

CITY OF MARLBOROUGH

Marlborough, MA 01752

DEPARTMENT OF PUBLIC WORKS – STREETS DIVISION SMEO/LABORER

Posting Number: AA#23-02	Date Posted: April 19, 2023
Weekly Hours: 40 hours/week	FLSA: Non-Exempt
Hiring Rate: \$25.13/hour	Bargaining Unit: Laborers
Step Rate: \$25.13 - \$31.75/hour	Location: 135 Neil Street

The City of Marlborough Department of Public Works is seeking to fill the full time (40 hours) position of SMEO/Laborer in the Streets Division. The employee is responsible for the provision of skilled and un-skilled manual labor including but not limited to maintaining and repairing roads, ground maintenance and the overall completion of Public Works department projects. The employee is also responsible for operating trucks and equipment in support of the maintenance and repair of municipal roadways, facilities, and infrastructure. Employee is required to perform all similar or related duties.

Essential Job Functions:

(The essential functions or duties listed below are intended only as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)

1. Maintain and repair a wide range of public works streets projects such roads, drainage areas, utilities, catch basins, facilities and grounds. Paint road lines and intersection stop bars, remove damaged sections of pavement, fill holes with patching materials, tamp or roll patches, build and set forms and finish concrete, patch new and old concrete work.
2. Prepare asphalt materials for resurfacing projects; fill and tamp, rake and shovel materials, load and unload trucks; load, lift and move materials, supplies, furniture and equipment; cut and remove brush from rights of way; cut prune and trim trees, shrubs and hedges; rake leaves and remove fallen limbs.
3. Pick up trash from grounds.
4. Perform semi-skilled cement, woodworking and painting tasks.
5. Dig trenches, manually grade and install drainage pipe; maintain drainage areas, construct, repair and maintain manholes, catch basins and curbing.
6. Operate road repair equipment and a variety of mowers in grass cutting operations; operate trucks, tractors and trailers in grounds preparation and maintenance work.
7. Perform laboring duties for skilled craftsman but not as a helper or apprentice nor for the purpose of learning the trade. Performs physical, manual labor using department equipment including but not limited to hand and power tools including shovels, picks, axes, saws, heavy wrenches and small power tools.
8. Greases, oils, cleans and performs other minor preventative maintenance on equipment including some servicing on the job for certain special equipment. May occasionally operate motor equipment of lower level of difficulty.
9. Participates in snow and ice operations.
10. Attends seminars and training programs to maintain required licenses or certifications and to keep aware of current safety operating practices and procedures.
11. Performs related duties as required.
12. Performs other duties as directed by the Assistant Commissioner of Operations, Commissioner of Public Works, Foreman or General Foreman.

To see the full job description: [SMEO/Laborer – Streets Division](#)

Interested candidates should forward cover letter and resume to:
hrjobs@marlborough-ma.gov

Open Until Filled