

Stormwater Management Program (SWMP)

City of Marlborough

140 Main Street MA⁺ 01752

EPA NPDES Permit Number - MAR041128

Certification

Authorized Representative (Optional): All reports, including SWPPPs, inspection reports, annual reports, monitoring reports, reports on training and other information required by this permit must be signed by a person described in Appendix B, Subsection 11.A or by a duly authorized representative of that person in accordance with Appendix B, Subsection 11.B. If there is an authorized representative to sign MS4 reports, there must be a signed and dated written authorization.

The authorization letter is:

- ☒ Attached to this document (document name listed below)

Signature Authorization

- ☐ Publicly available at the website below

“I certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gathered and evaluated the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.”

Printed Name

Signature

Date

[Click Here for Revisions](#)

Background

Stormwater Regulation

The Stormwater Phase II Final Rule was promulgated in 1999 and was the next step after the 1987 Phase I Rule in EPA's effort to preserve, protect, and improve the Nation's water resources from polluted stormwater runoff. The Phase II program expands the Phase I program by requiring additional operators of MS4s in urbanized areas and operators of small construction sites, through the use of NPDES permits, to implement programs and practices to control polluted stormwater runoff. Phase II is intended to further reduce adverse impacts to water quality and aquatic habitat by instituting the use of controls on the unregulated sources of stormwater discharges that have the greatest likelihood of causing continued environmental degradation. Under the Phase II rule all MS4s with stormwater discharges from Census designated Urbanized Area are required to seek NPDES permit coverage for those stormwater discharges.

Permit Program Background

On May 1, 2003, EPA Region 1 issued its Final General Permit for Stormwater Discharges from Small Municipal Separate Storm Sewer Systems (2003 small MS4 permit) consistent with the Phase II rule. The 2003 small MS4 permit covered "traditional" (i.e., cities and towns) and "non-traditional" (i.e., Federal and state agencies) MS4 Operators located in the states of Massachusetts and New Hampshire. This permit expired on May 1, 2008 but remained in effect until operators were authorized under the 2016 MS4 general permit, which became effective on July 1, 2018.

Stormwater Management Program (SWMP)

The SWMP describes and details the activities and measures that will be implemented to meet the terms and conditions of the permit. The SWMP accurately describes the permittees plans and activities. The document should be updated and/or modified during the permit term as the permittee's activities are modified, changed or updated to meet permit conditions during the permit term. The main elements of the stormwater management program are (1) a public education program in order to affect public behavior causing stormwater pollution, (2) an opportunity for the public to participate and provide comments on the stormwater program (3) a program to effectively find and eliminate illicit discharges within the MS4 (4) a program to effectively control construction site stormwater discharges to the MS4 (5) a program to ensure that stormwater from development projects entering the MS4 is adequately controlled by the construction of stormwater controls, and (6) a good housekeeping program to ensure that stormwater pollution sources on municipal properties and from municipal operations are minimized.

Town Specific MS4 Background (optional)

Small MS4 Authorization

The NOI was submitted on 9/25/2018

The NOI can be found at the following (document name or web address):

<https://www3.epa.gov/region1/npdes/stormwater/ma/tms4noi/marlborough.pdf>

Authorization to Discharge was granted on 3/5/2019

The Authorization Letter can be found (document name or web address):

<https://www3.epa.gov/region1/npdes/stormwater/ma/tms4noi/marlborough-auth.pdf>

Stormwater Management Program Team

SWMP Team Coordinator

Name	Thomas DiPersio	Title	City Engineer
Department	Engineering Department		
Phone Number	508-624-6910	Email	tdipersio@marlborough-ma.gov
Responsibilities	Primary responsibility for coordinating compliance with the MS4 Stormwater Permit.		

SWMP Team

Name	Ashley Miller	Title	Grade III Engineer
Department	Engineering Department		
Phone Number	508-624-6910	Email	amiller@marlborough-ma.gov
Responsibilities	Responsible for coordinating MS4 programs and field inspections at construction sites.		

Name	Priscilla Ryder	Title	Conservation Officer
Department	Conservation		
Phone Number	508-460-3768	Email	pryder@marlborough-ma.gov
Responsibilities	Responsible for compliance of Stormwater Regulations. Responsible for field inspections at construction sites.		

