

REGULAR MEETING
JUNE 5, 2017

IN CITY COUNCIL
ABSENT:

CONVENED:
ADJOURNED:

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

2017 JUN - 1 P 1:25

1. Minutes, City Council Meeting, May 22, 2017.
2. Communication from the Mayor re: Legislative Earmark Grant acceptance in the amount of \$100,000.00 from the Commonwealth of MA to be used for Transportation programming.
3. Communication from Central MA Mosquito Control Project re: responding to residents' concerns about mosquitos in their area on the following dates in June: 1, 7,14, 21 & 28.
4. Minutes, Board of Assessors, April 12, 2017.
5. Minutes, Planning Board, April 24, 2017.
6. Minutes, Marlborough Public School Committee, April 11, 25, and May 9, 2017.
7. Minutes, Council on Aging, April 11, 2017.
8. Minutes, School Building Committee, March 27 & May 2, 2017.
9. CLAIMS:
 - a. Benjamin Katcher, 16 Lands End Lane, Sudbury, pothole or other road defect.
 - b. Robert Sibilio, 32 Elm Street, pothole or other road defect.
 - c. Violet Tiru, 9 Springhill Avenue, other property damage and/or personal injury.

REPORTS OF COMMITTEES:

10. ORDERED: That the Marlborough City Council review the merits of a Zoning Moratorium for recreational marijuana establishments in the City of Marlborough for a period of eighteen months to ensure that the City's current zoning ordinance offers appropriate zoning protections to neighborhoods in all sections of the City; and, moreover, until the Massachusetts Legislature completes its review of the ballot initiative that led to the legalization of marijuana in the Commonwealth. Submitted by: Councilors Juaire and Robey
11. ORDERED: That the Sign Ordinance as it relates to Electronic Message Center (EMC) Signs, as amended, be further amended to permit the display of pictures; and, it is further Ordered that this matter be referred to the Operations and Oversight Committee for review Submitted by Councilor Juaire

Electronic devices, including laptops, cell phones, pagers, and PDAs must be turned off or put in silent mode upon entering the City Council Chamber, and any person violating this rule shall be asked to leave the chamber. Express authorization to utilize such devices may be granted by the President for recordkeeping purposes.

UNFINISHED BUSINESS:

From Finance Committee

12. **Order No. 17-1006905 – Marlboro Library Renovation Project:** The Finance Committee reviewed the Mayor’s letter dated May 4, 2017 requesting the approval of two orders related to the Marlboro Public Library project grant application. The Finance Committee took the following action:
- That the City Council of the City of Marlboro authorizes the Marlboro Public Library, by and through its Trustees, to apply for, accept, and expend any state funds which may be available for the proposed construction project at the Marlboro Public Library. **The Finance Committee voted 4 - 0 to approve the order.**
 - That the City Council of the City of Marlboro approves the preliminary architectural design entitled “Marlboro Public Library Conceptual Schematic, Feasibility Study, January 2017,” by LLB Architects, 161 Exchange Street, Pawtucket, RI for the proposed project at the Marlboro Public Library. **The Finance Committee voted 4 - 0 to approve the order.**

From Personnel Committee

13. **Order No. 17 -1006891 - Communication from Mayor Vigeant for the reappointment of Linda Clark to the Board of Election Registrars for a term of three years to expire April 1, 2020.** Recommendation of the Personnel Committee is to approve the reappointment of Linda Clark to the Board of Election Registrars. **Motion made by Councilor Elder, seconded by the Chair, to approve the reappointment of Linda Clark. The motion carried 3-0.**
14. **Order No. 17-1006839 - Communication from Mayor Vigeant for the appointments of Samantha Khosla, Alan Slattery and Pamela Wilderman and the reappointment of Lee Wright to the Historical Commission for terms of three years to expire from the date of City Council confirmation.** Recommendation of the Personnel Committee is to approve the appointments of Samantha Khosla and Pamela Wilderman and the reappointment of Lee Wright to the Historical Commission. Alan Slattery was unable to attend the meeting and his appointment remained in the Personnel Committee. **Motion made by Councilor Elder, seconded by the Chair, to approve the appointments of Samantha Khosla and Pamela Wilderman and the reappointment of Lee Wright. The motion carried 3-0.**



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2017 MAY 31 A 11: 34

**CITY OF MARLBOROUGH
OFFICE OF CITY CLERK**

**Lisa M. Thomas
140 Main St.
Marlborough, MA 01752
(508) 460-3775 FAX (508) 460-3723**

MAY 22, 2017

Regular meeting of the City Council held on Monday, May 22, 2017 at 8:00 PM in City Council Chambers, City Hall. City Councilors Present: Clancy, Juaire, Oram, Robey, Delano, Doucette, Elder, Irish and Landers. Absent: Ossing, & Tunnera. Meeting adjourned at 9:07 PM.

ORDERED: That the Minutes of the City Council meeting May 8, 2017, **FILE**; adopted.

ORDERED: That the **PUBLIC HEARING** On the Petition of NGrid to install solely owned Pole 13 to be set approximately 64' from existing Pole 12. New Pole 13 will be used to serve new charging station at corner of parking area for Hannaford's Super Market in the approximate area of 193-199 Boston Post Road West, all were heard who wish to be heard, hearing recessed at 8:07 PM.

ORDERED: That the **PUBLIC HEARING** On the Petition from NGRID to relocate P6, Elm Street, 3.5' North at Marlborough's request for road improvement project, all were heard who wish to be heard, hearing recessed at 8:09 PM.

ORDERED: That the **PUBLIC HEARING** On the Petition from NGRID to relocate P20, Pleasant Street, 4.5' West, at Marlborough's request for road improvement project, all were heard who wish to be heard, hearing recessed at 8:11 PM.

ORDERED: That the transfer request in the amount of \$1,375,000.00 which moves funds from Undesignated to various Snow & Ice accounts as noted below to subsidize the Snow & Ice account deficits for FY17, refer to **FINANCE COMMITTEE**; adopted.

CITY OF MARLBOROUGH BUDGET TRANSFERS -											
DEPT:		DPW				FISCAL YEAR:		2017			
Available Balance		FROM ACCOUNT:				TO ACCOUNT:				Available Balance	
Amount	Org Code	Object	Account Description:			Amount	Org Code	Object	Account Description:		
\$6,750,790.00	\$1,375,000.00	10000	35900	Undesignated Fund			\$245,000.00	14001203	513901	Overtime-Snow & Ice	-\$242,038.93
	Reason:	To fund the snow & ice deficit for FY17									
					\$490,000.00	14001206	52960	Snow Removal		-\$487,847.13	
	Reason:										
					\$640,000.00	14001206	57040	Operating Expenses		-\$634,827.88	
	\$1,375,000.00	Total			\$1,375,000.00	Total					

ORDERED: That the transfer request in the amount of \$1,200,000.00 which moves funds from Undesignated to OPEB account as noted below, refer to **FINANCE COMMITTEE**; adopted.

CITY OF MARLBOROUGH BUDGET TRANSFERS -										
DEPT:		Mayor				FISCAL YEAR:		2017		
FROM ACCOUNT:					TO ACCOUNT:					
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$6,750,790.00	\$1,200,000.00	10000	35900	Undesignated Fund	\$1,200,000.00	87500	35900	OPEB Trust	\$6,220,593.17	
Reason:		Transfer funds to OPEB trust								
\$1,200,000.00	Total				\$1,200,000.00	Total				

ORDERED: That the transfer request in the amount of \$1,200,000.00 which moves funds from Undesignated to Undesignated Stabilization account as noted below to ensure the City's fiscal stability, refer to **FINANCE COMMITTEE**; adopted.

CITY OF MARLBOROUGH BUDGET TRANSFERS -										
DEPT:		Mayor				FISCAL YEAR:		2017		
FROM ACCOUNT:					TO ACCOUNT:					
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$6,750,790.00	\$1,200,000.00	10000	35900	Undesignated Fund	\$1,200,000.00	83600	32925	Undesignated Stabilization	\$9,974,839.25	
Reason:		To increase undesignated stabilization funds								
\$1,200,000.00	Total				\$1,200,000.00	Total				

ORDERED: That the FY17 year-end transfer requests in the amount of \$1,215,192.34 which moves funds from and to various accounts as noted below to fund the remainder of noted accounts for FY17, refer to **FINANCE COMMITTEE**; adopted.

BUDGET TRANSFERS -									
DEPT:		Legal				FISCAL YEAR:		2017	
FROM ACCOUNT:					TO ACCOUNT:				
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance
\$15,070.00	\$12,000.00	11510006	57600	Claims & Judgements	\$68,000.00	11510004	53110	Legal Services	\$49,475.32
	Reason:	Fewer claims than anticipated				Fund Legal Services account through year end			
\$15,000.00	\$15,000.00	13860006	53110	ST Interest-Legal Fees	\$3,130.00	11510001	50172	Asst City Solicitor	\$10,199.02
		Funds available. Premiums to be used				To fund step increase effective 1/1/17			
\$20,000.00	\$20,000.00	60019904	53110	Sewer Bonds-Legal Fees					
	Reason:	Funds available. Premiums to be used							
\$5,000.00	\$5,000.00	61019904	53110	Water Bonds-Legal Fees					
	Reason:	Funds available. Premiums to be used							
\$3,000.00	\$3,000.00	13900006	50349	School Committee-Assabet					
	Reason:	Funds available							
\$316,025.00	\$16,130.00	17520006	59254	Interest on Ban					
	Reason:	Funds available							
	\$71,130.00	Total			\$71,130.00	Total			

CITY OF MARLBOROUGH BUDGET TRANSFERS --										
DEPT:		FIRE				FISCAL YEAR:		2017		
Available Balance		FROM ACCOUNT:				TO ACCOUNT:				Available Balance
Amount	Org Code	Object	Account Description:		Amount	Org Code	Object	Account Description:		Balance
\$311,228.15	\$47,246.69	12200001	50810	Fire Lieutenant	\$47,246.69	12200006	52560	Vehicle Repair & Maint.		\$14,761.55
	Reason:	Vacant positions				Unexpected repairs on aging fleet				
\$311,228.15	\$4,000.00	12200001	50810	Fire Lieutenant	\$4,000.00	12200003	51324	Overtime/Vehicle Maint.		\$3,991.34
	Reason:	Vacant positions				Unexpected repairs on aging fleet				
\$311,228.15	\$7,384.21	12200001	50810	Fire Lieutenant	\$7,384.21	12200007	58512	Fire Dept Equipment		\$10,827.68
	Reason:	Vacant positions				Ica rescue suits, LED Survivor lights, C/O Meters				
\$146,150.38	\$28,968.44	12200001	50334	Battalion Chief	\$28,968.44	12200007	58512	Fire Dept Equipment		\$10,827.68
	Reason:	Vacant positions				Portable radios for new Chiefs				
	\$87,599.34	Total			\$87,599.34	Total				

CITY OF MARLBOROUGH BUDGET TRANSFERS --										
DEPT:		POLICE				FY:		2017		
Available Balance		FROM ACCOUNT:				TO ACCOUNT:				Available Balance
Amount	Org Code	Object	Account Description:		Amount	Org Code	Object	Account Description:		Balance
\$124,043.86	\$2,000.00	12100001	50820	POLICE SERGEANTS	\$2,000.00	12100001	50435	POLICE SPECIALIST		\$4,364.71
	Reason:	SURPLUS- VACANT POSITIONS				FUND SALARY %				
\$80,982.54	\$21,000.00	12100003	51342	LONGEVITY	\$10,000.00	12100003	51490	HOLIDAY		\$24,455.50
	Reason:	SURPLUS- VACANT POSITIONS				SALARY- MEMORIAL DAY				
					\$6,000.00	12100006	51975	INITIAL EQUIPMENT		\$0.00
	Reason:					2 NEW OFFICERS- JUNE ACADEMY				
					\$5,000.00	12100006	52560	VEHICLE REPAIR & MAINT.		\$408.25
	Reason:					REPAIR OF OLDER CRUISERS/NEW ONES ORDERED				
	\$23,000.00	Total			\$23,000.00	Total				

CITY OF MARLBOROUGH BUDGET TRANSFERS -										
DEPT:		Comptroller				FISCAL YEAR:		2017		
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$2,286,037.47	\$400,000.00	11980006	51750	Health/Life Insurance	\$20,000.00	11980006	51752	Medicare Insurance	\$58,523.85	
	Reason:	Surplus			Reason:	Shortfall				
\$316,025.00	\$25,000.00	17520006	59254	Interest on BAN	\$300,000.00	13100003	51751	Health Ins School	\$1,328,115.83	
	Reason:	Surplus			Reason:	Shortfall				
					\$80,000.00	13100003	51753	Medicare School	\$55,475.38	
	Reason:				Reason:	Shortfall				
					\$25,000.00	11330006	53460	Postage	\$22,513.43	
	\$425,000.00	Total			\$425,000.00	Total				

CITY OF MARLBOROUGH BUDGET TRANSFERS -										
DEPT:		Department of Public Works/Public Facilities				FISCAL YEAR:		2017		
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$3,934	\$1,795	14001002	50770	Senior Clerk	\$44	14001002	50520	Principal Clerk	\$6,240	
	Reason:	Vacant position			Reason:	Step Increase				
					\$328	14001101	50108	GIS Administrator	\$9,930	
	Reason:				Reason:	Cost of living adjustment				
					\$650	14001101	50660	Asst City Engineer	\$23,271	
	Reason:				Reason:	Step Increase				
					\$387	14001401	50692	Supt of Automotive	\$11,807	
	Reason:				Reason:	Cost of living adjustment				
					\$388	14001501	50680	General Foreman	\$11,807	
	Reason:				Reason:	Cost of living adjustment				
	\$1,795	Total			\$1,795	Total				

CITY OF MARLBOROUGH										
BUDGET TRANSFERS --										
DEPT:		Department of Public Works/Public Facilities				FISCAL YEAR:		2017		
FROM ACCOUNT:						TO ACCOUNT:				
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$113,220.00	\$110,000	14001406	54830	Fuel & Lubricants	\$35,000	14001406	54810	Rep/Maintenance	\$24	
	Reason:	Decrease in fuel costs				Anticipated costs to cover remainder of FY 2017				
\$25,709.00	\$10,000	14001503	51240	Temporary Help	\$40,000	11920006	52200	Natural gas-city	\$840	
	Reason:	vacant positions				Anticipated costs to cover remainder of FY 2017				
					\$45,000	11920006	53420	Telephone-city	\$14	
	Reason:					Anticipated costs to cover remainder of FY 2017				
\$187,349.00	\$60,000	13032006	52200	Natural gas-school	\$10,000	13032006	53420	Telephone-school	\$33,055	
	Reason:					Anticipated costs to cover remainder of FY 2017				
					\$50,000	14001506	54640	Parks Maintenance	\$531	
	Reason:					Anticipated costs to cover remainder of FY 2017				
	\$180,000	Total			\$180,000	Total				

CITY OF MARLBOROUGH										
DEPT:		Department of Public Works/Public Facilities				FISCAL YEAR:		2017		
FROM ACCOUNT:						TO ACCOUNT:				
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$281,212.00	\$260,000	61090006	52320	MMRA Water	\$140,000	11920006	52120	Electricity	\$117,322	
	Reason:	Chemical costs paid from separate account				Anticipated costs to cover remainder of FY 2017				
					\$120,000	61090006	55740	Water meters	\$23,171	
	Reason:					Purchase additional water meters				
\$24,377.00	\$10,000	11920001	50291	Director	\$35,000	14001505	54610	General Materials	\$516	
	Reason:	vacant position				Anticipated costs to cover remainder of FY 2017				
\$25,530.00	\$10,000	11920001	50292	Building Craftsman						
	Reason:	vacant position								
\$25,193.00	\$15,000	13032002	50141	Clerk						
	Reason:	vacant position								
	\$295,000	Total			\$295,000	Total				

CITY OF MARLBOROUGH BUDGET TRANSFERS --										
DEPT:		Department of Public Works/Public Facilities				FISCAL YEAR:		2017		
Available Balance		FROM ACCOUNT:				TO ACCOUNT:		Available Balance		
	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:		
\$11,500.00	\$10,000	14001002	50082	Financcal Analyst	\$870	60080001	50580	Assistant Chemist	\$8,985	
	Reason:	Vacant position				Step Increase				
\$27,239.00	\$18,363	14001101	50710	Jr Civil Engineer	\$5,443	60085001	50850	Treatment Plant Operators	\$31,149	
	Reason:	Vacant position				Cost of Living adjustment				
\$38,975.00	\$7,000	13032001	50386	HVAC Tech	\$31,355	600850013	51920	Head Treat Sewer-SLBB	\$478	
	Reason:	Vacant position				Retirement/SLBB				
\$12,955.00	\$9,365	13032001	50291	Director	\$7,000	13032001	50385	Electricians	\$10,700	
	Reason:	Vacant position				Cost of living adjustment				
	\$44,668	Total			\$44,668	Total				

CITY OF MARLBOROUGH BUDGET TRANSFERS --										
DEPT:		Department of Public Works/Public Facilities				FISCAL YEAR:		2017		
Available Balance		FROM ACCOUNT:				TO ACCOUNT:		Available Balance		
	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:		
\$44,487.00	\$30,000.00	60086006	52920	Rubbish Collection	\$30,000.00	11920006	52130	Street Lights		
	Reason:	Contract increase less than anticipated				Anticipated costs to cover remainder of FY 2017				
\$24,317.00	\$20,000.00	60086006	53142	Protection Services	\$30,000.00	14001504	53140	Contract services		
	Reason:	Decrease hours of services provided				Anticipated costs to cover remainder of FY 2017				
\$10,000.00	\$10,000.00	60086006	52940	Transfer station	\$27,000.00	11920006	52469	Repair/maintenance		
	Reason:	Expenses paid from solid waste				Anticipated costs to cover remainder of FY 2017				
\$38,976.00	\$12,000.00	13032001	50386	HVAC Tech						
	Reason:	vacant position								
\$18,905.00	\$15,000.00	60081001	50750	Equipment operator						
	Reason:	vacant position								
	\$87,000	Total			\$87,000	Total				

ORDERED: That the transfer request in the amount of \$660,077.00 which moves funds from Economic Development to MEDC Funding account as noted below to fully fund MEDC operations for FY18, refer to **FINANCE COMMITTEE**; adopted.

CITY OF MARLBOROUGH										
BUDGET TRANSFERS -										
	DEPT:	Mayor					FISCAL YEAR:	2017		
		FROM ACCOUNT:					TO ACCOUNT:			
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$1,129,032.43	\$660,077.00	27000099	42440	Economic Development	\$660,077.00	11740006	53950	MEDC Funding	\$0.00	
	Reason:	To allow the MEDC to continue it's work in promoting the economic development of the City for FY18								
	\$660,077.00	Total			\$660,077.00	Total				

ORDERED: That transfer request in the amount of \$337,500.00 which moves funds from Undesignated to Future Growth Stabilization account as below to invest in projects that increase property values and attract economic development, refer to **FINANCE COMMITTEE**; adopted.

CITY OF MARLBOROUGH										
BUDGET TRANSFERS -										
	DEPT:	Mayor					FISCAL YEAR:	2017		
		FROM ACCOUNT:					TO ACCOUNT:			
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$6,750,790.00	\$337,500.00	10000	35900	Undesignated Fund	\$337,500.00	83600	32727	Stabilization-Future Growth	\$337,500.00	
	Reason:	Final mitigation payment from the Preserves @ Ames Brookview Village for the City Revenue Growth Enhancement Fund								
	\$337,500.00	Total			\$337,500.00	Total				

ORDERED: That the transfer request in the amount of \$80,000.00 which moves funds from Undesignated to DPW Capital Outlay-Sewer Maintenance account as noted below to fund future upgrades to the sewer pump station at the eastern end of Donald Lynch Boulevard, refer to **FINANCE COMMITTEE**; adopted.

CITY OF MARLBOROUGH BUDGET TRANSFERS --										
DEPT:		DPW				FISCAL YEAR:		2017		
FROM ACCOUNT:					TO ACCOUNT:					
Available									Available	
Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Balance	
\$6,750,790.00	\$80,000.00	10000	35900	Undesignated Fund	\$80,000.00	19300006	55650	Capital Outlay-Sewer Maint	\$0.00	
Reason:					Mitigation payment from NE Sports Center for costs of future upgrades to the sewer pump station at the eastern end of Donald Lynch Blvd					
	\$80,000.00	Total			\$80,000.00	Total				

ORDERED: That the transfer request in the amount of \$50,000.00 which moves funds from Undesignated to DPW Energy Conservation account as noted below to fund energy efficiency/conservation improvements for the City, refer to **FINANCE COMMITTEE**; adopted.

