



**CITY OF MARLBOROUGH**  
**OFFICE OF CITY CLERK**  
**Lisa M. Thomas**  
**140 Main St.**  
**Marlborough, MA 01752**  
**(508) 460-3775 FAX (508) 460-3723**

**APRIL 24, 2017**

Regular meeting of the City Council held on Monday, APRIL 24, 2017 at 8:00 PM in City Council Chambers, City Hall. City Councilors Present: Delano, Juare, Ossing, Robey, Doucette, Elder, Tunnera, Irish and Landers. Absent: Clancy, & Oram. Meeting adjourned at 8:40 PM.

**ORDERED:** That the Minutes of the City Council meeting April 10, 2017, **FILE**; adopted.

**ORDERED:** That there being no objection thereto set **MONDAY, MAY 8, 2017** as date for a **PUBLIC HEARING** for the Proposed FY18 Budget as submitted by Mayor Vigeant in the amount of \$156,990,717.00 for review and appropriation in which this spending plan reflects an increase of 4.9% over the approved Fiscal Year 2017 budget, refer to **FINANCE COMMITTEE AND ADVERTISE**; adopted.

**ORDERED:** That the DPW transfer request in the amount of \$290,000.00 which moves funds from Undesignated to Capital Outlay-Maple Street Reconstruction to fund right of way acquisitions related to the Maple Street reconstruction project, refer to **FINANCE COMMITTEE**; adopted.

CITY OF MARLBOROUGH BUDGET TRANSFERS --									
	DEPT:	Legal				FISCAL YEAR:	2017		
		FROM ACCOUNT:				TO ACCOUNT:			
Available	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available
Balance									Balance
\$6,750,790.00	\$290,000.00	10000	35900	Undesignated Fund	\$290,000.00	19300006	59576	Capital Outlay-Maple St Recon	\$0.00
	Reason:	To fund damages awards for eminent domain takings							
	Reason:								
	Reason:								
	Reason:								
	\$290,000.00	Total			\$290,000.00	Total			



CITY OF MARLBOROUGH										
BUDGET TRANSFERS --										
DEPT:		FIRE				FISCAL YEAR:		2017		
FROM ACCOUNT:					TO ACCOUNT:					
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$589,394.34	\$17,928.22	12200001	50450	Firefighter	\$17,928.22	12200003	51300	Overtime	\$75,938.75	
	Reason:	Transfer is available due to 111F payments				Firefighter vacancies, retirements & extended absences				
\$370,515.07	\$29,569.37	12200001	50810	Fire Lieutenant	\$29,569.37	12200003	51300	Overtime	\$75,938.75	
	Reason:	Transfer is available due to 111F payments				Firefighter vacancies, retirements & extended absences				
\$20,562.59	\$13,144.00	12200003	51226	First Responder	\$13,144.00	12200003	51300	Overtime	\$75,938.75	
	Reason:	Firefighter vacancies, retirements & extended absences				Firefighter vacancies, retirements & extended absences				
\$17,410.00	\$15,000.00	12200003	51412	HAZMAT Pay	\$15,000.00	12200003	51300	Overtime	\$75,938.75	
	Reason:	Firefighter vacancies, retirements & extended absences				Firefighter vacancies, retirements & extended absences				
\$86,096.78	\$73,000.00	12200003	51430	Longevity	\$73,000.00	12200003	51300	Overtime	\$75,938.75	
	Reason:	Firefighter vacancies, retirements & extended absences				Firefighter vacancies, retirements & extended absences				
	\$148,641.59	Total			\$148,641.59	Total				

ORDERED: That DPW transfer request in the amount of \$73,475.00 which moves funds from Interest on Ban to various laborer payroll accounts in DPW as noted on the attached spreadsheet to fund the recently ratified Memorandum of Agreement with Marlborough Public Works Equipment Operators Association (MPWEOA) for FY16-18, refer to **FINANCE COMMITTEE**; adopted.

CITY OF MARLBOROUGH										
BUDGET TRANSFERS --										
	DEPT:	DPW					FISCAL YEAR:	2017		
		FROM ACCOUNT:					TO ACCOUNT:			
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$389,500.00	\$73,475.00	17520006	59254	Interest on Ban	\$22,100.00	14001303	50740	Equipment Operators-Sis	\$164,918.62	
	Reason:	Calculated amounts for contractual obligations								
					\$5,525.00	14001403	50745	Motor Equipment Repairman	\$35,046.33	
					\$22,100.00	14001503	50740	Equipment Operators-Parks	\$132,442.49	
	Reason:									
					\$20,100.00	61090001	50740	Equipment Operators-Water	\$134,714.23	
	Reason:									
					\$1,850.00	60085001	50750	Equipment Operators-Sewer	\$11,522.56	
	Reason:									
					\$1,800.00	14001303	50790	Dispatcher-Streets	\$9,537.10	
	\$73,475.00	Total			\$73,475.00	Total				

ORDERED: That the Review & Approval of Financial and Investment Policies, refer to **FINANCE COMMITTEE**; adopted.