Name		Title	
Department			
Phone Number		Email	
Responsibilities			

Name

Title

Department

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Responsibilities

Add SWMP Member

Receiving Waters

The following table lists all receiving waters, impairments and number of outfalls discharging to each waterbody segment.

OR

The information can be found in the following document or at the following web address:

<https://www3.epa.gov/region1/npdes/stormwater/ma/tms4noi/marlborough.pdf>

Waterbody segment that receives flow from the MS4	Number of outfalls into receiving water segment	Chloride	Chlorophyll-a	Dissolved Oxygen/DO Saturation	Nitrogen	Oil & Grease/PAH	Phosphorus	Solids/ TSS/ Turbidity	E. coli	Enterococcus	Other pollutant(s) causing impairments
Assabet River	9	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Aquatic Plants (Macrophytes), Excess Algal Growth, Fishes Bioassessments, Aquatic Macroinvertebrate Bioassessments, Fecal Coliform
Sudbury Reservoir	10	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Mercury in fish tissue
Fort Meadow Reservoir	34	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Chloradane, Eurasian Water Milfoil, Myriophyllum Spicatum
Hager Pond	1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Aquatic Plants (Macrophytes), Non-Native Aquatic Plants, Fecal Coliform
Lake Williams	9	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Hop Brook	7	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Excess Algal Growth
Flagg Brook	25	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sheep Fall Brook	14	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	

Waterbody segment that receives flow from the MS4	Number of outfalls into receiving water segment	Chloride	Chlorophyll-a	Dissolved Oxygen/DO Saturation	Nitrogen	Oil & Grease/PAH	Phosphorus	Solids/ TSS/ Turbidity	E. coli	Enterococcus	Other pollutant(s) causing impairments
North Branch Mowry Brook	16	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Humphrey Pond	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Barefoot Brook	1	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unnamed Tributary to Lake Williams	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unnamed Pond off Goodale Street	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Grist Mill Pond	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Rock Meadow Brook	22	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Morse Brook	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unnamed Tributary to Sudbury Reservoir (1)	3	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unnamed Tributary to Sudbury Reservoir (2)	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unnamed Tributary to Hop Brook (1)	18	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unnamed Tributary to Hop Brook (2)	18	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unnamed Tributary to Hop Brook (3)	5	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unnamed Tributary to North Branch Brook (1)	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unnamed Tributary to North Branch Brook (1)	2	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unnamed Tributary to Millham Brook	4	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Waterbody segment that receives flow from the MS4	Number of outfalls into receiving water segment	Chloride	Chlorophyll-a	Dissolved Oxygen/DO Saturation	Nitrogen	Oil & Grease/PAH	Phosphorus	Solids/ TSS/ Turbidity	E. coli	Enterococcus	Other pollutant(s) causing impairments
Unnamed Tributary to Gristmill Pond	1	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
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Eligibility: Endangered Species and Historic Properties

*Reminder: The proper consultations and updates to the SWMP must be conducted for construction projects related to your permit compliance where Construction General Permit (CGP) coverage, which requires its own endangered species and history preservation determination, is NOT being obtained.

Attachments:

- ☒ The results of Appendix C U.S. Fish and Wildlife Service endangered species screening determination
- ☒ The results of the Appendix D historic property screening investigations
- ☐ If applicable, any documents from the State Historic Preservation Officer (SHPO), Tribal Historic Preservation Officer (THPO), or other Tribal representative to mitigate effects

These attachments are required within one year of the permit effective date and are:

- ☒ Attached to this document (document names listed below)

- ☐ Publicly available at the website listed below

Under what criterion did permittee determine eligibility for ESA?

- ☐ Criterion A ☐ Criterion B ☒ Criterion C

Under what criterion did permittee determine eligibility for Historic Properties?

