## **Income and Expense Report**

## **General Commercial/Industrial Properies**

Property Owner:	Information to be entered is for calendar year 2020
Parcel ID:	
Property Address:	
Use Classification and Description	

**Reported Rents** 

Mark only months that unit rented (Vacant = "0")

Fiscal Year

2022

					Use	Area	TAW	Lease Da						Collected									
Tenant Name	Bldg	Suite	Floor	Code	Description	(sf)	(Yes/No)	Begin	End	J	F	M /	A I	М,	J	JA	S	0	Ν	D	Mths	Per Month	Annual
						-							T				1	1					
						-							T	T									
						-				H		_	$\top$	+	+	_							
						_					-	+	+	+	+	+	1	1					
	1									$\vdash$	-	-	+	+	-	+	1	1					
						-				┢	-	+	+	+	+	+	-	-					
						-				_			4	_	-								
						-							4										
						-																	
						-																	
						-																	
						-																	
						-												İ					
						-							1	1			1						
						-				H		_	$\top$	+	+	_							
	1					_				H	-	$\dashv$	+	$\dashv$	+	+							
											+		+	-	$\pm$								
	1										-	-	+		-	+	1	1					
	1					-				$\vdash$			+		-	-	1	1					
	1					-							4	_	_	-	1	<u> </u>					
						-							4				<u> </u>						
						-																	
Totals						-																	-

## **Other Income**

Reimbursed Heat & Utilities	-
Reimbused Other Expenses	-
Percentage Rent	-
Other:	-
Other:	-
Totals	-

## **Occupancy Summary**

Total Leasable Area	-
Sum of Leasable Areas X Months Rented	#VALUE!
Potential Leasable Areas X 12 Months	-
Occupancy - Based on Square Footage Rented over 12-Month Period	

Expense Information to be Reported on Other Side

Regional Resource Group, Inc. (2019)

**Expense Summary** 

	Who Pays?	Annual Expenses
Building Expenses	(L)andlord/(T)enant	Calendar Year 2020
Accounting		
Administrative		
Dues and Fees		
Electricity		
Heat		
Insurance		
Janitorial		
Landscaping/Grounds		
Legal		
Management		
Marketing		
Other:		
Other:		
Other:		
Pest Control		
Repairs (major)		
Repairs (normal)		
Rubbish Removal		
Security		
Sewer		
Snow Removel		
Supplies		
Water		
TOTAL EXPENSES		\$ -

Other Costs	(Optional to Report)	
Depreciation	_	
Government Regulatory Con	npliance Costs	
Mortgage Payments		
Other:		
Other:		
Other:		
Owner Income Drawn from F	Proceeds	
Property Taxes		•
TOTAL OTHER COSTS		\$ -

Property ID & Address:				
Property Information			D	
Site Attributes			Photo	1
Land Area (acres)		"		
Estimated area in wetlands (acres)		#		
Approximate street frontage				
Site topography				
Number of off-street parking spaces				
Building Details				
Type of Construction				
Average Ceiling Height				
Year Built				
Year of Last Renovation				
Heating System				
Building Areas and Usage				
Use Description	sf	Comments		
Use Description	sf			
Use Description	sf			
Use Description	sf			
Use Description	sf			
Use Description	sf			
Use Description	sf			
Use Description	sf			
TOTAL BLDG SF	sf			
	<del>_</del>			
	_			
Last Reported Date:				
Parameter Manage				
Preparer Name				
Contact Phone Number				
				<del>_</del>
Email Address				<u>—</u> .
Date				
			F	Regional Resource Group, Inc. (2019)