



BOH MEETING MINUTES – 05/03/16

Attending

Robin Williams, Chair
John Curran, Vice Chair
James Griffin, Member

Also in attendance: Cathleen Liberty, Director of Public Health, and Tina Nolin, Senior Clerk

Meeting called to order 6:30 pm

REVIEW OF MEETING MINUTES

Meeting minutes of March 3, 2016

Motion to accept and March 2, 2016 minutes after amended to clarify the nurses' discussion and the Vaccine Clinic Pilot Program – Vice Chairman Curran

Second – Member Griffin

3-0 Vote to accept and place on file the minutes of March 2, 2016

Meeting minutes of April 5, 2016 – Meeting was cancelled, thus there are no minutes

PUBLIC HEALTH ISSUES

Intern Presentation

Ryan Wheeler, Kyle Moriarty, Peter Wilner and Steve Ward

Mr. Wheeler and Mr. Moriarty presented the Campylobacter prevention program that they developed in their Public Health Survey class at Worcester State. The program included training for food establishments on best practices for preventing the occurrence of food borne illness caused by Campylobacter.

Review, Update, Discussion of the Immunization Program

Director Liberty reported that she and Nicole are still working with the schools to hold the vaccine clinic for September. As of now there are no further details to provide.

Member Griffin motioned that as of May 4, 2016 the BOH directs the Health Department to make vaccines available to any child on an ad hoc basis. Vice Chair Curran seconded. Vote was 3-0: Chair Williams, yes; Vice Chair Curran, Yes; Member Griffin, yes.

Review of Public Health Nurses Responsibilities

Cathleen called the Board's attention to the list of responsibilities of the Public Nurse presented in their Agenda packets. To be added to that list are responsibilities to oversee the immunization program and give immunizations to children.

Review of Health Programs

Cathleen called the Board's attention to the list of programs currently offered by the Health Department.

Vice Chair current requested that program updates be given each month. Director Liberty agreed to do so.

Budget

Director Liberty presented the budget to the Board, explaining how the budget process works within the dept. as well as how the vaccines costs are budgeted in and reimbursed.

Sheltering Regulations

Director Liberty presented another quick introduction about the regulations and their purpose and as requested at the Board's last meeting reported that there was only one establishment in the city that is currently involved in a sheltering program, previously there had been two.

After much discussion member Griffin motioned to table the discussion and any decision until the board could learn more about the context from which the regulations come and their conceivable consequences. Motion seconded by Vice Chair Curran. Vote: 3-0, Chair Williams, yes; Vice Chair Curran, yes; Member Griffin, yes. Director Liberty agreed to contact Chelmsford BOH to learn more about their regulations and Member Griffin would also research information and discussion would continue at the next monthly meeting.

MONTHLY REPORTS

Nurses Report

Presented by Nicole Isabell, Public Health Nurse – report was accepted and approved to be place placed on file.

Sanitarians' report

Presented by Director Liberty - reports were accepted and approved to be place placed on file.

ADJOURN

Motion – to adjourn meeting at 8:15 pm-Chairwoman Williams

Second – Member Griffin

3-0 vote to adjourn Board of Health Meeting at 8:15 pm, Chair Williams, yes; Vice Chair Curran, yes; Member Griffin, yes

Next Board of Health meeting is set for June 7th, 2016 at 6:30 pm in Memorial Hall for one time only

Respectfully submitted,



Chairperson Williams

June 7, 2016

Dated

Cc: Board of Health Members
City Council
City Clerk
City of Marlborough Website