- ☒ Criterion A ☐ Criterion B ☐ Criterion C ☐ Criterion D (NH only)

Below add any additional measures for structural controls that you're required to do through consultation with U.S. Fish and Wildlife Service (if applicable):

Below add any additional measures taken to avoid or minimize adverse impacts on places listed, or eligible for listing, on the NRHP, including any conditions imposed by the SHPO or THPO (if applicable):

MCM 1

Public Education and Outreach

Permit Part 2.3.2

Objective: The permittee shall implement an education program that includes educational goals based on stormwater issues of significance within the MS4 area. The ultimate objective of a public education program is to increase knowledge and change behavior of the public so that the pollutants in stormwater are reduced.

Examples and Templates:

[EPA's Stormwater Education Toolbox](#)

[MassDEP's Stormwater Outreach Materials](#)

Other templates relevant to MCM 1 can be found here: <https://www.epa.gov/npdes-permits/stormwater-tools-new-england#peo>

BMP:Anti-Icing

BMP Number (Optional) 1-1 _____

Document Name and/or Web Address: I:\New Engineering\MS4\Public Education and Outreach Materials
\Commercial\ms4-anti-icing

Description:

Educational material sent with Water Bills to all Commercial/Industrial/Business properties identifying the proper use of anti-icing techniques

Targeted Audience: Businesses, institutions and commercial facilities

Responsible Department/Parties: Engineering/Water Division

Measurable Goal(s):

100% distribution to commercial/industrial/business properties

Message Date(s): Scheduled for

BMP:[BMP name here]

BMP Number (Optional) _____

Document Name and/or Web Address: I:\New Engineering\MS4\Public Education and Outreach Materials
\Commercial\ms4-p2-business

Description:

Educational material sent with Water Bills to all Commercial/Industrial/Business properties identifying techniques to reduce and prevent stormwater pollution.

Targeted Audience: Businesses, institutions and commercial facilities

Responsible Department/Parties: Engineering/Water Division

Measurable Goal(s):

100% distribution to commercial/industrial/business properties

Message Date(s): Scheduled for

BMP:[BMP name here]

BMP Number (Optional) _____

Document Name and/or Web Address: I:\New Engineering\MS4\Public Education and Outreach Materials\Developers\ms4-what-developers-can-do

Description:

Educational material distributed at pre-construction meetings to identify the need to eliminate off site contamination of resource areas

Targeted Audience: Developers (construction)

Responsible Department/Parties: Engineering/Conservation

Measurable Goal(s):

Responsible actions by developers should reduce/eliminate IDDE reporting

Message Date(s): Scheduled for

BMP:[BMP name here]

BMP Number (Optional) _____

Document Name and/or Web Address:

Description:

Targeted Audience: Developers (construction)

Responsible Department/Parties:

Measurable Goal(s):

Message Date(s):

BMP:[BMP name here]

BMP Number (Optional) _____

Document Name and/or Web Address: I:\New Engineering\MS4\Public Education and Outreach Materials\Industrial\ms4-industrial-bmps

Description:

Educational material sent with Water Bills targeting Industrial sites on prevention of stormwater pollution

within their sites

Targeted Audience: Industrial facilities

Responsible Department/Parties: Engineering/Water Division

Measurable Goal(s):

100% distribution to Industrial sites, also targeting Commercial & Business sites who could also benefit from the information contained in the flyer

Message Date(s): Scheduled for

BMP:[BMP name here]

BMP Number (Optional) _____

Document Name and/or Web Address: _____

Description:

Targeted Audience: Industrial facilities

Responsible Department/Parties: _____

Measurable Goal(s):

Message Date(s): _____

BMP:[BMP name here]

BMP Number (Optional) _____

Document Name and/or Web Address: I:\New Engineering\MS4\Public Education and Outreach Materials
\Residential\stormwater8by11 pubrevised-2018

Description:

Distributed with Water Bills to residents during April/May/June to educate the public on the importance of preventing stormwater pollution

Targeted Audience: Residents

Responsible Department/Parties: Engineering/Water Division

Measurable Goal(s):

100% distribution to residents

Message Date(s): April/May/June 2018

BMP:[BMP name here]

BMP Number (Optional) _____

Document Name and/or Web Address:

Description:

Targeted Audience: Residents

Responsible Department/Parties:

Measurable Goal(s):

Message Date(s):

Add BMP

MCM 2

Public Involvement and Participation

Permit Part 2.3.3

Objective: The permittee shall provide opportunities to engage the public to participate in the review and implementation of the permittee's SWMP.