CITY OF MARLBOROUGH BUDGET TRANSFERS --										
DEPT:		DPW				FISCAL YEAR:		2017		
FROM ACCOUNT:					TO ACCOUNT:					
Available									Available	
Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Balance	
\$6,750,790.00	\$50,000.00	10000	35900	Undesignated Fund	\$50,000.00	29010201	56640	Energy Conservation	\$46,350.00	
Reason:					Payment from Iron Horse Solar to be used for energy efficiency improvements					
	\$50,000.00	Total			\$50,000.00	Total				

ORDERED: That the transfer request in the amount of \$22,000.00 which moves funds from Undesignated to Stabilization-Open Space account as noted below to move wireless antenna receipts from FY16 to Open Space Stabilization, refer to **FINANCE COMMITTEE**; adopted.

CITY OF MARLBOROUGH										
BUDGET TRANSFERS -										
	DEPT:	Mayor					FISCAL YEAR:	2017		
		FROM ACCOUNT:					TO ACCOUNT:			
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$6,750,790.00	\$22,000.00	10000	35900	Undesignated Fund	\$22,000.00	83600	32918	Stabilization-Open Space	\$1,003,054.51	
	Reason:	To transfer annual wireless antennae payments received by the City in fiscal year 2016 to Open Space Stabilization								
	\$22,000.00	Total			\$22,000.00	Total				

ORDERED: That the transfer request in the amount of \$13,000.00 which moves funds from COA Contract Services & Transportation to Capital Outlay Building Repairs account as noted below for construction of a new patio, refer to **FINANCE COMMITTEE**; adopted.

CITY OF MARLBOROUGH										
BUDGET TRANSFERS -										
	DEPT:	Council on Aging					FISCAL YEAR:	2017		
		FROM ACCOUNT:					TO ACCOUNT:			
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$5,986.29	\$3,000.00	15410004	53140	COA-Contract Services	\$13,000.00	19300006	54310	Capital Outlay-Bldg Repairs	\$0.00	
	Reason:									
\$11,834.94	\$10,000.00	15410006	57075	COA-Transportation						
	\$13,000.00	Total			\$13,000.00	Total				

ORDERED: That the transfer request in the amount of \$5,000.00 which moves funds from Undesignated to the Donation/Flags account as noted below, **APPROVED;** adopted.

CITY OF MARLBOROUGH										
BUDGET TRANSFERS -										
DEPT:		Public Facilities				FISCAL YEAR:		2017		
		FROM ACCOUNT:				TO ACCOUNT:				
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance	
\$6,750,790.00	\$5,000.00	10000	35900	Undesignated Fund	\$5,000.00	29024001	55851	Donations/Flags	\$0.00	
Reason:		ATT special permit condition 175 Maple Street								
	\$5,000.00	Total			\$5,000.00	Total				

ORDERED: Under authority of MGL Chapter 44, Section 53A, the City Council hereby **APPROVES** the FY17 MA Decontamination Unit Grant acceptance in the amount of \$2,515.00 from MA Executive Office of Health & Human Services Department to facilitate field deployment, training, and operational readiness of the MA Decontamination Unit; adopted.

ORDERED: BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF MARLBOROUGH THAT, UPON THE RECOMMENDATION OF THE MAYOR, THE CITY CODE OF THE CITY OF MARLBOROUGH, AS AMENDED, BE FURTHER AMENDED BY AMENDING CHAPTER 67 PURSUANT TO THE PROVISIONS OF § 53E½ OF CHAPTER 44 OF THE GENERAL LAWS OF THE COMMONWEALTH OF MASSACHUSETTS, AS AMENDED BY THE MUNICIPAL MODERNIZATION ACT ST. 2016, C. 218, SECTION 86, AS FOLLOWS:

- Chapter 67 is further amended by inserting after § 67-26 a new section, entitled "Departmental Revolving Funds," as follows:

§ 67-27. Departmental Revolving Funds.

- Purpose.** This ordinance establishes and authorizes revolving funds for use by City departments, boards, committees, agencies and officers in connection with the operation of programs or activities that generate fees, charges or other receipts to support all or some of the expenses of those programs or activities. These revolving funds are established under and governed by § 53E½ of Chapter 44 of the Massachusetts General Laws, as amended.

- B. Expenditure Limitations. A department or agency head, board, committee or officer may incur liabilities against, and spend monies from, a revolving fund established and authorized by this ordinance without appropriation subject to the following limitations:
1. Fringe benefits of full-time employees whose salaries or wages are paid from the fund shall also be paid from the fund.
 2. No liability shall be incurred in excess of the available balance of the fund.
 3. The total amount spent during a fiscal year shall not exceed the amount authorized by the City Council on or before July 1 of said fiscal year, or any increased amount of said authorization which is later approved by the City Council and Mayor during that fiscal year.
- C. Interest. Interest earned on monies credited to a revolving fund established by this ordinance shall be credited to the General Fund.
- D. Procedures and Reports. Except as provided in § 53E½ of Chapter 44 of the Massachusetts General Laws, as amended, and this ordinance, the laws, charter provisions, ordinances, rules, regulations, policies or procedures governing the receipt and custody of City monies and the expenditure and payment of City funds shall apply to the use of a revolving fund established and authorized by this ordinance. The City Auditor shall include a statement on the collections credited to each fund, the encumbrances and expenditures charged to the fund and the balance available for expenditure in the regular report the City Auditor provides the department, board, committee, agency or officer on appropriations made for its use.
- E. Authorized Revolving Funds.
1. Parks and Recreation Revolving Fund.
 - a. Fund Name. There shall be a separate fund called the Parks and Recreation Revolving Fund for the use of the Department of Public Works.
 - b. Revenues. The City Auditor shall establish the Parks and Recreation Revolving Fund as a separate account and credit to the fund all payments, fees and/or rental income due the City from owners of antennae and related telecommunications equipment located or co-located at wireless communications facilities situated on property under the care, custody, management and control of the City of Marlborough.
 - c. Purposes and Expenditures. During each fiscal year, the Commissioner of Public Works may incur liabilities against, and spend monies from, the Parks and Recreation Revolving Fund for the purposes of maintenance and improvement of municipal parks and municipal recreational facilities.
 - d. Reports. The Commissioner of Public Works shall prepare a year-end report identifying funds received, funds expended, a description of expenditures, and the year-end balance.

- e. Fiscal Years. The Parks and Recreation Revolving Fund shall operate for fiscal years that begin on or after July 1, 2017.
2. Council on Aging Revolving Fund.
 - a. Fund Name. There shall be a separate fund called the Council on Aging Revolving Fund for the use of the Council on Aging.
 - b. Revenues. The City Auditor shall establish the Council on Aging Revolving Fund as a separate account and credit to the fund all donations received by the Council on Aging/Senior Center.
 - c. Purposes and Expenditures. During each fiscal year, the Executive Director of the Council on Aging may incur liabilities against, and spend monies from, the Council on Aging Revolving Fund for the purposes of Council on Aging/Senior Center programming.
 - d. Reports. The Executive Director of the Council on Aging shall prepare a year-end report identifying funds received, funds expended, a description of expenditures, and the year-end balance.
 - e. Fiscal Years. The Council on Aging Revolving Fund shall operate for fiscal years that begin on or after July 1, 2017.
 3. Public Safety Revolving Fund.
 - a. Fund Name. There shall be a separate fund called the Public Safety Revolving Fund for the use of the Mayor of the City.
 - b. Revenues. The City Auditor shall establish the Public Safety Revolving Fund as a separate account and credit to the fund all emergency dispatch fee due the City pursuant to its contract with Patriot Ambulance, unless otherwise directed by the Massachusetts General Laws.
 - c. Purposes and Expenditures. During each fiscal year, the Mayor may incur liabilities against, and spend monies from, the Public Safety Revolving Fund for the purposes of public safety training.
 - d. Reports. The Mayor shall prepare a year-end report identifying funds received, funds expended, a description of expenditures, and the year-end balance.
 - e. Fiscal Years. The Public Safety Revolving Fund shall operate for fiscal years that begin on or after July 1, 2017.

Refer to **FINANCE COMMITTEE**; adopted.

Councilor Oram recused as it relates to the Revolving Fund for the Recreation Department.

ORDERED: That Appointment of Police Chief David Giorgi as the Keeper of the Lockup, **APPROVED**; adopted.

ORDERED:

Eminent Domain Order of Taking

WHEREAS, the City Council of the City of Marlborough has determined that the public welfare, safety, and common convenience require that legal interests in certain portions of land located on West Hill Road, as more particularly described herein, be taken for the purpose of the reconstruction, construction, and maintenance of improvements to West Hill Road, and for other municipal purposes, and that the taking by eminent domain is reasonable and necessary to carry out the aforementioned purposes; and,

WHEREAS, in order to promote the public welfare, safety, common convenience, and necessity, it is necessary to take by Eminent Domain the easement interests in the land for the purposes and duration described herein; and,

WHEREAS, all preliminary requirements of Massachusetts General Laws Chapter 79 having been complied with;

NOW, THEREFORE, IT IS HEREBY ORDERED that the City Council of the City of Marlborough, acting in accordance with the power and authority conferred by the City Charter, Division 1, Section 30, Massachusetts General Laws, Chapter 79 and every power and authority thereto enabling, and in the exercise of the power and authority conferred by said laws, does hereby take by Eminent Domain the easement interests or fee simple interest in the following described land, including all trees and other vegetation thereon.

DESCRIPTION OF LAND TAKEN

1. Street address: 161 West Hill Road, Marlborough, MA 01752

Permanent easement for roadway widening purposes: Being an approximately 687 S.F. portion of the property located on 161 West Hill Road, Marlborough, MA, known and numbered as Map 41, Parcel 64 on the Assessors' Map of the City of Marlborough and shown on a sketch plan attached herewith as Exhibit "A" prepared by the City of Marlborough Department of Public Works, Engineering Division, 135 Neil Street, Marlborough, MA 01752.

OWNER: Ulman Chouinard
161 West Hill Road
Marlborough, MA 01752

2. Street Address: 151 West Hill Road, Marlborough, MA

Permanent easement for roadway widening purposes: Being an approximately 960 S.F. portion of the property located at 151 West Hill Road, Marlborough, MA, known and numbered as Map 41, Parcel 65 on the Assessors' Map of the City of Marlborough, and shown on a sketch plan attached herewith as Exhibit "B" prepared by the City of Marlborough Department of Public Works, Engineering Division, 135 Neil Street, Marlborough, MA 01752.

OWNERS: Ronald E. Jacques and MaryEllen Jacques
151 West Hill Road
Marlborough, MA 01752

The ownership of said parcels and each of them are supposed to be as stated herein, but said easements and each of them are hereby taken whether the ownership is as stated herein or otherwise. We determine that the damages, set forth in the Table of Awards below, have been sustained by the owners of said parcels upon which said easements, so taken, are located.

TABLE OF AWARDS

The City Council hereby makes the following awards for damages for the owner or owners of record:

<u>OWNERS</u>	<u>MARLBOROUGH ASSESSORS' MAP/PARCEL</u>	<u>AREA (OF TAKING OF EASEMENT)</u>	<u>AWARD</u>
Ulman Chouinard 161 West Hill Road Marlborough, MA 01752	41/64	±687 S.F.	\$1,718
Ronald E. Jacques & MaryEllen Jacques 151 West Hill Road Marlborough, MA 01752	41/65	±960 S.F.	\$2,400

Refer to **LEGISLATIVE AND LEGAL AFFAIRS COMMITTEE**; adopted.

Councilor Irish recused.

ORDERED: That the Communication from City Solicitor, Donald Rider, re: Application for Special Permit, Trustees of Royce Road Museum Realty Trust, 91 Royce Road, to build an addition to the existing single-family dwelling in proper legal form, Order No. 17-1006869A, **MOVED TO REPORTS OF COMMITTEE**; adopted.

ORDERED: That the Communication from the Planning Board re: Proposed Zoning Amendment, Expansion and Modification of HRMUOD, Order No.16/17-1006443P, **FILE**; adopted.

ORDERED: That the Communication from Walker Realty LLC re: Waiver pursuant to Section 650-35H to allow for three building signs for proposed 110 Grill to be located at 115 Apex Drive, Order No. 16/17/-1006443P refer to **URBAN AFFAIRS COMMITTEE**; adopted.

ORDERED: That the Communication from Attorney Cipriano on behalf of Tiger Cat Properties LLC, re: request to extend time limitations on Application for Special Permit to construct a multifamily dwelling at 487 Lincoln Street, until 10:00 PM on September 12, 2017, **APPROVED**; adopted.

ORDERED: That the Communication from Pat Scorzelli on behalf of Mina Property Group LLC, re: request to extend time limitations on Application for Special Permit to construct a commercial automotive facility at 408 Maple Street, until 10:00 PM on September 12, 2017, **APPROVED**; adopted.

ORDERED: That the Communication from the Executive Office of Energy and Environmental Affairs re: Environmental Notification Form, Sudbury-Hudson Transmission Reliability Project, Sudbury, Stow, Marlborough, & Hudson, MA, **FILE**; adopted.

(Project report is available for viewing in the City Clerk's Office)

ORDERED: That the Communication from NSTAR Electric Company d/b/a Eversource Energy re: Notice of Adjudication and Notice of Public Comment Hearing, **FILE**; adopted.

ORDERED: That the Communication from Sudbury Companies of Minute and Militia re: permission to place temporary sign on City property at the corner of US Rt. 20 and Hager Street at the Wayside Inn turn and change date from date of Saturday, September 23, 2017 to date of Sunday, October 1, 2017, **APPROVED**; adopted.

ORDERED: That the Minutes, Recreation Commission, February 1, 2017 & March 8, 2017, **FILE**; adopted.

ORDERED: That the Minutes, Board of Health, March 7, 2017, **FILE**; adopted.

ORDERED: That the following CLAIMS, refer to the **LEGAL DEPARTMENT**; adopted.

- a. Michelle Garcia, 87 Stacey Road, pothole or other road defect.
- b. Carol Turner, 254 Vega Road, residential mailbox claim 2(a) & other property damage.
- c. Anne & Tom Gove, 215 Clover Hill Street, other property damage and/or personal injury.
- d. Peter Stevens, 60 Mosher Lane, residential mailbox claim 2(a).

Reports of Committees:

Councilor Delano reported the following out of the Urban Affairs Committee:

Meeting Name: City Council Urban Affairs Committee

Date: May 9, 2017

Location: City Council Chamber, 2nd Floor, City Hall, 140 Main Street

Convened: 5:40 PM – Adjourned: 6:13 PM

Present: Chairman Delano; Urban Affairs Committee Members Councilors Elder, Juaire, Tunnera and Landers; and Councilors Clancy, Doucette, and Robey

Also Present: **Peter Bemis (Engineering Design Consultants, Inc.); Donald Rider (City Solicitor, City of Marlborough); Pat Scorzelli (Mina Property Group)**

Order No. 17-1006869: Application for Special Permit from Patrick Mauro of Royce Road Museum Realty Trust to build an addition to a single-family residence, 91 Royce Road. The Urban Affairs Committee met with Peter Bemis of Engineering Design Consultants, Inc. and the Mauro Family for a review of their application for an addition to a single-family residence. Chairman Delano explained the request was required due to zoning changes over the years that changed the home's location from Zone A-2 to Commercial Automotive. Councilors had no objections to the request and Chairman Delano explained there were four conditions and read the following condition for the record, "*C. At no time shall the proposed addition be rented out as a separate unit, and the proposed addition must remain as an open floor plan integrated with the existing single-family dwelling.*" **Motion made by Councilor Juaire, seconded by Chair, to approve the final draft of conditions of the Special Permit. The motion carried 5-0.**

Motion made by Councilor Elder, seconded by Chair, to send the final draft of conditions of the Special Permit to the City Solicitor to place in proper legal form and include on the May 22, 2017 City Council Agenda. The motion carried 5-0.

Motion made by Councilor Juaire, seconded by Chair, to adjourn. The motion carried 5-0. The meeting adjourned at 6:13 PM.

Councilor Robey reported the following out of the Legislative and Legal Affairs Committee:

City Council Legislative and Legal Affairs Committee

Tuesday, May 9, 2017, 5:00 PM– In Council Chambers

Minutes and Report

Present: Chairman Katie Robey, Councilor Delano, Councilor Juaire, & Councilor Clancy. Also attending were Cynthia Panagore Griffin, Assistant City Solicitor & Tom DiPersio, City Engineer.

Reports of Committees Cont'd:

Order No. 17-1006894 Communication from Assistant Solicitor Cynthia Panagore Griffin together with Order of Taking by Eminent Domain, Route 85 – Maple Street Reconstruction Project that supersedes Order No 17-1006788.

In January, 2017, this item was referred to Legislative & Legal Affairs Committee as Order No. 17-1006788 with understanding that changes would be coming as there would be further assessment on the proposed takings. Therefore, the original Order is now superseded by Order No. 17-1006894 with final takings, maps and assessments of sixty-three pieces of property, with 3-year temporary and/or permanent takings. This Order of Eminent Domain Taking is needed for the reconstruction, construction, and maintenance improvements to Maple Street for a MA Department of Transportation Highway Division Project. Funding for this project was approved by the City Council under Order No. 17-1006885. Once approved, the bid will be issued in June of 2017 with projected start date for utility work the fall of 2017 and construction to continue thru 2018.

After discussion of the project, Councilor Delano recused himself due to a conflict of interest.

Councilor Juaire moved to recommend approval of Order No. 17-1006894, Eminent Domain Order of Taking of land for the purpose of reconstruction, construction, and maintenance improvements to Maple Street as described in the Order of Taking.

The motion carried 2-0. It was agreed that a Suspension of rules would be requested for the May 22nd Council meeting for adoption of the Eminent Domain Order of Taking so that the project can move forward.

It was moved and seconded to adjourn; motion carried 2-0. The meeting adjourned at 5:20 PM.

Councilor Robey reported the following out of the Finance Committee:

**Marlboro City Council Finance Committee
Monday May 15, 2017
In Council Chambers**

Present: Chairman Ossing; Finance Committee Members Councilors Oram, Doucette and Irish. Councilor Robey was absent. Councilors Clancy, Landers, Elder and Juaire were also in attendance. The meeting convened at 7:02 PM.

1. Order #17-1006903 – Transfer \$23,900.00 from Interest on BAN Account to fund the Marlboro DPW Foreman Contract for FY16, 17 and 18: The Finance Committee reviewed the Mayor's letter dated May 4, 2017 requesting a transfer of \$23,900.00 from the Interest on BAN Account to fund the Marlboro DPW SEIU Local 888 Contract for FY16, 17 and 18. The Finance Committee voted 4 - 0 to approve the transfers.

The Finance Committee agreed to support suspending the rules at the May 22, 2017 City Council meeting to approve the transfers.

Reports of Committees Cont'd:

2. Order #17-1006905 – Marlboro Library Renovation Project: The Finance Committee reviewed the Mayor's letter dated May 4, 2017 requesting the approval of two orders related to the Marlboro Public Library project grant application. The Finance Committee took the following action:

- That the City Council of the City of Marlboro authorizes the Marlboro Public Library, by and through its Trustees, to apply for, accept, and expend any state funds which may be available for the proposed construction project at the Marlboro Public Library. The Finance Committee voted 4 - 0 to approve the order.
- That the City Council of the City of Marlboro approves the preliminary architectural design entitled "Marlboro Public Library Conceptual Schematic, Feasibility Study, January 2017," by LLB Architects, 161 Exchange Street, Pawtucket, RI for the proposed project at the Marlboro Public Library. The Finance Committee voted 4 - 0 to approve the order.

The Finance Committee adjourned at 8:31 PM.

Councilor Irish reported the following out of the Personnel Committee:

Meeting Name: City Council Personnel Committee

Date: May 9, 2017

Location: City Council Chamber, 2nd Floor, City Hall, 140 Main Street

Convened: 7:30 PM – Adjourned: 7:45 PM

Present: Chairman Tunnera; Personnel Committee Members Councilors Irish and Elder; Councilors Clancy, Landers and Robey

Also Present: Linda Clark, Samantha Khosla, Pamela Wilderman, Lee Wright, Robert Fagone, and George LaVenture

Order No. 17 -1006891: Communication from Mayor Vigeant for the reappointment of Linda Clark to the Board of Election Registrars for a term of three years to expire April 1, 2020. Recommendation of the Personnel Committee is to approve the reappointment of Linda Clark to the Board of Election Registrars. Motion made by Councilor Elder, seconded by the Chair, to approve the reappointment of Linda Clark. The motion carried 3-0.

