



City of Marlborough
Office of the City Clerk

140 Main Street
Marlborough, Massachusetts 01752
Telephone (508) 460-3775 Facsimile (508) 460-3723

Steven W. Kerrigan
City Clerk

Wilson Chu
Assistant City Clerk

FINAL NOTICE

February 17, 2026

Subject: Campaign Finance Report Due
Due Date: January 20, 2026

Dear Matthew Elder or Treasurer:

The campaign finance law, MGL Chapter 55, requires you to file a campaign disclosure report on or before January 20, 2026. We have sent two (2) previous notices (first one dated January 8, 2026, and the second one dated January 30, 2026), and as of the date of this letter, we have still **NOT** received your 2026 Year End Report. Your report must disclose all campaign finance activity (all funds and in-kind contributions, expenses, and liabilities) from January 1, 2025, through December 31, 2025.

You may now submit your report electronically. Once completed and signed by the candidate and treasurer it may be scanned and emailed to cityclerk@marlborough-ma.gov.

Please submit your report to this office immediately to avoid any potential action by the Office of Campaign and Political Finance. If you do not file the required report **WITHIN 10 DAYS OF RECEIPT OF THIS LETTER**, this office will notify the Director of OCPF as required by law. It is important to note that under the campaign finance law a civil penalty of \$25.00 per day can be assessed to you personally.

If you wish to dissolve your committee so you no longer are required to file reports, please contact our office for the proper steps.

If you have any questions about your filing requirements or any other campaign finance matter, please do not hesitate to contact this office.

Sincerely,

Steven W. Kerrigan
City Clerk



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SECOND NOTICE

January 30, 2026

Subject: Campaign Finance Report Due
Due Date: January 20, 2026

Dear Matthew Elder or Treasurer:

The campaign finance law, MGL Chapter 55, requires you to file a campaign disclosure report with this office on or before January 20, 2026. Your report must disclose all campaign finance activities (such as donations received, expenses paid, in-kind contributions, and liabilities incurred) for the period from January 1, 2025, through December 31, 2025. **As of the date of this letter our office has NOT received your 2025 Year End Report.**

For your convenience, you may now submit your report electronically. Once completed and signed by the candidate and treasurer it may be scanned and emailed to cityclerk@marlborough-ma.gov.

IMPORTANT: The campaign finance law mandates that a **CIVIL PENALTY OF \$25 PER DAY, UP TO \$5,000 TOTAL**, be assessed personally against a candidate for any report that is filed after the due date and upon referral to the Office of Campaign and Political Finance. In addition, failure to file the report as required will subject you to referral to the Attorney General.

If you do not have a political committee organized on your behalf and you have not received any contributions, made any expenditures or incurred any liabilities during this reporting period, and you do not have a previous campaign balance, you may, choose, simply sign an M 102-0 affidavit form stating those facts. The M 102-0 form is available in the City Clerk's Office.

If you have any questions about your filing requirements or any other campaign finance matter, please do not hesitate to contact this office.

Sincerely,

Steven W. Kerrigan
City Clerk



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January 8, 2026

Year-End Campaign Finance Report Due
Due Date: January 20, 2026

Dear Matthew Elder or Treasurer:

The campaign finance law, MGL Chapter 55, requires you to file a campaign disclosure report with this office on or before January 20, 2026. Your report must disclose all campaign finance activity (such as donations received, in-kind contributions received, expenses paid, and liabilities incurred) for the period from January 1, 2025, through December 31, 2025.

We have enclosed a copy of the M 102 form for your use. Please ensure that your report is complete before filing. Your report must include the candidate's and treasurer's signatures and must be received by this office **no later than the close of business on January 20, 2026**, by law, a postmark is not acceptable. Campaign Finance statute now requires reports to be posted on the City's website; therefore, it is imperative that we receive your report. **You can now submit your form electronically. Once completed and signed by the candidate and treasurer you may scan and email your form to cityclerk@marlborough-ma.gov.**

IMPORTANT: The campaign finance law mandates that a **CIVIL PENALTY OF \$25 PER DAY**, be assessed personally against a candidate for any report that is filed after the due date and upon referral to the Office of Campaign and Political Finance. In addition, failure to file the report as required will subject you to referral to the Attorney General.

If you do not have a political committee organized on your behalf and you have not received any contributions, made any expenditures or incurred any liabilities, and you do not have a previous campaign balance, you may, if you choose, simply sign an M 102-0 affidavit form stating those facts. Please contact our office to discuss if you are eligible to file the M 102-0 form.

If you have any questions about your filing requirements or any other campaign finance matter, please do not hesitate to contact this office.

Sincerely,

Steven W. Kerrigan
City Clerk

Enclosure