



**Scope of Work Statement – Request for Written Quote**

**MGL Chapter 149 or Chapter 30, Section 39M Projects: Estimated under \$50,000**

***AWARDING ENTITY***

**City of Marlborough**

**Department of Public Works – Facilities Division**

**135 Neil Street, Marlborough, MA 01752**

**Project Number: PF2023-09**

**Estimated Construction Cost: \$ 30,000**

***CONTACT INFORMATION***

**Name and Title:** Rob Quinn, Assistant Commissioner of Facilities

**Phone:** (508) 624-6910 x33105

**Email Address:** [rquinn@marlborough-ma.gov](mailto:rquinn@marlborough-ma.gov)

***CONTRACT AND PROCUREMENT INFORMATION***

**Project Name:** IT Server Room Clean Agent Fire Suppression Project

**Project Location:** 140 Main Street, Marlborough, MA 01752

**Project Description:** Provide and install a total flood Sapphire Fire Suppression system by Ansul Inc. or equivalent including all trades installations.

**Bid Sets Available:** Project Documents are available for download as of 2:00 p.m. on May 31, 2023, from projectdog.com. Log in or sign up for free. Enter project code 856242 in the project locator box. Select “go” and Select “acquire documents” to download the project documents. Questions regarding download of project documents shall be directed to Project Dog at (978) 499-9014.

Questions concerning the documents must be submitted in writing to : Rob Quinn via email to [rquinn@marlborough-ma.gov](mailto:rquinn@marlborough-ma.gov) or (508) 624-6910 x33105. Questions must be received no later than Friday, June 9, 2023. Responses will be as an addendum to all on record as having received the bid documents.

**Pre-Bid Conference:** NONE

**Bid Deadline:** Written Quotations must be received by **Wednesday, June 14, 2023 2:00 PM** to the attention of Robert Quinn, Assistant Commissioner, Public Facilities at [rquinn@marlborough-ma.gov](mailto:rquinn@marlborough-ma.gov). **Please reference QUOTE PF 2023-09 IT Server Room Fire Suppression Project in subject line.**