BMP: Public Review of Stormwater Management Program

BMP Number (Optional) 2-1

Location of Plan and/or Web Address:

Responsible Department/Parties:

Measurable Goal(s):

BMP: Public Participation in Stormwater Management Program Development

BMP Number (Optional) 2-2

Description:

Responsible Department/Parties:

Measurable Goal(s):

BMP: [BMP name here]

BMP Number (Optional) _____

Document Name and/or Web Address:

Description:

Responsible Department/Parties:

Measurable Goal(s):

Add BMP

MCM 3

Illicit Discharge Detection and Elimination (IDDE) Program

Permit Part 2.3.4

Objective: The permittee shall implement an IDDE program to systematically find and eliminate illicit sources of non-stormwater discharges to its municipal separate storm sewer system and implement procedures to prevent such discharges.

Examples and Templates:

[IDDE Program Template and SOPs](#)

Other templates relevant to IDDE can be found here: <https://www.epa.gov/npdes-permits/stormwater-tools-new-england#idde>

BMP: IDDE Legal Authority

BMP Number (Optional) 3-1

Completed (by May 1, 2008) ☒

Ordinances Link or Reference:

Department Responsible for Enforcement:

BMP: Sanitary Sewer Overflow (SSO) Inventory

BMP Number (Optional) 3-2

Completed (by year 1) ☒

Document Name and/or Web Address:

Description:

Responsible Department/Parties:

Measurable Goal(s):

SSO Reporting:

In the event of an overflow or bypass, a notification must be reported within 24 hours by phone to MassDEP, EPA, and other relevant parties. Follow up the verbal notification with a written report following MassDEP's Sanitary Sewer Overflow (SSO)/Bypass notification form within 5 calendar days of the time you become aware of the overflow, bypass, or backup.

<p>The MassDEP contacts are:</p> <p>Northeast Region (978) 694-3215 205B Lowell Street Wilmington, MA 01887 Central Region (508) 792-7650 8 New Bond Street Worcester, MA 01606 Southeast Region (508) 946-2750 20 Riverside Drive Lakeville, MA 02347 Western Region (413) 784-1100 436 Dwight Street Springfield, MA 01103 24-hour Emergency Line 1-888-304-1133</p>	<p>The EPA contacts are:</p> <p>EPA New England (617) 918-1510 5 Post Office Square Boston, MA 02109</p>
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BMP: Map of Storm Sewer System

BMP Number (Optional) 3-3

Phase I Completed ☒
(by year 2)

Phase II Completed ☐
(by year 10)

Document Location and/or Web Address: <https://www.axisgis.com/marlboroughma/>

Description:

GIS maps outfalls, the stormwater system including pipes, manholes, catch basins, municipal sanitary sewer system.

Responsible Department/Parties: [Engineering](#)

Measurable Goal(s):

Map 100% of outfalls and receiving waters, open channel conveyances, interconnections with other MS4s and other storm sewer systems, municipally-owned stormwater treatment structures, waterbodies identified by name and indication of all use impairments, and initial catchment delineations within 2 years of the permit's effective date. Map 100% of outfall spatial locations, pipes, manholes, catch basins, refined catchment delineations, municipal sanitary sewer system (if available), and municipal combined sewer system (if applicable) within 10 years of the permit's effective date.

BMP: IDDE Program

BMP Number (Optional) 3-4

Written Document Completed (by year 1) ☒

Document Name and/or Web Address: https://www.marlborough-ma.gov/sites/g/files/vyhlf3411/f/uploads/idde_report.pdf

Description:

The IDDE plan describes in detail IDDE responsibilities, stormwater system mapping, SSO inventory, priority ranking of outfalls, dry weather outfall screening and sampling, catchment investigations, training and progress reporting.

Responsible Department/Parties:

Measurable Goal(s):

Conduct 100% of outfall screening on High and Low Priority Outfalls within 3 years of the permit's effective date. Complete catchment investigations for 100% of the Problem Outfalls within 7 years of the permit's effective date. Complete 100% of all catchment investigations within 10 years of the permit's effective date.