ORDERED: That the Gift Acceptance from Balanced Rock Investment Advisors in the amount of \$1,850.00 to sponsor the Farmers Market this summer, **APPROVED**; adopted.

ORDERED: That the Appointment of Wes Tuttle to Fort Meadow Commission for a term of three-years to expire from the date of City Council confirmation and to recognize Commissioner Delgenio for his years of service and whose term has expired, **TABLED**; adopted.

ORDERED: That the Reappointment of Linda Clark to the Board of Registrars for a term of three-years to expire April 1, 2020, refer to **PERSONNEL COMMITTEE**; adopted.

ORDERED: That the Appointment of Robert Fagone to the Historical Commission for a term of three-years to expire from the date of City Council confirmation, refer to **PERSONNEL COMMITTEE**; adopted.

ORDERED: That the Appointment of George LaVenture to the Planning Board for a term of five-years to expire Monday, February 7, 2022, refer to **PERSONNEL COMMITTEE**; adopted.

ORDERED: That the Order of Taking by Eminent Domain, Rt. 85 Maple Street Reconstruction Project, which will supersede Order No. 17-1006788, refer to **LEGISLATIVE & LEGAL AFFAIRS COMMITTEE**; adopted.

ORDERED: That the Communication from Assistant City Solicitor, Cynthia Panagore Griffin, re: License and Indemnification, Chapa Quente Restaurant, for Use of Patio Adjacent at West Side of 195-205 Main Street, **FILE**; adopted.

ORDERED: That there being no objection thereto set **MONDAY MAY 22, 2017** as **DATE FOR PUBLIC HEARING** On the Petition of NGrid to install solely owned Pole 13 to be set approximately 64' from existing Pole 12. New Pole 13 will be used to serve new charging station at corner of parking area for Hannaford's Supermarket in the approximate area of 193-199 Boston Post Road West, refer to **PUBLIC SERVICES COMMITTEE**; adopted.

ORDERED: That the Minutes, Library Board of Trustees, March 7, 2017, **FILE**; adopted.

ORDERED: That the Minutes, Planning Board, March 13, 2017 & March 27, 2017, **FILE**; adopted.

ORDERED: That the Minutes, Assabet Valley Regional Technical High School Committee, March 7, 2017, **FILE**; adopted.

ORDERED: That the Minutes, Board of Assessors, March 23, 2017, **FILE**; adopted.

ORDERED: That the following CLAIMS, refer to the **LEGAL DEPARTMENT**; adopted.

- a. Downtown Marlborough LLC, 17 Weed Street, other property damage and/or personal injury.
- b. Mary Dalpe, 164 Lakeshore Drive, residential mailbox claim 2(a).
- c. Carol Hurley, 143 Broad Street, #12, pothole or other road defect.
- d. Daniel Chaousis, 136 Lincoln Street, other property damage and/or personal injury.
- e. Michael Manning, 19 Longfellow Terrace, other property damage and/or personal injury.
- f. Carl Price, 109 Chase Road, residential mailbox claim 2(a).
- g. Margaret Ayres, 119 Chase Road, residential mailbox claim 2(a).
- h. David Willis, 124 Desimone Drive, residential mailbox claim 2(b).

## Reports of Committees:

Councilor Landers reported the following out of the Public Services Committee:

Meeting Name: City Council Public Services Committee

Date: April 18, 2017

Location: City Council Chambers, 2<sup>nd</sup> Floor, City Hall, 140 Main Street

Convened: 7:15 PM – Adjourned: 8:07 PM

Present: Chairman Landers; Public Services Committee Members Councilor Irish and Doucette; and Councilor Clancy

Also Present: Jean Rabelo and Julia Rabelo (Post Road Used Auto Parts); Roman Kimyagarov (Arthur & Sons Shoe Repair); Tony Bitar (Hannoush Jewelers); Alex Kronuer and Kelly Costello (Best Buy Stores); and Roger Gauthier (Savers)