Order No. 17-1006839: Communication from Mayor Vigeant for the appointments of Samantha Khosla, Alan Slattery and Pamela Wilderman and the reappointment of Lee Wright to the Historical Commission for terms of three years to expire from the date of City Council confirmation. Recommendation of the Personnel Committee is to approve the appointments of Samantha Khosla and Pamela Wilderman and the reappointment of Lee Wright to the Historical Commission. Alan Slattery was unable to attend the meeting and his appointment remained in the Personnel Committee. Motion made by Councilor Elder, seconded by the Chair, to approve the appointments of Samantha Khosla and Pamela Wilderman and the reappointment of Lee Wright. The motion carried 3-0.

Reports of Committees Cont'd:

Order No. 17-1006892: Communication from Mayor Vigeant for the appointment of Robert Fagone to the Historical Commission for a term to expire three years from the date of City Council confirmation. Recommendation of the Personnel Committee is to approve the appointment of Robert Fagone to the Historical Commission. Motion made by Councilor Elder, seconded by the Chair, to approve the appointment of Robert Fagone. The motion carried 3-0.

Order No. 17 -1006893: Communication from Mayor Vigeant for the appointment of George LaVenture to the Planning Board for a term of FIVE years to expire February 7, 2022. Recommendation of the Personnel Committee is to approve the appointment of George LaVenture to the Planning Board. Motion made by Councilor Elder, seconded by the Chair, to approve the appointment of George LaVenture. The motion carried 3-0.

The Personal Committee agreed to support suspending the rules at the May 22, 2017 City Council meeting to approve the appointments of Samantha Khosla, Pamela Wilderman, and Robert Fagone and the reappointment of Lee Wright to the Historical Commission as well as the appointment of George LaVenture to the Planning Board.

Motion made by Councilor Elder, seconded by the Chair, to adjourn. The motion carried 3-0. The meeting adjourned at 7:45 PM.

ORDERED: That the Communication from City Solicitor, Donald Rider, re: Application for Special Permit, Trustees of Royce Road Museum Realty Trust, 91 Royce Road, to build an addition to the existing single-family dwelling in proper legal form, Order No. 17-1006869A, **FILE**; adopted.

Suspension of the Rules requested – granted

ORDERED:

**DECISION ON AN APPLICATION FOR SPECIAL PERMIT
ROYCE ROAD MUSEUM REALTY TRUST
91 Royce Road, Marlborough, MA**

**CITY OF MARLBOROUGH
CITY COUNCIL ORDER No. 17-1006869B**

The City Council of the City of Marlborough hereby **GRANTS** the Application for Special Permit of Applicant (the "Application"), as provided in the Decision and **SUBJECT TO THE FOLLOWING FINDINGS OF FACT AND CONDITIONS:**

EVIDENCE

1. The Applicant, David C. Mauro, Mary Ann Mauro and Patrick Mauro, Trustees of Royce Road Museum Realty Trust, u/d/t dated May 24, 2001, is a duly organized and existing Massachusetts real estate trust with a principal mailing address of 379 South Street, Marlborough, MA 01752 (the "Applicant").

2. The location of the proposed project is 91 Royce Road, Marlborough, MA and more particularly identified on the City of Marlborough Assessor's Maps as Parcel 28 on Plate 72, and furthermore particularly described in deeds recorded with the Middlesex South District Registry of Deeds, Book 33194, Page 214 (the "Site").
3. The owner of the Site is the Applicant.
4. The single-family dwelling located on the Site was constructed in 1955, when the Site was situated within a residential zoning district and thus satisfied the provisions of the then-applicable zoning ordinance as to use. The single-family dwelling later went out of compliance as to use when the zoning district in which it was situated was changed in 1985 from residential to Business, which does not allow any residential uses; see Marlborough City Council Order No. 85-451E. Thus, the use of 91 Royce Road as a single-family dwelling became legally nonconforming in 1985. The existing dwelling itself conforms to the dimensional requirements of the Zoning Ordinance of the City of Marlborough.
5. The Applicant proposes a building addition to the existing single-family dwelling that will more than double the dwelling size, while remaining dimensionally conforming. The Building Commissioner has determined that the proposed increase or intensification of the legally nonconforming use of the Site requires a special permit from the City Council.
6. The Applicant has complied with all the Rules and Regulations promulgated by the Marlborough City Council as they pertain to the Application for permission to construct an addition to the existing single-family residence on the Site. Specifically, the Application filed on March 23, 2017 with the City Clerk's office consisted of an original and two copies of the following: (a) Application to the City Council for Issuance of Special Permit; (b) Special Permit-Summary Impact Statement; (c) filing fee check; (d) plan delivery certification; (e) tax payment certification; (f) abutters list; (g) the proposed site plan and architectural plans, further described hereinbelow; (h) and the certification of the Building Commissioner on behalf of the Planning Director as to the Application's having complied with the provisions of Section 650-59, C. (7) (a), (b) and (c) of the City's Zoning Ordinance.
7. A public hearing was held on May 8, 2017, in compliance with the requirements of the City's Zoning Ordinance and the provisions of MGL Chapter 40A, as amended. All necessary abutters were provided notice as required by law, as certified by the Office of the Marlborough Assessors office. The time for the City Council to take final action on the Application is August 6, 2017.
8. The Applicant presented oral testimony and demonstrative evidence at the public hearing, and represented that the Project meets all applicable special permit criteria provided by MGL Chapter 40A, as amended, and the City's Zoning Ordinance.

9. The site plan submitted with the Application is entitled, "Proposed Site Plan in Marlborough, Massachusetts (Middlesex County); Prepared for Royce Road Museum Realty Trust, 91 Royce Road, Marlborough, MA;" Prepared by Engineering Design Consultants, Inc., 32 Turnpike Road, Southborough, MA 01772, scale 1" = 50', dated February 27, 2017 (the "Site Plan"), attached hereto as "Attachment A."
10. The architectural plans submitted with the Application are entitled "Mauro Residence, 91 Royce Road, Marlborough, MA," by Daniel J. Wezniak, Architect, dated February 28, 2017 and are attached hereto as "Attachment B."

BASED ON THE ABOVE, THE MARLBOROUGH CITY COUNCIL MAKES THE FOLLOWING FINDINGS OF FACT AND TAKES THE FOLLOWING ACTIONS:

- A. The City Council finds that it may grant a Special Permit (Special Permit) subject to such terms and conditions as it deems necessary and reasonable to protect the citizens of the City of Marlborough (also referenced herein as the "City").
- B. The City Council finds the Application for the Special Permit does not derogate from the intent or purpose of the Zoning Ordinance of the City of Marlborough, or MGL c. 40A.
- C. The City Council finds that the legally nonconforming residential use of the Site, as increased or intensified by the proposed expansion of the existing single-family dwelling, is an appropriate use, and is in harmony with the general purpose and intent of the Zoning Ordinance of the City of Marlborough. The construction of the addition will complement the nature of the abutting properties and the surrounding neighborhood.
- D. In particular, the proposed expansion of the existing single-family dwelling is not substantially more detrimental to the neighborhood than the existing dwelling.
- E. The Applicant has complied with all the procedural rules and regulations of the City Council of the City of Marlborough and Chapter 650 (Zoning Code) of the City of Marlborough and MGL Chapter 40A, Sections 9 and 11.

GRANT OF SPECIAL PERMIT WITH CONDITIONS

The City Council, pursuant to its authority under MGL Chapter 40A and the City of Marlborough Zoning Ordinance, Chapter 650, **GRANTS** the Applicant a Special Permit, **SUBJECT TO THE FOLLOWING CONDITIONS:**

- A. Construction of the building addition to the existing single-family residence is to be done in accordance with all applicable building codes in effect in the City of Marlborough as of the time when the building permit application is submitted to the Building Commissioner.

- B. All work performed at the Site shall be in compliance with this Special Permit decision.
- C. At no time shall the proposed addition be rented out as a separate unit, and the proposed addition must remain as an open floor plan integrated with the existing single-family dwelling.
- D. In accordance with the provisions of MGL c. 40A § 11, the Applicant at its expense shall record this Special Permit in the Middlesex South District Registry of Deeds after the City Clerk has certified that the twenty-day period for appealing this Special Permit has elapsed with no appeal having been filed, and before the Applicant shall apply to the Building Commissioner for a building permit concerning the proposed expansion. Applicant shall provide a copy of the recorded Special Permit to the City Council's office, to the Building Department, and to the City Solicitor's office.

Yea: 9 – Nay: 0 – Absent: 2

Yea: Clancy, Delano, Doucette, Elder, Irish, Landers, Juair, Oram, & Robey

Absent: Tunnera & Ossing

Suspension of the Rules requested – granted

ORDERED: That the Attached Order of Taking (available in City Clerk's office) by Eminent Domain and Plans relating to the Rt. 85 Maple St. Reconstruction Project, **APPROVED**; adopted.

Councilor Delano recused.

Suspension of the Rules requested – granted

ORDERED: That the DPW transfer request in the amount of \$23,900.00 which moves funds from Interest on Ban to various DPW accounts as noted below to fund the recently ratified Memorandum of Agreement between City of Marlborough and the DPW Foreman, SEIU, Local 88 for Fiscal Years 2016, 2017 & 2018, **APPROVED;** adopted.

		FROM ACCOUNT:				TO ACCOUNT:			
Available Balance	Amount	Org Code	Object	Account Description:	Amount	Org Code	Object	Account Description:	Available Balance
\$389,500.00	\$23,900.00	17520006	59254	Interest on Ban	\$6,000.00	14001301	50690	Foreman-Streets	\$47,968.70
	Reason:	Calculated amounts for contractual obligations							
					\$2,100.00	14001401	50690	Foreman-Repair Shop	\$13,683.11
					\$7,900.00	14001501	50690	Foreman-Parks	\$54,732.38
	Reason:								
					\$7,900.00	61090001	50690	Foreman-Water	\$42,351.15
	\$23,900.00	Total			\$23,900.00	Total			

Suspension of the Rules requested – granted

ORDERED: That the Appointment of Robert Fagone to the Historical Commission for a term of three-years to expire from the date of City Council confirmation, **APPROVED;** adopted.

Suspension of the Rules requested – granted

ORDERED: That the Appointment of George LaVenture to the Planning Board for a term of five-years to expire Monday, February 7, 2022, **APPROVED;** adopted.

ORDERED: That the Mayor be requested to communicate with TransitX expressing interest in developing a TransitX Public Transportation network in the City of Marlborough; and, it is herewith further Ordered: that the Mayor be requested to forward communications to the Commonwealth’s Department of Transportation and Department of Energy Resources, the Mass Clean Energy Center and the Metropolitan Area Planning Council, and others as deemed appropriate and necessary, to help the city evaluate the impact this technology would have on transportation in the city (i.e. traffic studies), allow access to the Route 495 Corridor for this transportation network, the projected transportation emission reduction in relation to achieving the goals of the Massachusetts Global Warming Solutions Act, and identify any state funds that can help fund rail path preparation for the initial network, including the cost for underground wiring of Route 20 west of Interstate 495, refer to **PUBLIC SERVICES COMMITTEE;** adopted.

Councilor Elder opposed.

President Clancy called a recess at 9:04 PM and returned to open meeting at 9:06 PM.

ORDERED: That the Application for Renewal of Junk Dealer's License, Kristi Carlson on behalf of Best Buy Stores, LP #820, 769 Donald Lynch Boulevard, **APPROVED;** adopted.

ORDERED: There being no further business, the regular meeting of the City Council is herewith adjourned at 9:07 PM.



RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
2017 JUN -1 A 11:24

City of Marlborough
Office of the Mayor

140 Main Street
Marlborough, Massachusetts 01752
Tel. (508) 460-3770 Facsimile (508) 460-3698 TDD (508) 460-3610
www.marlborough-ma.gov

Arthur G. Vigeant
MAYOR

Nicholas J. Milano
EXECUTIVE AIDE

Patricia Bernard
EXECUTIVE SECRETARY

June 1, 2017

City Council President Edward J. Clancy
Marlborough City Council
140 Main Street
Marlborough, MA 01752

Re: Grant Acceptance – Transportation Funding

Honorable President Clancy and Councilors:

I have enclosed for your approval a grant for the City of Marlborough in the form of a legislative earmark that was filed and supported by our legislative delegation, including Representatives Danielle Gregoire, Carmine Gentile, and Senator Jamie Eldridge.

Our delegation worked to secure \$100,000 in funding for transportation funding in the City of Marlborough. As you may recall, in the previous year's state budget, our legislative delegation secured \$250,000 in funding in the state budget for parks and playgrounds which has been used to help fund the renovation of the Pappas Playground on John Street and to help fund the purchase of a splash pad for Ghiloni Park.

I recommend that the Marlborough Economic Development Corporation be responsible for expending these funds because the MEDC is currently working on both a transportation plan for the City as well as a new transportation initiative to bring a bike share program to Marlborough.

It was with these initiatives in mind that we requested support for transportation funding from the state. Unfortunately, as we all know, Marlborough, unlike our surrounding communities, is cut off from the state's commuter rail system and we have limited public transportation options, leaving it largely up to us to fund transportation initiatives to reduce traffic and give residents and visitors alternative means to travel around Marlborough.

I appreciate your consideration of this proposal and look forward to discussing with you further.

Sincerely,

Arthur G. Vigeant
Mayor

Enclosures

CITY OF MARLBOROUGH
NOTICE OF GRANT AWARD

DEPARTMENT: MEDC DATE: 6/1/2017

PERSON RESPONSIBLE FOR GRANT EXPENDITURE: Meredith Harris

NAME OF GRANT: Legislative Earmark

GRANTOR: Commonwealth of Massachusetts

GRANT AMOUNT: \$100,000.00

GRANT PERIOD: Fiscal Year 2017/2018

SCOPE OF GRANT/
ITEMS FUNDED Transportation programming in the City of Marlborough

IS A POSITION BEING
CREATED: No

IF YES: CAN FRINGE BENEFITS BE PAID FROM GRANT? No

ARE MATCHING CITY
FUNDS REQUIRED? No

IF MATCHING IS NON-MONETARY (MAN HOURS, ETC.) PLEASE SPECIFY:
N/A

IF MATCHING IS MONETARY PLEASE GIVE ACCOUNT NUMBER AND DESCRIPTION OF CITY FUNDS
TO BE USED:
N/A

ANY OTHER EXPOSURE TO CITY?
No

IS THERE A DEADLINE FOR CITY COUNCIL APPROVAL: _____
No

**DEPARTMENT HEAD MUST SUBMIT THIS FORM, A COPY OF THE GRANT APPROVAL, AND A COVER
LETTER TO THE MAYOR'S OFFICE REQUESTING THAT THIS BE SUBMITTED TO CITY COUNCIL
FOR APPROVAL OF DEPARTMENT TO EXPEND THE FUNDS RECEIVED FOR THE PURPOSE OF THE GRANT**



COMMONWEALTH OF MASSACHUSETTS SUBSIDY AGREEMENT

This Subsidy Agreement has been issued by the Office of the Comptroller under 815 CMR 2.00 for subsidies or other legislatively mandated payments to a named Recipient for a specified amount.

Note that Subsidies are very limited and must meet the requirements under 815 CMR 2.00 and the State Grants, Federal Subgrants and Subsidies Policy.

Commonwealth of Massachusetts – Department: Massachusetts Department of Transportation

Address: 10 Park Plaza, Boston, MA 02116

Contact Person: David Pottier, CFO Telephone: 857-368-9130 Email: David.Pottier@dot.state.ma.us

Recipient Full Legal Name (On File with IRS): City of Marlborough, Massachusetts

Legal Address: 140 Main Street / Marlborough, MA 01752

Contact Person: Nick Milano, Aide to the Mayor Telephone: 508-460-3703 Email: nmilano@marlborough-ma.gov

Total Amount of Subsidy Payment(s): \$100,000.00

Approximate Number of Payments To Be Made: 1 (one) Payment(s).

Amount of First Payment: \$100,000.00 Anticipated Date of First Payment: April 20, 2017

Termination Date of Subsidy Agreement - June 30, 2017 (Payments cannot be made after the expiration date of the account or funding this Subsidy Agreement. If from a Budgetary Account, funding will be available only in the current fiscal year.

1. The Department and the Recipient understand and agree that pursuant to: Chapter 133 of the Acts of 2016, 1595-6368 "that not less than \$100,000 shall be expended for a transportation pilot program in the city of Marlborough" the Department is legislatively authorized to initiate a payment(s) of funds to the Recipient. Payments are subject to any conditions required by law as a prerequisite to payment, including any restrictions or conditions specified by the Department as part of this Subsidy Agreement. Payments cannot be made to the Recipient prior to the date that this Subsidy Agreement, including all relevant attachments, has been properly executed by authorized signatories of both parties in accordance with all relevant general or special laws and regulations, and filed as prescribed by the Office of the Comptroller. Notwithstanding the termination date of this Subsidy Agreement, the Recipient's obligations under Sections 2. and 3. shall survive the termination of this Subsidy Agreement.
2. The Recipient agrees to expend funds provided under this Subsidy Agreement in accordance with all applicable federal and state general and special laws and regulations and any restrictions or conditions specified by the Department by attachment to this Subsidy Agreement. Any actions arising out of this Subsidy Agreement shall be governed by the laws of the Commonwealth of Massachusetts. The Recipient may not use any funds provided or paid under this Subsidy Agreement for any partisan political activity or to further the election or defeat of any candidate for public office.
3. The Recipient understands and agrees that the Department, the State Auditor and the Comptroller shall be entitled to copies of any programmatic or fiscal reports that verify compliance with, or are required as a condition to, receiving funds under this Subsidy Agreement, or that are specified by attachment to this Subsidy Agreement.

IN WITNESS WHEREOF, the Department and the Recipient have caused this Subsidy Agreement to be executed by their respective authorized officers, as of the last date specified below:

AUTHORIZING SIGNATURE FOR THE COMMONWEALTH:

X: _____, Date: _____
(Signature and Date Must Be Handwritten At Time of Signature)

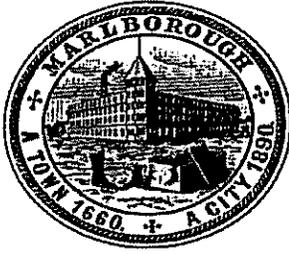
Print Name: David Pottier
Print Title: Chief Financial Officer

AUTHORIZING SIGNATURE FOR THE RECIPIENT

X: Arthur G. Vigeant, Date: 4/6/17
(Signature and Date Must Be Handwritten At Time of Signature)

Print Name: Arthur G. Vigeant
Print Title: Mavor





City of Marlborough
 140 Main Street
 Marlborough, MA 01752
 508-460-3770

INVOICE

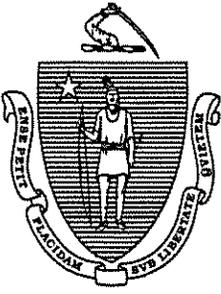
INVOICE NO. 1595-6368

DATE 4/10/2017

TO Massachusetts Department of Transportation
 10 Park Plaza
 Boston, MA 02116

TERMS Due on receipt

DESCRIPTION	TOTAL
Development and implementation of transportation pilot program in the City of Marlborough, including transportation study, vehicle purchase and maintenance, and other related costs.	\$100,000.00
TOTAL DUE	\$100,000.00



THE COMMONWEALTH OF MASSACHUSETTS
STATE RECLAMATION & MOSQUITO CONTROL BOARD

**CENTRAL MASSACHUSETTS
MOSQUITO CONTROL PROJECT**

RECEIVED
CITY OF MARLBORO
MAY 22 A 10:02

111 Otis Street, Northborough, MA 01532 - 2414
Telephone (508) 393-3055 • Fax (508) 393-8492
www.cmmcp.org



COMMISSION CHAIRMAN
RICHARD DAY

EXECUTIVE DIRECTOR
TIMOTHY D. DESCHAMPS

May 18, 2017

City of Marlboro
Health Department
Marlboro, MA 01752

Central Massachusetts Mosquito Control Project personnel will be in your community to respond to residents' concerns about mosquitoes in their area on the following dates in May/June:

June 1, 7, 14, 21, 28

Any dates in May are very tentative, and all dates are subject to change due to weather conditions, mosquito populations, mosquito virus activity and/or special event spraying. This program will shut down when cool night time temperatures become predominant in the area. A detailed notice about our spray schedule is posted on the CMMCP phone system after 3:30 p.m. each day, and it is also listed on our website at <http://www.cmmcp.org/pesticide.htm>.