The outfall/interconnection inventory and initial ranking and the dry weather outfall and interconnection screening and sampling results can be found:

BMP: Employee Training

BMP Number (Optional) 3-5

Description:

Employee education takes place on site during construction activities.

Responsible Department/Parties:

Measurable Goal(s):

Training occurs as needed or annually.

BMP:[BMP name here]

BMP Number (Optional) _____

Completed ☐

Document Name and/or Web Address:

Description:

Responsible Department/Parties:

Measurable Goal(s):

Add BMP

MCM 4

Construction Site Stormwater Runoff Control

Permit Part 2.3.5

Objective: The objective of an effective construction stormwater runoff control program is to minimize or eliminate erosion and maintain sediment on site so that it is not transported in stormwater and allowed to discharge to a water of the U.S. through the permittee's MS4.

Examples and Templates:

Examples and templates relevant to MCM 4, including model ordinances and site inspection templates, can be found here: <https://www.epa.gov/npdes-permits/stormwater-tools-new-england#csrc>

BMP: Sediment and Erosion Control Ordinance

BMP Number (Optional) 4-1

Completed (by May 1, 2008) ☐

Ordinances Link or Reference: <https://www.ecode360.com/documents/MA1056/source/346020.pdf>

Department Responsible for Enforcement: Engineering

BMP: Site Plan Review Procedures

BMP Number (Optional) 4-2

Written procedures completed (by year 1) ☒

Document Name and/or Web Address: <https://ecode360.com/9210416>

Description:

City Code Chapter 270 Building and Site Development Subsection 270-2 Site plan review and approval outlines the established requirement for site plan review procedures. This has been updated to include the requirements outlined in the MS4 permit.

Responsible Department/Parties: Site Plan Committee

Measurable Goal(s):

Conduct site plan review of 100% of projects according to the procedures outlined above.

BMP: Site Inspections and Enforcement of Sediment and Erosion Control Measures Procedures

BMP Number (Optional) 4-3

Completed (by year 1) ☒

Document Name and/or Web Address: https://www.marlbrough-ma.gov/sites/marlboroughma/files/uploads/public_works_stormwater_management_regulations.pdf

Description:

The above link is to the Marlborough Stormwater Management Rules & Regulations. Section 8 & 9 of the Rules & Regulations outline the Site Inspections and Enforcement of Sediment and Erosion Control Measures Procedures.

Responsible Department/Parties: Engineering, Conservation

Measurable Goal(s):

Inspect 100% of construction sites as outlined in the above document and take enforcement actions as needed.

BMP:[BMP name here]

BMP Number (Optional) _____

Completed ☐

Document Name and/or Web Address:

Description:

Responsible Department/Parties:

Measurable Goal(s):

Add BMP

MCM 5

Post Construction Stormwater Management in New Development and Redevelopment

Permit Part 2.3.6

Objective: The objective of an effective post construction stormwater management program is to reduce the discharge of pollutants found in stormwater to the MS4 through the retention or treatment of stormwater after construction on new or redeveloped sites and to ensure proper maintenance of installed stormwater controls.

Examples and Templates:

Examples and templates relevant to MCM 5, including model ordinances and bylaw review templates and guidance can be found here: <https://www.epa.gov/npdes-permits/stormwater-tools-new-england#pcsm>

BMP: Post-Construction Ordinance

BMP Number (Optional) 5-1

Completed (by year 2) ☒

Town Ordinances Link or Reference:

Department Responsible for Enforcement:

BMP: Street Design and Parking Lot Guidelines Report

BMP Number (Optional) 5-2

Completed (by year 4) ☐

Document Name and/or Web Address:

Description:

Develop a report assessing street design and parking lot guidelines to determine if changes to design standards for parking lots and street design may support low impact design options.

Responsible Department/Parties:

Measurable Goal(s):

Recommendations are implemented by June 30, 2022 with progress reported annually.

BMP: Green Infrastructure Report

BMP Number (Optional) 5-3

Completed (by year 4) ☐

Document Name and/or Web Address:

Description:

Develop a report assessing existing local regulations to determine the feasibility of including green infrastructure to future projects when appropriate.