**Order No. 17-1006872: Application for Renewal of Junk Dealer's License, Jean Rabelo on behalf of Post Road Used Auto Parts of Marlborough, Inc., 785 Boston Post Road East.** Police Chief Leonard (retired) reviewed the CORI report for Jean Rabelo and had no objection to the renewal of their Junk Dealer's License. Chief Giorgi concurred. Ms. Jean Rabelo and Mr. Julio Rabelo appeared before the committee to request renewal of their license. Recommendation of the Public Services Committee was to approve the renewal of the Junk Dealer's License for Post Road Used Auto Parts of Marlborough, Inc. of 785 Boston Post Rd. East. **Motion made by Councilor Doucette, seconded by Chair, to recommend approval of the Application for Renewal of Junk Dealer's License, Jean Rabelo on behalf of Post Road Used Auto Parts of Marlborough, Inc., 785 Boston Post Road East. The motion carried 3-0.**

**Order No.17 -1006840: Application for Renewal of Junk Dealer's License, Roman Kimyagarov, Arthur & Sons Shoe Repair, 107 Main Street.** Police Chief Leonard (retired) reviewed the CORI report for Roman Kimyagarov of Arthur & Sons Shoe Repair and had no objection to the renewal of his Junk Dealer's License. Chief Giorgi concurred. Roman Kimyagarov appeared before the committee to request renewal of his license. Recommendation of the Public Services Committee was to approve the renewal of the Junk Dealer's License for Roman Kimyagarov of Arthur & Sons Shoe Repair located at 107 Main Street. **Motion made by Councilor Doucette, seconded by Councilor Irish, to recommend approval of the Application for Renewal of Junk Dealer's License, Roman Kimyagarov, Arthur & Sons Shoe Repair, 107 Main Street. The motion carried 3-0.**

**Order No. 17-1006841: Application for Renewal of Junk Dealer's License, Tony Bitar, Hannoush Jewelers, 601 Donald Lynch Boulevard.** Police Chief Leonard (retired) reviewed the CORI report for Tony Bitar of Hannoush Jewelers and had no objection to the renewal of his Junk Dealer's License. Chief Giorgi concurred. Tony Bitar appeared before the committee to request renewal of his license. Recommendation of the Public Services Committee was to approve the renewal of the Junk Dealer's License for Tony Bitar of Hannoush Jewelers located at 601 Donald Lynch Boulevard. **Motion made by Councilor Irish, seconded by Chair, to recommend approval of the Application for Renewal of Junk Dealer's License, Tony Bitar, Hannoush Jewelers, 601 Donald Lynch Boulevard. The motion carried 3-0.**

## Reports of Committees Cont'd:

**Order No. 17-1006870: Application for Renewal of Junk Dealer's License on behalf of Best Buy Stores, LP #1966, 601 Donald Lynch Boulevard.** Police Chief Giorgi had not received the CORI report for Best Buy Stores on the application for renewal at the time of this meeting. Alex Kronuer, Store Manager of Best Buy Stores, LP#1966 (601 Donald Lynch Boulevard) and Kelly Costello, Store Manager of Best Buy Stores, LP#820 (769 Donald Lynch Boulevard), appeared before the committee to request renewal of their respective store's license. Recommendation of the Public Services Committee was to approve the renewal of the Junk Dealer's License for Best Buy Stores, LP#1966 located at 601 Donald Lynch Boulevard. **Motion made by Councilor Irish, seconded by Councilor Doucette, to recommend approval of the Application for Renewal of Junk Dealer's License on behalf of Best Buy Stores, LP #1966, 601 Donald Lynch Boulevard pending approval of the CORI report by the Police Chief. The motion carried 3-0.**

**Order No. 17-1006871: Application for Renewal of Junk Dealer's License on behalf of Best Buy Stores, LP #820, 769 Donald Lynch Boulevard.** Police Chief Giorgi had not received the CORI report for Best Buy Stores on the application for renewal at the time of this meeting. Alex Kronuer, Store Manager of Best Buy Stores, LP#1966 (601 Donald Lynch Boulevard) and Kelly Costello, Store Manager of Best Buy Stores, LP#820 (769 Donald Lynch Boulevard), appeared before the committee to request renewal of their respective store's license. Recommendation of the Public Services Committee was to approve the renewal of the Junk Dealer's License for Best Buy Stores, LP#820 located at 769 Donald Lynch Boulevard. **Motion made by Councilor Irish, seconded by Councilor Doucette, to recommend approval of the Application for Renewal of Junk Dealer's License on behalf of Best Buy Stores, LP #820, 769 Donald Lynch Boulevard pending approval of the CORI report by the Police Chief. The motion carried 3-0.**