Requests for service may be recorded by calling the CMMCP office at (508) 393-3055 between 7:00 AM - 3:30 PM, Monday through Friday, or logging on to <http://www.cmmcp.org>. Results of these requests may initiate an application of mosquito insecticides to defined, site-specific areas of town. Such an application may be accomplished by using hand or truck mounted equipment depending on the extent of the application.

Per 333CMR13.03(1)(a): "Wide Area Applications of pesticides and mosquito control applications of pesticides approved by the State Reclamation and Mosquito Control Board shall not be made to private property which has been designated for exclusion from such application by a person living on or legally in control of said property." Notices were sent to all City and Town Clerks on January 20, 2017 to alert them of changes to the pesticide exclusion process; CMMCP will continue to accept exemptions during the year following the process outlined here: <http://www.cmmcp.org/exclusion.htm>.

Please list this information in the local newspapers and on the local cable access channels if possible. Thank you for your assistance.

Sincerely,

Timothy D. Deschamps

Executive Director

cc: City/Town Clerk
Police Department

M E M O

Central Mass. Mosquito Control Project

www.cmmcp.org

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH
MAY 22 A 10: 02



DATE: May 16, 2017

SUBJECT: Upcoming mosquito season

TO: CMMCP member cities and towns

FROM: Timothy Deschamps, Executive Director

The Central Massachusetts Mosquito Control Project has been treating areas throughout your community where mosquito larvae are found. These inspections of larval mosquito sites will continue throughout the summer month. We have also begun a preemptive program of catch basin treatments where West Nile Virus was found last year to reduce *Culex* mosquito populations.

Warming temperatures coupled with standing water from spring rains have resulted in the season's first emergence of adult mosquitoes. CMMCP is prepared to begin limited adult mosquito spraying on or around Memorial Day, weather permitting (night time temperatures and wind are the limiting factors this time of year). The Ultra Low Volume Spray operations for adult mosquitoes will be conducted in residential areas by **request only**, and only after an investigation has confirmed the existence of mosquitoes has exceeded a pre-determined threshold. The spraying is done after sunset utilizing hand-held or truck mounted sprayers.

Spray schedules have been mailed to Town/City Clerk; Health and Police Departments, and are on our website here: <http://www.cmmcp.org/pesticide.htm>. Specific information is also on our phone system after 3:30pm each day. These dates are subject to change due to inclement weather and/or high mosquito populations or virus identification. Anyone who wishes to have their property **excluded from spraying** should follow the process outlined here: <http://www.cmmcp.org/exclusion.htm>

We are continuing with our goal to reduce the need for adult mosquito spraying. We have placed an increased emphasis on larviciding, water management, source reduction and public education.

Please feel free to contact our office if we may be of assistance to you.

(508) 393-3055 Monday-Friday 7:00 AM to 3:30 PM

Thank you



follow us on
twitter

<https://www.facebook.com/Central.Mass.Mosquito>

<https://twitter.com/CMassMosquito>

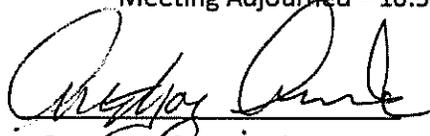
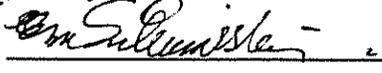
CITY OF MARLBOROUGH BOARD OF ASSESSORS

MEETING MINUTES: April 12, 2017

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CITY OF MARLBOROUGH

2017 MAY 23 P 4:13

- 1. CALL TO ORDER: 9:55 am
MEMBERS PRESENT: Anthony Arruda, Ellen Silverstein, David Manzello
Also in attendance: Harald Scheid, Regional Assessor, Paula Murphy, Head Clerk
- 2. MOTION TO ACCEPT: minutes of the March 23, 2017 meeting: Mr. Arruda, second Ms. Silverstein
Vote: 3-0
- 3. DISCUSS AND VOTE: Real Estate Abatement Applications: 44 Brook St, 175 Main St, Russell St (55-210B)
Motion to Grant: Mr. Arruda, second Ms. Silverstein
Vote: 3-0
- 4. DISCUSS AND VOTE: Real Estate Abatement Applications: 200 East Main St
Motion to Deny: Mr. Arruda, second Ms. Silverstein
Vote: 3-0
- 5. DISCUSS AND VOTE: 58 First Rd – re-examination after inspection
Motion to Grant: Mr. Arruda, second Ms. Silverstein
Vote: 3-0
- 6. DISCUSS AND VOTE: 123 Felton St – re-examination after inspection
Motion to Deny: Mr. Arruda, second Ms. Silverstein
Vote: 3-0
- 7. DISCUSS AND VOTE: 400 Bolton St – 2015, 2016 ATB Settlement
Motion to Grant: Mr. Arruda, second Ms. Silverstein
Vote: 3-0
- 8. DISCUSS AND VOTE: 423 Donald J Lynch Blvd – 2016 ATB Settlement
Motion to Grant: Mr. Arruda, second Ms. Silverstein
Vote: 3-0
- 9. MOTION TO CONCLUDE – Mr. Arruda, second Ms. Silverstein
Meeting Adjourned – 10:50 am


 5/23/17

**MARLBOROUGH PLANNING BOARD
MARLBOROUGH, MA 01752**

RECEIVED
CITY CLERK'S OFFICE
CITY OF MARLBOROUGH

Call to Order

April 24, 2017
2017 MAY 25 P 4:15

The Meeting of the Marlborough Planning Board was called to order at 7:00pm in Memorial Hall, 3rd Floor City Hall, 140 Main Street, Marlborough, MA. Members present included: Barbara Fenby, Colleen Hughes, Sean Fay, Philip Hodge, Shawn McCarthy & Brian DuPont. Also in attendance were Board Secretary Melissa Peltier & City Engineer Thomas DiPersio

1. Meeting Minutes:

A. March 27, 2017

On a motion made by Ms. Hughes, seconded by Mr. Fay, it was voted to approve the minutes from the March 27, 2017 regular Planning Board meeting, with Mr. DuPont abstaining. Motion carried.

2. Chair's Business:

A. Correspondence from City Comptroller responding to Board request (Bonds)

Chairperson Fenby requested the presence of the City Comptroller Brian Doheny at the next regularly scheduled meeting May 8, 2017, to go over exactly what information was outlined in the report that was submitted to the Board.

B. Resignation of Board Member Shawn McCarthy

Ms. Hughes read the resignation of Mr. McCarthy into the record. Mr. McCarthy has set the date for his final meeting to be June 5, 2017.

On a motion made by Ms. Hughes, seconded by Mr. Fay, Mr. McCarthy's resignation was accepted with regret. Motion carried.

3. Approval Not Required: None

4. Public Hearings (7:00):

A. Zoning Amendment, Expansion/Modification of HRMUOD

The Public Hearing was opened at 7:05pm. Ms. Hughes read the notice into the record. The hearing was taken in the traditional 4 stages:

Presentation

Those speaking in favor-questions

Those speaking in opposition

Questions from Board Members

Presentation: Attorney Kevin Eriksen was in attendance to present the requested zoning amendment to the Board. The zoning amendment would involve two (2) lots that are currently not included in the recently created HRMUOD zone for incorporation. The lots in question are currently improved with a free-standing Bank of America building and a Wendy's Restaurant. Both buildings feature drive up capabilities and both have free standing pylon signs. It is the request of the developer that both of those items (signage and drive up capabilities) be considered as "grandfathered" uses and not count against the total of the same uses as allowed in the existing HRMUOD.

The secondary aspect of the requested amendment brings into focus the ability to have a drop off

dry cleaning storefront. The facility would NOT clean the articles on site but would be a gathering location with the articles sent off site to be laundered.

Speaking Opposition: None

Questions from Board Members:

Ms. Hughes questioned why the existing 2 drive-up windows should not be counted towards the allowed five (5) in the HRMOUD. A secondary question was regarding the existing curb cuts and if those would be closed. The answer was "no". Neither property owner wanted to close the access to their respective parcels.

Mr. DuPont questioned if this could be considered spot zoning as well as what is the plan consistent with, and why does this make sense to the common good?

Attorney Eriksen was adamant that this is not spot zoning and creates consistency between the Glen St and Ames St section of Route 20 West. He believes that in terms of long range planning, this makes total sense.

City Engineer DiPersio questioned the signage - both the existing and the Apex Center signage.

Attorney Eriksen noted that neither of these businesses would lose their existing signage, and the Master Plan for the Apex Center signage has already been approved.

The Public Hearing was closed at 7:25pm. A recommendation must be presented to the City Council within 21 days (May 14, 2017.) Since that date is a Sunday, the recommendation must be to the City Council no later than May 15, 2017.

5. Pending Sub Division Plans: Updates and Discussion:

A. Engineer's Report

City Engineer DiPersio reported out to the Board the following: The Walker Brook Estates Subdivision developer should not be looking for another extension from the Board for the time to complete. City Engineer DiPersio continued that he has been in touch with Avidia Bank which is the current owner of 2 of the unaccepted streets on the list that he has provided to the Board. It appears that Avidia is willing to work with the City in getting both Mosher Lane and Kelber Drive on the path to acceptance.

B. Marlborough Hub Withdrawal Without Prejudice

Ms. Hughes read into the record the notice of withdrawal regarding the Marlborough Hub Subdivision.

On a motion made by Ms. Hughes, seconded by Mr. McCarthy, the request was accepted without prejudice and placed on file. Motion carried.

C. Request for Extension Cider Mill Subdivision (May 26, 2017)

Ms. Hughes read the request from Attorney Beattie into the record.

Ms. Hughes read the communication from Code Enforcement Officer Pam Wilderman regarding the lack of blight in the subdivision into the record.

It was noted that a fresh completion schedule is required to be submitted to the City Engineer. It is missing from the submittal package.

On a motion made by Mr. DuPont, seconded by Mr. McCarthy, it was voted to refer the request to the Engineering Department with the required fresh completion schedule. Motion carried.

If the schedule is received and reviewed by the Engineering Department, this matter can be acted on at the next regularly scheduled meeting May 8, 2017.

D. Request for Extension Commonwealth Heights (May 5, 2017)

Ms. Hughes read the request into the record.

Mr. Scott Weiss was in attendance to answer any questions the Board may have pertaining to the request.

The subdivision consists of 6 Single Family ANR (Approval Not Required) lots and 17 Single Family lots on the Subdivision internal road. *(note: See May 8, 2017, agenda for clarification of developer's statement.)*

Due to the challenging nature of the property, even with other options explored, there is still no defined interest in developing the property in either the configuration that it sits in, or as another use altogether. The parcel sits in a residential zone that is surrounded by more intense business/industrial use zones.

It was noted that this subdivision approval has been in effect since 2007, which makes this 10 years old with very little action taken on it.

Mr. Weiss acknowledged that the company he works for does not normally construct single family homes.

On a motion made by Mr. Fay, seconded by Mr. DuPont, it was voted to grant an extension for the Commonwealth Heights Subdivision until May 9, 2017. This extension allows Mr. Weiss to produce the required documents for the City Engineer to review including the following necessary elements: current construction schedule, letter from Code Enforcement regarding any blighted conditions, and proof from the Collector's Office that all tax payments are up to date. Motion carried.

This item is to appear on the May 8th agenda for discussion and action.

6. Preliminary/Open Space Submissions/Limited Development Subdivisions: None

7. Definitive Subdivision Submission: None

8. Signs: None

9. Unfinished Business: None

10. Informal Discussion:

A. Discussion Potential Conventional Subdivision 72 Hager Street

Due to a scheduling conflict with the presenter, this item is carried over to the next regularly scheduled meeting (May 8, 2017).

11. Correspondence: None

12. Public Notices of other Cities and Towns:

A. Town of Framingham Planning Board, 5 Notice

B. Town of Framingham Zoning Board of Appeals, 5 Notices

C. Town of Hudson Planning Department, 1 Notice

D. Town of Berlin Planning Board, 1 Notice

E. Town of Framingham Planning Board, 1 Notice

F. Town of Southborough Planning Board, 2 Notices

On a motion made by Ms. Hughes, seconded by Mr. McCarthy, it was voted to accept and place on file items A-F Motion carried.

Calendar Tracking Updates:

Action on Cider Mill Request Next Meeting (May 8, 2017)

Extend Commonwealth Heights to May 9, 2017

Public Hearing Decision to Council 21 Days (May 15, 2017) No meeting that date, decision to Council after May 8 meeting.

Adjournment: On a motion made by Mr. McCarthy, seconded by Mr. DuPont, it was voted to adjourn at 8:21pm. Motion carried.

Respectfully submitted,



Colleen Hughes
Clerk

/map



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CITY OF MARLBOROUGH

2017 MAY 25 P 12:10

Marlborough Public Schools

School Committee
17 Washington Street, Marlborough, MA 01752
(508) 460-3509

Call to Order

April 11, 2017

1. Chairman Vigeant called the Regular Meeting of the Marlborough School Committee to order at 7:30 pm at the District Education Center, 17 Washington Street, Marlborough, MA. Members present included Mr. Geary, Mrs. Hennessy, Mrs. Ryan, Mrs. Matthews, & Mr. Walter. Mrs. Bodin-Hettinger was absent.

Also present were Superintendent Maureen Greulich, MEA Representative Rupal Patel, Executive Director of Finance and Operations Mr. Michael Bergeron, & Secretary Julie Purcell.

2. **Pledge of Allegiance:** Chairman Vigeant led the Pledge of Allegiance.

3. Presentation

A. Special Olympics Preview of Changes

Andrew Bernabei and Brian Ziman reported on the success of the Metro West Special Olympics that the MPS students participate in each year and some of the changes that took place this year.

B. STEM Outdoor Classroom Presentations

At the beginning of the 2016-2017 school year, the 10th Grade STEM teachers at Marlborough High School proposed a project for their students centered on creating plans for an Outdoor Classroom with the hope that one of the projects might be actualized. Three projects were selected by Superintendent Greulich and the students presented tonight to explain their projects:

The Wood Men - Lou Vigeant, Matt Pearl, and Nik Patel

Outdoor Industries - Conner Bogle, Noah Rosenzweig, and Dom Carter

Alternative Learning Through an Outdoor Classroom - Matt Fettig, Bobby MacPherson, and Joseph Taft

4. **Committee Discussion/Directives:** None

5. **Communications:** None

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Marlborough Public Schools

School Committee
 17 Washington Street, Marlborough, MA 01752
 (508) 460-3509

6. Superintendents Report:

Superintendent Greulich gave this report covering a range of topics which included: Lasell Minority Teacher Pipeline Project, Board Adopts Revised English Language Arts/Literacy and Mathematics Standards, STEM AP Exams for Low-Income Students, and School Climate Questionnaire Included with MCAS. Information/Handouts: FAQ on School Climate Questionnaires.

Superintendent Greulich also noted that Staff Appreciation Day will be held on May 8th, 9th & 10th this year. She extended an invitation to the School Committee members to join her in walking through the buildings with a gift for the staff to acknowledge them.

A. Executive Director of Primary and Elementary Education

Mary Murphy gave this report covering topics which included: The Joint Professional Development Committee Survey the plan for professional development during the 2017/2018 school year, information on Mini-Courses, and the Elementary Science Grant.

Attachments: Spring/Summer Mini Course Catalog, Summary of a three-year National Science Foundation Grant.

B. Executive Director of Secondary Education

Marc Kerble gave this report covering topics which included information on the National Endowment for the Humanities (NEH) summer workshops. Dr. Kerble urged the School Committee members to click on the links he provided in his report so they could see the extent of the programs.

7. Acceptance of Minutes

8. Public Participation: None

9. Action Items/Reports

A. Business Professionals of America, National Leadership Conference, Orlando, Florida May 10-14, 2017. A total of 11 students are eligible to attend the National Leadership Conference this year. Approval by the School Committee is being sought for the 11 students who qualified, to attend this year's conference.

A motion was made by Mrs. Matthews, seconded by Chairman Vigeant to approve the 11 students attend this year's National Leadership Conference. Motion approved 6-0-0.

B. Policies for First Review - Designation of Vocational School 8.040

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Marlborough Public Schools

School Committee
17 Washington Street, Marlborough, MA 01752
(508) 460-3509

The above policy was approved by the Policy Subcommittee at the March 30, 2017 meeting. The Policy Subcommittee is recommending that the School Committee review this policy for acceptance at the April 25, 2017 meeting.

C. Before and After School Programs at Whitcomb, Jaworek, Kane and Richer Schools

Mr. Mike Bergeron reported on the request from Mr. John Ghiloni. He is recommending that the School Committee members approved the third of four renewals of the lease with Kidsborough from July 1, 2017 to June 30, 2018 at an annual rate of \$81,572.09.

A motion was made by Mrs. Matthews, seconded by Chairman Vigeant to approve the third renewal of the respective lease. Motion approved 6-0-0

D. Acceptance of Donations and Gifts

The **Hannafords Helps Schools** is a program which gives schools a percent of purchases by participants. The following schools were awarded donations from the 2016 Hannaford Helps Schools Program:

Richer School - \$171.00, Kane School - \$102.00, Marlborough High School - \$261.00

A motion was made by Mrs. Matthews, seconded by Chairman Vigeant to accept these funds of the 2016 Hannaford Helps Schools Program. Motion approved 6-0-0

10. Reports of School Committee Sub-Committees:

Mrs. Hennessey reported that a Policy Sub-Committee is being held tomorrow, April 12, 2017.

11. Members' Forum

Mrs. Hennessey congratulated all those associated with the high school Spring play, *Seussical*, job well done. She also wished her best to all those going on the Disney musical trip much success and safe travels. She also wished everyone good luck at festival, and also wished everyone a good Spring break.

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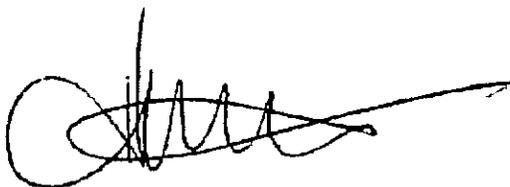
Marlborough Public Schools

School Committee
17 Washington Street, Marlborough, MA 01752
(508) 460-3509

12. Adjournment

Motion made by Mrs. Matthews, seconded by Chairman Vigeant to adjourn at 8:10 p.m.
Motion passed 6-0-0

Respectfully submitted,



Heidi Matthews
Secretary, Marlborough School Committee

HM/jap

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Marlborough Public Schools

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17 Washington Street, Marlborough, MA 01752

Phone (508) 460-3509 • Fax (508) 460-3586

School Committee

2017 MAY 25 P 12: 11

Call to Order

April 25, 2017

1. Chairman Vigeant called the Regular Meeting of the Marlborough School Committee to order at 7:30 pm at the District Education Center, 17 Washington Street, Marlborough, MA. Members present included Mr. Geary, Mrs. Hennessy, Mrs. Ryan, Mrs. Bodin-Hettinger, Mrs. Matthews, & Mr. Walter.
 - Also present were Superintendent Maureen Greulich, MEA Representative Rupal Patel, Executive Director of Finance and Operations Mr. Michael Bergeron, Student Representative Susan Rambridge, & Secretary Julie Purcell.
2. **Pledge of Allegiance:** Chairman Vigeant led the Pledge of Allegiance.
3. **Presentation**
 - A. **President's Award of Merit to MPS Athletic Director** Superintendent Greulich introduced MPS Athletic Director Jeff Rudzinsky as this year's recipient of the President's Award of Merit for District E, which is comprised of 73 schools. Marlborough High School Principal, Charlie Caliri presented the award to Jeff
 - B. **Mars Project - Whitcomb School** Superintendent Greulich introduced Dr. Marc Kerble and Whitcomb Middle School teacher, Christine Cote to report on the Mars Project. Students Paulo Borges, Rachel DiDonato, Anna Pelliccio, and Heath Sainio were also present to report on the Mars Project. Under the direction and leadership of Ms. Cote, the students worked with ninth graders from Saskatchewan, Canada to conduct a research project with Arizona State University and NASA. NASA is looking for a specific area for a landing zone for the year 2020's new Land Rover to explore Mars. Arizona and NASA took pictures that the students presented of the spot identified for research by the Whitcomb students. The students and Ms. Cote presented their experiences to the Marlborough School Committee
4. **Committee Discussion/Directives: None**
5. **Communications: None**

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www.mps-edu.org

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Marlborough Public Schools

17 Washington Street, Marlborough, MA 01752
Phone (508) 460-3509 • Fax (508) 460-3586

School Committee

6. Superintendents Report:

Superintendent Greulich gave this report covering a range of topics including the Youth Opioid Prevention Grant, Presentation to Framingham State University Education, April 14 - Good Friday - Attendance Data, Principal Caliri to Visit Finland and Italy on EF Professional Learning Tour Scholarship, and the Appointment of the Kane Elementary Principal. Information/Handouts were also provided in regards to MPS Interview Questions Aligned to Rubrics, and April 14 Attendance Date - Staff and Students.

