

# CITY OF MARLBOROUGH

Marlborough, MA 01752

---

## DEPARTMENT OF PUBLIC WORKS – PUBLIC FACILITIES DIVISION

### HOUSEWORKER

<b>Posting Number:</b>	AA#24-18	<b>Date Posted:</b>	April 18, 2024
<b>Weekly Hours:</b>	40 Hours/Week	<b>FLSA:</b>	Non-Exempt
<b>Hiring Rate:</b>	\$20.31/hr.	<b>Bargaining Unit:</b>	MMEA Union
<b>Step Rate:</b>	\$20.31 – \$22.53/hr.	<b>Location:</b>	Marlborough, MA

The City of Marlborough's DPW's Public Facilities Division currently has an opening for the position of Houseworker. This employee is responsible for the provision of skilled and un-skilled manual labor including but not limited to maintain safe and clean municipal buildings and property.

#### ESSENTIAL JOB FUNCTIONS

*(The essential functions or duties listed below are intended only as illustrations of the various type of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related, or a logical assignment to the position.)*

- Responsibilities include the daily cleaning of an assigned area. Including but not limited to changing light bulbs and fluorescent tubes. Sweeps, vacuums, mops, dusts, shampoos, steam cleans, strips, waxes, polishes, and buffs floors, carpets, furniture, and other duties related to the scope of the position.
- Dumps trash cans and garbage and relines cans with liners.
- Cleans and sanitizes restrooms and replenishes supplies.
- Cleans spills; cleans drinking fountains, mirrors, tables, walls, fixtures, blinds, light fixtures, etc.
- Maintains cleanliness of grounds; sweeps walkways, shovels snow, and other duties related to the scope of this position.
- House workers are also tasked with various set ups and break downs for numerous Municipal events and activities.
- Performs other tasks as assigned.

#### EDUCATION AND EXPERIENCE

Must have a High School Diploma or equivalent. Two or more years of experience in custodial work preferred. Possession of a valid Class D Massachusetts Driver's License is required.

To see the full job description: [Houseworker](#)

**Please forward cover letter and resume to:**  
hrjobs@marlborough-ma.gov

**Position will remain open until filled.**