**Order No. 17 -1006873: Application for Renewal of Junk Dealer's License, TVI, Inc. on behalf of Savers, 222A East Main Street.** Police Chief Giorgi reviewed the CORI report for Roger Gauthier of Savers and had no objection to the renewal of their Junk Dealer's License. Roger Gauthier, Store Manager for Savers, appeared before the committee to request renewal of their license. Recommendation of the Public Services Committee was to approve the renewal of the Junk Dealer's License for Roger Gauthier of TVI, Inc. on behalf of Savers located at 222A East Main Street.

## Reports of Committees Cont'd:

The following conditions and waivers are required as part of their license:

Conditions

1. The license shall not be transferred without prior review and approval of the City Council.
2. The license hereby granted is issued to TVI, Inc. d/b/a Savers only and is applicable only to the 222A East Main Street location.
3. There will be no exterior storage, display or sales of merchandise, other than a recycle trailer, a cloth delivery trailer with items waiting to be processed, and a local trailer from one of Savers' charitable partners delivering merchandise to the store. No more than three such trailers and trucks shall be parked at the loading dock area in the rear of the building at any one time, and no such trailers or trucks shall be parked on any other side of the building at any time.
4. Donations shall take place only during the hours of operation which shall be 9:00 A.M to 9:30 P.M. Monday through Saturday and 10:00 A.M. to 7:00 P.M. on Sundays, and during the month of October from 9:00 A.M. to 10:00 P.M. Monday through Saturday and 10:00 A.M. to 10:00 P.M. on Sundays.
5. No Savers' donation boxes shall be permitted outside of the building.
6. No scrolling or rotating message signs shall be permitted as part of Savers' signage plans.
7. Glue boards shall be installed at locations within the business premises satisfactory to the Marlborough Board of Health and Savers, and a monthly monitoring program shall be implemented consisting of a log book for said glue boards satisfactory to the Board of Health.
8. This license shall be subject to revocation or suspension for noncompliance of the above conditions or other applicable local ordinances or state laws.
9. The waivers granted as part of this license shall no longer be applicable should Savers commence paying the general public for merchandise delivered without first obtaining the review and approval of the City Council.

Waivers

1. The waiver of Section 377-4 of the Ordinance as requested by Savers is not granted because Section 377-4 is not applicable to Savers' operations.
2. The waiver of Section 377-5 of the Ordinance is granted with respect to the last sentence thereof requiring the City Clerk to keep a list of persons employed by Savers. All other provisions of Section 377-5, other than the duty of the City Clerk to keep a record of the name and residence of each dealer, are not applicable to Savers.
3. The provisions of Sections 377-6, 377-7 and 377-9 of the Ordinance are waived in their entirety.

Reports of Committees Cont'd:

**Motion made by Councilor Irish, seconded by Councilor Doucette, to recommend approval of the Application for Renewal of Junk Dealer's License, TVI, Inc. on behalf of Savers, 222A East Main Street together with the longstanding conditions and waivers. The motion carried 3-0.**

**Motion made by Councilor Doucette, seconded by Chair, to adjourn. The motion carried 3-0. The meeting adjourned at 8:07 PM.**

Councilor Robey reported the following out of the Legislative & Legal Affairs Committee:

City Council Legislative and Legal Affairs Committee  
Tuesday, April 11, 2017, 5:30 PM– In Council Chambers  
Minutes and Report

Present: Chairman Katie Robey, Councilor Delano, Councilor Juairé, Councilor Clancy, Councilor Ossing, Councilor Doucette and Councilor Landers. Also attending was Renato Reis, cousin of petitioner.

**Order No. 17-1006857 Communication from Chapa Quente Restaurant, 201 Main Street to use city property for outside seating commencing in May and ending in October.**

The letter from Heider Rabelo, owner of Chapa Quente was read into the record. The chair stated that when we approved the Downtown Village we encouraged restaurants to have outdoor seating on the sidewalks. However, they aren't asking to use the sidewalk in front of the restaurant, but instead a brick area to the west of the restaurant that is enclosed with a metal railing and abuts a rock wall in back. Also discussed was the draft License and Indemnification Agreement drawn up by the legal department which includes photographs attached as Exhibit A (which is a correction from 1<sup>st</sup> draft) and that the DPW has given documentation showing the land is city property. The license will be effective from May 1<sup>st</sup> to September 30<sup>th</sup> of 2017 with no use of area after 10 PM.