Superintendent Greulich had two additional announcements: First, she announced the schedule of tours dates that would take place within the District for staff recognition - May 8th, 9th, and 10th. Second, she announced that May 17th is the Mason's teacher of the year dinner. The choices are being narrowed down, and the winner will be announced at the dinner.

Superintendent Greulich also noted that Staff Appreciation Day will be held on May 9th or 10th this year. She extended an invitation to the School Committee members to join her in walking through the buildings with a gift for the staff to acknowledge them.

A. Executive Director of Finance and Operations

Mr. Bergeron reported on topics including Food Service Account balances, requesting that the Policy Subcommittee allow him to revise language on the lunch charging policy, Online payments, transportation contract, and transfers for the School Committee to approve.

7. Acceptance of Minutes

Motion made by Mrs. Matthews, seconded by Chairman Vigeant to approve as submitted, the minutes of the Regular School Committee Meeting of March 28, 2017. Motion passed 7-0-0.

8. Public Participation: None

9. Action Items/Reports

A FY18 School Choice

Tabled until May 9, 2017 School Committee Meeting. Motion made by Mrs. Matthews, seconded by Chairman Vigeant to table this vote until the next School Committee meeting.

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www.mps-edu.org

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Marlborough Public Schools

17 Washington Street, Marlborough, MA 01752

Phone (508) 460-3509 • Fax (508) 460-3586

School Committee

B. Transfers in FY17 Operating Budget

Mr. Bergeron is recommending transfers within the FY17 operating budget. Motion made by Mrs. Matthews, seconded by Chairman Vigeant to approve the transfers as presented. Motion passed 7-0-0

C. Proposed FY18 MPS Organizational Chart

Superintendent Greulich is requesting approval of the draft of the proposed FY18 Organizational Chart in its entirety so that negotiations may commence. Motion made by Mrs. Bodin-Hettinger and seconded by Chairman Vigeant to approve the proposed organizational chart. Motion passed 7-0-0.

D. Policy to be approved by the School Committee

The Policy subcommittee is requesting approval of the Preferred Designation of Vocational School Policy 8.040. Motion made by Mrs. Hennessey and seconded by Chairman Vigeant to approve with amendments as provided. Motion passed 7-0-0.

E.. Policy's for First Review

The Policy Subcommittee is requesting that the School Committee have a first read on the following policy's on April 25, 2017 and move forward to a vote on May 9, 2017.

- School Calendar Policy 7.200
- Marking Periods Policy 7.250
- Private School Policy 8.045

F. Acceptance of Donations and Gifts

Hannaford's Helps Schools program donated \$108.00 to the Whitcomb Middle School. Motion was made by Mrs. Matthews, seconded by Chairman Vigeant to accept with gratitude the donation of \$108.00. Motion passed 7-0-0.

Staples Foundation for Learning, Inc. awarded \$3,500 to the Whitcomb Middle School to benefit the educational programs. Motion was made by Mrs. Matthews, seconded by Chairman Vigeant to accept with gratitude the gift of \$3,500 from the Staples Foundation for Learning. Motion passed 7-0-0.

Commonwealth of Massachusetts Office of the Attorney General Youth Opioid Prevention program awarded a \$20,000 Grant to the Marlborough Public School District for instructional materials for the staff to benefit the entire District in relation to the Opioid crisis. Motion made by Mrs. Matthews, seconded by Chairman Vigeant to accept with gratitude the \$20,000 Grant. Motion passed 7-0-0.

Marlborough Public Schools • 17 Washington Street • Marlborough, MA 01752 • Maureen Greulich, Superintendent
www.mps-edu.org

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Marlborough Public Schools

17 Washington Street, Marlborough, MA 01752

Phone (508) 460-3509 • Fax (508) 460-3586

School Committee

Massachusetts Department of Elementary and Secondary Education has been awarded the District and School Assistance Grants in the amount of \$10,148 (323B), and \$13,121 (220E) to benefit the school district in the areas of Instructional/Professional Staff, Contracted Services, Supplies, and Travel. Motion was made by Mrs. Matthews, seconded by Chairman Vigeant to accept with gratitude each Grant awarded to the Marlborough School District. Motion passed 7-0-0.

10. Reports of School Committee Sub-Committees:

Mrs. Hennessey reported that the next Policy Sub-Committee would be held on May 3, 2017.

11. Members' Forum

Mrs. Matthews reported that she and Mr. Bergeron reviewed the April 25, 2017 Warrant. There were no questions from the School Committee regarding the Warrant. Mrs. Matthews has signed the Warrant on behalf of the School Committee.

Mrs. Bodin-Hettinger reported that she attended the meeting for MASC in Boston earlier today.

Mrs. Hennessy reported on the Music Programs success in Disneyworld, Orlando, Florida. The Marlborough High School musicians competed against 70 schools in Disney's Spring Music Festival. Out of the 22 awards handed out, Marlborough took home 19!!

12. Adjournment

Motion made by Mrs. Matthews, seconded by Chairman Vigeant to adjourn at 8:40 p.m. Motion passed 7-0-0.

Respectfully submitted,

Heidi Matthews
Secretary, Marlborough School Committee

HM/jap

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CITY OF MARLBOROUGH
2017 MAY 25 P 12:11

Marlborough Public Schools

School Committee
17 Washington Street, Marlborough, MA 01752
(508) 460-3509

Call to Order

May 9, 2017

1. Vice Chairperson Michelle Bodin-Hettinger called the Regular Meeting of the Marlborough School Committee to order at 7:30 pm at the District Education Center, 17 Washington Street, Marlborough, MA. Members present included Mrs. Hennessy, Mrs. Ryan, Mrs. Matthews, Mr. Walter and Chairman Vigeant, who arrived midway through the meeting. Also present were Superintendent Maureen Greulich, MEA Representative Rupal Patel, Executive Director of Finance and Operations Michael Bergeron, Administrative Support Donna Marshall and Student Representative Susan Rambridge.

2. **Pledge of Allegiance:** Vice Chairperson Bodin-Hettinger led the Pledge of Allegiance.

3. Presentation

A. **Marlborough High School Student Advisory Committee Update.** Committee members discussed the Job Fair, Spring Concert and the Festival Disney Music trip to Orlando, Florida.

B. **Marlborough High School Music Department Festival Disney Awards.** Music Coordinator Jonathan Rosenthal recited the list of the results and awards that were won at Festival Disney in Orlando, Florida.

4. **Committee Discussion/Directives:** None

5. **Communications:** None

6. Superintendents Report:

Superintendent Greulich presented her report covering a range of topics which included: NEASC Visit to Marlborough High School, Jump Rope for Heart, MCAS Standard Setting, Netflix series entitled 13 Reasons Why, Attorney General Maura Healey's visit and roundtable discussion, and the Masonic 2017 Teacher of the Year award.

Superintendent Greulich provided a list of retirees for the current school year. Also discussed was the May 11th student job fair being held at the Courtyard Marriott and Teacher Recognition gift presentations to staff which have been taking place during the week of May 8th.

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Marlborough Public Schools

School Committee
 17 Washington Street, Marlborough, MA 01752
 (508) 460-3509

A. Executive Director of Primary and Elementary Education

Mary Murphy presented this report covering topics which included: summer course offerings entitled Data Coaching: Unleashing the Power of Collaborative Inquiry, Leading High Impact Teacher Teams: Four Steps to Increasing Student Achievement, Engage All Learners through UDL Design. Mrs. Murphy outlined an elementary change and her recommendation to re-assign grades Kindergarten through grade 4 students living at 450-460 Boston Post Road to the Richer Elementary School in the fall of 2017. A copy of the letter being sent to families on May 10th was provided to the committee members.

Attachments: Spreadsheet outlining FY17 elementary enrollment, projected FY18 elementary enrollment and FY18 street move enrollment. Mrs. Murphy noted that grade 2 enrollment at Richer was currently higher than on the spreadsheet which was provided, with an average class size of 24 students.

B. Executive Director of Secondary Education

Marc Kerble presented his report outlining his work with supervisors to develop proposals for curriculum update work to take place throughout the summer of 2017 as well as a cost analysis to complete the work.

7. Acceptance of Minutes

A. Acceptance of the Minutes of the April 11, 2017 School Committee Meeting

A motion was made by Mrs. Matthews, seconded by Mrs. Bodin-Hettinger to approve the minutes of the Regular School Committee Meeting of April 11, 2017 with a correction being made to the spelling of Mrs. Hennessy's name on Item #10. Motion approved 6-0-0.

8. Public Participation: None

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Marlborough Public Schools

School Committee
17 Washington Street, Marlborough, MA 01752
(508) 460-3509

9. Action Items/Reports

- A. Marlborough Elementary School Project - Grade Configuration.** The District Administration is recommending that the 5th grade be moved from the 1LT Charles W. Whitcomb School to the elementary level and is currently taking part in a Feasibility Study with the MSBA to evaluate options. Approval by the School Committee is being sought to support further study of the fourth elementary school option and support reconfiguring the Marlborough Public Schools to K-5, 6-8 and 9-12.

A motion was made by Mr. Walter, seconded by Mrs. Bodin-Hettinger to support further study of the fourth elementary school option and reconfiguration of the Marlborough Public Schools. Motion approved 6-0-0.

- B. FY18 School Choice - Tabled Item.** The School Committee previously voted to table FY18 School Choice until the May 9, 2017 meeting. A motion was made by Mrs. Matthews not to offer School Choice participation for the 2017-2018 school year, seconded by Chairman Vigeant. Motion approved 4-2-0. Chairman Vigeant and Vice Chairperson Bodin-Hettinger voted against the motion.

- C. Policies for Approval** - the following policies were approved by the Policy Sub-committee at the April 12, 2017 sub-committee meeting and are being put forth for approval by the School Committee.

- **School Calendar Policy 7.200.** A motion was made by Mrs. Hennessy to approve School Calendar Policy 7.200, seconded by Chairman Vigeant. Motion approved 6-0-0.
- **Marking Periods Policy 7.250.** A motion was by Mrs. Hennessy to approve Marking Periods Policy 7.250, seconded by Chairman Vigeant. Motion approved 6-0-0.
- **Private School Policy 8.045.** A motion to approve was made by Mrs. Hennessy but was withdrawn after further discussion. A new motion was made by Mrs. Hennessy, seconded by Chairman Vigeant to move discussion back to the Policy Sub-Committee. Motion approved 6-0-0.

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Marlborough Public Schools

School Committee
 17 Washington Street, Marlborough, MA 01752
 (508) 460-3509

D. Acceptance of Donations and Gifts

Marlborough Public Schools was awarded the Commonwealth of Massachusetts Executive Office of Education Skills Capital Grant Program in the amount of \$239,000.

A motion was made by Mrs. Matthews, seconded by Chairman Vigeant to accept the award of \$239,000 for use by Marlborough Public Schools. Motion passed 6-0-0.

10. Reports of School Committee Sub-Committees: None.

11. Members' Forum

Vice Chairperson Bodin-Hettinger discussed plans for Superintendent Greulich's review. Mrs. Greulich will complete her End of Cycle Summative evaluation for the May 23rd meeting. The committee will read and complete evaluation forms and return them to Mrs. Bodin-Hettinger by June 13th. Mrs. Bodin-Hettinger will compile the results and the Superintendent's evaluation will be reported out on June 27th.

Mrs. Matthews reported that she had reviewed and signed the warrant.

Mrs. Hennessy reported that she will be travelling and unable to attend the May 23rd meeting.

12. Adjournment

Motion made by Mrs. Bodin-Hettinger, seconded by Chairman Vigeant to adjourn at 9:22 p.m. Motion passed 6-0-0.

Respectfully submitted,

Heidi Matthews
 Secretary, Marlborough School Committee

HM/dmm

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CITY OF MARLBOROUGH

City of Marlborough COA Meeting Minutes

2017 MAY 31 P 1:04

Date: Tuesday April 11, 2017

Time: 8:30 AM

Location: Sr. Center Conference Rm, 40 New Street, Marlborough, MA

Attendance: Leslie Biggar, Richard Collins, Jim Confrey, Richard Cygan, Marie Elwood, Pat Gallier, Judy Kane, and Trish Pope. Brenda Costa and Jeanne McGeough excused.

- I. Called to order at 8:35 AM
- II. Approval of March 21 Minutes
- III. Director's Update- Trish Pope

Because of being short staffed with Lisa still out, help is needed for the Kennedy's Lunch Program. Trish is working the lunch set up by herself as Linda needs to be at the front desk. The Mayor has approved that the Kennedy's Lunch Program could use a Scripted Volunteer Monday, Wednesday and Friday from noon to 1:30 PM. This position checks off the sign in list, hands out meals, runs dishwasher for cleanup. The Volunteer must be there for noon start.

Dana Leavitt is doing really well as Outreach Coordinator.

Our suggested nomination must be handed to Trish Bernard (Mayor's Secretary) before this Friday the 14th. She might be able to get us a list of Scripted Volunteers or check that our suggested nomination has volunteered for the city. We will suggest Joe Valoritti as he has work with the children's Little League program, Rotary and the Chamber of Commerce.

Trish will be on vacation next week.

Volunteer Lunch is scheduled for April 26 at 12PM at the Senior Center. It was suggested that we RSVP after this meeting, on our way out today.

We will use the Cumming Grant for the free standing, roof opening green house to be built in back yard. The DPW can do some of the assembly work.

Looking to start the Bocce Court May 2nd with the help of the Recreation Department.

Trish has talked to the concrete company to work on the patio. They told her it will be the first job they do in good weather.

May 19th the Relay for Life will be held at Ward Park this year at 5:00 PM. A free dinner for those who walk the first lap.

Overlap parking is at Bigelow school parking lot. People don't know that you can walk the path and get to the Senior Center. The distance is the same as if you parked at the end of the parking lot just outside the Senior Center. Information will be given out to Seniors.

Peter Juairé is the new paid bus driver. His payment is coming from the Cummings grant.

Kathy and Dana's hours have been slightly changed for Tuesday because we are now open until 7:00 PM. We need to be staffed by two people until that time. The multi-purpose room is locked at this time. When locked you can't get in but you can open doors to get out. We are having an impressive turn out on Tuesday nights.

IV. Board Updates

Jim attended the Friend's Board Meeting and was impressed with the new Board's organization and the good voiced input. They will be holding a money maker Hoedown this Oct 21st. It is planned to be held off site as our multi-purpose room can only hold 144 people with a dance floor.

It was noted that both the COA and Friends Board meetings are not listed on the New Letter calendar. Trish stated that the print is typed by a lady in Minnesota and she is not always using the same layout.

Remember we are closing at noon this Friday April 14th.

Jeanne was excused today, and submitted her Transportation Report for review by the board (attached). Trish told us that yesterday 15 people needed a bus ride to Market Basket, we needed to run two trips.

Leslie has been asked how to apply to the COA Board. Now to apply you need to supply a referral and a resume to City Hall. A cori check is still done. As of today, there are still two vacancies left to be filled.

Trish had to go shopping for the movie Titanic as that was schedule this week. Cy explained that he has a grand collection of movies and is willing to lend them out to the Senior Center for viewing. He does not have a printed list but just ask him.

Leslie brought us up to date on the Computer Club advertising. She has handed Tony Badman the contact information for three local newspapers. Trish told her to place an article in the June newsletter, the print needs to be in to her by May 24th.

Brenda had an excused absence so the Baypath Elder Services update was not read, but it was attached to March minutes' email.

V. Meeting Adjourned at 9:00 AM

Our next meeting will be May 9th at 8:30 AM in the Senior Center Conference Room at 40 New Street, Marlborough, MA.

Respectfully Submitted,

Leslie Biggar, Secretary Fill In

SBC MEETING NOTES**PROJECT TITLE: RICHER ELEMENTARY SCHOOL**
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 CITY CLERK'S OFFICE
 CITY OF MARLBOROUGH

Meeting Date:	March 27, 2017	SBC Project Meeting # 01 2017 JUN -1 A 11: 25
Prepared by:	Tieshia Walton – Daedalus Projects Inc	

<u>Attendees:</u>	<u>Affiliation</u>
Arthur Vigeant	Mayor, City of Marlborough/SBC Chair
Nicholas Milano	City of Marlborough
John J. Ghiloni	School Building Committee Member/ Commissioner of Public Works
Katie Robey	School Building Committee Member/ City Councilor
Douglas Scott	School Building Committee Member/ Building Commissioner, City of Marlborough
Jim Fortin	School Building Committee Member
Denise Ryan	School Committee Member
Joseph Trolla	School Building Committee Member
Patrick Mauro	School Building Committee Member
Maureen Greulich	Superintendent, Marlborough Public Schools
R.J. Skaza	Principal, Richer Elementary
Michael Bergeron	Marlborough Public Schools
Thomas Gatzunis	Daedalus Projects, Inc. (DPI)
Tieshia Walton	Daedalus Projects, Inc. (DPI)
Michael Pagano	Lamoureux Pagano & Associates (LPA)
Peter Caruso	Lamoureux Pagano & Associates (LPA)
William Senecal	Lamoureux Pagano & Associates (LPA)
Katie Crockett	Lamoureux Pagano & Associates (LPA)
Paul Cacciola	Lamoureux Pagano & Associates (LPA)

Item	Description: New Business	RESP/STATUS
1.01	INTRODUCTIONS	ALL OPEN
1.02	<p>SBC MEETING:</p> <ul style="list-style-type: none"> • Tom Gatzunis described the MSBA process to the SBC Meeting members and attendees. • We are currently in the Feasibility Study Phase of the project. • The MSBA will only reimburse 8% of site cost. • The attached presentation list three different enrollment options. The first option is K-4, 675 students, 3 schools. The 2nd option is K-5, 1060 students, 3 schools. The third option is K-5, 610 students, 4 schools. The middle and third options have the 5th graders spread amongst all schools. • The space summary that is included as part of the Preliminary Design Program (PDP) submission details the existing space conditions at the Richer Elementary School, see below; <p>Existing Conditions of the Richer:</p> <ol style="list-style-type: none"> 1. Two story wing Classrooms are somewhat undersized but within the realm of possibility for an addition renovation project 2. The kindergarten classrooms are in the wood framed part of the school. Modular Classrooms 3. Core facility spaces are undersized. 4. Richer site development constricted by wetlands. 5. Access is through a residential area. <ul style="list-style-type: none"> • 8-10 buildable acres are needed. There are no easy solutions as of yet. Alternative sites are being looked at, but there are many factors that play into choosing a site. If another site is chosen, we must have ownership 	DISTRICT/CITY /DAEDALUS/LPA

