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CITY OF MARLBOROUGH
DEPARTMENT OF PUBLIC WORKS
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NOTICE TO CONTRACTORS

REQUEST FOR RESPONSE - INSTALLATION, REPAIR & MAINTENANCE SERVICES FOR VARIOUS TRADES

The City of Marlborough, the Awarding Authority, through its Department of Public Works, invites sealed responses from qualified contractors to provide installation, repair and maintenance services throughout the City for the following tradesperson categories and titles under **contract PF 2023-03 TRD : CATEGORY 1 - CEMENT MASON/CONCRETE, CATEGORY 2- MASONRY, CATEGORY 3 – FENCING, CATEGORY 4 - OVERHEAD DOOR, CATEGORY 5 - ROOFING**. The purpose of this RFR is to establish a list of pre-qualified Tradespersons from which all divisions of the Department of Public Works may readily obtain needed services in a timely and cost-effective manner. Services will consist of installations, maintenance, repairs and emergency repairs.

Sealed bids for the Contracts must be submitted to the City of Marlborough Procurement Office, 140 Main Street, 3rd Floor, Marlborough, MA 01752 on a form furnished by the City and **will be received no later than 12:00 pm, EST on Wednesday, October 5, 2022**. Each Bid must be enclosed in a sealed envelope clearly endorsed with the name and address of the Bidder, Contract #, Trade Category and Trade Description.

Bids are subject to M.G.L. c.30, § 39M, c.149 §§44A-J, as applicable and all bids are subject to minimum prevailing wage rates as required by M.G.L. c.149 §§26-27H inclusive. The services will be provided on an as needed basis with estimated labor costs less than \$50,000 per job/project. A 50% payment bond will be required for each job of \$25,000 or more awarded under this contract. Selected Contractors will be qualified for an initial contract term of one (1) year, with the option to renew for two, (2) one-year terms at the City's sole discretion. During the contract term, the solicitation may be opened periodically to obtain additional prequalified trade contractors, if deemed in the best interest of the City.

The procurement documents are available as of 10:00 AM on Wednesday September 21, 2022 and must be obtained by following these instructions: "Go to www.Projectdog.com and click "Sign Up" for free, or login with your existing account. **Enter Project Code 852016** in the project locator box and select "GO". Select "Acquire Documents" to download documents. Questions regarding the website or document distribution should be directed to Projectdog at (978) 499-9014.

In accordance with the provisions of applicable statutes, laws, rules, regulations, and ordinances, the City of Marlborough does not discriminate in employment or the provision of services and all qualified contractors will receive consideration without regard to race, age, color, religious creed, gender, handicap, sexual orientation, veteran's status or national origin. Minority-Owned Business Enterprises (MBE) or Woman-Owned Business Enterprises (WBE) are strongly encouraged to submit proposals in response to this qualifications Request for Response.

The City reserves the right to cancel this procurement process or reject in whole or in part any and all responses, if the City determines that cancellation or rejection serves the best interests of the City or public to do so.

Department of Public Works
Sean M. Divoll, Commissioner
09/21/22

This legal notice shall also be posted on the Massachusetts Newspaper Publishers Association's (MNPA) website (masspublicnotices.org).