**Councilor Juairé moved to recommend approval of Order 17-1006857, which would approve the use of the city owned area west of the restaurant by Chapa Quente Restaurant as outdoor seating from May 1<sup>st</sup> to September 30<sup>th</sup> 2017. The committee also agreed to ask for a suspension of rules at the April 24<sup>th</sup> Council meeting to vote on this so they can be ready to start on May 1<sup>st</sup>. The motion carried 3-0.**

It was moved and seconded to adjourn; motion carried 3-0. The meeting adjourned at 5:40 PM.

Reports of Committees Cont'd:

Councilor Doucette reported the following out of the Open Space Committee:

Meeting Name: City Council Open Space Committee

Date: April 18, 2017

Location: City Council Chamber, 2<sup>nd</sup> Floor, City Hall, 140 Main Street

Convened: 7:00 PM – Adjourned: 7:09 PM

Present: Chairman Doucette and Councilor Elder; President Clancy, member ex-officio

Absent: Councilor Delano

**3-27-17 – Order No. 17-1006858: Communication from the Commonwealth of Massachusetts, acting through its Department of Recreation and Conservation, regarding the acquisition of approximately 33 ± acres of land in Marlborough.** Chairman Doucette read the March 9, 2017 communication from the Commonwealth of Massachusetts, acting through its Department of Conservation and Recreation (DCR), regarding the acquisition of approximately 33 ± acres of land in the City of Marlborough currently used for open space purposes. If acquired by the state, the property will continue to be used as open space, public passage, and natural resource protection as part of the Callahan State Park.

The committee agreed to support the Commonwealth's efforts to acquire the property, and Councilor Elder recommended an amendment to the "Certificate of Announcement and 120 Day Waiver" so that Edward J. Clancy, City Council President was listed as the signatory.

The regulations require that the proposal to acquire property be made public in a local forum. To comply with this requirement, the City Council should announce that the Commonwealth is considering this acquisition for the above-stated purposes and document the notice on the form enclosed with the March 9, 2017 communication. DCR also asked that the 120 day notice period be shortened (as allowed under the regulations) so that the Commonwealth may complete the transaction in a shorter period of time than presently allowed. Agreement to the reduction of time should be included on the public announcement and waiver form.

**Motion made by Councilor Elder, seconded by President Clancy, and approved 3-0 to:**

- **Publicly announce the Commonwealth's interest in acquiring 33 ± acres of land, or other property interest, in the City of Marlborough for open space, public passage and natural resource protection as part of the Callahan State Park;**
- **Recommend waiver of the 120 day notice period and the acquisition by the Department of Conservation and Recreation of approximately 33 ± acres of land, or other property interest, in the City of Marlborough, in less than 120 days;**
- **Recommend that the City Council President execute the Certificate of Announcement and 120 Day Waiver.**

**Motion by President Clancy, seconded by Chair, to adjourn. The meeting adjourned at 7:09 PM.**

**Suspension of the Rules requested – granted**

ORDERED:

**License and Indemnification**

WHEREAS, the Chapa Quente Restaurant, Corp., duly incorporated in the Commonwealth of Massachusetts with a principle office at 203/205 Main Street, Marlborough, MA, operating a restaurant known as the Chapa Quente Restaurant located at 203/205 Main Street, Marlborough, MA desires to use as outdoor dining space the outdoor patio located adjacent to the west side of 195-205 Main Street, Marlborough, MA (hereinafter, “License Area”); and

WHEREAS the City of Marlborough, owner of said License Area, wishes to allow the Chapa Quente Restaurant to use the License Area as outdoor dining space;

NOW, THEREFORE, the City of Marlborough, by and through its City Council (hereinafter, “the City”), grants to the Chapa Quente Restaurant, Corp. (hereinafter, “Licensee”) permission to use the License Area for the limited purpose of outdoor dining associated with the Chapa Quente Restaurant and to place tables and chairs thereon for said purpose, and for no other purpose, under the terms and conditions stated below (hereinafter, “the license” or “this license”):

1. Said License Area is identified in the photographs attached hereto as Exhibit “A,” which exhibit is made a part hereof.
2. The license shall be effective from May 1<sup>st</sup> to September 30<sup>th</sup> of 2017. Licensee may not place tables and chairs on the License Area until the start of business on May 1, 2017, and Licensee must remove all tables and chairs at the close of business on September 30, 2017.
3. Licensee shall not allow any use of the tables and chairs in the License Area after 10PM.
4. Licensee acknowledges that the License Area is owned exclusively by the City in fee, and that this license is not a grant of interest in the License Area or in any other portion of City property.
5. Licensee acknowledge that this license is exclusive to Licensee and that no other person(s) or entity(ies) has the permission of the City to utilize the License Area for any purpose other than for dining on products purchased at the Chapa Quente Restaurant.
6. Licensee agrees that it shall not allow loitering or other use of the License Area which is not related to dining on products purchased at the Chapa Quente Restaurant.

