



City of Marlborough

BUILDING DEPARTMENT

140 Main Street
Marlborough, Massachusetts 01752

DOUGLAS SCOTT
BUILDING COMMISSIONER

PATRICK DAHLGREN
BUILDING INSPECTOR

RICHARD DESIMONE
PLUMBING & GAS INSPECTOR

JOHN CAIN
WIRING INSPECTOR

WILLIAM PAYTON
BUILDING INSPECTOR

Application for a Certificate of Occupancy

"RESIDENTIAL"

Information below is required so that an occupancy certificate can be issued. This Certificate of Occupancy is only for projects that have received a "Building Permit"

1. Building Permit Number:
2. Property Address:
3. Edition of Building Code issued
4. Use group
5. Construction Type
6. Sprinkler System
7. Special or other conditions that may exist.
 - a. New building: YES - ☐ NO - ☐
 - b. Basement finished: YES - ☐ NO - ☐
 - c. Attic Finished: YES - ☐ NO - ☐
 - d. Any Unfinished spaces if yes please explain: YES - ☐ NO - ☐
 - e. Number of bed room _____
 - f. Number of Full bathrooms _____ and ½ bath _____

Applicant shall attach the signed **Building Permit Card** and all the appropriate final affidavits of completion from each of the respective construction disciplines as they apply to this project or requested by the Building Official. This request for a Certificate of Occupancy is verification the project meets or exceeds the current building code(s) and that all the appropriate Inspections have been completed. **This application for a Certificate of Occupancy is being completed and submitted by:**

Name: (Print) _____

Title: (Print) _____

Signature/Date: _____