



**CITY OF MARLBOROUGH  
OFFICE OF CITY CLERK  
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Marlborough, MA 01752  
(508) 460-3775 FAX (508) 460-3723**

**JUNE 22, 2020**

Regular meeting of the City Council was held on Monday, June 22, 2020 at 8:00 PM in City Council Chambers, City Hall. City Councilors Present: Ossing. Councilors Participating Remotely: Oram, Perlman, Robey, Wagner, Doucette, Dumais, Tunnera, Irish, Navin & Landers. Meeting adjourned at 9:46 PM.

City Council President Ossing recognized DPW Commissioner John Ghiloni who will be retiring on July 2, 2020. He then introduced Mayor Vigeant who presented Commissioner Ghiloni a proclamation declaring July 1, 2020 as John Ghiloni Day in the City of Marlborough. President Ossing along with other members of the City Council spoke and thanked Commissioner Ghiloni for his service and wished him well in his retirement.

Council President Ossing explained that this meeting is being held under the Emergency Order of the Governor allowing relief from the Open Meeting Law (MGL c. 30A §20). The Emergency Order allows for remote participation by public bodies. President Ossing further stated that all votes of the City Council will be taken by roll call vote pursuant to 940 CMR 29.10.

The City Council President asked for a roll call to confirm attendance of all City Councilors.

**Present: 11 – Absent: 0**

**Present: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the Minutes of the City Council meeting, June 8, 2020, **FILE**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the Communication from Ayoub Engineering on behalf of Lincoln 431 LLC, (Shell Station), 431 Lincoln Street, re: Request for an extension of time on the Public Hearing for Sign Special Permit to July 20, 2020, **FILE**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the PUBLIC HEARING on the Application for LED Sign Special Permit, from William Camuso on behalf of Lincoln 431 LLC, (Shell Station) 431 Lincoln Street, **CONTINUED UNTIL JULY 20, 2020 AT 8:00 PM**; adopted.

**Councilors Present: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman & Robey.**

The hearing was continued with no testimony being heard.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the PUBLIC HEARING on the Petition from Eversource Energy to install approximately 185' of 2" IP plastic pipe as a gas main extension on Union Street from 215 Union Street towards Hollis Street, Order No. 20-1008031, all were heard who wish to be heard, hearing closed at 8:25 PM; adopted.

**Councilors Present: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman & Robey.**

ORDERED: That the Petition from Eversource Energy to install approximately 185' of 2" IP plastic pipe as a gas main extension on Union Street from 215 Union Street towards Hollis Street, **APPROVED WITH THE FOLLOWING CONDITION**; adopted.

1. That Eversource complete their ongoing work on Pleasant Street, Bolton Street, and Poirier Drive prior to mobilizing their forces to this project.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the PUBLIC HEARING on the Proposed Rezoning of land off Valley Street, identified as Map 82, Parcel 125, Order No. 20-1007976, all were heard who wish to be heard, hearing closed at 8:35 PM; adopted.

**Councilors Present: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman & Robey.**

President Ossing called a recess at 8:35 PM and returned to open meeting at 8:37 PM.

Mayor Vigeant, provide an update to the City Council regarding the Fiscal Year 2020 and Fiscal Year 2021 Budgets.

ORDERED: That the Communication from Councilor Ossing and Councilor Tunnera, re: Municipal Aggregation – June 2020 Update, **FILE**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: Under authority of MGL Chapter 44, Section 53A, the City Council hereby **APPROVES** the Gift Acceptance in the amount of \$500.00 for the Police Department from James & Marna Rusher for the benefit of the K-9 unit led by Sgt. Ken McKenzie; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the Transfer Request in the amount of \$135.00 which moves funds from Nurse Salary to Senior Clerk Salary to cover the cost associated with an employee promotion in the Health Department, **APPROVED**; adopted.