- 7. Licensee agrees to indemnify and hold harmless the City of Marlborough, its officers, employees and agents from and against all suits, actions or claims, civil or criminal, of any character brought because of any injury or damage received or sustained by any person, persons or property arising out of, or resulting from the existence of any obstruction or defect in the public way or in the License Area, or arising out of, or resulting from any asserted negligent or intentional act, error or omission of Licensee or its agents, servants or employees, occurring in the performance of the Licensee to place tables and chairs upon License Area and to allow the utilization by third parties of said License Area. The indemnification required hereunder shall not be limited by reason of the specifications of any particular insurance coverage of the Licensee.
- 8. Licensee acknowledges that the Building Commissioner or his agents may revoke the license for violation of the terms and conditions of this license.
- 9. Licensee acknowledges that all applicable federal, state, and City rules, regulations and ordinances shall remain in full force and effect.

IN WITNESS WHEREOF, Licensee has set its hand and seal this \_\_\_\_ day of April, 2017.

LICENSEE  
Chapa Quente Restaurant, Corp.  
By its President, duly authorized

\_\_\_\_\_  
Heider G. Rabelo  
22 Bolton Street, Unit A.  
Marlborough MA 01752

COMMONWEALTH OF MASSACHUSETTS

Middlesex, ss.

On this \_\_\_\_\_ day of \_\_\_\_\_ 2017, before me, the undersigned notary public, personally appeared Heider G. Rabelo, proved to me through satisfactory evidence of identification which was \_\_\_\_\_, to be the person whose name is signed on the preceding or attached document as President of Chapa Quente Restaurant, Corp, and acknowledged to me that he/she signed it voluntarily for its stated purpose.

\_\_\_\_\_  
Notary Public:  
My Commission Expires:

# EXHIBIT "A"



**APPROVED;** adopted.

ORDERED: That the Police Transfer Request in the amount of \$74,380.00 which moves funds from and to various accounts as noted below to fund retirement payouts in the Police Department **APPROVED**; adopted.

CITY OF MARLBOROUGH BUDGET TRANSFERS --										
DEPT:		Police				FISCAL YEAR:		2017		
FROM ACCOUNT:						TO ACCOUNT:				
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$99,166.19	\$37,680.00	12100003	51320	Overtime-Court Time	\$59,066.00	12100003	51920	Sick Leave BuyBack	\$82,562.93	
	Reason:	Excess funds				Retirement payout				
\$154,650.38	\$30,000.00	12100003	51440	Educational Incentive	\$15,314.00	12100001	50820	Police Sergeants	\$207,259.46	
		Excess funds				Retirement payout				
\$152,740.11	\$4,800.00	12100001	50510	Police Lieutenants						
	Reason:	Excess funds								
\$1,960.88	\$1,900.00	12100003	51370	Overtime-Celebrations						
	Reason:	Excess funds								
	\$74,380.00	Total			\$74,380.00	Total				

ORDERED: That the City Council approve the Massachusetts Department of Revenue Financial Review Recommendation for adopting an abbreviated budget authorization format for all departments for the City budget. The City Council will assess the results in April 2018 to determine if the practice will continue, **APPROVED**; adopted.

Background: In its 2006 *Financial Management Review* of the City of Marlborough, the Massachusetts Department of Revenue recommended that the City adopt several best practices including approving the City budget with salary and expenditure accounts for each department as opposed to the current practice of approving each individual line item. This recommendation was also made in the City’s Fiscal Year 2016 audit performed by Roselli, Clark & Associates. Department heads would not be able to add funds to their approved salary or expenditure accounts without City Council approval. The Auditor will provide a summary of all transfers within a department’s budget each month to the City Council.

**Yea: 6 – Nay: 3 – Absent: 2**  
**Yea – Doucette, Tunnera, Irish, Juaire, Ossing, & Robey**  
**Nay – Delano, Elder, & Landers**  
**Absent – Clancy, & Oram**

ORDERED: There being no further business, the regular meeting of the City Council is herewith adjourned at 8:40 PM.