Responsible Department/Parties:

Measurable Goal(s):

Recommendations are implemented by June 30, 2022 with progress reported annually.

BMP: List of Municipal Retrofit Opportunities

BMP Number (Optional) 5-4

Completed (by year 4) ☐

Document Name and/or Web Address:

Description:

Develop a list of 5 permittee owned properties that can be retrofitted or modified with BMP's to minimize frequency, volume and pollutant loads within the MS4 through the reduction of impervious area

Responsible Department/Parties:

Measurable Goal(s):

The list is completed by June 30, 2022 and updated as needed.

BMP:[BMP name here]

BMP Number (Optional) _____

Completed ☐

Document Name and/or Web Address:

Description:

Responsible Department/Parties:

Measurable Goal(s):

MCM 6

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

Permit Part 2.3.7

Objective: The permittee shall implement an operations and maintenance program for permittee-owned operations that has a goal of preventing or reducing pollutant runoff and protecting water quality from all permittee-owned operations.

Examples and Templates:

Examples and templates relevant to MCM 6, including SOP templates for catch basin cleaning, street sweeping, vehicle maintenance, parks and open space management, winter deicing, and Stormwater Pollution Prevention Plans can be found here: <https://www.epa.gov/npdes-permits/stormwater-tools-new-england#gh>

PERMITTEE OWNED FACILITIES

BMP: Parks and Open Spaces Operations and Maintenance Procedures

BMP Number (Optional) 6-1

Written Document Completed (by year 2) ☒

Document Name and/or Web Address:

Description:

The Operations and Maintenance of Parks and Open Spaces describes the procedures at municipal parks and open spaces for maintenance, mowing, irrigation, landscaping, snow removal, trash management and other activities.

Responsible Department/Parties:

Measurable Goal(s):

Implement the SOP listed above on 100% of the parks and open spaces.

Properties List (Optional):

Properties List is included in Operations and Maintenance of Parks and Open Spaces Document

BMP: Buildings and Facilities Operations and Maintenance Procedures

BMP Number (Optional) 6-2

Written Document Completed (by year 2) ☐

Document Name and/or Web Address:

Description:

The Operations and Maintenance of Buildings and Facilities describes the procedures at municipally owned or operated building and facilities to reduce the discharge of pollutants. It also provides an inventory of all municipally owned or operated buildings.

Responsible Department/Parties:

Measurable Goal(s):

Implement the SOP listed above on 100% of buildings and facilities.

Properties List (Optional):

Properties List is included in the Operations and Maintenance of Buildings and Facilities Document

BMP: Vehicles and Equipment Operations and Maintenance Procedures

BMP Number (Optional) 6-3

Written Document Completed (by year 2) ☒

Document Name and/or Web Address: Operations and Maintenance of Vehicles and Equipment

Description:

The Operations and Maintenance of Vehicles and Equipment describes the procedures for vehicle storage, maintenance, body repair and painting, fueling, material management, parts cleaning and vehicle and equipment washing.

Responsible Department/Parties: Department of Public Works

Measurable Goal(s):

Implement the SOP listed above for 100% of vehicles and equipment according to the above document.

Properties List (Optional):

Properties List is included in the Operations and Maintenance of Vehicles and Equipment

INFRASTRUCTURE

BMP: Infrastructure Operations and Maintenance Procedures

BMP Number (Optional) 6-4

Written Procedure Completed (by year 2) ☐

Document Name and/or Web Address: Infrastructure Operation and Maintenance Plan

Description:

The Infrastructure Operation and Maintenance Plan describes the inspection and maintenance procedures for catch basins, municipal streets and parking lot and structural stormwater BMPs.

Responsible Department/Parties: Department of Public Works

Measurable Goal(s):

100% of infrastructure is maintained to ensure proper function in accordance with the procedures above.

BMP: Catch Basin Cleaning Program

BMP Number (Optional) 6-5

Written Procedure Completed (by year 1) ☒

Document Name and/or Web Address: Catch Basin Cleaning

Description:

Excel spreadsheet report, part of catch basin cleaning contract which documents each catch basin cleaned.