		CITY OF MARLBOROUGH										
		BUDGET TRANSFERS --										
	DEPT:	Board of Health					FISCAL YEAR:	2020				
		FROM ACCOUNT:					TO ACCOUNT:					
Available											Available	
Balance	Amount	Org Code	Object	Account Description:		Amount	Org Code	Object	Account Description:		Balance	
\$5,091.77	\$135.00	15120001	50390	Nurse		\$135.00	15120002	50770	Senior Clerk		\$1,774.38	
	Reason:	Position vacant					Increase in pay due to Principal Clerk promotion					
							effective May 25, 2020					
	\$135.00	Total				\$135.00	Total					

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the Communication from the Mayor, re: Notification of renewal of 60-Day Temporary Appointments of Tax Collector Eileen Bristol as Interim Treasurer, and of Stephen Cirillo as Interim Comptroller, effective June 17, 2020, **FILE**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the Proposed Amendment to the Code of the City of Marlborough, Chapter 540 “Solid Waste”, making changes to the Resident Drop-Off Facility operations and associated fees, refer to **PUBLIC SERVICES COMMITTEE**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARLBOROUGH THAT THE CITY CODE OF THE CITY OF MARLBOROUGH, AS AMENDED, BE FURTHER AMENDED AS FOLLOWS:

- I. By amending Chapter 540 (“Solid Waste”), Article II (“Transfer Stations”) by deleting the words “Transfer Stations” in the title and replacing it with the words: “Resident Drop-Off Facility”.

- II. By amending Chapter 540, Section 540-16, entitled “Provision for Station”, as follows (new text shown as underlined, deleted text shown as ~~striketrough~~):

§ 540-16 Provision for ~~station~~ resident drop-off facility.

The City shall provide, either by contract or otherwise, a ~~transfer station~~ resident drop-off facility for the ~~disposal of solid waste~~ drop-off and transfer of residential solid waste and residential recycling, and may include residential compost, generated within the City.

- III. By amending Chapter 540, Section 540-17, entitled “Use of landfill”, as follows (new text shown as underlined, deleted text shown as ~~striketrough~~):

§ 540-17 Use of landfill.

~~Upon establishment of a transfer station,~~ The Hudson Street landfill will be closed to public use. Further use of said landfill facility by the public will only be allowed under emergency conditions by the Department of Public Works or as otherwise approved by the City Council.

- IV. By amending Chapter 540, Section 540-18, entitled “Definitions”, by deleting the existing section in its entirety and replacing it with the following:

§ 540-18 Definitions.

For the purposes of this article, the following words and phrases shall have the meaning respectively ascribed to them by this article:

**RESIDENTIAL COMPOST:** Discarded organic material such as yard trimmings, kitchen scraps, wood shavings, cardboard and paper that is converted to compost, which can be used for soil improvement or as a fertilizer.

**RESIDENTIAL RECYCLING:** Discarded material that can be converted into reusable material as defined by the Massachusetts Department of Environmental Protection.

**RESIDENTIAL SOLID WASTE:** Discarded material that is usual to housekeeping, which is not recycling or hazardous waste as defined by the Massachusetts Department of Environmental Protection.

- V. By amending Chapter 540, Section 540-19, entitled “Stickers”, by deleting the existing section in its entirety and replacing it with the following:

§ 540-19 Stickers; Use of Resident-Drop Off Facility

- (A) The resident drop-off facility shall be for the sole use of residents of the City of Marlborough. The department of public works shall issue permits in the form of stickers to be attached to each vehicle window. The department of public works shall adopt regulations for the administration of the resident drop-off facility consistent with this section.
- (B) Entrance for the use of the resident drop-off facility shall only be allowed to vehicles displaying a proper window sticker affixed to the lower, front corner of the driver’s side window. Said permit shall allow use of the facility on an annual basis, from July 1 through June 30 of each year, as follows:
- (1) Residential Solid Waste / Residential Recycling Standard Sticker: \$50 annual fee. This sticker permits a maximum of 50 household bags of residential solid waste and 6 pay items.
  - (2) Residential Recycling Only Sticker: No fee.
  - (3) Senior Citizens (Age 65 and older) and Disabled American Veterans Sticker: No fee. This sticker permits a maximum of 50 household bags of residential solid waste and 4 pay items.
  - (4) Sticker Upgrades: Purchasable in \$100 increments for an additional 4 pay items. 12 household bags of residential solid waste are considered 1 pay item.
  - (5) For purposes of this subsection, Pay Items are items such as electronics, appliances and bulk waste.
- VI. By deleting Chapter 540, Sections 540-20, 540-21, and 520-22 in their entirety.

