients. After a lengthy discussion, the Committee voted to include a Fritt pattern in the Bid Documents. Wide Rectangle: Tom Dipersio, John Irish, Andy White, Tom Able, Dennis Cavanaugh.</p> <p>Steve LeDuc voted in favor of the Rectangular / Square Concept.</p> <p>Mallory provided an update on the conditions of the existing Palladian windows, one windowsill is rotted, all other window materials are sound and only require scraping and repainting. Dennis Cavanaugh requested the committee to consider full replacement of the Palladian Windows. This concept was not supported after discussion.</p>	
12-5	Schedule A 75% Construction Document set will be cost estimated by the end of October. 95% documents are anticipated to be completed by Mid-November	
12-6	Adjournment The meeting was ADJOURNED,	
	The next meeting will be October 22, 2020 at 6 PM at the library to review updated plans and cost estimates.	