Property Location:	Apartment Property	City of Marlborough – Fiscal Year 2024
Parcel ID #:	Rental Income Statement	Calendar Yr. 2022 for January 1, 2023

PLEASE COMPLETE GRID OR ATTACH RENT ROLL WITH SAME INFORMATION:

Occupancy Information:

Floor Level	# Bedrooms/ #Baths	Heat Incl. (Yes/No)	Electricity Incl. (Yes/No)	Monthly Rent	Annual Rent	Lease Or TAW	Furnished or Unfurnished	Parking
				$	$			
				$	$			
				$	$			
				$	$			
				$	$			
				$	$			
				$	$			
				$	$			
				$	$			

Property Breakdown	# of Units	Avg. Monthly Rent	Owner/Family Occupied? (Y/N)	*Parking Information*	Total # of Spaces	Single Space Monthly	
Studio		$		Indoor		$	Percent Owner Occupied _____%
One		$		Outdoor		$	Owner Occupied Area _____Sq. Ft.
Two		$		Total:			
Three		$		Comments:			
Four		$					
Total # of Units:							
Total # Vacant Jan.1							

Calendar Year Income Summary

Total Potential Gross Income	Total Concessions (-)	Total Vacancies (-)	Total Collection Loss (-)	Total Parking Income (+)	Total Other Income (+) (Laundry, Vending, Etc.)	Total Rent Collected
$	($)	($)	($)	$	$	$

Annual Expenses

Parcel ID #:			**(Expenses for Calendar Year: 2022)**		
City of Marlborough	Landlord Amount	Tenant Amount		Landlord Amount	Tenant Amount
Management & Administrative			Maintenance & Cleaning		
Management Wages or Fee	$	$	Wages	$	$
Legal & Accounting	$	$	Supplies	$	$
Security Wages	$	$	Maint. Service Contract Fee	$	$
Payroll	$	$	Grounds Keeping	$	$
Group Insurance	$	$	Rubbish Removal	$	$
Telephone	$	$	Snow Removal	$	$
Advertising	$	$	Exterminator	$	$
Commissions	$	$	Other	$	$
Other	$	$		$	$
Total	$	$	Total	$	$
Repairs & Alterations (Maint.)			Capital Improvements		
Exterior	$	$	Description:		
Interior	$	$		$	$
Mechanical	$	$		$	$
Electrical	$	$		$	$
Plumbing	$	$	Total	$	$
Total	$	$	Tenant Build-Out	$	$
Utilities			Other Expenses		
Electricity	$	$	Real Estate Taxes	$	$
Gas	$	$	Reserve for Replacement	$	$
Oil	$	$	Apartments for Employees	$	$
Water	$	$	Property Insurance (1 yr. Prem.)	$	$
Sewer	$	$		$	$
Total	$	$	Total	$	$
Comments:					

I certify under the pains and penalties of perjury that the information supplied herewith is true and correct:

Signature: _____ Print Name: _____ Date: _____ Phone: _____