ORDERED: That the Proposed Order for the naming of the new Elementary School and Recreational Fields, refer to **VETERAN'S AFFAIRS COMMITTEE**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

Pursuant to City Ordinance Sec. 551-1, the City Council hereby approves the naming of the following public building and fields:

- (i) The new elementary school, located at 441 Bolton Street, Marlborough, shall henceforth be named and known as the Goodnow School. Said naming is in honor of Theodore Goodnow, Andrew Goodnow, and Charles Goodnow, three brothers Killed in Action during the Civil War; and
- (ii) The softball field, located at 441 Bolton Street, Marlborough, shall henceforth be named and known as Demers Field. Said naming is in honor of Lance Corporal Richard Demers, a United States Marine, Killed in Action during the Vietnam War; and
- (iii) The baseball field, located at 25 Union Street, Marlborough, shall henceforth be named and known as Cole Field. Said naming is in honor of Disbursing Clerk 2nd Class Harold Cole, who served in the Naval Reserve during World War II and, following honorable discharge, later reenlisted and was killed in a plane crash while on active duty.

ORDERED: That there being no objection thereto set **MONDAY JULY 20, 2020** as the **DATE FOR PUBLIC HEARING**, on the Petition from Eversource Energy to install approximately 500' of 8" Low Pressure gas main as part of a system improvement on South Bolton Street & Main Street to Granger Boulevard, refer to **ENGINEERING DEPARTMENT**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the Communication from Attorney Sem Aykanian on behalf of Paul Griffin, Jr., Trustee of Union Realty Trust, re: Proposed License to Encroach for the purpose of placing a handicap access ramp at 270-276 Main Street, refer to **LEGISLATIVE & LEGAL AFFAIRS COMMITTEE; CITY SOLICITOR AND ENGINEERING**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That there being no objection thereto set **MONDAY JULY 20, 2020** as the **DATE FOR PUBLIC HEARING**, on the Petition from William Camuso on behalf of Camuso Enterprises, LLC, to operate a gas station (Shell Station) at 431 Lincoln Street on a 24-hour basis pursuant to Chapter 342 of the Code of the City of Marlborough, refer to **URBAN AFFAIRS COMMITTEE & ADVERTISE**; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the Minutes of following Boards, Commissions and Committees, **FILE**; adopted.

- a) Cultural Council, June 2, 2020.
- b) Library Trustees, April 28, 2020.
- c) Planning Board, May 18, 2020.
- d) Traffic Commission, February 26, 2020.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: That the following CLAIMS, refer to the **LEGAL DEPARTMENT**; adopted.

- a) Adrian Gilbert, 40 Temple Circle, pothole or other road defect.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

Reports of Committees:

Councilor Robey reported the following out of the Urban Affairs Committee:

City Council Urban Affairs Committee  
Wednesday, June 17, 2020; 7:30 PM  
In Council Chambers and via Microsoft Teams

Minutes and Report

Voting members present in Chambers: Chairman Katie Robey, Councilor Landers, Councilor Doucette, and Councilor Navin. Others in Chambers: Councilor Dumais and Councilor Irish.

Others attending Via Microsoft Teams: Councilor Perlman, Councilor Ossing, Mayor Vigeant, City Solicitor Grossfield and Assistant City Solicitor Jason Piques.

**Order No. 20-1007947: Proposed Zoning Amendment to Chapter 650 §5, §17 and §18—Contractor Yards and Proposed Zoning Map Amendment to Section 650-8 being a portion of Parcel 85-12.**

Chair Robey stated that councilors had received a communication from Solicitor Grossfield that included letters of support for these amendments from Gina DeMatteo and from Trombetta Family Limited Partnership, a letter of support from the ZBA and a generally favorable recommendation from the Planning Board after they held their Public Hearing. The Council's Public Hearing was continued until May 18; there was no public speaking against and no questions from the public.

**Councilor Doucette moved to approve the amendments to Chapter 650 §5, §17 and §18; it was seconded, and motion carried 4-0.**

It was moved and seconded to adjourn; motion carried 5-0. The meeting adjourned at 7:50 PM.

**Suspension of the Rules requested – granted.****Yea: 11 – Nay: 0****Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

ORDERED: THAT, PURSUANT TO § 5 OF CHAPTER 40A OF THE GENERAL LAWS, THE CITY COUNCIL OF THE CITY OF MARLBOROUGH, HAVING SUBMITTED FOR ITS OWN CONSIDERATION CHANGES IN THE ZONING ORDINANCE OF THE CITY OF MARLBOROUGH, AS AMENDED, TO FURTHER AMEND CHAPTER 650, NOW ORDAINS THAT THE ZONING ORDINANCE OF THE CITY OF MARLBOROUGH, AS AMENDED, BE FURTHER AMENDED AS FOLLOWS:

I. Section 650-5, entitled “Definitions; word usage,” is hereby amended, as follows:

- a. By amending the definition in subsection B of “OUTDOOR STORAGE,” by inserting at the end thereof the following sentence: “Outdoor storage shall not include either a contractor’s yard or a landscape contractor’s yard.”
- b. By inserting the following new definitions:

CONTRACTOR’S YARD - Premises used for the storage of equipment and/or materials used for providing contracting services, including but not limited to building construction, heating, plumbing, roofing, and excavation.