Responsible Department/Parties: DPW Operations

Measurable Goal(s):

All catch basins are cleaned in accordance to the document above such that no catch basin is more than 50% full at any given time.

BMP: Street Sweeping Program**BMP Number (Optional)** 6-6**Written Procedure Completed** (by year 1) ☒**Document Name and/or Web Address:** Street Sweeping**Description:**

Street sweeping is performed by sections as shown on City website. Street sweeping is performed ahead of hydrant flushing program

Responsible Department/Parties: DPW Operations**Measurable Goal(s):**

Annually sweep 100% of all streets and 50% of all municipal parking lots in accordance with the schedule listed above.

BMP: Winter Road Maintenance Program**BMP Number (Optional)** 6-7**Written Procedure Completed** (by year 1) ☒**Document Name and/or Web Address:** Winter Road Maintenance**Description:**

Presentation of 5 different salting applications documenting their use and reduction in total salt usage.

Responsible Department/Parties: DPW Operations**Measurable Goal(s):**

Evaluate at least one salt/chloride alternative for use in the municipality.

BMP: Stormwater Treatment Structures Inspection and Maintenance Procedures**BMP Number (Optional)** 6-8**Completed** (by year 1) ☒**Document Name and/or Web Address:** Stormwater Treatment Structure Inspections and Maintenance

Description:

Detention basin inspection/checklist to determine effectiveness of detention basin and note any remedial work required.

Responsible Department/Parties: DPW Operations

Measurable Goal(s):

Inspect and maintain 100% of treatment structures to ensure proper function.

BMP: SWPPP

BMP Number (Optional) 6-9

Completed (by year 2) ☒

Document Name and/or Web Address: DPW SWPPP

Description:

The SWPPP describes how stormwater is managed at the DPW facility, provides an inventory of materials and equipment at the facility that has potential to cause stormwater pollution, and describes BMPs that will be implemented.

Responsible Department/Parties: Department of Public Works

Measurable Goal(s):

Develop and implement SWPPPs for 100% of facilities.

BMP:

BMP Number (Optional)

Completed ☐

Document Name and/or Web Address:

Description:

Responsible Department/Parties:

Measurable Goal(s):

Add BMP

Annual Evaluation

Year 1 Annual Report

Document Name and/or Web Address:

<https://www3.epa.gov/region1/npdes/stormwater/ma/reports/2019/marlborough-ma-ar19.pdf>

Year 2 Annual Report

Document Name and/or Web Address:

<https://www3.epa.gov/region1/npdes/stormwater/ma/reports/2020/marlborough-ma-ar20.pdf>

Year 3 Annual Report

Document Name and/or Web Address:

Year 4 Annual Report

Document Name and/or Web Address:

Year 5 Annual Report

Document Name and/or Web Address:

Year X Annual Report

Document Name and/or Web Address:

Add a Year

TMDLs and Water Quality Limited Waters

Select the applicable Impairment(s) and/or TMDL(s).

Impairment(s)

- ☐ Bacteria/Pathogens ☐ Chloride ☐ Nitrogen ☒ Phosphorus
- ☐ Solids/oil/grease (hydrocarbons)/metals

TMDL(s)

In State:

- ☒ Assabet River Phosphorus ☐ Bacteria and Pathogen ☐ Cape Cod Nitrogen
- ☐ Charles River Watershed Phosphorus ☐ Lake and Pond Phosphorus

Out of State:

- ☐ Bacteria and Pathogen ☐ Metals ☐ Nitrogen ☐ Phosphorus

Clear Impairments and TMDLs

Phosphorus

Combination of Impaired Waters Requirements and TMDL Requirements as Applicable

Applicable Receiving Waterbody(ies)	TMDL Name (if applicable)	Add/Delete Row
Assabet River	Phosphorus	<input type="button" value="+"/> <input type="button" value="-"/>

Annual Requirements Beginning Year 1

Rank outfalls to these receiving waters as high priority for IDDE implementation in the initial outfall ranking

The relevant BMP number(s) listed above in the Stormwater Management Program OR the description of implementation actions and document location(s) are:

Outfall ranking - I:\New Engineering\MS4\Year 1 Requirement Documents\Illicit Discharge Detection and Elimination (IDDE)\Outfall inventory master high priority outfalls