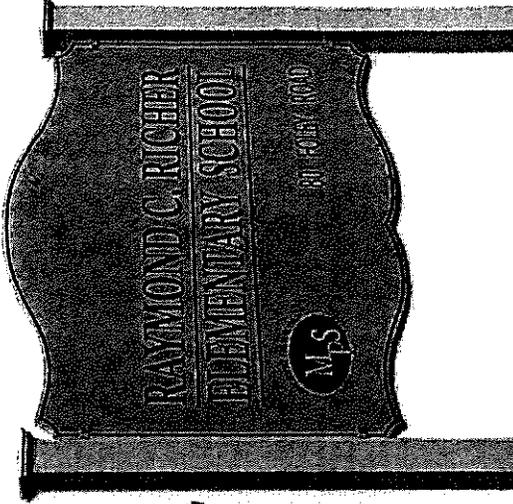
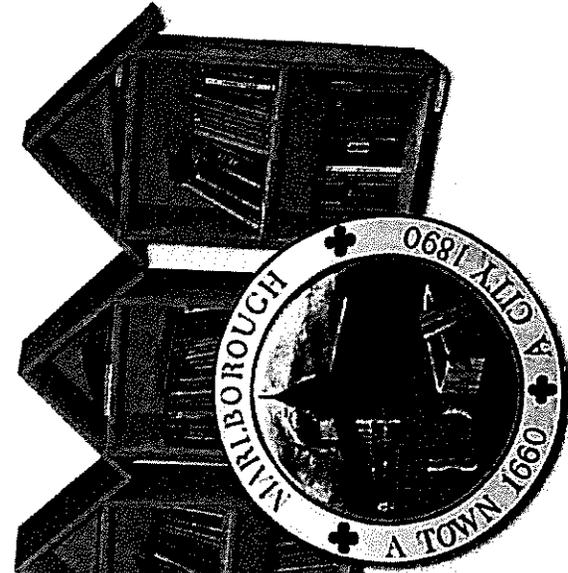
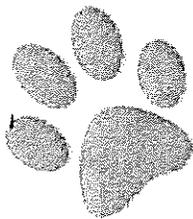
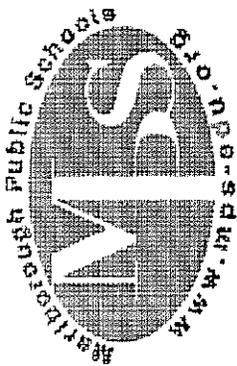
	<p>prior to Schematic Design Geotechnical test, etc. will need to be done on any alternate sites.</p> <ul style="list-style-type: none"> • Funding is not determined by new construction vs. renovation, but by square footage. • 54.16 % of MSBA eligible costs is the City reimbursement rate. MSBA has multiple factors to determine eligible costs including a cap on cost per square footage, site costs, and an allotment for Furniture Furnishings and Equipment (FF&E). • The SBC will need to take a vote approving the Preliminary Design Program (PDP) prior to submitting to the MSBA. • There are currently 526 students at the Richer. There is no space to transfer these students during construction. Jaworek and Kane cannot accommodate Richer students. • If the 5th graders are taken from the middle schools, the MSBA will want to know how the empty spaces will be utilized. The idea is to use the space to accommodate art, music and other classroom space needed. No space will be underutilized. 	
1.03	<p>FOCUS GROUPS/PROGRAMMING MEETINGS:</p> <ul style="list-style-type: none"> • We will need to complete all focus groups/programming meetings by April. • The first focus group will be with just the district. 	ALL OPEN
1.04	<p>SCHEDULE:</p> <ul style="list-style-type: none"> • 6/14/2017-The Preliminary Design Program (PDP) will be submitted to the MSBA. LPA will need to complete their work by Mid-May to meet this submission date. • September 2017- The Preferred Schematic Report (PSR) is required to be submitted to the MSBA during this phase. • September 2017- Schematic Design phase will begin • February 2018-March 2018-City will need to secure funding • April 2018-Design Development • May 2019-Construction begins, 18-30 month duration depending on which option is chosen. 	DISTRICT/CITY /DAEDALUS/LPA
1.05	<p>SITE VISITS:</p> <ul style="list-style-type: none"> • The idea is to visit the schools listed below that were designed by LPA to get an idea of their design concepts; 1. Lincoln Street School, Northborough, MA 2. Sherwood Middle School, Shrewsbury, MA 3. John R. Briggs, Ashburnham, MA • The first site visit is scheduled for April 4th. 	ALL OPEN
1.06	<p>ADJOURNMENT:</p> <p>Motion made by Chairman Vigeant to end the meeting seconded by Michael Bergeron at 5:10 p.m. Motion passed unanimously,</p>	RECORD
1.07	<p>ATTACHMENTS:</p> <ul style="list-style-type: none"> • SBC Presentation attached for reference. 	RECORD

Respectfully submitted
May 16, 2017



Mayor Arthur G. Vigeant
Chair

**RICHIE
WELCOMES
YOU...**



RICHIE SCHOOL



Marlborough School Building Committee

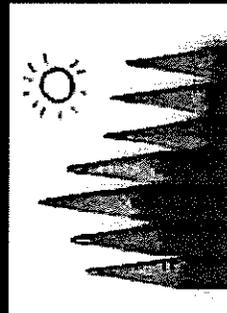
Owner's Project
Manager:



Architect:



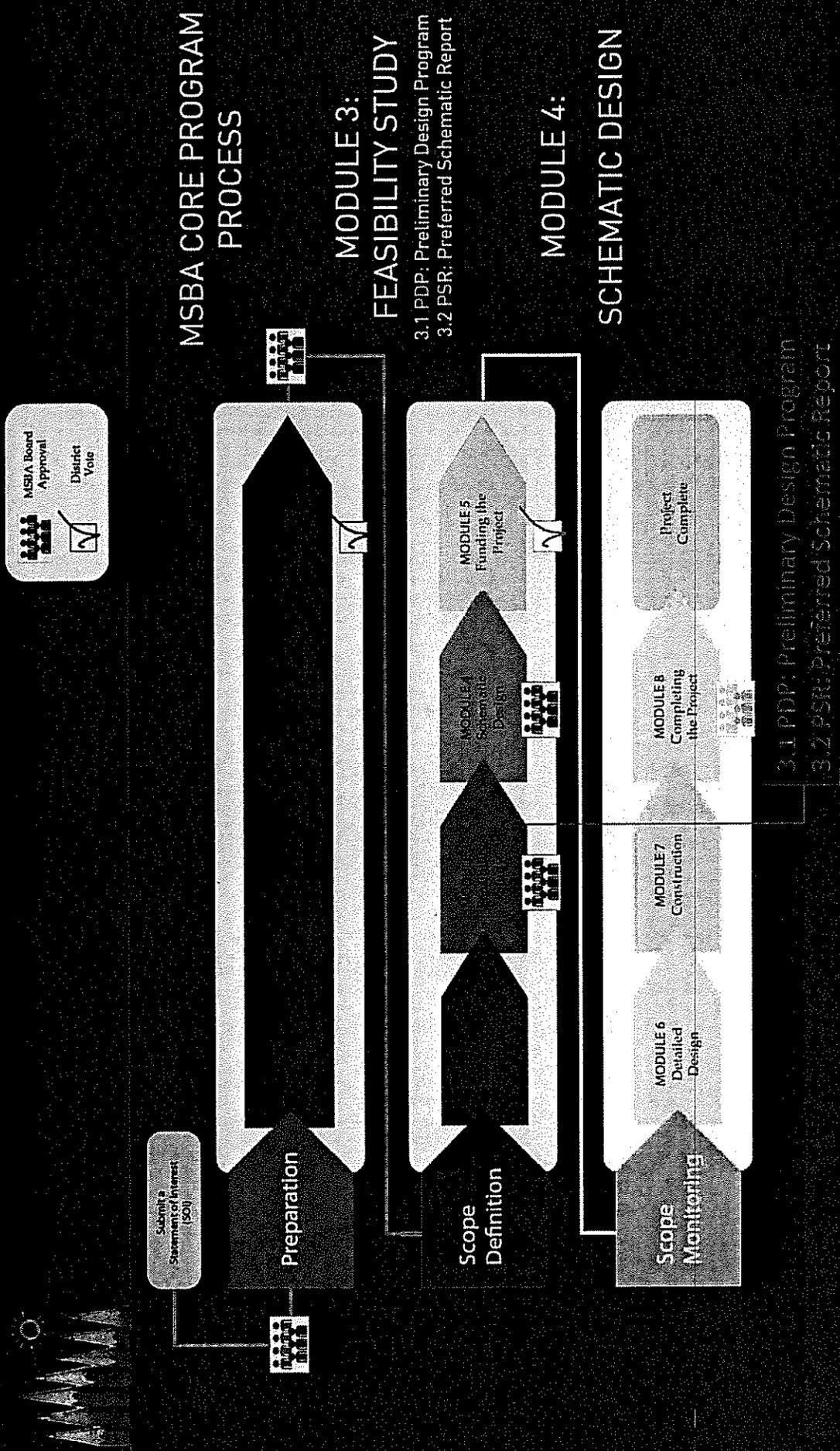
Lamoureux Pagano Associates



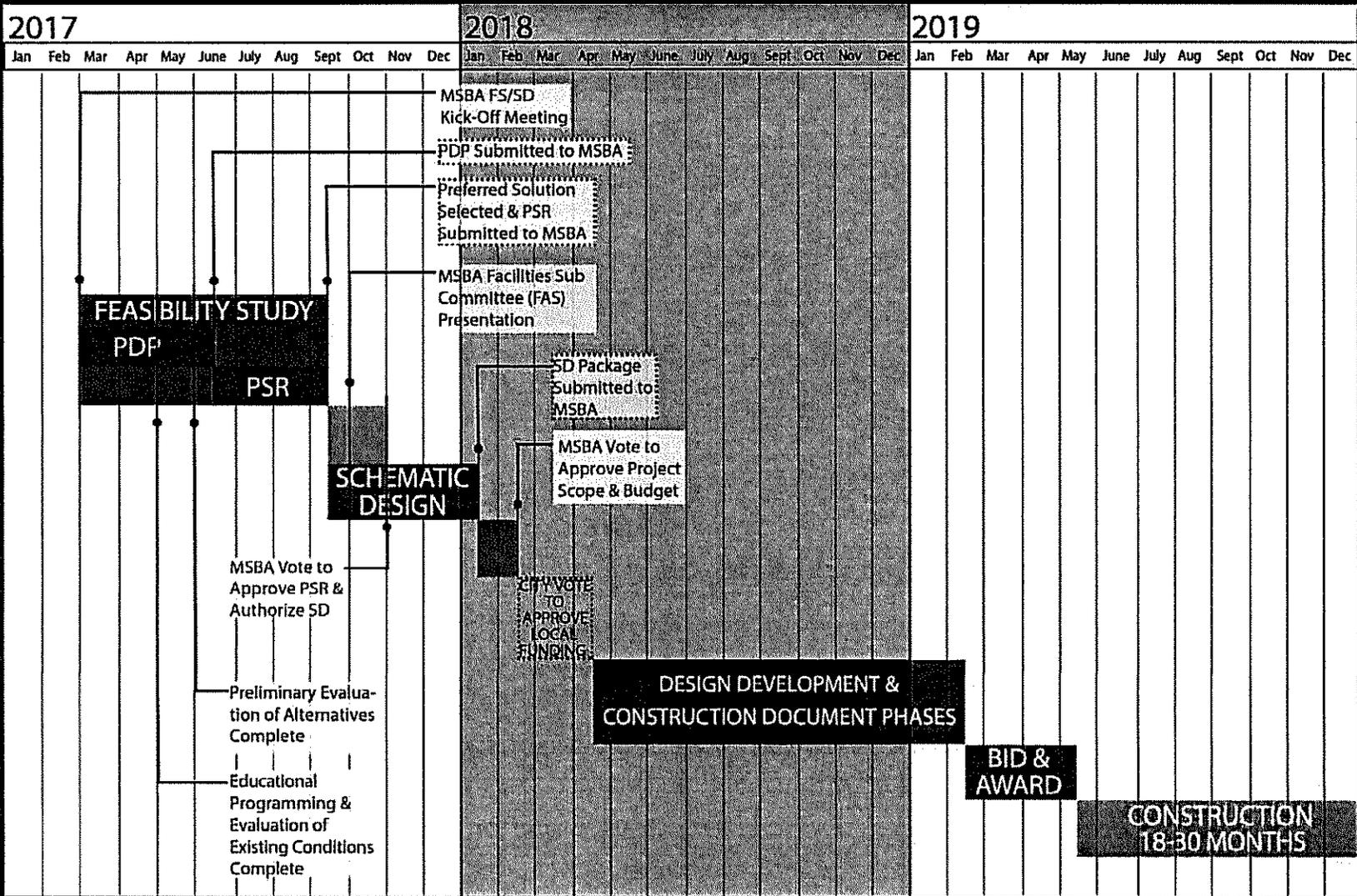
Massachusetts School Building Authority

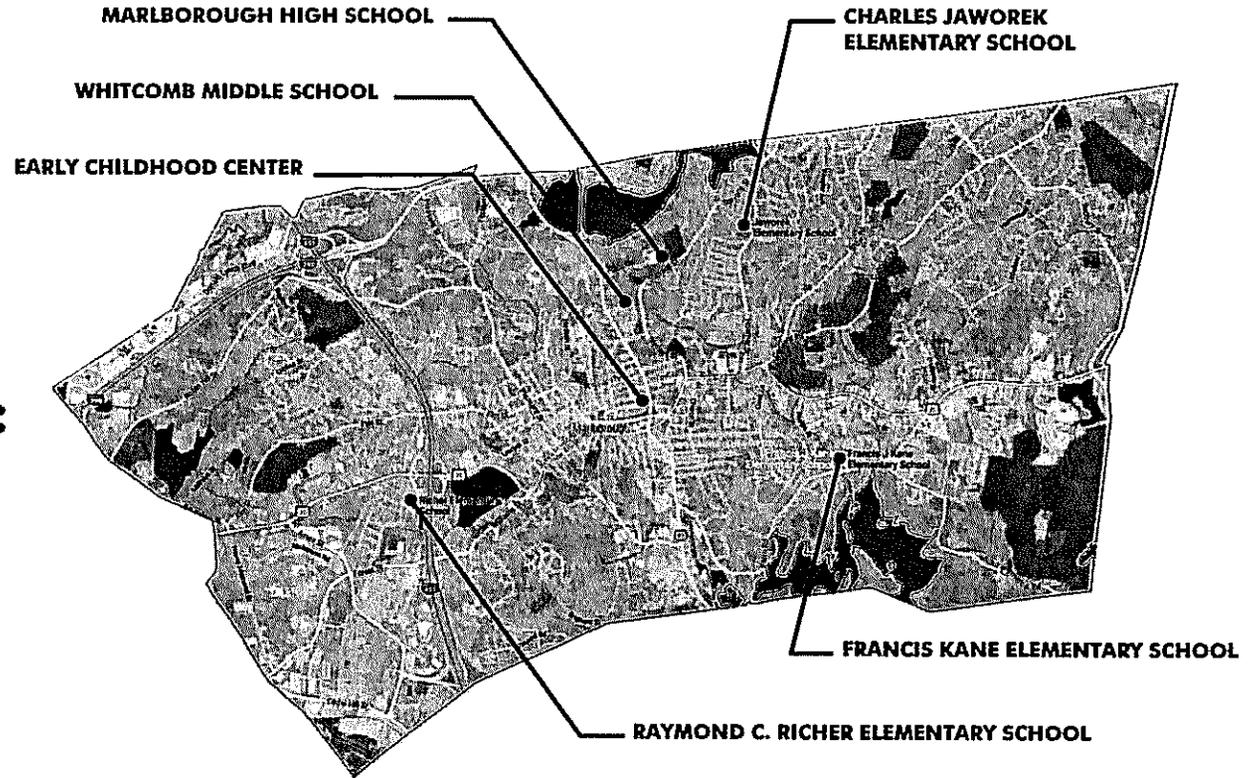
PROJECT TEAM

MSBA CORE PROGRAM PROCESS



PRELIMINARY PROJECT SCHEDULE





GRADE CONFIGURATIONS

GRADE CONFIGURATIONS:

PK		PK
K-4	➔	K-5
5-8		6-8
9-12		9-12

STUDY OPTIONS:

675 STUDENT ENROLLMENT [K-4]

1,060 STUDENT ENROLLMENT [K-5]

610 STUDENT ENROLLMENT [K-5]

ENROLLMENT OPTIONS

**K-4 675 STUDENTS
3 SCHOOLS**



**RICHER + 227
448**

- Existing Richer Site

**K-5 1060 STUDENTS
3 SCHOOLS**



**RICHE + 612
R 448**

- Existing Richer Site

**- Repurpose Whitcomb
5th Grade Space**

**K-5 610 STUDENTS
4 SCHOOLS**

610



**RICHER
448**



**JAWOREK
701**

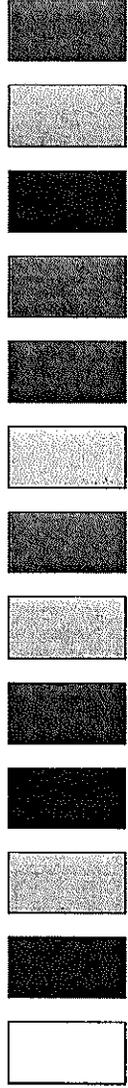


**KANE
594**

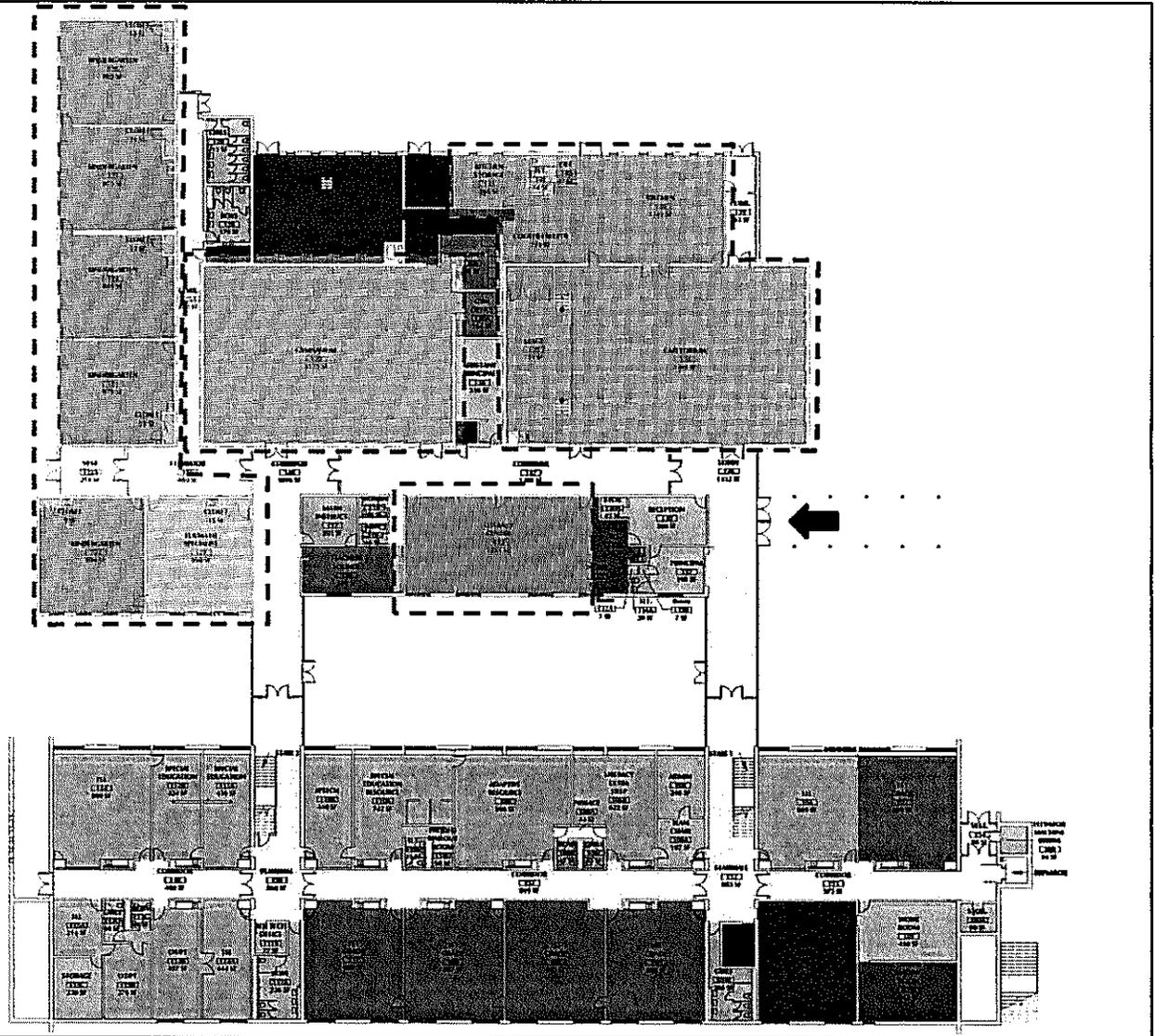
- New Site

**- Repurpose Whitcomb
5th Grade Space**

RICHER ELEM. - EXISTING COND.

