

CITY OF MARLBOROUGH
BOARD OF HEALTH POSTING

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Meeting Name: Marlborough Board of Health

Date: 2/2/16

Time: 6:30 p.m.

Location: City Council room

Agenda Items to be addressed:

Call to Order

- Review Minutes

Administrative

Board Business

- Sheltering Regulations

Public Health Issues

- Coat Drive
- Red Spring Rd
- Tobacco Tickets

Public Health Nurse

- Nurse Report

Monthly Report

- Sanitarian's report

Unknown business at time of posting

Adjourn Meeting

THE LISTING OF TOPICS THAT THE CHAIR REASONABLY ANTICIPATES WILL BE DISCUSSED AT THE MEETING IS NOT INTENDED AS A GUARANTEE OF THE TOPICS THAT WILL HAVE BEEN DISCUSSED. NOT ALL TOPICS LISTED MAY IN FACT BE DISCUSSED, AND OTHER TOPICS NOT LISTED MAY ALSO BE BROUGHT UP FOR DISCUSSION TO THE EXTENT PERMITTED BY LAW.



BOH MEETING MINUTES – 01/05/16

Attending

James Griffin, Chairman
John Curran, Vice Chairman
Robin Williams, Member

Also in attendance: Cathleen Liberty, Director of Public Health, Tina Nolin, Senior Clerk

Meeting called to order 6:30 pm

REVIEW OF MEETING MINUTES

Meeting minutes of November 10, 2015

Motion to accept and place on file the minutes of November 10, 2015 – Member R Williams

Second – Vice Chairman J Curran, MD

3-0 Vote to accept and place on file the minutes of November 10, 2015

PUBLIC HEALTH ISSUES

AFC HACCP Plan

Presented by Director Liberty. Motion to accept variance – Member R Williams, seconded by Vice Chairman J Curran, MD. 3 to 0 vote to approve the AFC HACCP Plan.

Olive Garden ROP Variance Request (Reconsideration)

After much discussion the Board agreed to approve Olive Garden ROP Variance Request. Chairman Griffin motioned to approve the second request from ROP Variance from Olive Garden. Member R Williams seconded. 3-0 Vote to approve the second request from ROP Variance from Olive Garden.

Food Borne Illness – discussion

Director Liberty reviewed the investigation of the Food Borne Illness Investigation that occurred at the Kane Elementary School October 23, 2015 and the future protocol for such events. Food samples that were collected and analyzed did not find contamination.

Tobacco Compliance Checks

Directed Liberty presented that Tobacco Compliance checks had started in Marlborough and that of the 40 city establishments that sold tobacco, 17 were cited for incompliance – selling to a person under 21. All had been notified via order letter and served a \$100 fine.

BOH UPDATES

Substance Abuse Prevention Coalition

Director Liberty informed the Board that the Coalition was going well and had a number of projects and events the works for the future – including a wellness fair.

FDA Grant - PIC Training

Director Liberty informed the Board that the department had received a \$2,500 grant to hold PIC Trainings for city establishments in need of the training.

MONTHLY REPORTS

Nurses Report

Submitted by Director Liberty – report was accepted and approved to be place placed on file.

Sanitarians' report

Submitted by Director Liberty who reported inspectors were on target with all restaurant inspections. Reports were accepted and approved to be place placed on file.

UNKNOWN BUSINESS AT TIME OF MEETING

There was a request from Director Liberty to Vice Chairman Dr. Curran to sign the *Model Standing Orders for Tuberculin Skin Testing – Current as of January 2016*. Documents were signed.

ADJOURN

Motion – to adjourn meeting at 7:06 pm-Chairman Griffin

Second – Vice Chairman J Curran, MD

3-0 vote to adjourn Board of Health Meeting at 7:06 pm

Next Board of Health meeting is set for February 2, 2016 at 6:30 pm in the Council Committee Room

Respectfully submitted,

James Griffin, Chairman

Dated: _____

Cc: Board of Health Members
City Council
City Clerk
City of Marlborough Website