LANDSCAPE CONTRACTOR’S YARD – Premises used for the storage of equipment and/or materials used by a business principally engaged in the decorative and functional alteration, planting, and maintenance of grounds, including the installation of hardscape such as stonework, patios, decks, arbors, and other decorative elements of the landscape. Such a business may engage in the installation and construction of underground improvements, but only to the extent that such improvements (e.g., irrigation or drainage facilities) are accessory to the principal business and are necessary to support or sustain the landscaped surface of the grounds being otherwise landscaped.

II. Section 650-17, entitled “Table of Uses,” is hereby amended by adding the following new uses:

**RR A1 A2 A3 RB RC RCR B CA LI I MV NB WAYS.**

Contractor’s

Yard (48)	N	N	N	N	N	N	N	N	SP	SP	N	N	N	N
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Landscape Contractor’s

Yard (48)	N	N	N	N	N	N	N	N	SP	SP	N	N	N	N
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III. Section 650-18, entitled “Conditions for uses,” is hereby amended as follows:

a. By inserting in subsection A thereof a new paragraph (48) as follows:

(48) Contractor’s yard and landscape contractor’s yard.

(a) **Exemptions; Design Standards for Certain Existing Yards.** All existing contractor’s yards and landscape contractor’s yards in the CA or LI zoning district as of the date of this amendment that existed prior to December 31, 2014 shall not be required to obtain a special permit, but shall file for site plan review with an as-built plot plan by the City of Marlborough Site Plan Review Committee within nine (9) months of the effective date of this paragraph, and complete site plan review within twenty-four (24) months of the effective date of this paragraph. Said site plan review shall be limited to the following design standards:

(1) *Screening.* To the maximum extent practicable, the yard shall be adequately screened from the street and adjacent properties to obscure the vehicles parked thereon, and the equipment and/or materials stored therein, to create an effective visual barrier.

(2) *Vehicles, Equipment and/or Materials.* To the maximum extent practicable, all vehicles, equipment and/or materials associated with the yard must be stored on and accessed from impervious or otherwise dust-free surfaces.

(3) *Flammable, Combustible or Dangerous Substances.* A yard shall not store excessive quantities of flammable, combustible or dangerous substances, and may be required to comply with the notification, reporting and permitting requirements set forth in SARA Title III (the Emergency Planning and Community Right-To-Know Act, or EPCRA) and/or MGL c. 148.

(4) *Maximum size of yard.* The maximum size of the yard (including all structures, parking and driveways on the lot) shall not exceed the percentage of maximum lot coverage permitted under Section 650-41 for the zoning district in which the lot is located. If the yard exceeds said lot coverage percentage, the yard shall not increase its lot coverage and shall be made compliant within twenty-four (24) months of the effective date of this paragraph.

For yards that are in compliance with a prior special permit or site plan approval, no special permit or site plan review is required.

(b) **Design Standards for All Other Permissible Yards.** Yards shall require a special permit, and site plan approval by the City of Marlborough Site Plan Review Committee, whose review shall include, but not be limited to, the following design standards.

(1) *Screening.* Yard shall be adequately screened from the street and adjacent properties to obscure the vehicles parked thereon, and the equipment and/or materials stored therein, to create an effective visual barrier from ground level to a height of at least five (5) feet.

(2) *Vehicles, Equipment and/or Materials.* All vehicles, equipment and/or materials associated with the yard must be stored on and accessed from impervious or otherwise dust-free surfaces.

(3) *Flammable, Combustible or Dangerous Substances.* A yard shall not store excessive quantities of flammable, combustible or dangerous substances, and may be required to comply with the notification, reporting and permitting requirements set forth in SARA Title III (the Emergency Planning and Community Right-To-Know Act, or EPCRA) and/or MGL c. 148.