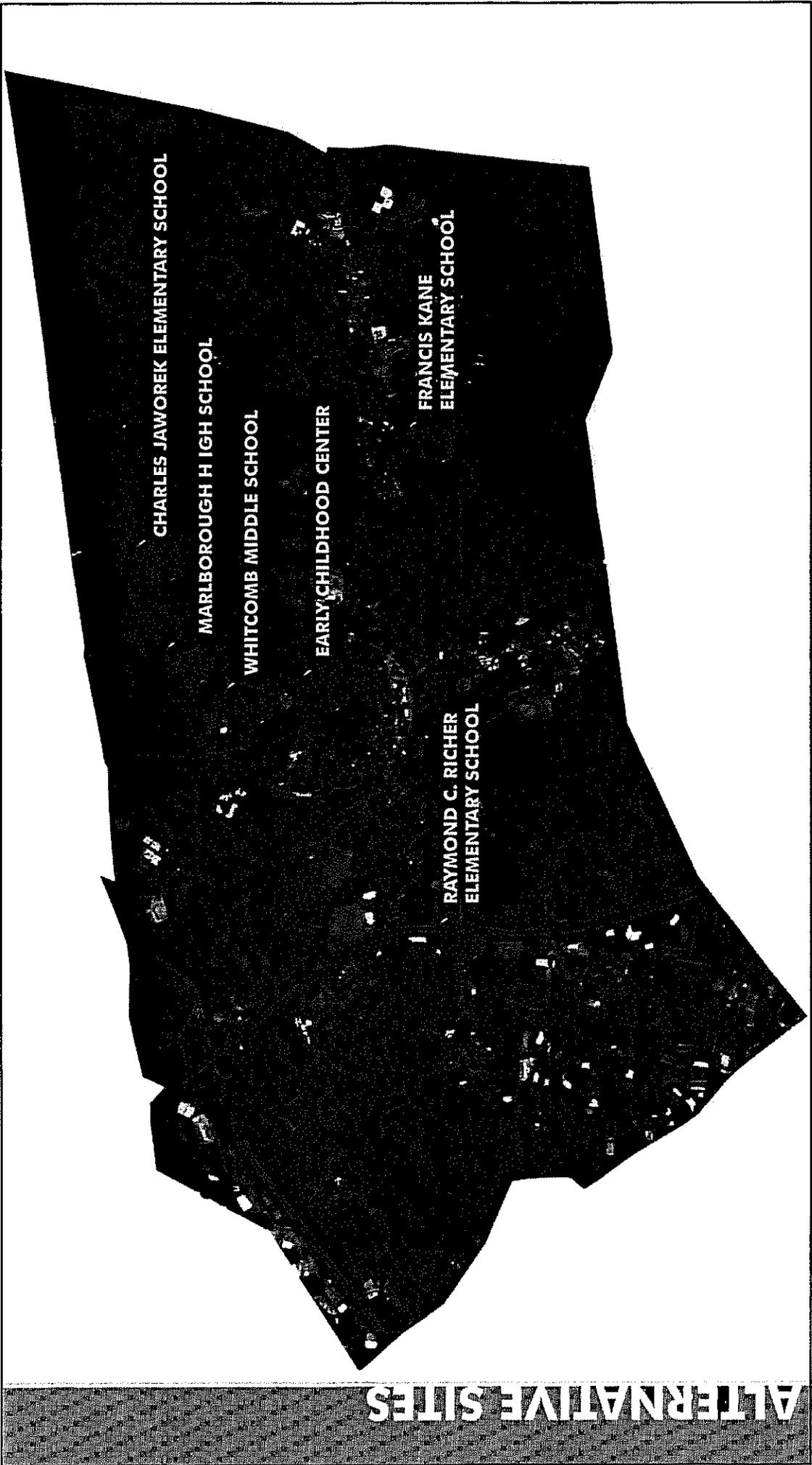


- Core Academic
- Special Education
- Art & Music
- Health & Physical Education
- Media Center
- Auditorium / Drama
- Dining & Food Service
- Administration, Guidance
- Medical
- Custodial & Maintenance
- Other
- Mechanical / Electrical / Toilets
- Circulation



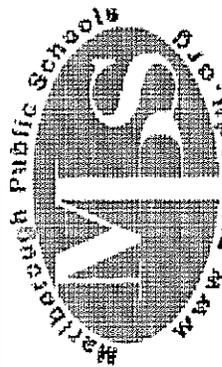


RIGHER ELEM. - EXISTING COND.

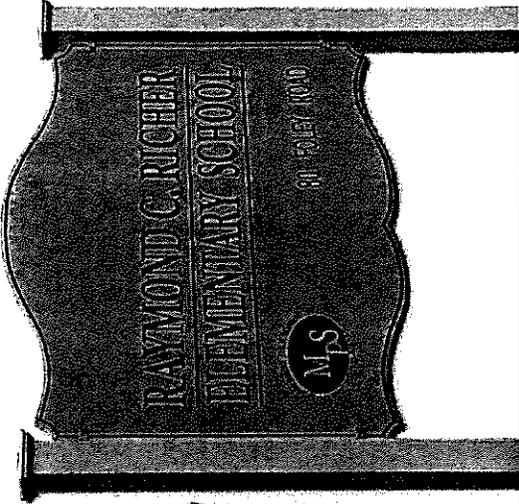
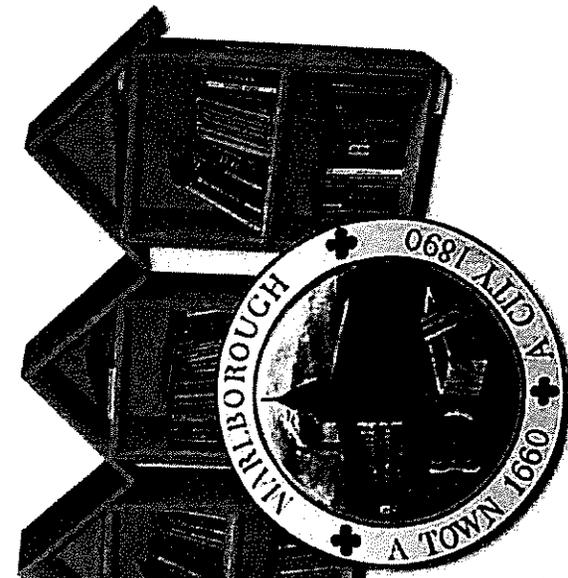


ALTERNATIVE SITES

**RICHIE
WELCOMES
YOU...**



RICHIE'S SCHOOL



SBC MEETING NOTES**PROJECT TITLE: RICHER ELEMENTARY SCHOOL**
 RECEIVED
 CITY CLERK'S OFFICE
 CITY OF MARLBOROUGH

Meeting Date:	May 2, 2017	SBC Project Meeting # 02 2017 JUN - 1 A 11: 25
Prepared by:	Tieshia Walton – Daedalus Projects Inc	

<u>Attendees:</u>	<u>Affiliation</u>
Arthur Vigeant	Mayor, City of Marlborough/SBC Chair
Nicholas Milano	City of Marlborough
John J. Ghiloni	School Building Committee Member/ Commissioner of Public Works
Katie Robey	School Building Committee Member/ City Councilor
Douglas Scott	School Building Committee Member/ Building Commissioner, City of Marlborough
Jim Fortin	School Building Committee Member
Denise Ryan	School Building Committee Member
Joseph Trolla	School Building Committee Member
Patrick Mauro	School Building Committee Member
Maureen Greulich	Superintendent, Marlborough Public Schools
Brian Dupont	Parent
Michael Bergeron	Marlborough Public Schools
Thomas Gatzunis	Daedalus Projects, Inc. (DPI)
Tieshia Walton	Daedalus Projects, Inc. (DPI)
Michael Pagano	Lamoureux Pagano & Associates (LPA)
William Senecal	Lamoureux Pagano & Associates (LPA)
Katie Crockett	Lamoureux Pagano & Associates (LPA)
Paul Cacciola	Lamoureux Pagano & Associates (LPA)

<u>Item</u>	<u>Description: New Business</u>	<u>RESP/STATUS</u>
2.01	INTRODUCTIONS	ALL OPEN
2.02	SBC MEETING: <ul style="list-style-type: none"> • The PDP is scheduled to be submitted to the MSBA on June 14, 2017. • The District would like to move the 5th grade back to the elementary school level and is focusing on a new K-5 school with 610 Students. • LPA presented a summary of their existing conditions analysis of the Richer Elementary School, including photos of the existing school. The School is in good condition, but the gym, cafeteria, and some classroom sizes need to be increased. <p style="text-align: center;">Review of previous school tours</p> <ul style="list-style-type: none"> • LPA provided a summary of school tours and site visits • Sherwood Middle School, Shrewsbury, MA: <ul style="list-style-type: none"> • The Sherwood Middle School has 1000 students. • Mike Bergeron liked that the Sherwood Elementary School could be locked down and used after hours • Lincoln Street Elementary, Northborough, MA <ul style="list-style-type: none"> • Lincoln Street School was built in 1965 and has 270 students, • Tom G. thought the school was a great example of renovating an existing building and making it look and feel new. • John R. Briggs Elementary, Ashburnham, MA: <ul style="list-style-type: none"> • The John R. Briggs Elementary has 520 students in grades Pre K-5. • Supt. Greulich thought the nurse's suite was impressive. It had a discrete area and a shower in the bathroom. 	DISTRICT/CITY /DAEDALUS/LPA

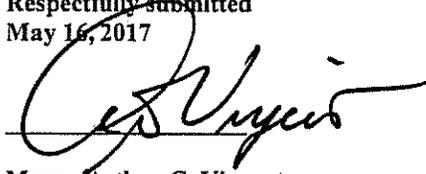
	<p style="text-align: center;">Update on Preliminary Design Program submittal</p> <ul style="list-style-type: none"> • LPA provided an update on the Preliminary Design Program submittal • Numerous focus groups/programming meetings were held and were very helpful in establishing the programming needs. • There was a good response to the attached questionnaire given to the teachers. • The proposed space summary on the attached presentation detailed a new 105,850 square foot building compared to the current 70,000 square foot existing building. • Medically fragile and autistic students will be attending the Richer. • The Richer will need a good HVAC system for year round use. • Katie explained the bubble diagram (see the attached presentation). The bubble diagram is meant to show organization and adjacencies. The media center will support project based learning. The art rooms will be adjacent to the media center and used in conjunction with each other. K-2 and 3-5 classrooms will be locked after hours. • Motion made by Chairman Vigeant to go from Open Session to Executive Session seconded by Denise Ryan at 5:37 p.m. Motion passed by roll call vote 11-0-0 <ul style="list-style-type: none"> • Motion: move that the Marlborough School Building Committee conduct an executive session to discuss the potential purchase of real property: in conformance with the provisions of MGL c. 30A, section 21(a)(6), to consider the purchase of real property as an open meeting may have a detrimental effect on the negotiating position of the public body. <p style="text-align: center;">It is further moved and stated that the Marlborough School Building Committee will re-convene in open session after the executive session.</p> <ul style="list-style-type: none"> • Motion approved by roll call vote 10-0. • Yeas: <ul style="list-style-type: none"> ▪ Mayor Vigeant ▪ John Ghiloni ▪ Katie Robey ▪ Jim Fortin ▪ Denise Ryan ▪ Joseph Trolla ▪ Patrick Mauro ▪ Superintendent Greulich ▪ Brian Dupont ▪ Michael Bergeron • The School Building Committee returned to Open Meeting. <p style="text-align: center;">Grade configuration of Marlborough Public Schools</p> <ul style="list-style-type: none"> • The SBC discussed a potential reconfiguration of Marlborough Public Schools, depending on the preferred solution for the Richer ES project. • Motion made by Superintendent Maureen Greulich to continue studying bringing the 5th grade back to the elementary level seconded by John Ghiloni. Motion passed 9 - 0 with an abstention by Brian DuPont <ul style="list-style-type: none"> • Motion: move that the Marlborough School Building Committee support a potential reconfiguration of the Marlborough Public Schools from K-4 to K-5. • Yeas: <ul style="list-style-type: none"> ▪ Mayor Vigeant ▪ John Ghiloni 	
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PROJECT TITLE: RICHER ELEMENTARY SCHOOL

Meeting # 01

	<ul style="list-style-type: none"> ▪ Katie Robey ▪ Jim Fortin ▪ Denise Ryan ▪ Joseph Trola ▪ Patrick Mauro ▪ Superintendent Greulich ▪ Michael Bergeron • Abstain: <ul style="list-style-type: none"> ▪ Brian Dupont <p style="text-align: center;">Adjournment</p> <ul style="list-style-type: none"> • Motion made by Chairman Vigeant to end the meeting seconded by Denise Ryan at 6:56 p.m. Motion passed unanimously, 	
2.03	<p>ATTACHMENTS:</p> <ul style="list-style-type: none"> • SBC Presentation attached for reference. 	RECORD

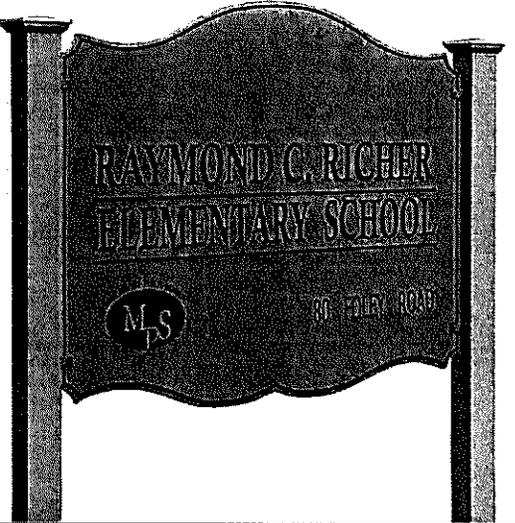
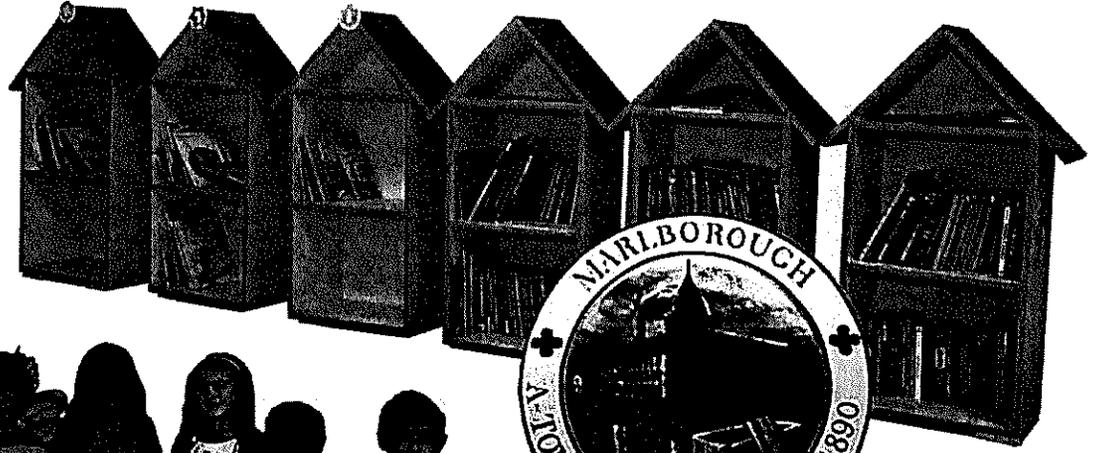
Respectfully submitted
May 16, 2017



Mayor Arthur G. Vigeant
Chair

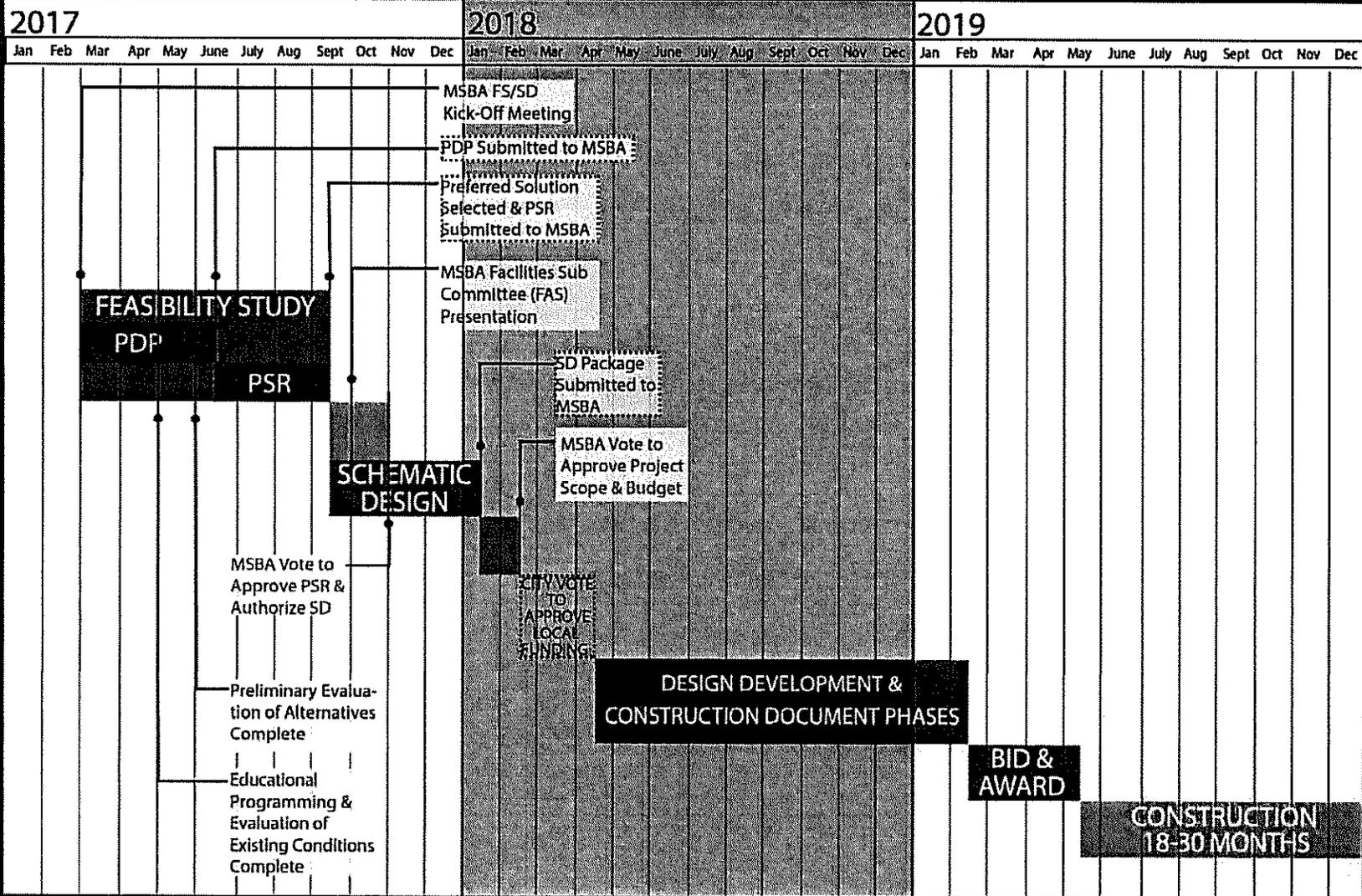


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YOU...**



TRICHER SCHOOL

PRELIMINARY PROJECT SCHEDULE



ENROLLMENT OPTIONS

**K-4 675 STUDENTS
3 SCHOOLS**



**RICHER + 227
448**

- Existing Richer Site

**K-5 1060 STUDENTS
3 SCHOOLS**



**RICHER + 612
448**



**JAWOREK
594**



**KANE
701**

- Existing Richer Site

**- Repurpose Whitcomb
5th Grade Space**

**K-5 610 STUDENTS
4 SCHOOLS**



**RICHER
448**



**JAWOREK
594**



**KANE
701**

610

- New Site

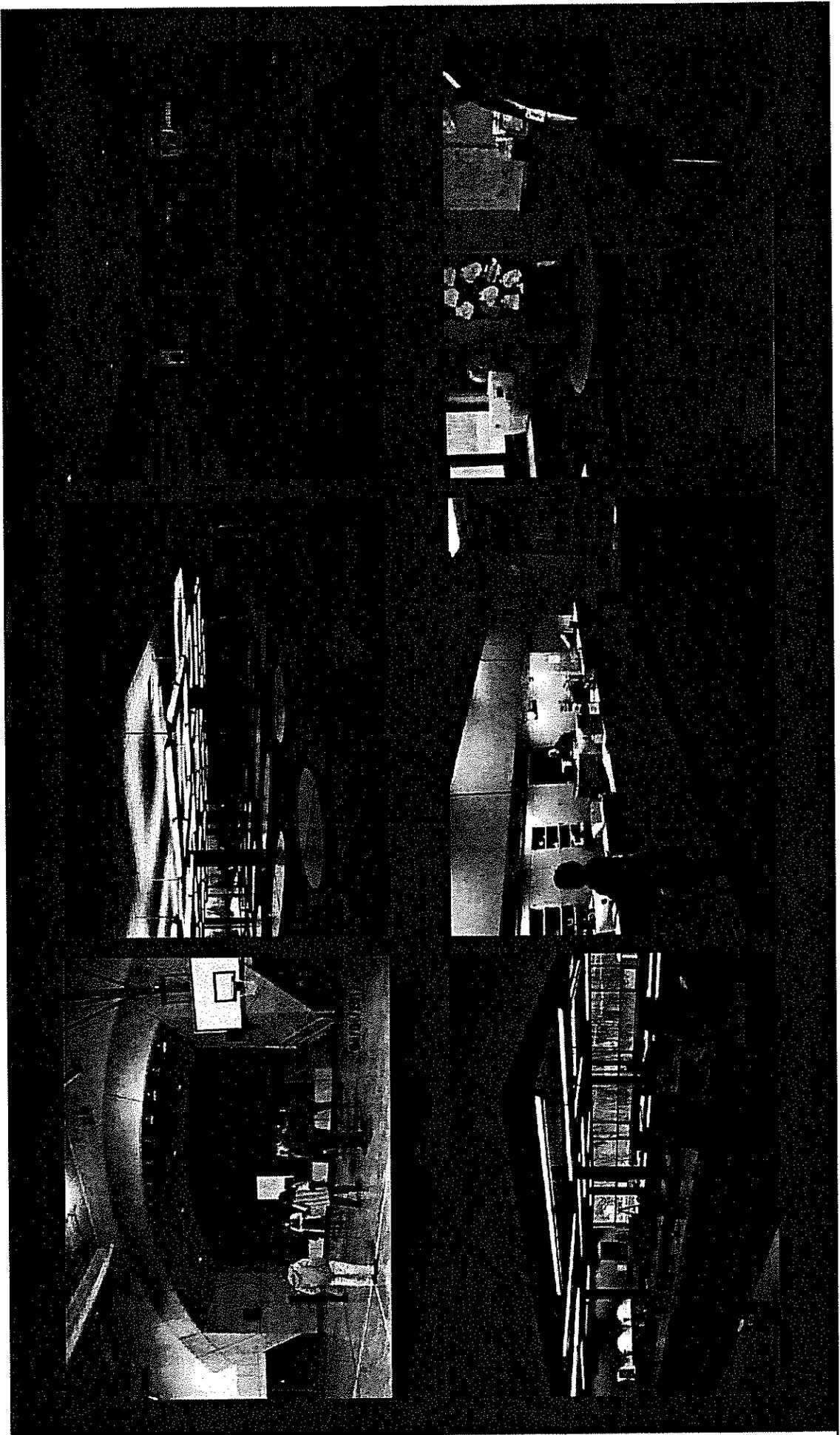
**- Repurpose Whitcomb
5th Grade Space**



