

City of Marlborough
MARLBOROUGH, MASSACHUSETTS 01752



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**LEGAL ADVERTISEMENT
REQUEST FOR QUALIFICATIONS
DESIGNER SERVICES FOR HVAC UPGRADES - MARLBOROUGH PUBLIC SCHOOLS**

Pursuant to M.G.L. c. 7C, 44, the City of Marlborough as the Awarding Authority, through its Public Facilities Division ("City"), is requesting qualification statements from qualified "designers" for **Pre-Design Services/Site Analysis Phase to the Schematic Design Phase** for heating, ventilation, and air conditioning (HVAC) upgrades for two locations including the Jaworek School located at 444 Hosmer Street and the Kane School located at 520 Farm Road in Marlborough Ma. Applicants must be qualified architects, engineers and /or other qualified responders licensed in the Commonwealth of Massachusetts and must be familiar with public construction laws. Previous experience in projects similar to the City's is required. Selection of a designer will be made by the Awarding Authority.

The City of Marlborough Public Facilities Department is seeking the services of a qualified designer to evaluate each building, provide schematic design, and perform comprehensive cost construction cost projections of appropriate systems for each location. In addition, if the City moves forward with the construction phase for either or both projects, the City may use the Designer selected for the design phase and/or preparation of bidding and construction documents by Contract amendment dependent upon City approval.

The Request for Qualification ("RFQ") is available as of **June 9, 2021 at 2:00 PM** and must be obtained from Projectdog.com by following these instructions: "Go to www.Projectdog.com and click "Sign Up" for free, or login to your existing account. Enter Project Code **844064** in the project locator box. Select "Acquire Documents" to download bid documents, review a hard copy at Projectdog's physical location at 18 Graf Road, Suite 8, Newburyport, MA 01950, or request a free project CD. Questions regarding the website or project distribution should be directed to Projectdog at (978) 499-9014." Request for Qualifications must be returned to the Procurement Office, City Hall, 140 Main Street, 3rd Floor, Marlborough, MA 01752 by **June 30, 2021 at 2:00 PM**. Sealed Qualification Applications shall be clearly marked "**Designer Services For HVAC Upgrades-MPS- PF 2021-02**". **LATE QUALIFICATION STATEMENTS WILL NOT BE ACCEPTED**. Applicants will be required to complete the Commonwealth of Massachusetts Standard Designer Application form for Municipalities and Public Agencies not within DSB Jurisdiction, as well as any supplemental requirements stated in the RFQ. The Designer Fee shall be negotiated. The City of Marlborough seeks to fund this project through federal grants made available by ESSER III. Contract award is subject to approval of grant funding and approval of the utilization of grant expenditures for this purpose and/or appropriation. Approved construction projects must comply with applicable Uniform Guidance requirements, as well as the Department of Education's regulations regarding construction at 34 CFR § 76.600. Any resulting construction contract must meet Davis-Bacon prevailing wage requirements.

It is recommended that designers attend a non-mandatory briefing session to be held on **Wednesday, June 16, 2021 at 3:30 PM** at the Kane School located at 520 Farm Road, Marlborough, MA 01752. Questions concerning this RFQ must be submitted in writing to Sean Divoll, P.E., DPW Commissioner, at dpw@marlborough-ma.gov

The City of Marlborough reserves the right to reject any or all applications if it is in the best interest of the public to do so. In accordance with the provisions of applicable statutes, laws, rules, regulations, and ordinances, the City of Marlborough does not discriminate in employment or the provision of services and all qualified designers will receive consideration without regard to race, age, color, religious creed, gender, handicap, sexual orientation, veteran's status or national origin.