(4) *Maximum size of yard.* The maximum size of the yard, when combined with all structures, parking and driveways on the lot being proposed for the lot on which the yard is proposed to be located, shall not exceed the percentage of maximum lot coverage permitted under Section 650-41 for the zoning district in which the lot is located.

(5) *Proximity to existing residential zoning districts/uses.* (i) Yard shall not be located on a lot less than two hundred (200) feet from a residential zoning district, and on any lot if a residential use is being made of any abutting lot(s); and (ii) *Minimum lot area.* Minimum area of the lot shall be 22,500 square feet.

#### IV. Zoning Map Amendment

The Zoning Map, Section 650-8, is amended by making the following changes:

Change a portion of Assessor's Parcel 85-12, consisting of less than 6.53 +/- acres, being the portion of the property currently zoned Business (B), to the adjacent Light Industrial (LI) District. The proposed Zoning Map change is shown on the attached map.

#### **APPROVED.**

**First Reading, suspended; Second Reading, adopted.**

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

**Passage to Enroll, adopted.**

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

**Passage to Ordain; adopted.**

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

**No objection to passage in one evening.**

ORDERED: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARLBOROUGH THAT THE CITY CODE OF THE CITY OF MARLBOROUGH, AS AMENDED, BE FURTHER AMENDED BY AMENDING CHAPTER 398, ENTITLED "LICENSES AND PERMITS," AS FOLLOWS:

- I. Chapter 398, entitled "LICENSES AND PERMITS", is hereby amended as follows (new text shown as underlined, deleted text shown as ~~strikethrough~~):

- A. Section 398-2, entitled "List of delinquent taxpayers," is amended as follows:

The Tax Collector or other municipal official responsible for records of all municipal taxes, assessments, betterments and other municipal charges, hereinafter referred to as "the Tax Collector," shall annually, and may periodically~~upon request~~, furnish to each department, board, commission or division, hereinafter referred to as "the licensing authority," that issues licenses or permits, including renewals and transfers, a list of any person, corporation or business enterprise, hereinafter referred to as "the party," that has neglected or refused to pay any local taxes, fees, assessments, betterments or other municipal charges ~~for not less than a twelve month period~~, and that such party has not filed in good faith a pending application for an abatement of such tax or a pending petition before the Appellate Tax Board.

**APPROVED.**

**First Reading, suspended; Second Reading, adopted.**

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

**Passage to Enroll, adopted.**

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

**Passage to Ordain; adopted.**

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

**No objection to passage in one evening.**

ORDERED: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARLBOROUGH THAT THE CITY CODE OF THE CITY OF MARLBOROUGH, AS AMENDED, BE FURTHER AMENDED AS FOLLOWS:

- I. By amending Section 67-10(A), entitled “Comptroller-Treasurer; appointment, term and duties”, by inserting the following sentences at the end of the existing paragraph: Alternatively, the Mayor may, subject to confirmation of the City Council, appoint a Finance Director/Treasurer for a term of three years to expire the day following his/her approval by the City Council. The Finance Director/Treasurer shall be the director of all financial management operations and shall perform all duties of the Comptroller-Treasurer as delineated by City Code.
- II. By amending Section 67-5 (Auditor, General Duties) by inserting the following sentence as subsection F: The Auditor shall assist and make recommendations to the Mayor in the development and evaluation of the capital and operating budgets and shall be responsible for preparation of budget documentation.
- III. By amending Chapter 125, entitled “Personnel”, by adding to the salary schedule referenced in Section 125-6, the following:

Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Start	6 months of service	1 year of service	2 years of service	3 years of service	4 years of service	5 years of service
Finance Director/ Treasurer	\$102,116.74	\$104,159.04	\$106,242.23	\$108,367.07	\$110,534.41	\$112,745.10	\$115,000.00
Auditor	\$102,116.74	\$104,159.04	\$106,242.23	\$108,367.07	\$110,534.41	\$112,745.10	\$115,000.00

This ordinance shall supersede and replace any existing rate for said positions (if applicable) in the current salary schedule.

**APPROVED.**

**First Reading, suspended; Second Reading, adopted.**

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

**Passage to Enroll, adopted.**

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

**Passage to Ordain; adopted.**

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**

**No objection to passage in one evening.**

ORDERED There being no further business, the regular meeting of the City Council is herewith adjourned at 9:46 PM; adopted.

**Yea: 11 – Nay: 0**

**Yea: Wagner, Doucette, Dumais, Tunnera, Irish, Navin, Landers, Oram, Ossing, Perlman, & Robey.**