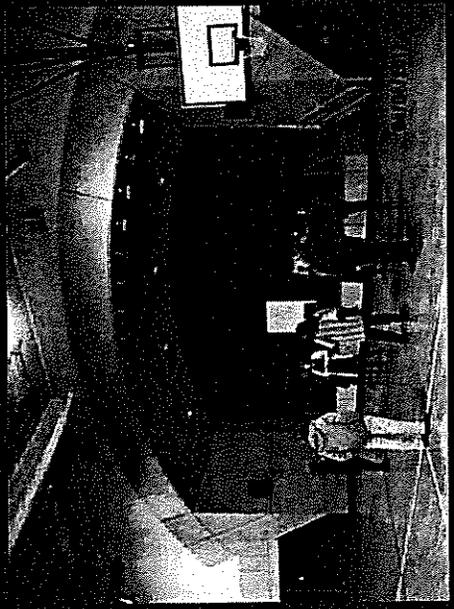
RICHER ELEM. - EXISTING COND.

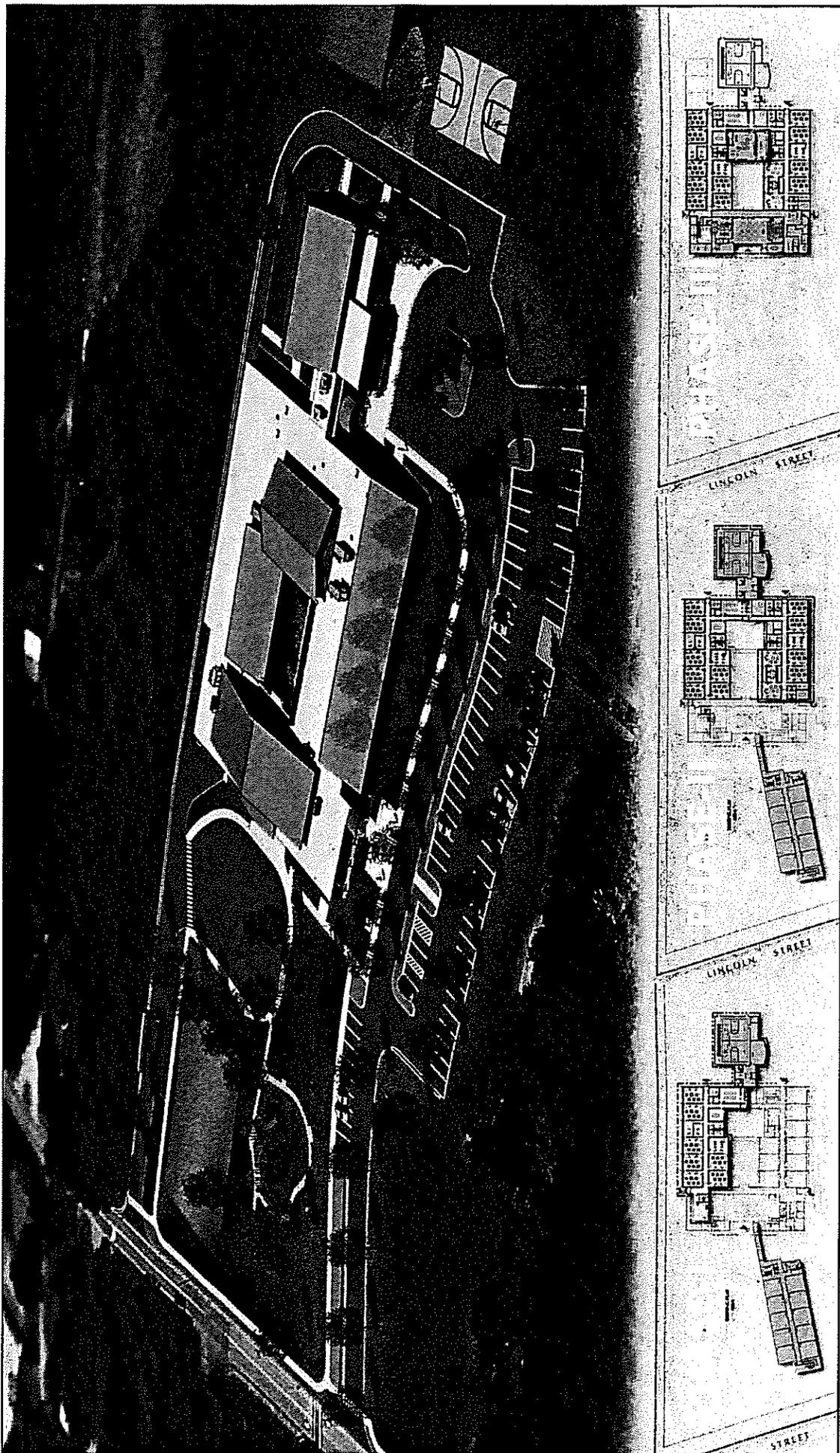


TOURS - SHERWOOD MIDDLE

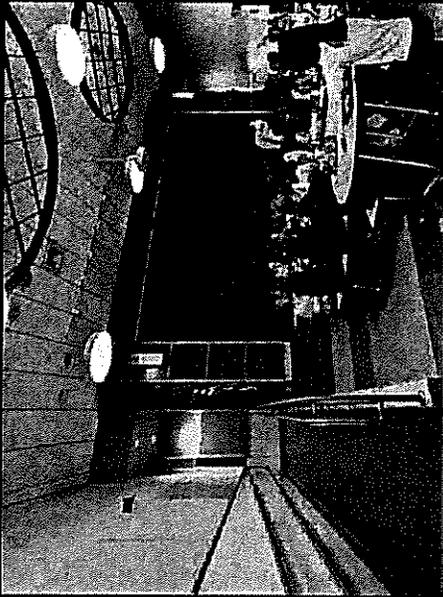


TOURS - SHERWOOD MIDDLE

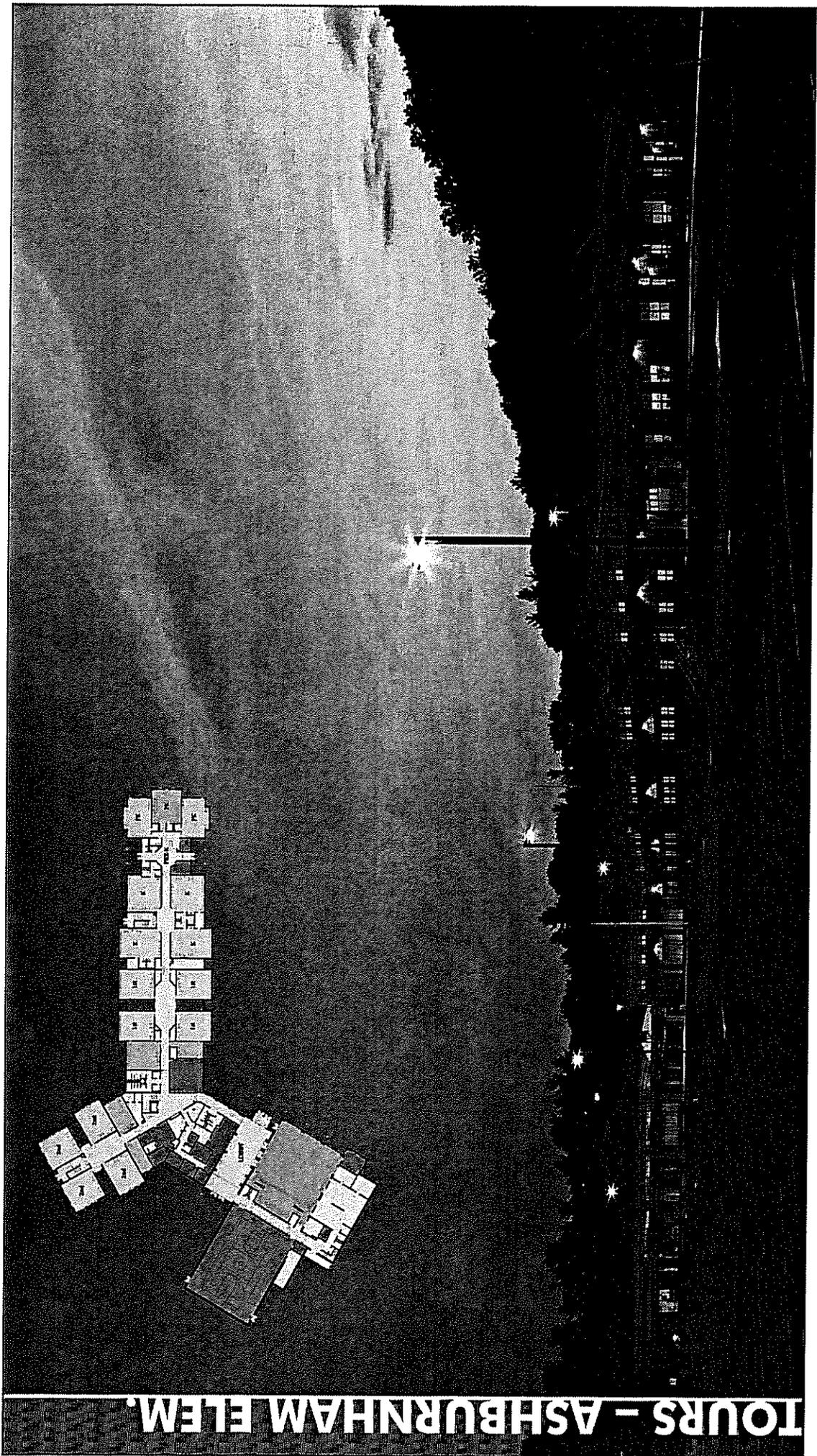




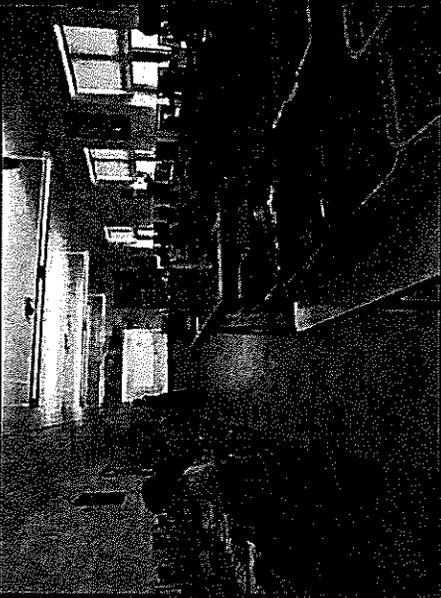
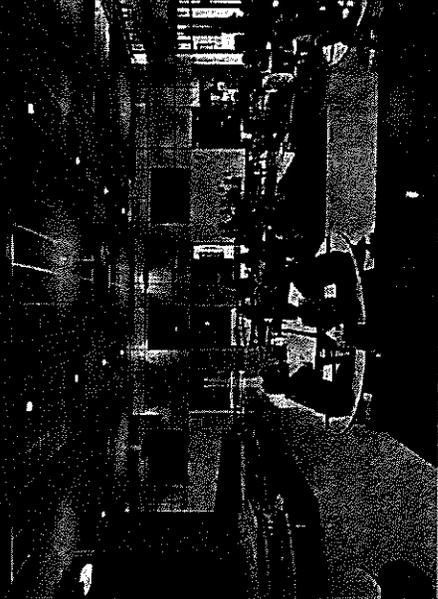
TOURS - LINCOLN STREET ELEM.



TOURS - LINCOLN STREET ELEM.



TOURS - ASHBURNHAM ELEM.



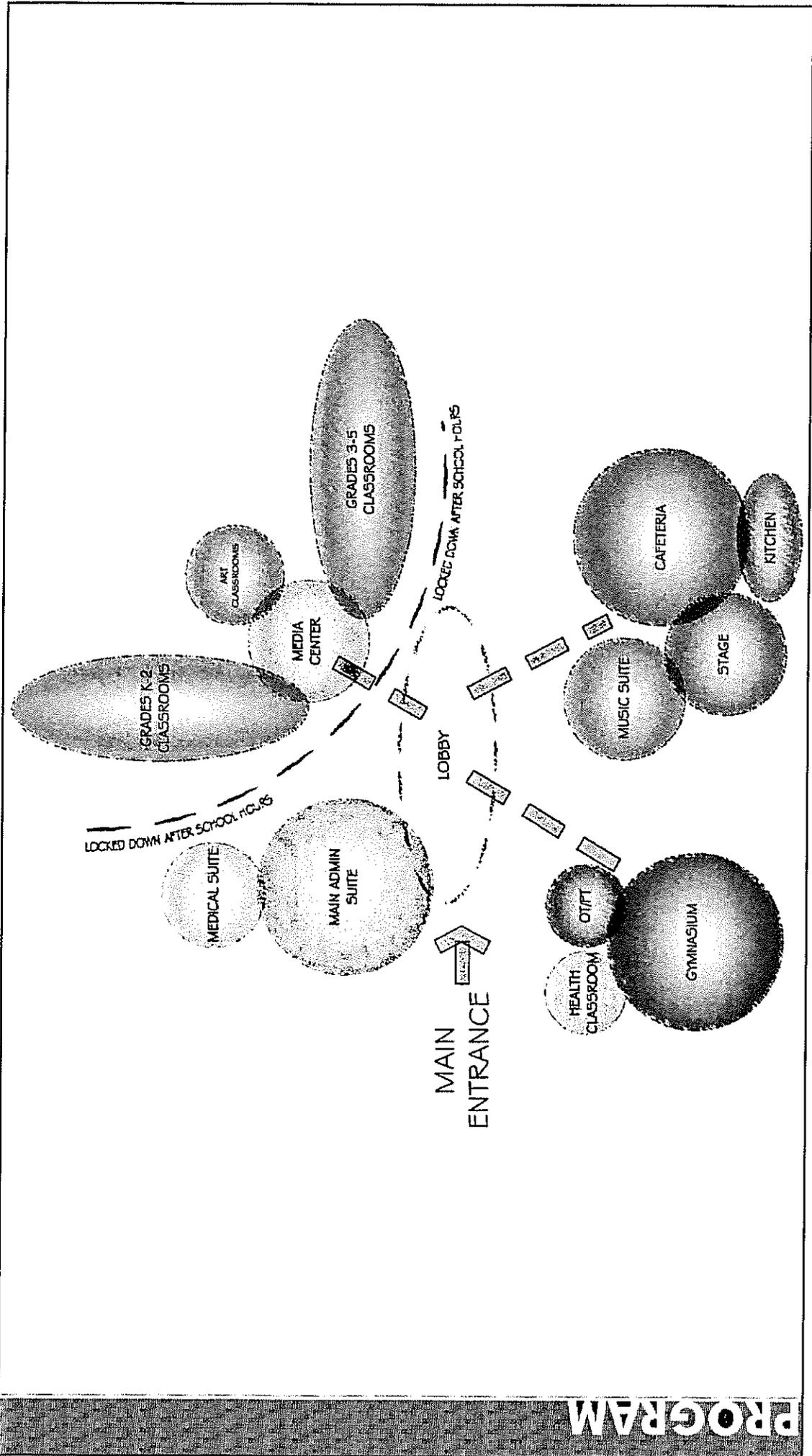
TOURS - ASHBURNHAM ELEM.

Proposed Space Summary- Elementary Schools

FILL IN SCHOOL NAME HERE	Existing Conditions		
ROOM TYPE	ROOM NFA ¹	# OF RMS	area totals
CORE ACADEMIC SPACES		29	24,076
SPECIAL EDUCATION		14	5,808
ART & MUSIC		2	1,759
HEALTH & PHYSICAL EDUCATION		3	3,742
MEDIA CENTER		2	1,700
DINING & FOOD SERVICE		4	6,279
MEDICAL		2	329
ADMINISTRATION & GUIDANCE		8	1,932
CUSTODIAL & MAINTENANCE		6	766
OTHER			0
Total Building Net Floor Area (NFA)			46,391
Proposed Student Capacity / Enrollment			
Total Building Gross Floor Area (GFA) ²			69,312
Grossing factor (GFA/NFA)			1.49

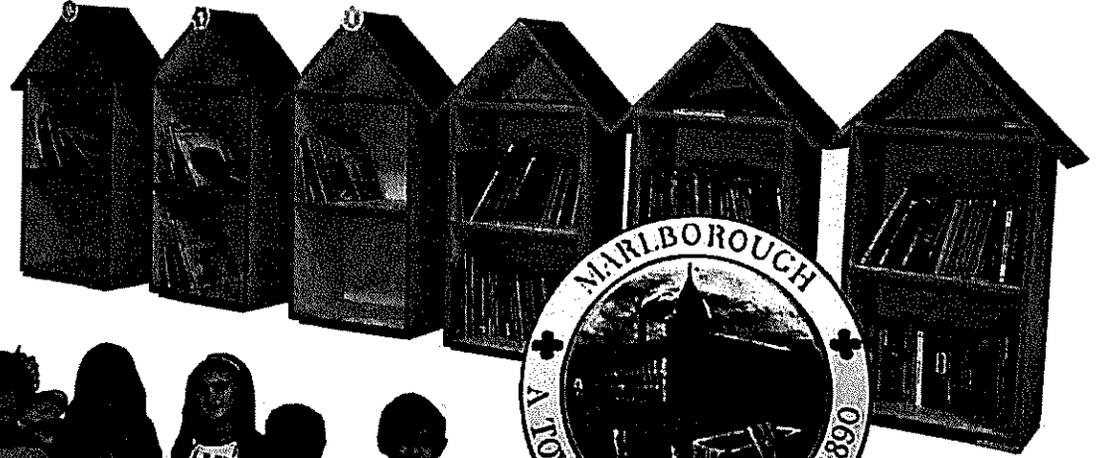
PROPOSED		
Total		
ROOM NFA ¹	# OF RMS	area totals
	40	37,400
	21	11,580
	6	3,800
	3	6,300
	1	3,200
	5	8,113
	6	800
	13	3,065
	7	2,210
		0
		75,468
		113,940
		1.49

MSBA Guidelines (refer to MSBA Educational Program & Space Standard Guidelines)		
ROOM NFA ¹	# OF RMS	area totals
	29	28,800
		7,550
		5,075
		6,300
		3,708
		8,731
		610
		2,660
		2,275
		0
		65,709
		675
		97,875
		1.49





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RICHIE SCHOOL