Public Education and Outreach

(Public education messages can be combined with other public education requirements as applicable (see Appendix H and F for more information))

Distribute an annual message in the spring(April/May) that encourages the proper use and disposal of grass clippings and encourages the proper use of slow-release and phosphorus-free fertilizers

The relevant BMP number(s) listed above in the Stormwater Management Program OR the description of implementation actions and document location(s) are:

Displayed on City's website - lawn and garden tips to help curb stormwater pollution - posted 5/20/2019

Distribute an annual message in the summer (June/July) encouraging the proper management of pet waste, including noting any existing ordinances where appropriate

The relevant BMP number(s) listed above in the Stormwater Management Program OR the description of implementation actions and document location(s) are:

To be displayed on City's website in July - thinkblue_dog-ad.jun2019

Distribute an annual message in the fall (August/September/October) encouraging the proper disposal of leaf litter

The relevant BMP number(s) listed above in the Stormwater Management Program OR the description of implementation actions and document location(s) are:

To be displayed on City's website in October

Good Housekeeping and Pollution Prevention for Permittee Owned Operations

Increase street sweeping frequency of all municipal owned streets and parking lots subject to Permit part 2.3.7.a.iii.(c) to a minimum of two times per year (spring and fall)

The relevant BMP number(s) listed above in the Stormwater Management Program OR the description of implementation actions and document location(s) are:

Street sweeping programs begins in March with multiple sweepers used to clean Marlborough streets and again in September with a single sweeper used to continuously clean the streets throughout the season

Establish procedures to properly manage grass cuttings and leaf litter on permittee property, including prohibiting blowing organic waste materials onto adjacent impervious surfaces

The relevant BMP number(s) listed above in the Stormwater Management Program OR the description of implementation actions and document location(s) are:

City Code 511-7 Storm Sewers prohibited activities - c. obstruction of municipal storm drain system. No person shall obstruct or interfere with the flow of stormwater into or out of municipal storm drain systems without written approval from the City Engineer

Stormwater Management in New Development and Redevelopment

Retrofit inventory and priority ranking under 2.3.6.1.b. shall include consideration of BMPs to reduce nitrogen discharges

The relevant BMP number(s) listed above in the Stormwater Management Program OR the description of implementation actions and document location(s) are:

Nitrogen Reduction Tracking BMP

Any structural BMPs listed in Table 3 of Attachment 1 to Appendix H already existing or installed in the regulated area by the permittee or its agents shall be tracked and the permittee shall estimate the phosphorus removal by the BMP consistent with Attachment 1 to Appendix H.

The BMP type, total area treated by the BMP, the design storage volume of the BMP and the estimated phosphorus removed in pass per year by the BMP is found in the following document or website and is updated yearly at a minimum:

Requirements Due by Year 2

Stormwater Management in New Development and Redevelopment

The requirement for adoption/amendment of the permittee's ordinance or other regulatory mechanism shall include a requirement that new development and redevelopment stormwater management BMPs be optimized for phosphorus removal

The relevant BMP number(s) listed above in the Stormwater Management Program OR the description of implementation actions and document location(s) are:

Requirements Due by Year 4

Complete a Phosphorus Source Identification Report

The document name (if attached) and/or web address is/are:

Stormwater Management in New Development and Redevelopment

Retrofit inventory and priority ranking under 2.3.6.1.b. shall include consideration of BMPs that infiltrate stormwater where feasible

The relevant BMP number(s) listed above in the Stormwater Management Program OR the description of implementation actions and document location(s) are:

Requirements Due by Year 5

Potential Structural BMPs

Evaluate all permittee-owned properties identified as presenting retrofit opportunities or areas for structural BMP installation under Permit part 2.3.6.d.ii or identified in the Phosphorus Source Identification Report that are within the drainage area of the impaired water or its tributaries

The relevant BMP number(s) listed above in the Stormwater Management Program OR the description of implementation actions and document location(s) are:

Complete a listing of planned structural BMPs and a plan and schedule for implementation

The relevant BMP number(s) listed above in the Stormwater Management Program OR the description of implementation actions and document location(s) are: