



BOH MEETING MINUTES –2/6/18

Attending

Robin Williams, Chair
James Griffin, Vice Chair
Joseph Tennyson, MD, Member

Also in attendance: Cathleen Liberty, Director of Public Health and Tina Nolin, Clerk

Meeting called to order 6:30 pm

REVIEW OF MEETING MINUTES

Review of January meeting minutes and accepted by Chair Williams, Vice Chair Griffin and member Tennyson.

ADMINISTRATIVE

BOARD BUSINESS

Adopted of the 2013 Food Code

Public meeting opened at 6:35 pm – no public in attendance. Public meeting closed at 6:36 pm. Director Liberty requested that the Board adopt the 2013 Food Code tonight, but that it not go into effect until September so the department could obtain training and complete their FDA standardization for modular 4 beforehand. Chair Williams suggested the Modular will be easier to complete under the new Code. 3-0 vote to accept the 2013 Food Code, Chair Williams: yes; Vice Chair Griffin: yes; Member Tennyson: yes.

Hearing Appeal

Board discussed the property at 11 High Street regarding the violation letter that was sent to the owner and the appeal. The owner would like 18 months to make repairs to the dwelling and then sell the property. Director Liberty suggested it go into receivership, but the board wanted more information on the property and tabled the appeal until the next meeting.

Working Group

Director Liberty discussed the working group being put together at the State level regarding the development of town & citywide regulations for non-medical cannabis use. Topics being reviewed are childproof packaging, signage, testing of THC. Director Liberty recommended that the Board develop local regulations before July 1, 2018, when such establishments will be allowed to seek permits.

PUBLIC HEALTH ISSUES

Permits for Manufactured Housing

Director Liberty brought to the Board's attention that the Health Department is receiving more calls related to poor housing conditions in mobile home parks, mostly among seniors, causing a lot of additional man hours for coordinating services, inspecting, re-inspecting etc. While the Board of Health provides permits to mobile home parks it does not inspect nor assert its power over such entities.

MONTHLY REPORTS

- **Nurse's Report**

Director Liberty submitted the Public Health Nurse's report and accepted to be placed on file accepted by Chair Williams, Vice Chair Griffin and member Tennyson.

- **Sanitarians' Reports**

Presented by Director Liberty - reports were submitted and accepted to be placed on file accepted by Chair Williams, Vice Chair Griffin and member Tennyson.

OTHER BUSINESS UNKNOWN AT TIME OF POSTING

ADJOURN

Motion – to adjourn meeting at 7:30 PM – Member Tennyson

Second – Chair Williams

3-0 vote to adjourn Board of Health Meeting at 7:30 PM, Chair Williams: yes; Vice Chair Griffin: yes; Member Tennyson: yes.

Next Board of Health meeting will be on March 6, 2018

Respectfully submitted,



Chairwoman Williams

March 5, 2018

Dated

Cc: Board of Health Members
City Council
City Clerk
City of Marlborough Website