



## **BOH MEETING MINUTES – 05/09/17**

### Attending

Robin Williams, Chairwoman  
James Griffin, Vice Chair  
Joseph Tennyson, MD, Member

Also in attendance: Cathleen Liberty, Director of Public Health, and Tina Nolin, Senior Clerk

**Meeting called to order 6:30 pm**

### **REVIEW OF MEETING MINUTES**

#### **Meeting minutes of March 7th, 2017**

Motion to accept March 7th, 2017 minutes – member Tennyson

Second – Vice Chair Griffin

3-0 Vote to accept and place on file the minutes of March 7th, 2017 Yes, Chairwoman Williams; Yes, Vice Chair Griffin, Yes, Member Tennyson.

### **ADMINISTRATIVE**

### **BOARD BUSINESS**

- **Emergency Preparedness (EP) Contractor**
  - Director Liberty reported that the EP contractor has organized the MRC and EP regional trailers, removed all the MRC items from Jericho Hill and inventoried and labeled all the MRC and EP supplies and outlined what other supplies needed.
  
- **Impact Team**
  - Director Liberty noted the health department will be taking over the Impact Team on Pam Wildman's retirement. The team discusses housing issues so that the issue is on everyone radar and to discuss who has the resources to help. The team is made up of the Director, Jail Diversion Officer, Public Health Nurse, Public Health Inspectors, and the Outreach Coordinator.
  
- **Health Fair**
  - Director Liberty along with the Public Health Nurse, Patty Moran and the summer intern are organizing a health fair at the Boys and Girls Club on Pleasant St. Aug 23, 2017 from 1-4 pm.
  
- **DA Ryan's Events**
  - Director Liberty stated that the BOH is hosting events for DA Ryan. She will be providing a training for seniors/grandparents in relation to the opioid epidemic in July and another senior

program for the knitting, crocheting and sewing group pertaining to Project Linus in September.

- **Assabet Valley- Academic partnership**
  - LPN nurses from Assabet Valley will be assisting Patty at the vaccine clinic.
- **Receivership Program**
  - Director Liberty explained what the receivership program is and how the health department works with the Assistant Attorney General on vacant abandoned properties.
- **MRC events**
  - There is a new state MRC Coordinator for our region and Marlborough will be hosting events and trainings for the region.

### **PUBLIC HEALTH ISSUES**

- The Director outlined how a variance request for the noise ordinance works and discussed that legal council would like the Board to sign off on such ordinances such that Director Liberty will have the right to take care of such requests on her own without a hearing.
- The Board agreed, but wanted the wording changed from “shall” hold a hearing to “may” hold a hearing.

### **MONTHLY REPORTS**

- **Nurse’s Report**

Director Liberty presented the Public Health Nurse’s report, which was accepted to be placed on file.
- **Sanitarians’ Reports**

Presented by Director Liberty - reports were submitted and accepted to be placed on file.

### **ADJOURN**

Motion – to adjourn meeting at 7:05 PM – Vice Chair Griffin

Second – Member Tennyson

3-0 vote to adjourn Board of Health Meeting at 7:05 PM, Yes, Chairwoman Williams; Yes, Vice Chair Griffin. Yes, Member Tennyson

**Next Board of Health meeting will be on August 1st, 2017**

Respectfully submitted,



Chairwoman Williams

September 12, 2017

Dated

Cc: Board of Health Members  
City Council  
City Clerk  
City of Marlborough Website