

CITY OF MARLBOROUGH MEETING POSTING

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

Meeting Name: CITY COUNCIL SPECIAL MEETING

Date: Thursday, May 25, 2023

Time: 7:00 PM

Location: City Council Chamber, 2nd Floor, City Hall, 140 Main Street

Agenda Items to be addressed:

2023 MAY 23 AM 10: 00

Notice is hereby given that the City Council of the City of Marlborough will hold a **SPECIAL MEETING** on Thursday, May 25, 2023, at 7:00 PM, in City Council Chambers, City Hall, 140 Main Street, Marlborough, MA.

Per order of City Council President Ossing

1. **Order No. 23-1008877:** Proposed Amendment to the City Code, Chapter 125 "Personnel", §6 "Salary Schedule" to amend the salary for the Assistant City Clerk.

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.



IN CITY COUNCIL

Marlborough, Mass., MAY 22, 2023

ORDERED:

Suspension of the Rules requested – granted.

That the Proposed Amendment to the City Code, Chapter 125 “Personnel” §6 “Salary Schedule” to amend the salary for the Assistant City Clerk, be and is herewith **PLACED ON THE NEXT CITY COUNCIL AGENDA.**

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARLBOROUGH THAT THE CITY CODE OF THE CITY OF MARLBOROUGH, AS AMENDED, BE FURTHER AMENDED BY AMENDING CHAPTER 125, ENTITLED “PERSONNEL,” AS FOLLOWS:

I. By amending Chapter 125, entitled “Personnel”, by adding to the salary schedule referenced in Section 125-6, the following:

Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Start	6 months of service	1 year of service	2 years of service	3 years of service	4 years of service	5 years of service
Assistant City Clerk	\$73,929.96	\$75,408.84	\$76,916.84	78,455.26	\$80,024.36	\$81,624.92	\$83,257.72

II. This ordinance shall supersede and replace any existing rate for said position (if applicable) in the current salary schedule.

III. The effective date of these amendments shall be July 1, 2023.

ADOPTED

ORDER NO. 23-1008877A



City of Marlborough Office of the City Council

RECEIVED *Michael H. Ossing*
CITY CLERK'S OFFICE PRESIDENT
CITY OF MARLBOROUGH
2023 MAY -4 AM 11:30
Kathleen D. Robey
VICE-PRESIDENT

140 Main Street
Marlborough, Massachusetts 01752
Tel. (508) 460-3711 Fax (508) 460-3710 TDD (508) 460-3610
Email citycouncil@marlborough-ma.gov

Karen A. Boule
CITY COUNCIL SECRETARY

May 4, 2023

Marlborough City Council
City Hall
Marlborough, MA 01752

Reference: City Clerk Budget FY2024

Dear Councilors:

I have attached a proposed salary ordinance for the position of Assistant City Clerk for your review and consideration, including a table compiled by the City Clerk of comparison communities listing their population, union status, full or part-time, hours worked, and annual salary. This ordinance requires advertising and a 2/3 vote of the City Council.

I recommend the salary ordinance be advertised and referred to the Finance Committee.

I look forward to discussing this ordinance change with the Finance Committee during the FY2024 budget meetings.

Sincerely,

Michael H. Ossing
City Council President

enclosures

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARLBOROUGH THAT THE CITY CODE OF THE CITY OF MARLBOROUGH, AS AMENDED, BE FURTHER AMENDED AS FOLLOWS:

- I. By amending Chapter 125, entitled "Personnel", by adding to the salary schedule referenced in Section 125-6, the following:

Position	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7
	Start	6 months of service	1 year of service	2 years of service	3 years of service	4 years of service	5 years of service
Assistant City Clerk	\$73,929.96	\$75,408.84	\$76,916.84	78,455.26	\$80,024.36	\$81,624.92	\$83,257.72

- II. This ordinance shall supersede and replace any existing rate for said position (if applicable) in the current salary schedule.
- III. The effective date of these amendments shall be July 1, 2023.

ADOPTED
In City Council
Order No. 23-XXX
Adopted

Approved by Mayor
Arthur G. Vigeant
Date:

A TRUE COPY
ATTEST:

City/Town	County	Population	Union/Non	Full/Part-Time	Number of Hours	Hourly or Salary	Annual Salary
Marlborough	Middlesex	41,793	Non-Union	Full-Time	35	Salaried	\$ 68,707.00
Amherst	Hampshire	39,263	Union	Full-Time	37.5	Hourly	\$ 65,842.00
Arlington	Middlesex	46,000	Union	Full-Time	35	Hourly	\$ 62,670.00
Beverly	Essex	42,670	Non-Union	Full-Time	35	Salaried	\$ 72,300.00
Billerica	Middlesex	42,119	Non-Union	Full-Time	37.5	Hourly	\$ 62,887.00
Braintree	Norfolk	39,143	Union	Full-Time	35	Salaried	\$ 86,206.00
Everett	Middlesex	49,075	Non-Union	Full-Time	30	Salaried	\$ 90,000.00
Fitchburg	Worcester	42,000	Union	Full-Time	35	Salaried	\$ 72,000.00
Holyoke	Hampden	39,000	Non-Union	Full-Time	35	Salaried	\$ 54,370.00
Leominster	Worcester	43,782	Non-Union	Full-Time	38.25	Salaried	\$ 64,237.00
Pittsfield	Berkshire	43,927	Union	Full-Time	35	Hourly	\$ 57,280.00
Salem	Essex	44,480	Non-Union	Full-Time	35	Salaried	\$ 69,563.00
Shrewsbury	Worcester	38,325	Non-Union	Full-Time	37.5	Hourly	\$ 67,177.00
Westfield	Hampden	40,834	Union	Full-Time	35	Salaried	\$ 64,000.00
Woburn	Middlesex	40,876	Union	Full-Time	32.5	Hourly	\$ 64,000.00
Framingham	Middlesex	72,362	Non-Union	Full-Time	37.5	Salaried	\$ 99,883.00
Hudson	Middlesex	20,092	Non-Union	Full-Time	37.5	Salaried	\$ 65,727.00
Northborough	Worcester	15,741	Union	Full-Time	40	Hourly	\$ 73,625.80
Southborough	Worcester	10,450	Non-Union	Full-Time	40	Hourly	\$ 68,266.00
Sudbury	Middlesex	18,934	Non-Union	Full-Time	36.5	Salaried (Eligible for O/T)	\$ 70,925.00
Westborough	Worcester	21,567	Union	Full-Time	40	Salaried	\$ 77,000.00